SCHEDULE

Rule 3(2)

Form 1LICENSING (NORTHERN IRELAND) ORDER 1996

(Article 14, Schedule 4, paras. 3 and 4)

Notice of application for the renewal of a licence

Petty Sessions District of

County Court Division of

[1] TAKE NOTICE that I/we

(full

name(s) of applicant(s)/title of body corporate) of

(full address(es) of applicant(s)/
registered office of body corporate) intend to apply to the magistrates' court sitting
at (place) on

(date) at (time) for the renewal of the licence (attached to this notice) authorising the sale of intoxicating liquor for the premises situated at

(full address of premises) being premises of the following kind according to the Licensing (Northern Ireland) Order 1996, namely premises specified in Article:—

- [5(1) (a) premises in which the business carried on under the licence is the business of selling intoxicating liquor by retail for consumption either in or off the premises;]
- [5(1) (b) premises in which the only business carried on under the licence is the business of selling intoxicating liquor by retail for consumption off the premises;]
- [5(1) (c) an hotel, i.e., the premises of any establishment allocated by a certificate under Article 13 of the Tourism (Northern Ireland) Order 1992 to the statutory category of hotel [treated as an hotel by virtue of Article 2(5)(a) or (b) (as the case may be) of the Licensing (Northern Ireland) Order 1996;]]
- [5(1) (d) a guest house, i.e., the premises of any establishment allocated by a certificate under Article 13 of the Tourism (Northern Ireland) Order 1992 to the statutory category of guest house;]
- [5(1) (e) a restaurant, i.e., premises (other than those referred to in Article 5(1)(a) of the Order) structurally adapted and used, or intended to be used, for the purpose of providing persons frequenting the premises with a main table meal at midday or in the evening, or both;
- [5(1) (f) a conference centre, i.e., premises for which there is in force a certificate from the Northern Ireland Tourist Board stating that the premises conform to the requirements prescribed by regulations made with the concurrence of the Department of Economic Development;]
- [5(1) (g) a higher education institution, i.e., such premises as are mentioned in Article 30(3) of the Education and Libraries (Northern Ireland) Order 1993;]
- [5(1) (h) a place of public entertainment, i.e., premises used as a theatre, a ballroom, premises on a licensed track within the meaning of the Betting, Gaming, Lotteries and Amusements (Northern Ireland) Order

1985 or such other premises used for the purposes of such entertainments, in accordance with such conditions, as may be prescribed by regulations made by the Department of Health and Social Services;]

- [5(1) (i) a refreshment room in a railway station, an airport, harbour terminal or bus station;]
- [5(1) (j) a seaman's canteen;]
- [80 a non-seagoing vessel]. [2]

I am the owner of the business to be carried on under the licence [3], [or the following body corporate owns the business—

(full title of company etc.

stating whether limited liability company or other body) of which the following persons are directors—

(full names and addresses) and

the following are the executive controllers-

(name persons other than

directors who have executive control within the meaning of Article 4(4) of the Licensing Order) [4]

The owner of the premises is (full name). [5]

[FURTHER TAKE NOTICE that I/we intend to apply under Article 15(5) of the Licensing Order for a direction that on Sundays there shall be no permitted hours on the premises.] [4]

[FURTHER TAKE NOTICE that I/we intend to apply under Article 15(5) of the Licensing Order for the cancellation of a direction that on Sundays there shall be no permitted hours on the premises.] [4]

No alteration such as is specified in Article 31 of the Licensing (Northern Ireland) Order 1996 has been made to the premises since the licence was last granted (or, in the case of a first renewal, since it was granted). [6]

Dated this

day of

19 .

Signature of Applicant or his/their Solicitor.

To the clerk of petty sessions for the above-named petty sessions district.

Copy to:

- (i) the sub-divisional commander at (sub-divisional headquarters for the police sub-division in which the premises are situated);
- (ii) (if different from (i)) the sub-divisional commander at (sub-divisional headquarters for the police sub-division in which the applicant resides);
- (iii) the district council at which the premises are situated).
 (district council for the district in

Notes:

[1] This notice must be served not later than 9th August on the clerk of petty sessions for the district in which the premises are situated and the sub-divisional commander for the police sub-division in which the premises are situated and also where the applicant resides in some other police sub-division upon the sub-divisional commander of the sub-division in which the applicant resides and also on the district council for the district in which the premises are situated.

The copy of the notice to be served on the sub-divisional commander may be lodged at any police station in the appropriate sub-division.

As to the meaning of "reside" where the applicant is a body corporate any reference to a police sub-division in which a person resides becomes a reference to that in which the body has its principal or registered office.

Where service requirements are met, the clerk of petty sessions may renew the licence in the absence of the applicant *except* where the application to renew the licence is made after the renewal date or the application is also to transfer the licence or where—

- (a) the application is in respect of a licence which has been in force for a period determined by the court under Article 13(1)(a)(ii) or Article 21(1)(b)(ii) or (c)(ii);
- (b) a notice of objection is served on the clerk of petty sessions;
- (c) the licensed premises have been altered since the last previous renewal of the licence (or, where the renewal applied for is the first renewal of the licence, since the licence was granted);
- (d) the application for renewal is in respect of premises of a kind mentioned in Article 5(1)(a) for which the applicant has also applied to the court for—
 - a direction specifying that on Sundays there shall be no permitted hours; or
 - (ii) the cancellation of such a direction;
- (e) the licence to be renewed is one in force in relation to certain premises on which business has been interrupted (see Article 18 of the Licensing Order);
- (f) the licence to be renewed is for a seaman's canteen or non-seagoing vessel;
- (g) the application for renewal is in respect of licensed premises for which the applicant has also applied to the court for the variation of a direction specifying the number of gaming machines which may be made available on the licensed premises or, where such a direction has not been given in respect of the licensed premises, for which the sub-division in which the licensed premises are situated has applied for such a direction;
- (h) the clerk of petty sessions requires the application to be made to the court.

As to penalties for failure to duly serve notice of application see Article 16 of the Licensing Orders.

- [2] The inapplicable paragraphs must be deleted.
- [3] This includes any personal representative, trustee, assignee, controller, liquidator, receiver or guardian carrying on the business in exercise of a power conferred by or under any statutory provision, will or deed.

- [4] Delete if inapplicable.
- [5] This means the person for the time being receiving the rack rent of the premises, whether on his own account or as personal representative, trustee, assignee, controller, liquidator, receiver or guardian, or who would receive the same if the premises were let at a rack rent.
- [6] It is an offence under Article 31 of the Licensing Order to alter premises in certain respects so as to alter drinking facilities etc.
- [7] In accordance with Rule 19(2) of the Magistrates' Courts (Licensing) Rules (Northern Ireland) 1997, any notice or document served on the clerk of petty sessions shall be endorsed with a note of the mode and date of service of such notice or document on any other person.

Form 2LICENSING (NORTHERN IRELAND) ORDER 1996

(Article 14, Schedule 4, paras. 5 and 6)

Notice of intention to object to the renewal of a licence

Petty Sessions District of

County Court Division of

[1] TAKE NOTICE that I

(full name)

of

(full address or, if

sub-divisional commander, state sub-divisional headquarters) [on behalf of (name of district council)] [2] intend on the hearing of

the application of

(full name of applicant) of

full

address of applicant) at the magistrates' court sitting at

(place) on

(date) at

(time) for the renewal of the licence authorising the sale of intoxicating liquor for the premises situated at

(full address of premises) to appear and

object to such renewal on the following grounds-

(State briefly and precisely the grounds of objection stating which of the grounds specified in Article 15(2) to the Licensing (Northern Ireland) Order 1996 on which the objector relies.) [3]

Dated this

day of

19

Signature of Objector or his/their Solicitor.

To the Applicant.

Copy to the clerk of petty sessions for the above-named petty sessions district.

Notes

- [1] The objector must be one of the following:
- (a) the sub-divisional commander upon whom notice of application for renewal is served; or
- (b) the district council for the district in which the premises are situated; or
- (c) any person owning or residing or carrying on business in premises in the vicinity of the premises for which the renewal of the licence is sought.
- [2] Delete if inapplicable.
- [3] The following may be grounds for objecting to the renewal of a licence:
- (a) the procedure relating to the application set out in Part I of Schedule 4 has not been complied with; or
- (b) that the applicant is not a fit person to hold a licence; or
- (c) that—

- the kind of premises specified in the notice is not that for which the licence was granted or the premises are not of the kind so specified; or
- (ii) the premises are not suitable to be licensed for the sale of intoxicating liquor by retail; or
- (d) having regard to the manner in which the business carried on in the premises under the licence has been conducted since the last previous renewal of the licence (or where the renewal applied for is the first renewal of the licence since the licence was granted), it is likely that if the licence is renewed, the business will not be conducted in a peaceable and orderly manner; or
- (e) that—
 - (i) the business carried on in the premises under the licence; or
 - (ii) in the case of premises of a kind mentioned in Article 5(1)(c) to (j) other than an hotel in respect of which the note and record mentioned in Article 5(5)(a) have been made, the business to which the sale of intoxicating liquor under the licence is ancillary, has been discontinued;
- (f) where the licence is in respect of a guest house or a place of public entertainment, that the conditions attached to the licence by the court under Article 7(11) (adequate sitting accommodation in a room not used or to be used for sleeping accommodation, for the service of substantial refreshment or the supply or consumption of intoxicating liquor) or, as the case may be, Article 7(12), have not been observed.
- [4] In accordance with Rule 19(2) of the Magistrates' Courts (Licensing) Rules (Northern Ireland) 1997, any notice or document served on the clerk of petty sessions shall be endorsed with a note of the mode and date of service of such notice or document on any other person.

Form 3LICENSING (NORTHERN IRELAND) ORDER 1996

(Article 22, Schedule 5, paras. 1 and 2)

Notice of application for the transfer of a licence

in or off the premises;]

Petty Sessions District of

County Court Division of

TAKE NOTICE that I (full name) (full address) intend at of the magistrates' court sitting at (place) on (time) to apply for the transfer to me of a (date) at licence [granted provisionally by the County Court for the Division of on the day of 19 at (full names at present held by of present licensee) of (full address of present licensee) for the premises at (full address of licensed premises) being premises of the following kind according to the Licensing (Northern Ireland)

- Order 1996, namely premises specified in Article:—

 [5(1) (a) premises in which the business carried on under the licence is the business of selling intoxicating liquor by retail for consumption either
 - [5(1) (b) premises in which the only business carried on under the licence is the business of selling intoxicating liquor by retail for consumption off the premises;
 - [5(1) (c) an hotel, i.e., the premises of any establishment allocated by a certificate under Article 13 of the Tourism (Northern Ireland) Order 1992 to the statutory category of hotel [treated as an hotel by virtue of Article 2(5)(a) or (b) (as the case may be) of the Licensing (Northern Ireland) Order 1996;]
 - [5(1) (d) a guest house, i.e., the premises of any establishment allocated by a certificate under Article 13 of the Tourism (Northern Ireland) Order 1992 to the statutory category of guest house;]
 - [5(1) (e) a restaurant, i.e., premises (other than those referred to in Article 5(1)(a) of the Order) structurally adapted and used, or intended to be used, for the purpose of providing persons frequenting the premises with a main table meal at midday or in the evening, or both;]
 - [5(1) (f) a conference centre, i.e., premises for which there is in force a certificate from the Northern Ireland Tourist Board stating that the premises conform to the requirements prescribed by regulations made with the concurrence of the Department of Economic Development;}
 - [5(1) (g) a higher education institution, i.e., such premises as are mentioned in Article 30(3) of the Education and Libraries (Northern Ireland) Order 1993;]
 - [5(1) (h) a place of public entertainment, i.e., premises used as a theatre, a ballroom, premises on a licensed track within the meaning of the Betting, Gaming, Lotteries and Amusements (Northern Ireland) Order

1985 or such other premises used for the purposes of such entertainments, in accordance with such conditions, as may be prescribed by regulations made by the Department of Health and Social Services;]

[5(1) (i) a refreshment room in a railway station, an airport, harbour terminal or bus station;

[5(1) (j) a seaman's canteen;]

[80 a non-seagoing vessel]. [2]

[A protection Order authorising (name of person authorised) of (address) to carry on the business under the licence was granted on the day of 19 by the magistrates' court sitting at (place) on (date) for the period of months from the date of the order] [and further protection

orders were granted by the following courts on the following dates for the following periods (specify details of any further protection orders).] [3]

[The licence was suspended for a period of sitting at (place) on (date) for the following offence—

[and the suspension is the subject of an appeal to the county court for the division of [I intend to ask the court hearing this application to terminate the suspension.]] [4]

I am [or shall be] the owner[5] of the business [to be] carried on under the licence, [or the following body corporate owns [or will own] the business [to be] carried on under the licence—

(full title of company

stating whether limited liability company or other body) of which the following persons are directors

(full names and address) and the

following are the executive controllers-

(name persons other than directors who have executive control within the meaning of Article 4(4) of the Licensing Order) [6]

The owner of the premises is (full name). [7]

The licence will be deposited with the clerk of petty sessions before or at the hearing of the application.

Dated this day of

19

Signature of Applicant or his/their Solicitor.

To the clerk of petty sessions for the above-named petty sessions district.

Copy to:

- (i) the sub-divisional commander at (sub-divisional headquarters for the police sub-division in which the premises are situated);
- (ii) (if different from (i)) the sub-divisional commander at (sub-divisional headquarters for the police sub-division in which the applicant resides) [8]
- (iii) the district council at which the premises are situated).(district council for the district in

Notes:

- [1] These words are appropriate only where the application is for the transfer of a licence provisionally granted by the county court and the grant has not yet been declared final on completion of the premises.
 - [2] The inapplicable paragraphs must be deleted.
- [3] Delete except where the application is made during the currency of a protection order or after it has ceased to have effect and the application is made not later than the end of the licensing year next following the expiration of the licence.
 - [4] Delete except where licence is subject to a suspension order.
- [5] This includes any personal representative, trustee, assignee, controller, liquidator, receiver or guardian carrying on the business in exercise of a power conferred by or under any statutory provision, will or deed.
 - [6] Delete if inapplicable.
- [7] This means the person for the time being receiving the rack rent of the premises, whether on his own account or as a personal representative, trustee, assignee, controller, liquidator, receiver or guardian or who would receive the same if the premises were let at a rack rent.
- [8] Where the applicant is a body corporate any reference to a police sub-division in which a person resides becomes a reference to that in which the body has its principal or registered office.
- [9] In accordance with Rule 19(2) of the Magistrates' Courts (Licensing) Rules (Northern Ireland) 1997, any notice or document served on the clerk of petty sessions shall be endorsed with a note of the mode and date of service of such notice or document on any other person.

Form 4LICENSING (NORTHERN IRELAND) ORDER 1996

(Article 23)

Notice of application for the transfer and renewal of a licence

Petty Sessions District of

County Court Division of

TAKE NOTICE that I (full name) of (full address) intend at (place) on the magistrates' court sitting at (date) at (time) to apply for the transfer to me of a licence [granted provisionally by the county court for the Division of on the day of 19 114 at present held by (full names of present licensee) of (full address of present licensee) for the premises at (full address of licensed premises) being premises of the following kind according to the Licensing (Northern Ireland)

Order 1996, namely premises specified in Article:—

[5(1) (a) premises in which the business carried on under the licence is the

- business of selling intoxicating liquor by retail for consumption either in or off the premises;]
- [5(1) (b) premises in which the only business carried on under the licence is the business of selling intoxicating liquor by retail for consumption off the premises;]
- [5(1) (c) an hotel, i.e., the premises of any establishment allocated by a certificate under Article 13 of the Tourism (Northern Ireland) Order 1992 to the statutory category of hotel [treated as an hotel by virtue of Article 2(5)(a) or (b) (as the case may be) of the Licensing (Northern Ireland) Order 1996;]]
- [5(1) (d) a guest house, i.e., the premises of any establishment allocated by a certificate under Article 13 of the Tourism (Northern Ireland) Order 1992 to the statutory category of guest house;]
- [5(1) (e) a restaurant, i.e., premises (other than those referred to in Article 5(1)(a) of the Order) structurally adapted and used, or intended to be used, for the purpose of providing persons frequenting the premises with a main table meal at midday or in the evening, or both;]
- [5(1) (f) a conference centre, i.e., premises for which there is in force a certificate from the Northern Ireland Tourist Board stating that the premises conform to the requirements prescribed by regulations made with the concurrence of the Department of Economic Development;]
- [5(1) (g) a higher education institution, i.e., such premises as are mentioned in Article 30(3) of the Education and Libraries (Northern Ireland) Order 1993;]
- [5(1) (h) a place of public entertainment, i.e., premises used as a theatre, a ballroom, premises on a licensed track within the meaning of the Betting, Gaming, Lotteries and Amusements (Northern Ireland) Order

1985 or such other premises used for the purposes of such entertainments, in accordance with such conditions, as may be prescribed by regulations made by the Department of Health and Social Services;]

[5(1) (i) a refreshment room in a railway station, an airport, harbour terminal or bus station;]

[5(1) (j) a seaman's canteen;]

[80 a non-seagoing vessel]. [2]

[A protection Order authorising of person authorised) of (address) to carry on the business under the licence was granted on the day of 19 by the magistrates' court sitting at (place) on (date) for the period of months from the date of the order] [and further protection orders were granted by the following courts on the following dates for the following periods (specify details of any further protection orders). [3]

[The licence was suspended for a period of sitting at (place) on following offence— months by the magistrates' court (date) for the

[and the suspension is the subject of an appeal to the county court for the division of [I intend to ask the court hearing this application to terminate the suspension.]] [4]

I am [or shall be] the owner[5] of the business [to be] carried on under the licence [or the following body corporate owns [or will own] the business [to be] carried on under the licence—

(full title of company

stating whether limited liability company or other body) of which the following persons are directors

(full names and address) and the

following are the executive controllers-

(name persons other than directors who have executive control within the meaning of Article 4(4) of the Licensing Order)] [6]

The owner of the premises is (full name). [7]

No alteration such as is specified in Article 31 of the Licensing (Northern Ireland) Order 1996 has been made to the premises since the licence was last renewed (or, in the case of a first renewal, since it was granted). [8]

As the existing licence [is due to expire] [expired on] [9] (date)

TAKE NOTICE that at the same time I intend to apply to the court to renew the licence until the expiration of the [current] [next] licensing period, i.e. 30th September 19 before transferring it to me. [10]

The licence will be deposited with the clerk of petty sessions before or at the hearing of the application.

Dated this day of

19 .

Signature of Applicant or his/their Solicitor.

To the clerk of petty sessions for the above-named petty sessions district.

Copy to:

- (i) the sub-divisional commander at headquarters for the police sub-division in which the premises are situated);
- (ii) (if different from (i)) the sub-divisional commander at (sub-divisional headquarters for the police sub-division in which the applicant resides) [11]
- (iii) the district council at which the premises are situated).
 (district council for the district in

Notes:

- [1] These words are appropriate only where the application is for the transfer of a licence provisionally granted by the county court and the grant has not yet been declared final on completion of the premises.
 - [2] The inapplicable paragraphs must be deleted.
- [3] Delete except where the application is made during the currency of a protection order or after it has ceased to have effect and the application is made not later than the end of the licensing year next following the expiration of the licence.
 - [4] Delete except where licence is subject to a suspension order.
- [5] This includes any personal representative, trustee, assignee, controller, liquidator, receiver or guardian carrying on the business in exercise of a power conferred by or under any statutory provision, will or deed.
 - [6] Delete if inapplicable.
- [7] This means the person for the time being receiving the rack rent of the premises, whether on his own account or as a personal representative, trustee, assignee, controller, liquidator, receiver or guardian or who would receive the same if the premises were let at a rack rent.
- [8] It is an offence under Article 31 of the Licensing Order to alter premises in certain respects so as to alter drinking facilities, etc.
 - [9] The inapplicable words must be deleted.
- [10] Under Article 23 of the Order, where a person applies for the transfer of a licence the holder of which has not applied for renewal thereof, the court, on the application of that person may renew the licence before transferring it to him.

A court shall not renew a licence on an application under Article 23 unless the application is made—

- (a) within the three months immediately preceding the date on which the licence is due to expire; or
- (b) not later than the end of the period of 12 months from the date on which the licence expired, or
- (c) during the currency of a protection order.
- [11] Where the applicant is a body corporate any reference to a police subdivision in which a person resides becomes a reference to that in which the body has its principal or registered office.
- [12] In accordance with Rule 19(2) of the Magistrates' Courts (Licensing) Rules (Northern Ireland) 1997, any notice or document served on the clerk of petty sessions shall be endorsed with a note of the mode and date of service of such notice or document on any other person.

Form 5LICENSING (NORTHERN IRELAND) ORDER 1996

(Schedule 5, paras. 3 and 4)

Notice of intention to object to the transfer of a licence

Petty Sessions District of

County Court Division of

TAKE NOTICE that I (full name) of (full address) [1] intend on the hearing of the application of (full name of applicant) of (full address of applicant) at the magistrates' court sitting at (place) on (date) at (time) for the transfer of the licence [granted provisionally by the county court for the division of] [2] at present held by (full name of present licensee) of (full address of present licensee) to appear and object to the transfer on the following grounds-(State briefly and precisely the grounds of objection) [3] Dated this day of 19

Signature of Objector or his Solicitor.

To the Applicant.

Copy to the clerk of petty sessions for the above-named petty sessions district.

Notes:

- [1] The objector must be one of the following:
- (a) the sub-divisional commander upon whom notice of application for renewal is served; or
- (b) the district council for the district in which the premises are situated; or
- (c) any person owning or residing or carrying on business in premises in the vicinity of the premises for which the renewal of the licence is sought.
- [2] Delete if inapplicable.
- [3] Under Article 22(6), the following may be grounds for objecting to the transfer of a licence:
 - (a) that the procedure relating to the application, set out in Schedule 5, has not been complied with; or
 - (b) that the applicant is not a fit person to hold a licence; or
- (c) that the business carried on in the premises under the licence has been discontinued; or
- (d) that, in the case of premises of a kind mentioned in Article 5(1)(c) to (j) other than an hotel in respect of which the note and record mentioned in Article 5(5)(a) have been made, the business to which the sale of intoxicating liquor under the licence is ancillary, has been discontinued.
- [4] In accordance with Rule 19(2) of the Magistrates' Courts (Licensing) Rules (Northern Ireland) 1997, any notice or document served on the clerk of petty sessions shall be endorsed with a note of the mode and date of service of such notice or document on any other person.

Form 6LICENSING (NORTHERN IRELAND) ORDER 1996

(Article 26, Schedule 6, paras. 2 and 3)

Notice of application for protection order

Petty Sessions District of

County Court Division of

TAKE NOTICE that I (full name of applicant) of (full address of applicant) intend to apply at the magistrates' court sitting at (place) on (date) at (time) for a protection order [1] authorising me to carry on business under the licence held by (full name of licensee) of (full address of licensee) for the premises at (state full address of premises and whether premises are of a kind specified in Article 5(i)(a) to (j) or Article 80).

[I am proposing to apply for the transfer of the licence] [or I am proposing to apply for the concurrent transfer and renewal of the licence] [or I am a person who is entitled in consequence of the licence holder's death to a beneficial interest in the business (there being no personal representative who is willing or able to act)] [or the licensee has become incapable through illness or other infirmity of carrying on the business and I propose to carry on the business authorised by the licence on his behalf] [2]

Dated this

day of

19

Signature of Applicant or his Solicitor.

To the clerk of petty sessions of the above-named petty sessions district.

Copy to the sub-divisional commander at (sub-divisional headquarters for the police sub-division in which the premises are situated).

Notes:

- [1] A protection order is authority to carry on business under the licence until an application for transfer or transfer and renewal can be brought before a court. A licence in connection with which a protection order is in force is deemed to continue in force for such period as the protection order remains in force. See Article 26 of the Licensing (Northern Ireland) Order 1996.
 - [2] The inapplicable words must be deleted.
- [3] In accordance with Rule 19(2) of the Magistrates' Courts (Licensing) Rules (Northern Ireland) 1997, any notice or document served on the clerk of petty sessions shall be endorsed with a note of the mode and date of service of such notice or document on any other person.

Form 7LICENSING (NORTHERN IRELAND) ORDER 1996

(Article 28(3))

Notice by person carrying on business under a licence by virtue of Article 28(1) or 28(2)

Petty Sessions District of

County Court Division of

TAKE NOTICE that whereas (full name (full address of licensee) of of licensee) being the holder of the licence for premises at (state full address of premises) in which the principal business was that of (state whether business was principally sale of intoxicating liquor for consumption in and off the premises, or off the premises. or an hotel, or a restaurant etc.) [died] [was adjudged bankrupt] [or state other events] on the day of 19 , and I am his [personal representative] [or there being no personal representative willing [or able] to act] [or his trustee in bankruptcy etc.] (state fully and precisely the appropriate circumstances in terms of Article 28(1) or (2) of the Licensing (Northern Ireland) Order 1996). [1]

I commenced carrying on the business under the said licence by virtue of Article 28[(1)][(2)] [2] of the said Order on the day of 19

Dated this day of 19

To the clerk of petty sessions for the above-named petty sessions district.

To the sub-divisional commander at (sub-divisional headquarters for the police sub-division in which the premises are situated).

Notes:

- [1] The inapplicable words must be deleted.
- [2] Delete if inapplicable.
- [3] In accordance with Rule 19(2) of the Magistrates' Courts (Licensing) Rules (Northern Ireland) 1997, any notice or document served on the clerk of petty sessions shall be endorsed with a note of the mode and date of service of such notice or document on any other person.

Form 8LICENSING (NORTHERN IRELAND) ORDER 1996

(Article 29, Schedule 6, paras. 2 and 3)

Notice of application for an order authorising the continuance of the business under the licence in temporary or other premises.

Petty Sessions District of

County Court Division of

TAKE NOTICE that I (full name) of (full address) intend to apply to the magistrates' court sitting at (place) on (date) at for an order authorising me, as the holder of a licence for premises at (full address of original premises) being a licence for the sale of intoxicating liquor in premises of a kind specified in Article [5(1)(a)] [5(1)(b)] [5(1)(c)] [5(1)(d)] [5(1)(e)] [5(1)(f)] [5(1)(g)] [5(1)(h)][5(1)(i)] [5(1)(j)] [80] [1] to carry on business for the period of [2] months at (full address for which the following premises authorisation is sought).

I am unable to use the original premises because they—

[have, by reason of [fire] [tempest] [or state other unforeseen and unavoidable calamity] become incapable of being used for the business carried on in them under the licence];

[or have been [or are likely to be] acquired or demolished, either wholly or to a substantial extent, under a statutory provision (namely)];

[or have been [or are to be] extended to include premises which are [or are to be constructed so as to be] contiguous to them];

[or are [or are to be] used for the purpose of the same business in conjunction with additional premises which are [or are to be constructed] adjacent to them];

[or have been [or are to be] wholly or substantially demolished and new premises have been [or are to be] constructed wholly or partly within their curtilage]. [3]

The premises for which authorisation is sought are temporary premises erected [or to be erected] wholly [or partly] within the curtilage, or on the site of the original premises or their site]. [3]

A plan of the premises for which authorisation is sought is attached to this notice. [4]

Dated this day of

19 .

Signature of Applicant or his Solicitor.

26

To the clerk of petty sessions of the above-named petty sessions district.

Copy to the sub-divisional commander at (sub-divisional headquarters for the police sub-division in which the premises are situated).

Notes:

- [1] Delete inapplicable provision.
- [2] Insert requested time period. The court can make an order for such period, not exceeding 6 months, as it thinks fit.
 - [3] The inapplicable words must be deleted.
- [4] The plan attached to the notice and copy must clearly delineate by appropriate colourings or markings and a legend or key thereto the part or part of the premises, or, in the case of an hotel, any public or common part or parts of the premises in which intoxicating liquor is to be sold.
- [5] In accordance with Rule 19(2) of the Magistrates' Courts (Licensing) Rules (Northern Ireland) 1997, any notice or document served on the clerk of petty sessions shall be endorsed with a note of the mode and date of service of such notice or document on any other person.

Form 9LICENSING (NORTHERN IRELAND) ORDER 1996

(Schedule 6, para. 5)

Notice of intention to object to grant of [making of protection order] [authorisation of temporary continuance of business]

Petty Sessions District of

County Court Division of

applicant to carry on business at (full address of premises at which business is to be continued)] [1], to object to the making of the order on the following grounds—

(state grounds of objection briefly and precisely).

Dated this day of

19 .

Signature of Objector or his Solicitor.

To the Applicant.

Copy to the clerk of petty sessions for the above-named petty sessions district.

Notes

[1] The inapplicable words must be deleted.

Form 10LICENSING (NORTHERN IRELAND) ORDER 1996

^[2] In accordance with Rule 19(2) of the Magistrates' Courts (Licensing) Rules (Northern Ireland) 1997, any notice or document served on the clerk of petty sessions shall be endorsed with a note of the mode and date of service of such notice or document on any other person.

(Article 30 and Schedule 7)

Notice of application for an occasional licence.

Petty Sessions District of

County Court Division of

TAKE NOTICE that I

(full name)

(full address) being the holder

of a licence for the premises situated at

(state full address of premises)

being premises of a kind specified in Article [5(1)(a)][5(1)(c)][5(1)(e)][1][2] of the Licensing (Northern Ireland) Order 1996, intend to apply to the magistrates' court at (place) [3] on (date) at

(time) for an occasional licence(s) authorising the sale of intoxicating liquor at the following place(s) (being [a place] [1] [places] [1] other than the premises aforesaid)

during the following period [5] and between the hours of

[6] and

The function(s) to which the occasional licence(s) is/are ancillary is/are of an occasional nature to which Article 30 of the said Order applies, namely-

(specify nature of functions)

The organising [body] [1] [bodies] [1] known as (name) [is a body] [1] [are bodies] [1] established for (specify purpose of body) [7] being social, charitable or benevolent purposes or for furthering the common interests of persons associated with a trade, profession, educational or cultural activity, game or sport.

Dated this

day of

19 .

Signature of Applicant or his Solicitor.

[on behalf of] [8]

(full title of body

corporate, partnership, etc. stating capacity in which application is made).

I am satisfied that this is a bona fide application and that the function is one which is/are, and the premises are, suitable for the grant of occasional licences.

Signed (RUC Rank) [9]

To the clerk of petty sessions for the petty sessions district in which the premises are situated.

Copy to:

- (i) the sub-divisional commander at headquarters for the police sub-division in which the place or premises to which the application relates is/are situated);
- (ii) the district council at which the place or premises to which the application relates is/are situated).

Notes:

- [1] Delete if inapplicable.
- [2] An occasional licence can be granted only to the holder of a licence for premises of a kind mentioned in Article 5(1)(a), 5(1)(c) and 5(1)(e) of the Licensing (Northern Ireland) Order 1996, namely those premises licensed to sell intoxicating liquor for consumption on or off the premises, hotels and restaurants. This notice must be served not less than 14 days before the time at which the application is to be considered, however see paragraph 6 of Schedule 7 as to cases when the court may consider an application notwithstanding any failure to follow the correct procedure.
 - [3] The application may be made to a court of summary jurisdiction either
 - (a) in the county court division in which the place(s) for which the occasional licence is sought is situated; or
 - (b) in an adjoining county court division for a petty sessions district which includes the place(s) for which the occasional licence is sought.

The clerk of petty sessions may grant the occasional licence in the absence of the applicant, unless

- (a) a notice of objection has been served and not withdrawn; or
- (b) he is of the opinion that the application should be made to the court.
- [4] "Place" includes premises. The exact place(s) at which the intoxicating liquor is to be sold and the nature of the premises must be stated in detail.
- [5] The period in question must not exceed 6 days at any one time and such days may be in the same week or consecutive weeks. However, an occasional licence cannot be granted to authorise the sale of intoxicating liquor on Christmas Day, Easter Day or Good Friday.
- [6] Article 30(1)(c) mentions the hours which may be specified in an occasional licence, namely—
 - on weekdays between half past 11 in the morning and 1 in the morning of the day next following, or
 - (ii) on Sunday, not being 31st December, between half past 12 in the afternoon and 12 in the evening, or
 - (iii) on Sunday, being 31st December, between half past 12 in the afternoon and 1 in the morning of the day next following.
- [7] The organising body or bodies must be established for one or more of the purposes referred to in Article 30(6) of the Order, namely, social, charitable or benevolent purposes or for furthering the common interests of persons associated with any trade, profession, educational or cultural activity, game or sport.

- [8] Where the licensee is a body corporate e.g. a limited company, its correct name and that under which it trades must be given. Where the licence is held in partnership, the partnership name must also be stated.
- [9] This paragraph should be included in the copy of the notice served on the sub-divisional commander of the police sub-division in which the premises are situated from completion where he does not serve notice of intention to object to the grant of the licence.
- [10] In accordance with Rule 19(2) of the Magistrates' Courts (Licensing) Rules (Northern Ireland) 1997, any notice or document served on the clerk of petty sessions shall be endorsed with a note of the mode and date of service of such notice or document on any other person.

Form 11LICENSING (NORTHERN IRELAND) ORDER 1996

(Article 30 and Schedule 7)

OCCASIONAL LICENCE

Petty Sessions District of

County Court Division of

Licence authorising holder of licence for premises of a kind specified in Article [5(1)(a)] [5(1)(c)] [5(1)(e)] to sell intoxicating liquor at a place other than that for which the licence is held.

[The magistrates' court sitting at] [The clerk of petty sessions of (place) grants to (name of licensee) of (address of licensee) the holder of the licence for premises at (address of premises), being premises of a kind mentioned in Article [5(1)(a)] [5(1)(c)] [5(1)(e)] of the Licensing (Northern Ireland) Order 1996, an occasional licence authorising the sale of intoxicating liquor by retail for consumption at or in the following place or premises—

(specify place or premises) during the following period, namely (specify period), during the hours of

(state hours).

The function to which the sale of such liquor is ancillary is of the following nature

(state nature of function) and is organised by
the following body, namely
(state name of body) which
is a body established for the following purpose(s)—

being a social, charitable, or benevolent purpose or for furthering the common interests of persons associated with any trade, profession, educational or cultural activity, game or sport.

Resident Magistrate or Clerk of Petty Sessions.

This day of

19 .

Warning to Licence-Holder

- This licence does not authorise the sale of intoxicating liquor except during the hours specified in the licence.
- This licence does not authorise the sale of intoxicating liquor for consumption off the place specified in the licence.
- 3. Where an occasional licence has been granted in connection with a function at any place, a constable may at any time during the period of the function enter that place for the purpose of ascertaining whether there has been a contravention of the Licensing (Northern Ireland) Order 1996. (For example, it is an offence under the said Order to sell intoxicating liquor to persons under the age of eighteen years or to sell liquor to a drunken person.)

- Failure to observe the law renders the licensee liable to conviction and punishment under the said Order.
- 5. Failure or delay in admitting a constable to premises renders the licence-holder liable to a fine on summary conviction and failure to produce this licence forthwith to a constable for examination renders the holder of the licence and the person in charge of the sale of intoxicating liquor at the premises liable to a fine on such conviction.
- 6. Where upon complaint made under Part VIII of the Magistrates' Courts (Northern Ireland) Order 1981, a court of summary jurisdiction is satisfied that functions held at the place specified in an occasional licence have been conducted so as to cause undue inconvenience to persons residing in the vicinity of that place, the court may—
 - (a) revoke any other occasional licences granted in respect of that place; or
 - (b) order that the place specified in the licence shall not be a place for which an occasional licence may be granted; or
 - (c) make any licences mentioned in paragraph (a) subject to such terms and conditions as the court thinks fit.

Form 12LICENSING (NORTHERN IRELAND) ORDER 1996

(Article 30 and Schedule 7, para. 3)

Caution stating that cautioner wishes to be heard on next following application for an occasional licence.

I (full name) being a person [owning premises]
[residing] [carrying on business] [1] at
(full address) in the vicinity of a place specified in the occasional licence granted to
(full name of licensee) of

(address of licensee) the holder of a licence for the

sale by retail of intoxicating liquor at the premises at

(state full address of premises for which licence is held) for a function on

(date) hereby serve on you, as the sub-divisional commander of the police sub-division in which that place is situated, and on you, the holder of that licence, this caution stating that I wish to be heard by the court on the next following (if any) application for an occasional licence in connection with a function to be held at that place.

Dated this day of 19 .

Signature of cautioner.

To the sub-divisional commander at (sub-divisional headquarters for the police sub-division in which the said place is situated).

Copy to

(full name of licensee) of (address of licensed premises).

Notes:

- The inapplicable words must be deleted.
- [2] In accordance with Rule 19(2) of the Magistrates' Courts (Licensing) Rules (Northern Ireland) 1997, any notice or document served on the clerk of petty sessions shall be endorsed with a note of the mode and date of service of such notice or document on any other person.

Form 13LICENSING (NORTHERN IRELAND) ORDER 1996

(Article 30 and Schedule 7, para. 5)

Notice of intention to object to grant of an occasional licence.

Petty Sessions District of County Court Division of TAKE NOTICE that I (full name) (full address), being [the sub-divisional commander of the police sub-division in] [1] [on behalf of the district council for the district in] [1] [a person owning, residing or carrying on business in the vicinity of] [1] which the place or premises to which the application for an occasional licence relates, intend at the hearing of the application of (full name of applicant) of (full address of applicant) for an occasional licence for the following function at (state place or full address of premises for which licence is sought) on the day(s) of during the hours between a.m. and p.m. to appear and object to the grant of the licence. The grounds of objection are as follows [2]-(state grounds briefly). 19 . Dated this day of

> Signature of Objector or his Solicitor.

To the Applicant.

Copy to the clerk of petty sessions for the above-named petty sessions district.

Notes:

- [1] The inapplicable words must be deleted.
- [2] An objector is entitled to object on either of the following grounds-
- (a) that functions held at the place or premises to which the application relates have been conducted so as to cause undue inconvenience to persons residing in the vicinity of that place or, as the case may be, those premises; or
- (b) that terms and conditions imposed under Article 30(12)(c) of the Licensing (Northern Ireland) Order 1996 in respect of a previous occasional licence in respect of that place or those premises were not complied with.
- [3] In accordance with Rule 19(2) of the Magistrates' Courts (Licensing) Rules (Northern Ireland) 1997, any notice or document served on the clerk of petty sessions shall be endorsed with a note of the mode and date of service of such notice or document on any other person.

Form 14LICENSING (NORTHERN IRELAND) ORDER 1996

(Article 31 and Schedule 8)

Notice of alteration to licensed premises required by lawful authority.

TAKE NOTICE that I (full name)
of (full address) holding
a licence for premises at

(state full address of premises) being premises of a kind specified in Article [5(1)(a)] [5(1)(b)] [5(1)(c)] [5(1)(d)] [5(1)(f)] [5(1)(g)] [5(1)(h)] of the Licensing (Northern Ireland) Order 1996, have been required by the following lawful authority, that is to say—

(specify authority, giving full title, e.g. the planning, housing or other authority making the requirement) by notice given on the day of 19 to make the following alterations to the said premises—

and the alteration is one to which paragraph(s) [(a)] [(b)] [(c)] [(d)] [1] of Article 31(1) of the Licensing (Northern Ireland) Order 1996 applies.

A plan of the premises showing the proposed alteration is attached to this notice and is authenticated on behalf of the said authority by the signature of (full name) being an officer of that authority having power to do so.

Dated this day of 19

Signature of licensee.

To the clerk of petty sessions for the petty sessions district in which the premises are situated.

Notes:

- [1] Delete if inapplicable
- [2] In accordance with Rule 19(2) of the Magistrates' Courts (Licensing) Rules (Northern Ireland) 1997, any notice or document served on the clerk of petty sessions shall be endorsed with a note of the mode and date of service of such notice or document on any other person.

Form 15LICENSING (NORTHERN IRELAND) ORDER 1996

(Article 43(1))

Notice of application for an order directing that permitted hours for off-sales in part of premises licensed under Article 5(1)(a) of the Licensing Order be alternative permitted hours

Petty Sessions District of

County Court Division of

TAKE NOTICE that I/we

(full name(s)) of

(full address(es)), being the holder(s) of a licence authorising the sale of intoxicating liquor at the premises situated at

(full address of premises),

such premises being of the kind mentioned in Article 5(1)(a) of the Licensing (Northern Ireland) Order 1996 (namely those in which the business carried on under the licence is the business of selling intoxicating liquor by retail for consumption either in or off the premises), intend to apply to the magistrates' court sitting at

(place) on (date) at (time)

for an order directing that the permitted hours for the part of the premises particularly delineated on the plan [1] attached hereto as being—

- (a) structurally adapted for the sale of intoxicating liquor for consumption off the premises, and
- (b) not connected by any internal means of passage open to customers with a part of the premises used for the sale of such liquor for consumption in the premises,

be the alternative permitted hours [2] on the condition that such part shall not be used for the sale of intoxicating liquor for consumption in the premises.

Dated this

day of

19 .

Signature of Applicant or his/their Solicitor.

To the clerk of petty sessions for the above-named petty sessions district. Copy to:

- (i) the sub-divisional commander at (sub-divisional headquarters for the police sub-division in which the premises are situated);
- (ii) the district council at which the premises are situated).
 (district council for the district in

Notes:

[1] A plan of the entire premises drawn to the appropriate architectural scale on substantial paper or other material with each floor shown on a separate page measuring approximately 18" (46 cms) × 18" (46 cms) certified as true and correct by an architect, surveyor or other person considered by the court to be competent to

do so must be attached to the notice and each copy thereof required to be served by paragraph 2 of Schedule 9 to the Licensing (Northern Ireland) Order 1996.

The plan must delineate clearly the part of the premises to which the application under Article 43 relates and show how it is adapted to the purpose referred to in paragraph (a) of the notice as well as the fact that there are no internal means of passage as stated in paragraph (b).

- [2] The "alternative permitted hours" referred to are those hours mentioned in Article 42(2) of the Licensing (Northern Ireland) Order 1996. See Article 50(1) of the Order as to restrictions as to sale etc., of intoxicating liquor for consumption off the premises.
- [3] In accordance with Rule 19(2) of the Magistrates' Courts (Licensing) Rules (Northern Ireland) 1997, any notice or document served on the clerk of petty sessions shall be endorsed with a note of the mode and date of service of such notice or document on any other person.

Form 16LICENSING (NORTHERN IRELAND) ORDER 1996

(Article 44, Schedule 9, paras. 2 and 3)

Notice of application for an order for additional permitted hours

Petty Sessions District of

County Court Division of

TAKE NOTICE that I

(full name

of applicant) of

(full address

of applicant) being the holder of a licence authorising the sale of intoxicating liquor at the premises situated at

(full address of premises), such

premises being of a kind mentioned in Article 44(10) of the Licensing (Northern Ireland) Order 1996, namely [an hotel] [1] [a restaurant] [1] [a conference centre] [1] [a higher education institution] [1] [premises of a kind mentioned in Article 5(1)(a)] [1][2], intend to apply at the magistrates' court sitting at

(place) on

(date) at

(time) for an order directing that, on

(insert the applicable days) the hours from shall, in addition to those mentioned in Article 42(1) of the said Order, be included in the permitted hours for the part(s) of the premises particularly delineated on the plan attached hereto (or previously deposited with the clerk of petty sessions in relation to any like application) [4], on the grounds that the said part(s) of the said

- (a) structurally adapted and used, or intended to be used, for the purpose of habitually providing for the accommodation of persons frequenting the premises, ie:
 - (i) musical or other entertainment; or
 - (ii) substantial refreshment; or
 - (iii) both musical or other entertainment and refreshment and [5]
- (b) the sale of intoxicating liquor is ancillary to that entertainment or refreshment.

The licence required for the premises for which the application is made by a council under Schedule 1 to the Local Government (Miscellaneous Provisions) (Northern Ireland) Order 1985 will be produced at the hearing of the application.

Dated this

day of

Signature of Applicant or his Solicitor.

To the clerk of petty sessions for the above-named petty sessions district.

Copy to:

(a) the sub-divisional commander at (sub-divisional headquarters for the police sub-division in which the premises to which the application relates are situated);

(b) the district council at which the premises to which the application relates are situated).

Notes:

- [1] The inapplicable words must be deleted.
- [2] Premises of a kind mentioned in Article 5(1)(a) of the Licensing (Northern Ireland) Order 1996 for which an order under Article 44 may be granted are those which are structurally adapted and used, or intended to be used, for the purpose of providing persons frequenting the premises with a main table meal at midday, or in the evening, or both.
- [3] A court may grant an order for the additional permitted hours specified in Article 44(2) of the Order. However, no order so granted may permit the sale of intoxicating liquor on Christmas Day, Easter Day or Good Friday.
- [4] The said plan must clearly delineate by appropriate colourings and markings, and a legend or key thereto, the part of the premises to which the application relates and how that part is adapted to provide the entertainment and refreshment to which reference is made.
- [5] Entertainment does not include any form of entertainment given otherwise than by persons actually present and performing.
- [6] In accordance with Rule 19(2) of the Magistrates' Courts (Licensing) Rules (Northern Ireland) 1997, any notice or document served on the clerk of petty sessions shall be endorsed with a note of the mode and date of service of such notice or document on any other person.

No part of the premises shall be treated for the purposes of Article 44 as used or intended to be used for the purpose of habitually providing entertainment or substantial refreshment or both entertainment and substantial refreshment unless it is used or intended to be used for the purpose of providing such entertainment or refreshment during the hours mentioned in Article 44(2) and for a substantial period preceding the end of the general permitted hours mentioned in Article 42(1) of the Order on every day or on particular days in every week, any break for a period or periods not exceeding 2 weeks in any three successive months, or any special occasion, or by reason of any emergency being disregarded.

Form 17LICENSING (NORTHERN IRELAND) ORDER 1996

(Article 48, Schedule 9, paras. 2 and 3)

Notice of application for an order that part of the licensed premises be specified as suitable for functions such as are mentioned in Article 47(5) (functions for which extension licences may be granted)

Petty Sessions District of

County Court Division of

TAKE NOTICE that I

of

(full name)

of

(full address) intend to apply
to the magistrates' court sitting at

on

(date) at

(time) for an

order specifying the part of the premises particularly delineated on the plan attached
hereto [1], such premises being [an hotel] [a restaurant] [a conference centre] [a higher
education institution] [premises of a kind mentioned in Article 5(1)(a)] [2] [3] and
being situated at

(full address of
premises), as being suitable for functions such as are mentioned in Article 47(5) of
the Licensing (Northern Ireland) Order 1996, on the grounds that—

- the part so delineated is structurally adapted and used or intended to be used for the purpose of providing for the accommodation of persons frequenting it substantial refreshment to which the sale of intoxicating liquor is ancillary, and
- (ii) suitable means of access to that part of the premises, otherwise than through any other part of the premises which is used for the sale of intoxicating liquor, are available to customers.

Dated this day of

19

Signature of Applicant or his Solicitor.

To the clerk of petty sessions for the above-named petty sessions district.

Copy to:

- (i) the sub-divisional commander at (sub-divisional headquarters for the police sub-division in which the premises are situated);
- (ii) the district council at which the premises are situated).
 (district council for the district in

Notes:

- [1] The plan referred to must clearly delineate the part of the premises to which the application under Article 48 relates and show how it is adapted for the purposes referred to in paragraph (i) of the notice, as well as the suitable means of access referred to in paragraph (ii).
 - [2] The inapplicable words must be deleted.
- [3] An order under Article 48 of the Order is available for any part of premises of a kind mentioned in Article 5(1)(a) which are structurally adapted and used, or intended to be used, for the purpose of providing persons frequenting the premises with a main table meal at midday or in the evening, or both.
- [4] In accordance with Rule 19(2) of the Magistrates' Courts (Licensing) Rules (Northern Ireland) 1997, any notice or document served on the clerk of petty sessions shall be endorsed with a note of the mode and date of service of such notice or document on any other person.

Form 18LICENSING (NORTHERN IRELAND) ORDER 1996

(Article 47, Schedule 10, paras. 2 and 3)

Notice of application for an extension licence

Petty Sessions District of			
County Court Division of	,		
TAKE NOTICE that I of a licence for the premises at	(full name) (full address) as the holder of		
(full address of premises) such premises being [an hotel] [a restaurant] [a conference centre] [a higher education institution] [premises of a kind mentioned in Article 5(1)(a)] [1] [2] for which as respects a certain part [or parts] of the premises an order is in force under Article 48 of the Licensing (Northern Ireland) Order 1996 specifying it [or them] [1] as suitable for functions such as are subject to this application [3], intend to apply to the magistrates' court sitting (or, where Article 47(2) applies the clerk of petty sessions) [4] at			
the sale of intoxicating liquor by retail as on	tt (time) for an extension ing (Northern Ireland) Order 1996 authorising in that part [or parts] [1] of the premises known the day of 19, and . [5]		
The function to which the extension licence is ancillary is one of the following			
nature— (description) and is organised by the following, namely (name) which is a body established for the following purposes—			
being social, charitable or benevolent purposes or for furthering the common interests of persons associated with any trade, profession, educational or cultural activity, or a game or sport. [6]			
[This year I have been granted (state number) of extension licences for functions organised by me as a licence holder.] [7]			
Dated this day of	19 .		
	Signature of Applicant or his Solicitor.		
[on behalf of corporate, partnership etc, stating cap	(full title of body pacity in which application is made)]. [8]		
I am satisfied that this is a bona fide application and that the function is one which is suitable, and the premises are eligible, for the grant of an extension licence.			

Signed

(RUC rank) [9]

To the clerk of petty sessions for the above-named petty sessions district.

Copy to:

- (i) the sub-divisional commander at headquarters for the police sub-division in which the premises are situated);
- (ii) the district council at which the premises are situated).
 (district council for the district in

Notes:

- The inapplicable words must be deleted.
- [2] The premises of a kind mentioned in Article 5(1)(a) of the Licensing (Northern Ireland) Order 1996 for which an extension licence may be granted are those for which an order under Article 48 is in force and which are structurally adapted and used, or intended to be used, for the purpose of providing persons frequenting the premises with a main table meal at midday or in the evening, or both.
- [3] The premises for which an extension licence is sought must be the subject of an order under Article 48 of the Order (order specifying the premises as suitable for extension licences).
 - [4] An extension licence may be granted by the clerk of petty sessions unless—
 - (a) a notice of objection has been served upon the clerk and has not been withdrawn.
 - (b) the clerk is of the opinion, for any other reason that the application should be made to the court.
- [5] An extension licence cannot be granted to authorise the sale of intoxicating liquor on Christmas Day, Easter Day or Good Friday or to a person admitted to the premises after half past twelve in the morning or, where the function is due to end before 1 in the morning, less than thirty minutes before the function is due to end.
- [6] Except as is mentioned in note [7] the organising body must be established for one or more of the purposes set out in the form. The exact purpose must be clearly stated.
- [7] Delete if inapplicable. The licence-holder is allowed six extension licences per year for functions organised by him (i.e. other than on behalf of such bodies as are referred to at note [6] above.
- [8] Delete if inapplicable. Where the applicant is a body corporate, its correct name must be stated e.g. the name under which it trades and the application must be made by a director or secretary or employee of the company.
- [9] This paragraph should be included in the copy of the notice served on the sub-divisional commander of the police sub-division in which the premises are situated for completion where he does not serve any notice of intention to object to the grant of the licence.
- [10] In accordance with Rule 19(2) of the Magistrates' Courts (Licensing) Rules (Northern Ireland) 1997, any notice or document served on the clerk of petty sessions shall be endorsed with a note of the mode and date of service of such notice or document on any other person.

Form 19LICENSING (NORTHERN IRELAND) ORDER 1996

(Article 47, Schedule 10, paras. 4 and 5)

Notice of intention to object to the grant of an extension licence

Petty Sessions District of County Court Division of TAKE NOTICE that I (full name) of (*full address) [being the subdivisional commander of the police sub-division] [on behalf of (name of district council)] [1] in which the premises to which the application relates are situated, intend at the hearing of the application of (full name of applicant) of (full address of applicant) for an extension licence for the following functionon the day(s) of during the hours at p.m. to appear and to object to the grant between a.m. and of the extension licence. The grounds of objection are as follows-(state grounds briefly)

> Signature of Objector or his Solicitor.

19 .

To the Applicant.

Dated this

Copy to the clerk of petty sessions for the above-named petty sessions district.

Notes:

*If sub-divisional commander, state sub-divisional headquarters.

The inapplicable words must be deleted.

day of

[2] In accordance with Rule 19(2) of the Magistrates' Courts (Licensing) Rules (Northern Ireland) 1997, any notice or document served on the clerk of petty sessions shall be endorsed with a note of the mode and date of service of such notice or document on any other person.

Form 20LICENSING (NORTHERN IRELAND) ORDER 1996

(Article 59, Schedule 9, paras. 2 and 3)

Notice of application for a children's certificate

Petty Sessions Dis	trict of		
County Court Divi	sion of		
TAKE NOTIC of holder of a licence mentioned in Artic [5(1)(i)] [5(1)(j)] [apply to the magis on certificate.	for the pre (le [5(1)(a)] 80] of the	full address of premis [5(1)(c)] [5(1)(d)] [5(1) Licensing (Northern In-	(full name) (full address) being the ses), being premises of a kind (e) [5(1)(f)] [5(1)(g)] [5(1)(h)] eland) Order 1996 [1], intend to (place) (time) for a children's
			y under Article 59(4) of the said perate between the hours of . [2]
A plan of that part to this notice.	of the pren	nises for which the said	dertificate is sought is attached
Dated this day of	day of		19 .
		Signature of or his Solici	

To the clerk of petty sessions for the above-named petty sessions district.

Copy to:

- (i) the sub-divisional commander at (sub-divisional headquarters for the police sub-division in which the premises are situated);
- (ii) the district council at the premises are situated).
 (district council for the district in which

Notes:

- [1] The inapplicable words must be deleted.
- [2] Children's certificates can be operational for any time up until 9 in the evening. However, an applicant can request that the certificate cease to be operational at an earlier time on a specified day or days. Insert the requested time and days.
- [3] The plan attached to the notice and copies thereof must clearly delineate by appropriate colourings and markings, and a legend or key thereto, the part of the premises to which the application relates.
- [4] In accordance with Rule 19(2) of the Magistrates' Courts (Licensing) Rules (Northern Ireland) 1997, any notice or document served on the clerk of petty sessions shall be endorsed with a note of the mode and date of service of such notice or document on any other person.

Form 21LICENSING (NORTHERN IRELAND) ORDER 1996

(Schedule 9, paras. 4 and 5)

Notice of intention to object to the making of an order under [Article 43 (order for alternative permitted hours)] [Article 44 (order for additional permitted hours)] [Article 48 (order specifying premises as suitable for functions) [Article 59 (grant of a children's certificate)]

Petty Sessions District of

County Court Division of

TAKE NOTICE that I (full name) (full address) [1] intend of at the hearing of the application of (full address of applicant) (full name of applicant) of (place) on at the magistrates' court sitting at (time) for [an order under Article 34 of the (date) at Licensing (Northern Ireland) Order 1996 (order for alternative permitted hours)] [an order under Article 44 of the Licensing (Northern Ireland) Order 1996 (order for additional permitted hours)] [an order under Article 48 of the Licensing (Northern Ireland) Order 1996 (order specifying premises as suitable for functions)] [the grant of a children's certificate under Article 59 of the Licensing (Northern Ireland) Order 1996] [2] in relation to the premises situated at

(full address of premises), to appear and object to the [making of the order] [granting of the certificate] [2] on the following grounds—

(state grounds of objection briefly and precisely) [3]

Dated this da

day of

19

Signature of Objector or his Solicitor.

To the Applicant.

To the clerk of petty sessions for the above-named petty sessions district.

Notes:

- [1] The objector must be one of the following:
- (a) the sub-divisional commander of the police sub-division in which the premises to which the application relates are situated; or
- (b) the district council for the district in which the premises to which the application relates are situated; or
- (c) any person owning or residing in premises in the vicinity of premises to which the application relates.
- [2] The inapplicable words must be deleted.
- [3] The permissible grounds of objection are-

- (a) in the case of an application under Article 43, any of the grounds mentioned in Article 43(2);
- (b) in the case of an application under Article 44, any of the grounds mentioned in Article 44(1) and (3);
- (c) in the case of an application under Article 48, any of the grounds mentioned in Article 48(2);
- (d) in the case of an application under Article 59, any of the grounds mentioned in Article 59(2).
- [4] In accordance with Rule 19(2) of the Magistrates' Courts (Licensing) Rules (Northern Ireland) 1997, any notice or document served on the clerk of petty sessions shall be endorsed with a note of the mode and date of service of such notice or document on any other person.