

## SCHEDULES

### SCHEDULE 4

#### Variation and revocation of HMO licences: procedure

##### *Notice of proposal not to vary*

- 2.—(1) This paragraph applies where the council proposes to refuse an application under section 22(2)(a) or (b) to vary a licence.
- (2) The council must serve a notice under this paragraph on—
- (a) the owner,
  - (b) if the application was made under section 22(2)(b), the applicant, and
  - (c) the statutory authorities.
- (3) A notice under this paragraph must—
- (a) state that the council proposes to refuse the application,
  - (b) state the reasons for the proposed decision, and
  - (c) specify the date by which written representations by the recipient of the notice must be made.