

SCHEDULE

The First-tier Tribunal for Scotland Housing and Property Chamber Rules of Procedure 2017

PART 3

Procedure in respect of private rented applications

CHAPTER 12

Procedure in respect of private residential tenancy applications

Application to appeal rent set by the rent officer

108. Where a tenant or landlord makes an application under section 28(1) (to appeal the rent set by the rent officer) of the 2016 Act, the application must—

- (a) state—
 - (i) the name, address and registration number (if any) of the tenant or landlord;
 - (ii) the name, address and profession of any representative of the tenant or landlord;
 - (iii) the name and address of the other party to the private residential tenancy; and
 - (iv) the reasons why the applicant is appealing against the rent officer's order;
- (b) be accompanied by—
 - (i) a copy of the rent officer's order; and
 - (ii) a copy of the rent-increase notice upon which the referral to the rent officer was based; and
- (c) be signed and dated by the tenant or landlord or a representative of the tenant or landlord.