

## **SCHEDULE 1**

### **SMALL CLAIM RULES 2002**

#### **CHAPTER 25**

##### ***Electronic transmission of documents***

###### **Extent of provision**

**25.1.**—(1) Any document referred to in these rules which requires to be—

- (a) lodged with the sheriff clerk;
- (b) intimated to a party; or
- (c) sent by the sheriff clerk,

may be in electronic or documentary form, and if in electronic form may be lodged, intimated or sent by e-mail or similar means.

(2) Paragraph (1) does not apply to any certificate of execution of service, citation or arrestment, or to a decree or extract decree of the court.

(3) Where any document is lodged by e-mail or similar means the sheriff may require any principal document to be lodged.

###### **Time of lodgement**

**25.2.** The time of lodgement, intimation or sending shall be the time when the document was sent or transmitted.