

SCHEDULE 3

Regulation 6(4)

Form 24



**APPLICATION FOR RECORDING OF CHANGE OF FORENAME(S) OR SURNAME(S) OF PERSON OVER 16 YEARS OF AGE**

*(Section 43(5) of the Registration of Births, Deaths and Marriages (Scotland) Act 1965)*

Your birth must have been registered in Scotland or there must be an entry in respect of you in the Adopted Children Register or the Parental Order Register. In the case of a person who is the subject of either an Adoption Order or a Parental Order the forename(s) and surname(s) at question 1 and 2 should be as shown in the Adopted Children Register or the Parental Order Register.

You should supply the following information.

1. Full forename(s) as registered at birth	For official use only
.....	.....
2. Full surname(s) as registered at birth	.....
.....	.....
3. Full forename(s) as changed (if applicable)	.....
.....	.....
4. Full surname(s) as changed (if applicable)	.....
.....	.....
5. Date of Birth.....	6. Sex.....
.....	.....
7. Place of Birth.....	.....
8. Mother's forename(s) and maiden surname	.....
.....	.....
9. Natural father's forename(s) and surname(s) (if applicable)	.....
.....	.....
10. Date of parents' marriage (if applicable)	.....
.....	.....
11. Date of any previous application for a change of forename(s) or surname(s) (see Note 1 overleaf)	.....
.....	.....

*Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.*

**I certify that the particulars overleaf are correct**

..... Date: .....

(signature of applicant)

Full postal address: .....

Postcode: .....

Tel No: .....

If you wish a full or abbreviated extract showing the recorded change please indicate the number required:

Full Extract

Abbreviated Extract  (No details of parents included)

**NOTES**

1. This application will be refused:
  - (i) if it is in respect of a change of forename(s) and a change of forename has already been recorded for you since you attained the age of 16;
  - (ii) if it is in respect of a change of surname(s) and you have had a change of surname(s) recorded during the previous 5 years, or if you have already had 3 changes of surname(s) recorded since you attained the age of 16.
2. Any full or abbreviated extract will show the new forename(s) and surname(s) plus the original names registered and previous changes recorded.
3. Any person who supplies false information to the Registrar General is liable to prosecution.

Please send the signed application form, together with the appropriate fee, to:

General Register Office for Scotland  
Change of Name Unit  
New Register House  
Edinburgh  
EH1 3YT

Any enquiries please telephone the Change of Name Unit on 0131 314 4404