

## SCHEDULE 4

### Information to be included in the sederunt book

#### *Common parts*

21. Any petition for winding up or the appointment of any office-holder.
22. Any decision or order of the court, including any decision or order-
  - (a) appointing an office-holder;
  - (b) under rule 1.56 (power to cure defects in procedure).
23. Any progress report required by Chapter 1 of Part 7.
24. Any final report or account mentioned in Chapter 2 of Part 7.
25. Where the liquidator accepts or rejects a claim under rule 7.19, the decision on the claim specifying—
  - (a) the amount of the claim accepted;
  - (b) the category of debt, and the value of any security, as decided by the liquidator; and
  - (c) if rejecting the claim, the reasons for doing so.
26. A record of the court's decision on any appeal against acceptance or rejection of a claim under rule 7.19.
27. A record of an agreement or determination under rule 7.31(2)(c)(i) or (ii).
28. The audited accounts.
29. The scheme of division.
30. The final determination in relation to the liquidator's outlays and remuneration.
31. A record of a decision procedure made in accordance with rule 8.40(1).
32. A record of a deemed consent procedure made in accordance with rule 8.40(4).
33. All proxies.
34. A copy of every resolution passed under rule 10.18 (voting rights and resolutions).
35. A copy of every resolution passed under rule 10.19 (resolutions by correspondence).
36. A note that the agreement of the committee to a resolution under rule 10.19 was obtained.

**Changes to legislation:**

There are currently no known outstanding effects for the The Insolvency (Scotland) (Receivership and Winding up) Rules 2018.