

Commission Delegated Regulation (EU) 2016/341 of 17 December 2015 supplementing Regulation (EU) No 952/2013 of the European Parliament and of the Council as regards transitional rules for certain provisions of the Union Customs Code where the relevant electronic systems are not yet operational and amending Delegated Regulation (EU) 2015/2446

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*Changes to legislation:* There are currently no known outstanding effects for the  
Commission Delegated Regulation (EU) 2016/341. (See end of Document for details)

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## ANNEX 12

### APPLICATION AND AUTHORISATION FORMS

#### [<sup>F1</sup>Explanatory notes to the different boxes of the application form

*General remark:*

If necessary the requested information can be presented in a separate annex to the application form, referring to the box of the form concerned.

Member States may require additional information.

1. Enter full name and EORI number of the applicant. The applicant is the person to whom the authorisation will be issued.
  - 1.a Enter the company identification number.
  - 1.b Enter, if applicable, any internal reference number, to refer to this application in the authorisation.
  - 1.c Enter the relevant contact information (contact person, contact address, phone number, fax number, e-mail address)
  - 1.d Indicate the type of representation for lodgement of a declaration by inserting an 'X' in the appropriate box.
2. Indicate which type of simplification (entry in the records, simplified declaration or centralised clearance) and which customs procedure (for import and/or export) is applied for by inserting an 'X' in the appropriate box.
3. Enter the relevant code:
  - 1 first application for an authorisation
  - 2 application for modified or renewed authorisation (also indicate the appropriate authorisation number).
- 4.a Indicate if the status of authorised economic operator is certified; if 'YES', enter the corresponding number.
- 4.b Enter the type, reference and — if applicable — the expiry date of the relevant authorisation(s) for which the applied simplification(s) will be used; in case authorisation(s) is/are just applied for, enter the type of applied authorisation(s) and the date of application
5. Information on main accounts, commercial, fiscal or other accounting material.
  - 5.a Enter the full address of the location where the main accounts are held.
  - 5.b Enter the type of accounts (electronic or paper-based, and type of system and software in use).
6. Enter the number of continuation forms attached to this application.
7. Information on records (customs-related accounts).
  - 7.a Enter full address of the location where the records are held.
  - 7.b Enter the type of records (electronic or paper-based, and type of system and software in use).
  - 7.c Enter, if applicable, other relevant information regarding to the records.

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8. Information about type of goods and transactions.
- 8.a Enter, if applicable, the relevant CN-Code otherwise enter at least the chapter of CN and the description of the goods.
- 8.b Enter the relevant information on a monthly basis.
- 8.c Enter the relevant information on a monthly basis.
9. Information on authorised locations of goods and responsible customs office.
- 9.a & b Enter the full name, address and contact information.
10. Enter the full name, address and contact information of the relevant customs offices where the goods are placed under a customs procedure.
11. Enter, if applicable, the full name, address and contact information of the supervising office.
12. Indicate, by inserting an 'X' in the appropriate box, the type of simplified declaration; in case of using commercial or other administrative documents, the type of documents in use must be specified.]

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**European Union**

MODEL

**Application for authorisation to use a Special Procedure other  
than transit**

Note: Please refer to the appropriate explanatory note when filling out this form

Original	1 Applicant		Reserved for customs purposes									
	2 Customs procedure(s)		3 Type of application	4 Continuation forms								
5 Place and kind of accounts/records												
6 Period of validity of the authorisation												
a     b												
7 Goods to be placed under the customs procedure												
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">CN code</th> <th style="width: 40%;">Description</th> <th style="width: 20%;">Quantity</th> <th style="width: 25%;">Value</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>					CN code	Description	Quantity	Value				
CN code	Description	Quantity	Value									
8 Processed products												
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">CN code</th> <th style="width: 50%;">Description</th> <th style="width: 35%;">Rate of yield</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>					CN code	Description	Rate of yield					
CN code	Description	Rate of yield										

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<b>9 Details of the planned activities</b>			
<b>10 Economic conditions</b>			
<b>11 Customs office(s)</b>			
<b>a</b>	<b>of entry</b>		
<b>b</b>	<b>of discharge</b>		
<b>c</b>	Supervising office(s)		
<b>12 Identification</b>	<b>13 Period for discharge (months)</b>	<b>14 Simplified procedures</b>	<b>15 Transfer</b>
		a     b	
<b>16 Additional information</b>			
<b>17</b>			
<b>Signed</b> .....		<b>Dated</b> .....	
<b>Name</b> .....			

**Changes to legislation:** There are currently no known outstanding effects for the  
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**European Union**

MODEL

**Application for authorisation to operate a customs warehouse**

— continuation form —

<b>Original</b>	<b>18 Warehouse type</b>			
	<b>19 Warehouse or storage facilities</b>			
	<b>20 Deadline for lodging inventory of goods</b>			
	<b>21 Loss rate</b>			
	<b>22 Storage of goods not under the customs warehousing procedure</b>			
		<b>CN code</b>	<b>Description</b>	<b>Category/customs procedure</b>
	<b>23 Usual forms of handling</b>			
	<b>24 Temporary removal. Purpose:</b>			
	<b>25 Additional information</b>			
	<b>26</b>			
	<b>Signed</b> .....	<b>Dated</b> .....		
	<b>Name</b> .....			

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**European Union**

MODEL

**Application for authorisation to use inward processing**

— continuation form —

<b>Original</b>	18 Equivalent goods	
	CN code	Description
	19 Prior exportation	
	20 Release for free circulation without a customs declaration?	
	21 Additional information	
	22	
	Signed .....	Dated .....
	Name .....	

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**European Union**

MODEL

**Application for authorisation to use outward processing**

— continuation form —

<b>Original</b>	18 System	
	19 Replacement products	
	CN code	Description
20 Article 147(2) of the Code? [not applicable]		
21 Article 586(2)? [not applicable]		
22 Additional information		
23		
Signed .....		Dated .....
Name .....		



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**European Union**

MODEL

**Authorisation to use a Special Procedure other than transit**

		GB .....	
		(Authorisation number)	
Original	<b>1 Holder of authorisation</b>		Issuing authority
	<b>1a This decision refers to your application of</b>  Ref. no.:		
<b>2 Customs procedure(s)</b>		<b>3 Type of authorisation</b>	<b>4 Continuation forms</b>
<b>5 Place and kind of accounts/records</b>			
<b>6 Period of validity of the authorisation</b>			
a		b	
<b>7 Goods which may be placed under the customs procedure:</b>			
<b>CN code</b>	<b>Description</b>	<b>Quantity</b>	<b>Value</b>
<b>8 Processed products:</b>			
<b>CN code</b>	<b>Description</b>	<b>Rate of yield</b>	

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<b>9 Details of the planned activities:</b>			
<b>10 Economic conditions:</b>			
<b>11 Customs office(s)</b>			
<b>a</b>	<b>of entry:</b>		
<b>b</b>	<b>of discharge:</b>		
<b>c</b>	<b>Supervising office(s):</b>		
<b>12 Identification</b>	<b>13 Period for discharge (months)</b>	<b>14 Simplified procedures</b>	
		<b>a</b>	<b>b</b>
			<b>15 Transfer</b>
<b>16 Additional information/conditions (e.g. guarantee requirements)</b>			
<b>17</b>			
<b>Date</b>	<b>Signature</b>	<b>Stamp</b>	
	<b>Name</b>		

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**European Union**

MODEL

**Authorisation to operate a customs warehouse**

— continuation form —

		GB .....	
		(Authorisation number)	
<b>Original</b>	<b>18 Warehouse type</b>	Identification number of the warehouse	
	<b>19 Warehouse or storage facilities</b>		
	<b>20 Deadline for lodging inventory of goods</b>		
21 Loss rate			
22 Storage of goods not under the customs warehousing procedure			
	CN code	Description	Category/customs procedure
23 Usual forms of handling			
24 Temporary removal. Purpose:			
25 Additional information			
<b>26</b>	Date	Signature Name	Stamp

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**European Union**

MODEL

**Authorisation to use inward processing**

— continuation form —

GB .....  
(Authorisation number)

<b>Original</b>	18 Equivalent goods	
	CN code	Description
	19 Prior exportation	
	20 Release for free circulation without customs declaration	
	21 Additional information	
	22	
	Date	Signature Name
		Stamp

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**European Union**

MODEL

**Authorisation to use outward processing**

— continuation form —

GB .....  
(Authorisation number)

<b>Original</b>	18 System		
	19 Replacement products		
	CN code	Description	
	20 Article 147(2) of the Code [not applicable]		
	21 Article 586(2) [not applicable]		
	22 Additional information		
	23		
	Date	Signature Name	Stamp

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