

SCHEDULE 4

Regulation 19(1)

RECORDS TO BE MAINTAINED FOR INSPECTION

1. All information provided to the Commission for the purposes of registration in relation to the agency.
2. Details of every allegation of abuse, neglect or other harm made against an employee of, or any domiciliary care worker who works for, the agency, including details of the investigations made, the outcome and any action taken in consequence.
3. Details of any physical restraint used on a service user by a person who works as a domiciliary care worker for the purposes of the agency.
4. The service user plan devised for each service user in accordance with regulation 14, and a detailed record of the personal care provided to that service user.