

SCHEDULE 3

RULES OF PROCEDURE: ENFORCEMENT

Duty of the Secretary upon receipt of a notice of application for enforcement

- 2.—(1) Upon receiving a notice of application for enforcement the Secretary shall –
- (a) enter particulars of it in the Register including –
 - (i) the case number;
 - (ii) the date the Secretary received the relevant documents;
 - (iii) the name and address of the Commission; and
 - (iv) the name and address of the respondent;
 - (b) send a copy of it to the respondent; and
 - (c) give every party notice in writing of the case number of the application (which shall constitute the title of the proceedings) and of the address to which notices and other communications to the Secretary shall be sent.