

SCHEDULE 4

NOTICE OF LOCAL AUTHORITY MEETINGS, ACCESS TO DOCUMENTS AND ATTENDANCE AT MEETINGS

PART 1

NOTICE OF LOCAL AUTHORITY MEETINGS AND ACCESS TO DOCUMENTS

Notices of local authority meetings

- 1 In section 100A of the 1972 Act (admission to meetings of principal councils)—
- (a) in subsection (6)—
 - (i) in paragraph (a), at the beginning insert “in relation to a principal council in England,”;
 - (ii) after paragraph (a) insert—
 - “(aa) in relation to a principal council in Wales, public notice of the meeting must be given—
 - (i) in accordance with subsection (6A), and
 - (ii) by publishing the notice electronically, at least three clear days before the meeting or, if the meeting is convened at shorter notice, then at the time it is convened;”;
 - (b) after subsection (6) insert—
 - “(6A) The notice given under subsection (6)(aa) must—
 - (a) where the meeting or part of the meeting is open to the public and is held through remote means only, give details of the time of the meeting and how to access it;
 - (b) where the meeting or part of the meeting is open to the public and is held partly through remote means or is not held through remote means, give details of the time and place of the meeting and how to access it;
 - (c) where the meeting is not open to the public and is held partly through remote means or is not held through remote means, give details of the time and place of the meeting and the fact that it is not open to the public;
 - (d) where the meeting is not open to the public and is held through remote means only, give details of the time of the meeting, and the fact that it is being held through remote means only and is not open to the public.”