



# Community Empowerment (Scotland) Act 2015

2015 asp 6

## PART 3

### PARTICIPATION REQUESTS

#### *Reporting*

#### **31 Reporting**

- (1) This section applies where—
  - (a) a participation request has been made, and
  - (b) the outcome improvement process relating to that request is complete.
- (2) The public service authority that established the process must publish a report—
  - (a) summarising the outcomes of the process, including whether (and, if so, how and to what extent) the specified outcome to which the process related has been improved,
  - (b) describing how and to what extent the participation of the community participation body that made the participation request to which the process related influenced the process and the outcomes, and
  - (c) explaining how the authority intends to keep the community participation body and any other persons informed about—
    - (i) changes in the outcomes of the process, and
    - (ii) any other matters relating to the outcomes.
- (3) In preparing the report mentioned in subsection (2), the public service authority must seek the views of the bodies mentioned in subsection (4) in relation to—
  - (a) the way in which the outcome improvement process was conducted, and
  - (b) the outcomes of the process, including whether (and, if so, how and to what extent) the specified outcome to which the process related has been improved.
- (4) The bodies referred to in subsection (3) are—

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*Status: This is the original version (as it was originally enacted).*

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- (a) the community participation body which made the participation request to which the outcome improvement process related, and
  - (b) any other community participation bodies which participated in that process.
- (5) The authority must publish the report mentioned in subsection (2) on a website or by other electronic means.
- (6) The Scottish Ministers may by regulations make provision about reports published under subsection (2), including the information (in addition to that required under that subsection) that reports are to contain.

### **32 Annual reports**

- (1) A public service authority must publish a participation request report for each reporting year.
- (2) A participation request report is a report setting out, in respect of the reporting year to which it relates—
- (a) the number of participation requests the authority received,
  - (b) the number of such requests which the authority—
    - (i) agreed to, and
    - (ii) refused,
  - (c) the number of such requests which resulted in changes to a public service provided by or on behalf of the authority, and
  - (d) any action taken by the authority—
    - (i) to promote the use of participation requests,
    - (ii) to support a community participation body in the making of a participation request.
- (3) A participation request report is to be published under subsection (1) no later than 30 June following the end of the reporting year to which it relates.
- (4) In this section, “reporting year” means a period of one year beginning on 1 April.

### **33 Ministerial report**

- (1) The Scottish Ministers must prepare, and lay before the Scottish Parliament, a report on the operation of participation requests.
- (2) The report is to be prepared before the expiry of the period of three years beginning with the day on which section 22 comes into force.