

## SCHEDULE

### PART 1

Form of application for consent to relevant adjustments

#### **APPLICATION FOR CONSENT TO RELEVANT ADJUSTMENTS**

This application for consent is given by a disabled owner, tenant or occupier who is or will be living in the premises and who proposes to alter or add to common parts of the premises for the purpose of avoiding a substantial disadvantage which would otherwise arise in using the common parts. The costs of the alteration or addition are to be met by the applicant.

**Alteration or addition being proposed:**

*(see note for completion 1)*

**To the owner(s) of the other properties with a share in the common parts of the premises affected by the proposed works:**

*(see note for completion 2)*

**Name and address of the owner, tenant or occupier making the application:**

*(see note for completion 3)*

**Property to which the application relates (if different from the above):**

*(see note for completion 4)*

**The timetable for carrying out the work, including the proposed dates of commencement and completion:**

*(see note for completion 5)*

**Consent or any objections or other representations relating to the relevant adjustments must be sent using the prescribed form by not later than one month after this application is received by an owner of a share of the common parts to:**

*(see note for completion 6)*

**Date:**

*(see note for completion 7)*

Notes for completion

(These notes are not part of the application)

1. Provide as much information as possible concerning the nature of the alteration or addition.

**Status:** This is the original version (as it was originally made).

2. This application must be sent to each owner of the other properties with a share in the common parts of the premises whose share of the common parts will be affected by the proposed works. You must insert the full name and address of the owner, if known.
3. You must insert your full name and address.
4. This is only applicable if you do not currently reside at the above address e.g. you may be the guardian of a disabled person requiring the proposed alteration or addition. Otherwise put "not applicable".
5. Provide a proposed timetable for the duration of the work.
6. Specify the address to which any objections or other representations are to be sent. The deadline for such objections or representations is not later than one month after this application is received by an owner of a share of the common parts.
7. Provide the date on which you are posting the application; or if you are transmitting it by electronic means, the date of transmission.