

SCHEDULE 6
CAMPAIGN RULES: CIVIL SANCTIONS

PART 1

FIXED MONETARY PENALTIES

Information to be included in notices under paragraph 2

- 3 (1) A notice under paragraph 2(1) must include information as to—
- (a) the grounds for the proposal to impose the fixed monetary penalty,
 - (b) the effect of payment of the sum referred to in paragraph 2(2),
 - (c) the right to make representations and objections,
 - (d) the circumstances in which the Commission may not impose the fixed monetary penalty.
- (2) Such a notice must also specify—
- (a) the period within which liability for the fixed monetary penalty may be discharged, and
 - (b) the period within which representations and objections may be made.
- Neither period may be more than 28 days beginning with the day on which the notice is received.
- (3) A notice under paragraph 2(4) must include information as to—
- (a) the grounds for imposing the fixed monetary penalty,
 - (b) how payment may be made,
 - (c) the period within which payment may be made,
 - (d) any early payment discounts or late payment penalties,
 - (e) rights of appeal,
 - (f) the consequences of non-payment.