
SCOTTISH STATUTORY INSTRUMENTS

2005 No. 494

**The Civil Contingencies Act 2004 (Contingency
Planning) (Scotland) Regulations 2005**

PART 8

Information

Information sharing – procedure for making a request

42.—(1) In this Part of the Regulations, a reference to a “request for information” is a reference to such a request which—

- (a) is in writing;
- (b) states the name of the requesting responder and an address for correspondence;
- (c) describes the information requested; and
- (d) states the reason why the requesting responder requires the information in connection with the performance of a duty under section 2(1)(a) to (d) or section 4(1) or in connection with the performance of another function which relates to an emergency (as the case may be).

(2) For the purposes of paragraph (1), a request is to be treated as made in writing where the text of the request—

- (a) is transmitted by electronic means;
- (b) is received in legible form; and
- (c) is capable of being used for subsequent reference.