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SCOTTISH STATUTORY INSTRUMENTS

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**2022 No. 4**

**TRANSPORT**

**The Workplace Parking Licensing (Scotland) Regulations 2022**

<i>Made</i>	- - - -	<i>10th January 2022</i>
<i>Laid before the Scottish Parliament</i>	- -	<i>12th January 2022</i>
<i>Coming into force</i>		<i>4th March 2022</i>

**THE WORKPLACE PARKING LICENSING  
(SCOTLAND) REGULATIONS 2022**

**PART 1**

Preliminary

1. Citation, commencement and interpretation

**PART 2**

Consultation, reporting and publication requirements

2. Publication of proposal
3. Consultation
4. Report following consultation
5. Notice of making a scheme

**PART 3**

Examinations

6. Examination of proposals
7. Appointment of reporter
8. Responses to notice of intention to cause an examination to be held
9. Scope of examinations
10. Procedure and timetable for examinations
11. Opt-in procedure
12. Further submissions and information
13. Pre-examination meetings
14. Determination without further procedure
15. Conclusion on further procedure
16. Inspections

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17. Hearings and inquiries procedure
18. Expenses
19. Report
20. Interpretation of Part 3

#### PART 4

##### Liability to pay licence charge

21. Liability to pay licence charge

#### PART 5

##### Reviews and appeals of licensing decisions

22. Application for review of decision by local authority
23. Determination of application for review
24. Appeals against determination of local authority

#### PART 6

##### Penalty charges and enforcement

25. Imposition of penalty charges
26. Rates of penalty charges
27. Liability to pay penalty charges by persons other than the occupier of premises
28. Penalty charge notices
29. Charge certificates
30. Representations in respect of penalty charges
31. Response to representations
32. Appeal to the First-tier Tribunal
33. Interpretation of Part 6

#### PART 7

##### General

34. Accounts
35. Amending and revoking schemes
- Signature

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### SCHEDULE 1 INFORMATION TO BE INCLUDED IN PRESS NOTICES

#### PART 1 PARTICULARS TO BE INCLUDED IN THE NOTICE OF PROPOSAL

1. The name of the local authority.
2. A description of the scheme proposal and its general nature...
3. Each address at which a copy of the information referred...
4. The fact that the information referred to in regulation 2(b)...

#### PART 2 INFORMATION TO BE INCLUDED IN THE NOTICE OF MAKING THE SCHEME

1. The name of the local authority.
2. A description of the scheme as made.
3. The date of the making of the scheme and the...

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4. Each address at which a copy of the scheme, as...
5. The fact that a copy of the scheme as made...

#### SCHEDULE 2 PROCEDURE FOR HEARINGS

1. Notice of hearing
2. Appearances at hearing
3. Date and notification of hearing
4. Written statement
5. Procedure at hearing

#### SCHEDULE 3 PROCEDURE FOR INQUIRIES

1. Notice of inquiry session and specified matters
  2. Appearances at inquiry
  3. Date and notification of inquiry
  4. Precognitions
  5. Procedure at inquiry
- Explanatory Note