

SCHEDULE 4

Regulation 5(4)

Debt Arrangement Scheme (Scotland) Regulations 2011 - Form 1 (Application for approval of a debt payment programme: individuals)

5a. Financial statement of the debtor(s) (the Standard Financial Statement)

INCOME

Total number of people in household
 Number of dependent children under 16 in the household
 Number of dependent children age 16-18 in the household

Earnings	Amount (£)	Frequency
Debtor's salary/wages		
Partner's salary/wages		
Total		

Benefit and tax credits	Amount (£)	Frequency
Universal Credit		
Jobseeker's Allowance (income based)		
Jobseeker's Allowance (contribution based)		
Income Support		
Working Tax Credit		
Child Tax Credit		
Child Benefit		
Employment and Support Allowance or Statutory Sick Pay		
Disability benefits		
Carer's Allowance		
Local Housing Allowance/Housing Benefit		
Council Tax Support		
Other benefits/tax credits (e.g. maternity benefits)		
Total		

Draft Legislation: This is a draft item of legislation and has not yet been made as a Scottish Statutory Instrument. This draft has been replaced by a new draft, The Common Financial Tool (Scotland) Regulations 2018 ISBN 978-0-11-103979-3

Pension(s)	Amount (£)	Frequency
State pensions		
Private or work pensions		
Pension credit		
Other pensions		
Total		

Other income	Amount (£)	Frequency
Maintenance or child support		
Boarders or lodgers		
Non-dependants' contributions		
Student loans and grants		
Other income		
Total		

Please use the space provided below to give details of any benefit listed under 'other'

EXPENDITURE

Please indicate if the expenses listed below are your own household expenses or joint expenses with your partner

Own Joint

Home and contents	Amount	Frequency
Rent		
Ground rent, service charges, factor fees		
Mortgage		
Mortgage endowment		
Secured loans		
Council tax/rates		
Appliance & furniture rental (including appliance and furniture HP, conditional sale and so on)		
TV licence		
Other costs		
Total		

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Utilities	Amount	Frequency
Gas		
Electricity		
Other costs (including coal, oil, calor gas, and so on)		
Other expenditure		
Total		

Care and health costs	Amount	Frequency
Childcare costs		
Adult-care costs		
Child maintenance or child support		
Prescriptions and medicines		
Dentistry and opticians		
Other costs		
Total		

Transport and travel	Amount	Frequency
Public transport (e.g. work, school, shopping)		
Hire Purchase or conditional sale vehicle		
Car insurance		
Road tax		
MOT and ongoing maintenance		
Breakdown cover		
Fuel, parking and toll road charges		
Other costs (including taxis)		
Total		

School costs	Amount	Frequency
School uniform		
After-school clubs and school trips		
Other costs		
Total		

Pensions and insurances	Amount	Frequency
Pension payments		
Life insurance		
Mortgage payment protection insurance		
Buildings and contents insurance		
Health insurance (medical or accidental or dental)		
Other		
Total		

Professional costs	Amount	Frequency
Professional courses		
Union fees		
Professional fees		
Other		
Total		

Other essential costs	Amount	Frequency
Other essential costs		
Total		

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Communications and leisure	Amount	Frequency
Home phone, internet, TV package (including film subscriptions)		
Mobile phone		
Hobbies, leisure or sport (e.g. socialising, eating out, outings, clubs, leisure courses)		
Gifts (e.g. birthdays, festivals, charity donations)		
Pocket money		
Newspapers, magazines, stationery and postage		
Other costs		
Total		

Food and housekeeping	Amount	Frequency
Groceries (e.g. food, pet food, non-alcoholic drinks, cleaning)		
Nappies and baby items		
School meals and meals at work		
Laundry and dry cleaning		
Alcohol		
Smoking products		
Vet bills & pet insurance		
Home repairs and maintenance		
Other costs		
Total		

Personal costs	Amount	Frequency
Clothing and footwear		
Hairdressing		
Toiletries		
Other costs		
Total		

Total Income Total Expenditure

Savings

Surplus Income Frequency