SCOTTISH STATUTORY INSTRUMENTS

2014 No. 67

The Police Service of Scotland (Performance) Regulations 2014

PART 2

Performance Meetings

Arrangement of performance appeal meeting

19.—(1) As soon as reasonably practicable after receipt of an appeal notice submitted under regulation 18(5), the second line manager must decide whether to—

- (a) require the constable to attend a performance appeal meeting; or
- (b) determine the appeal without such a meeting.

(2) The second line manager may determine the appeal without a performance appeal meeting only with the agreement of the constable.

(3) If the second line manager decides to require the constable to attend a performance appeal meeting the second line manager must send to the constable a written notice giving details of—

- (a) the procedures for determining the date and time of that meeting;
- (b) any proposed attendance at the meeting of a human resources professional or a police adviser to advise the second line manager on the proceedings;
- (c) any proposed attendance at the meeting of the first line manager;
- (d) any proposed attendance at the meeting of any other named person and the constable's right to refuse to consent to their attendance;
- (e) the constable's right to seek advice from a police representative; and
- (f) the constable's right to be represented at the meeting by a police representative.

(4) The second line manager must, if reasonably practicable, seek to agree a date and time for the meeting with the constable.

(5) If no date and time are agreed under paragraph (4), the second line manager must specify a date and time for the meeting.

(6) If a date and time are specified under paragraph (5) and—

- (a) the constable or the constable's police representative will not be available at that date and time; and
- (b) the constable proposes an alternative date and time which satisfy paragraph (7),
- the meeting must be postponed to the date and time proposed.

(7) An alternative date and time must—

- (a) be reasonable; and
- (b) fall not later than 10 working days from the date specified by the second line manager under paragraph (5).

(8) When the date and time of a performance appeal meeting are determined in accordance with paragraphs (4) to (7), the second line manager must send a notice in writing to the constable specifying the date, time and place of that meeting.