

2007 No. 96

LICENSING (LIQUOR)

The Occasional Licence (Scotland) Regulations 2007

Made - - - - - *20th February 2007*

Laid before the Scottish Parliament *21st February 2007*

Coming into force - - - *1st February 2008*

The Scottish Ministers, in exercise of the powers conferred by sections 56(7) and (8)(j), 134, 146(2) and 147(1) of the Licensing (Scotland) Act 2005(a) and of all other powers enabling them in that behalf, hereby make the following Regulations:

Citation and commencement

1. These Regulations may be cited as the Occasional Licence (Scotland) Regulations 2007 and shall come into force on 1st February 2008.

Form of occasional licence

2. An occasional licence is to be in the form set out in Schedule 1.

Application for an occasional licence

3. An occasional licence application is to be in the form set out in Schedule 2.

GEORGE LYON

Authorised to sign by the Scottish Ministers

St. Andrew's House,
Edinburgh
20th February 2007

(a) 2005 asp 16; see the definition of "prescribed" in section 147(1).

SCHEDULE 1

Regulation 2

OCCASIONAL LICENCE

[Issued by – insert name of Licensing Board – under the terms and conditions of the
Licensing (Scotland) Act 2005]

1. Occasional licence number

2. Duration of occasional licence

From:

To:

3. Postal address of premises

4. Post code

5. Telephone number

6. Description of premises

7. Description of activities to be carried on in the premises

8. Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises

9. Licensed Hours during which alcohol will be sold on the premises

10. Licensed Hours during which alcohol will be sold off the premises (if appropriate)

11. Ages of children or young persons permitted entry

12. Times at which children or young persons permitted entry

13. Parts of premises to which children or young persons permitted entry

14. Name (registered) address, telephone number and e-mail (where relevant) of holder of occasional licence

15. Registered number of holder, for example, company number, charity number (if applicable)

Licensing (Scotland) Act 2005

Licence Conditions

Occasional licence number

National mandatory licence conditions

Additional licence conditions imposed by Licensing Board

SCHEDULE 2

Regulation 3

[Insert name and address of relevant Licensing Board]

Application for occasional licence

Before completing this form please read the guidance notes at the end of the form.

If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written or typed in black ink. Use additional sheets, if necessary.

You may wish to keep a copy of the completed form for your records.

1. LICENCE DETAILS (see note 1)			
Premises licence number (if applicable)			
Personal licence number (if applicable)			
Name of voluntary organisation (if applicable)			

2. PERSONAL DETAILS			
TITLE (delete as appropriate): Mr Mrs Miss Ms Other (please state)			
Surname			
Forenames			
DATE OF BIRTH			Day
			Month
			Year
ADDRESS WHERE ORDINARILY RESIDENT TO BE USED FOR CORRESPONDENCE PURPOSES			
Post town		Post code	
TELEPHONE NUMBERS			
Daytime			
Evening			
Mobile			
FAX NUMBER			
E-MAIL ADDRESS (if you would prefer us to correspond with you by e-mail)			

3. THE PREMISES

Description of premises

Description of activities to be carried on in the premises

Full postal address of premises which this application refers to

4. DURATION OF LICENCE

From:

To:

5. Is alcohol to be sold on & off the premises YES/NO* - Provide relevant details as to hours requested when alcohol will be sold on/off the premises-* delete as appropriate

Times for sale of alcohol for consumption on premises

Times for sale of alcohol for consumption off premises

Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises

6. CHILDREN (see note 2)

This section must be completed where alcohol is for sale for consumption on the premises

Are children or young persons permitted entry? YES/NO (if answered yes the remainder of this section must be completed)

Ages of children or young persons permitted entry

Times at which children or young persons permitted entry

Parts of premises to which children or young persons permitted entry

7. CHECKLIST

I have

Please tick yes

- **Made or enclosed payment of the fee for the application**

8. Signature and declaration by applicant (see note 3)

DECLARATION

IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))

The contents of this Application are true to the best of my knowledge and belief.

SIGNATURE

DATE

NOTES

1. Section 56 of the Licensing (Scotland) Act 2005 provides that only:–

- **The holder of a premises licence;**
- **The holder of a personal licence; or**
- **A representative of any voluntary organisation**

is eligible to apply for an occasional licence

2. Where alcohol is to be sold for consumption on the premises, the Act requires that a clear statement be made as to whether children or young persons are to be allowed entry and, if they are, a statement of the terms on which they are allowed entry

3. Data Protection Act 1998

The information on this form may be held on an electronic register which may be available to members of the public on request.

4. Information on the Licensing (Scotland) Act 2005 is available on the website of the Scottish Parliament (<http://www.opsi.gov.uk/legislation/scotland/acts2005/20050016.htm>)

EXPLANATORY NOTE

(This note is not part of the Regulations)

These Regulations make provision as to the form of an occasional licence issued under Part 4 of the Licensing (Scotland) Act 2005 and as to the form of an application for such a licence.

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