
SCOTTISH STATUTORY INSTRUMENTS

2004 No. 467

The Freedom of Information (Fees for Required Disclosure) (Scotland) Regulations 2004

Projected costs

3.—(1) In these Regulations, “projected costs” in relation to a request for information means the total costs, whether direct or indirect, which a Scottish public authority reasonably estimates in accordance with this regulation that it is likely to incur in locating, retrieving and providing such information in accordance with the Act.

(2) In estimating projected costs—

- (a) no account shall be taken of costs incurred in determining—
 - (i) whether the authority holds the information specified in the request; or
 - (ii) whether the person seeking the information is entitled to receive the requested information or, if not so entitled, should nevertheless be provided with it or should be refused it; and
- (b) any estimate of the cost of staff time in locating, retrieving or providing the information shall not exceed £15 per hour per member of staff.