

# SCHEDULES

## SCHEDULE 1

### STATUTORY DISPUTE RESOLUTION PROCEDURES

#### PART II

#### GRIEVANCE PROCEDURES

##### CHAPTER II

##### MODIFIED PROCEDURE

*Step 1: statement of grievance*

9. The employee must—
  - (a) set out in writing—
    - (i) the grievance, and
    - (ii) the basis for it, and
  - (b) send the statement or a copy of it to the employer.