

## SCHEDULE 1

### Fixed monetary penalties

#### **Notice of intent**

4.—(1) Where SEPA proposes to impose a fixed monetary penalty on a person, it must serve on the person a notice of what is proposed (a “notice of intent”).

(2) The notice of intent must include information as to—

- (a) the grounds for the proposal to impose the fixed monetary penalty;
- (b) the amount of the penalty;
- (c) the right to make written representations; and
- (d) the period within which written representations may be made.