

## SCHEDULE 2

Regulations 1, 3 and 4

### FEES FOR REGISTRATION

1. The fee charged for registration under section 83 of the 2004 Act is to be arrived at by the following method—

- (a) in all cases, a principal fee arrived in accordance with paragraph 2 below;
- (b) applying to that principal fee such discount as is relevant to the application as referred to in paragraph 3;
- (c) adding to the figure reached after applying (a) and (b), such additional fee as is relevant to the application as referred to in paragraph 4; and
- (d) applying to the figure reached after applying (a), (b) and (c), such discount as is relevant to the application as is referred to in paragraph 5.

2. The principal fee referred to in paragraph 1 is to be established by the local authority by—

- (a) estimating the reasonable costs of carrying out its functions under Part 8 of the 2004 Act from 1st January 2006 until 31st March 2009, taking into account any grant paid or expected to be paid to the local authority in relation to that period under section 98 of the 2004 Act;
- (b) estimating the numbers of applications for registration of different types relevant to paragraphs 3 to 5 below; and
- (c) taking into account the additional fees and discounts referred to in paragraphs 3 to 5 below,

so as to ensure as reasonably as possible that the income from fees meets the relevant costs.

3. The following discounts are those applicable to the principal fee:

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Joint owners other than the lead owner who are members of the same family as the lead owner	100% of the principal fee
Where the landlord is applying simultaneously to more than one local authority, in the case of those local authorities other than the authority in which the applicant has the greatest number of houses which require to be registered (or, where the applicant has the same greatest number of houses in more than one authority, such one of those authorities as agreed by the authorities concerned)	75% of the principal fee
Where the applicant has been declared under section 83(1)(c) of the 2004 Act, in relation to only one house	50% of the principal fee
Where the applicant is the holder of a current HMO licence	100% of the principal fee
Where the applicant has a current accreditation through a scheme approved by the local authority which includes an assessment of whether the applicant is fit and proper to be letting houses	100% of the principal fee

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4. The additional fees are:

**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

For each house in terms of section 83(1)(b) of the 2004 Act	20% of the principal fee
Where the application is submitted only after the local authority has issued two separate requests for an application to be made	200% of the principal fee
5. The following discounts are those applicable to the figure reached to in paragraph 1(c):	
Where the application is made using the internet-based application system and is not entered into that system on behalf of the applicant by the local authority	10%
Where the applicant is a registered charity	80%