
DRAFT SCOTTISH STATUTORY INSTRUMENTS

2011 No.

The Tenancy Deposit Schemes (Scotland) Regulations 2011

PART 5

Procedures for payment, holding and repayment of deposits

Payment of tenancy deposits to a tenancy deposit scheme

22.—(1) On receipt of a tenancy deposit and the required accompanying information, the scheme administrator must—

- (a) pay the tenancy deposit into a designated account; and
- (b) issue written confirmation to the landlord and tenant that the tenancy deposit has been received and paid into a designated account.

(2) The scheme administrator must also advise the landlord and tenant of—

- (a) the amount of the deposit;
- (b) the date on which the deposit was received by the scheme administrator;
- (c) the address of the property to which the tenancy deposit relates;
- (d) the name and contact details of the landlord; and
- (e) details of how to contact the scheme administrator to notify any inaccuracies in the information in sub-paragraphs (a) to (d).