



# Housing (Scotland) Act 2010

## 2010 asp 17

**The Bill for this Act of the Scottish Parliament was passed by the Parliament on 3rd November 2010 and received Royal Assent on 9th December 2010**

An Act of the Scottish Parliament to establish the Scottish Housing Regulator and to make provision about housing, including provision about the performance and regulation of social landlords and reforms of the right to buy social housing; and for connected purposes.

VALID FROM 01/04/2011

### PART 1

#### THE SCOTTISH HOUSING REGULATOR

##### *The Regulator*

#### **1 The Scottish Housing Regulator**

There is established a body corporate to be known as the Scottish Housing Regulator.

#### **2 The Regulator's objective**

- (1) The Regulator's objective is to safeguard and promote the interests of persons who are or who may become—
  - (a) homeless,
  - (b) tenants of social landlords, or
  - (c) recipients of housing services provided by social landlords.
- (2) The Regulator must, so far as is reasonably practicable, perform its functions in a way—
  - (a) which is compatible with its objective, and
  - (b) which it considers most appropriate for the purpose of meeting that objective.

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### **3 The Regulator's functions**

- (1) The Regulator's general functions are—
  - (a) to keep a publicly available register of social landlords, and
  - (b) to monitor, assess and report regularly on (and, where appropriate, to make regulatory interventions relating to)—
    - (i) social landlords' performance of housing activities, and
    - (ii) registered social landlords' financial well-being and standards of governance.
- (2) The Regulator must perform its functions in a way which—
  - (a) is proportionate, accountable and transparent,
  - (b) is targeted only where action is needed,
  - (c) encourages equal opportunities and in particular the observance of the requirements of the law for the time being relating to equal opportunities, and
  - (d) is consistent with any other principle which appears to it to represent best regulatory practice.

### **4 Statement on performance of functions**

- (1) The Regulator—
  - (a) must prepare a statement setting out how it intends to perform its functions,
  - (b) must review that statement from time to time (and may revise it following such a review), and
  - (c) must publish that statement (and any revision).
- (2) The statement must include information on how the Regulator intends—
  - (a) to meet its objective, and
  - (b) to perform its functions in the way described in section 3(2).
- (3) In preparing the statement the Regulator must take into account the different types of social landlord, for example by taking into account—
  - (a) legal status and governance arrangements,
  - (b) property owned or managed,
  - (c) annual turnover,
  - (d) number of employees.
- (4) Before preparing the statement (and when reviewing it), the Regulator must—
  - (a) have regard to the interests of persons who may become—
    - (i) homeless, or
    - (ii) tenants of social landlords, and
  - (b) consult—
    - (i) Ministers,
    - (ii) tenants of social landlords or their representatives,
    - (iii) homeless persons or bodies representing the interests of homeless persons,
    - (iv) recipients of housing services provided by social landlords or their representatives,
    - (v) social landlords or their representatives,

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(vi) secured creditors of registered social landlords or their representatives, and

(vii) the Accounts Commission for Scotland.

## **5 Involvement of representative bodies**

(1) Where the Regulator considers it appropriate, it must—

- (a) consult representative bodies about the performance of its general functions (for example, by holding meetings), and
- (b) involve representative bodies in the performance of its general functions (for example, by appointing them to committees).

(2) The representative bodies referred to in subsection (1) are—

- (a) representatives of homeless persons,
- (b) representatives of tenants of social landlords, and
- (c) representatives of recipients of housing services.

(3) The Regulator must publish a statement about how it intends to comply with subsection (1).

## **6 Involvement of the Accounts Commission**

(1) The Regulator must, at such intervals and in such manner as it considers appropriate, consult the Accounts Commission for Scotland about the performance of the Regulator's general functions in relation to local authority landlords.

(2) The Regulator must publish a statement about how it intends to comply with subsection (1).

## **7 Independence from Ministers**

Ministers must not—

- (a) give directions relating to, or
  - (b) otherwise seek to control,
- the performance of the Regulator's functions.

This section is subject to any contrary provision in this or any other enactment.

### *Membership*

## **8 The Regulator's membership**

(1) The Regulator is to consist of such number of members (but not fewer than 3) as Ministers think fit.

(2) Each member—

- (a) is to be appointed by Ministers from among those persons appearing to them to have knowledge and skills relevant to the functions of the Regulator,
- (b) is to be appointed for such period as is specified in the appointment,
- (c) may, by notice to Ministers, resign as a member,

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- (d) in other respects holds and vacates office on such terms and conditions as Ministers may determine, and

- (e) after ceasing to hold office, may be reappointed as a member.

## **9 Disqualification and removal from office**

- (1) A person is disqualified from appointment, and from holding office, as a member of the Regulator if that person is—

- (a) a member of the Scottish Parliament,
- (b) a member of the House of Commons,
- (c) a member of the European Parliament,
- (d) an office-holder in the Scottish Administration,
- (e) a councillor of any local authority,
- (f) an officer of any registered social landlord (other than by virtue of this Act),
- (g) an employee of any local authority, or
- (h) an employee of any registered social landlord.

- (2) Ministers may remove a member from office if satisfied that—

- (a) the member is an undischarged bankrupt, or
- (b) the member—
  - (i) has been absent from meetings of the Regulator for a period longer than 6 consecutive months without the permission of the Regulator, or
  - (ii) is unable to discharge the member's functions as a member or is unsuitable to continue as a member.

## **10 Members' expenses**

The Regulator may pay to its members such sums as it may determine by way of reimbursement of expenses incurred in respect of the performance of their functions.

### *Chairing and proceedings*

## **11 Chairing**

- (1) Ministers—

- (a) must appoint one of the Regulator's members to chair meetings of the Regulator, and
- (b) may appoint another of the Regulator's members to act as deputy to that member.

- (2) A member so appointed vacates office on ceasing to be a member of the Regulator.

- (3) The member appointed to chair the meetings and any member appointed to act as deputy to that member otherwise hold and vacate office as such in accordance with the terms of their appointments.

- (4) A member so appointed may, by notice to Ministers, resign from office as such.

- (5) Where a member—

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- (a) is appointed to chair meetings or to act as deputy, or
- (b) ceases to hold office as such,

Ministers may vary the terms of the member's appointment so as to alter the date on which office as a member is to be vacated.

## **12 The Regulator's proceedings**

- (1) The Regulator may regulate its own procedure (including any quorum) and that of any of its committees.
- (2) The validity of any proceedings or acts of the Regulator is not affected by any—
  - (a) vacancy in its membership, or
  - (b) defect in the appointment of a member.

VALID FROM 01/04/2012

### *Staff and property*

## **13 The Regulator's chief executive**

- (1) The Regulator is to appoint, as a member of staff, a chief executive.
- (2) Ministers are to appoint the first chief executive of the Regulator on such terms as they may determine.
- (3) Before appointing the first chief executive, Ministers must consult the member of the Regulator appointed to chair meetings of the Regulator (if a person holds that office).
- (4) The Regulator may, with the approval of Ministers, appoint subsequent chief executives on such terms as it may, with the approval of Ministers, determine.
- (5) The chief executive is to be appointed from among persons who appear—
  - (a) as regards the first appointment, to Ministers, and
  - (b) as regards subsequent appointments, to the Regulator,to have knowledge and skills relevant to the functions of the Regulator.
- (6) The Regulator may, with the approval of Ministers—
  - (a) vary any terms of a person's appointment as chief executive, or
  - (b) terminate a person's appointment as chief executive if satisfied that the person is not performing the functions of that post adequately.

## **14 The Regulator's other staff and property**

- (1) The Regulator may appoint, on such terms as it may determine, other members of staff.
- (2) The Regulator must obtain the approval of Ministers for the terms of such staff.
- (3) Schedule 1 makes transitional provisions about the Regulator's staff and property.

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## *Powers*

### **15 The Regulator's general powers**

- (1) The Regulator may do anything which appears necessary or expedient for the purpose of, or in connection with, the performance of its functions.
- (2) The Regulator may not however—
  - (a) acquire or dispose of land without the consent of Ministers,
  - (b) borrow money,
  - (c) give guarantees without the consent of Ministers, or
  - (d) determine the location of its office premises without the approval of Ministers.

### **16 Delegation of powers**

Any function of the Regulator may be performed on its behalf—

- (a) by any person (whether or not a member of the Regulator or its staff) authorised by the Regulator to do so, and
- (b) to the extent so authorised.

This section does not affect the Regulator's responsibility for performance of, or its ability to perform, delegated functions.

## *Studies, co-operation and annual reports*

### **17 Studies**

- (1) The Regulator may carry out, or commission, studies or research to inform its approach towards meeting its objective.
- (2) The Regulator may publish a report on any study or research.

### **18 Co-operation with other regulators**

- (1) The Regulator must, so far as consistent with the proper performance of its functions, seek to secure co-operation between it and other relevant regulators.
- (2) “Relevant regulators” are—
  - (a) the Office for Tenants and Social Landlords,
  - (b) the Office of the Scottish Charity Regulator,
  - (c) Healthcare Improvement Scotland,
  - (d) Social Care and Social Work Improvement Scotland,
  - (e) the Scottish Public Services Ombudsman,
  - (f) the Financial Services Authority,
  - (g) the registrar of companies, and
  - (h) the Accounts Commission for Scotland.
- (3) The Regulator may disclose any information to any relevant regulator—
  - (a) for any purpose connected with the performance of the Regulator's functions,
 or

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- (b) for the purpose of enabling or assisting the relevant regulator to perform any functions.

## 19 Annual reports

- (1) As soon as practicable after 31 March in each year, the Regulator must—
  - (a) prepare and publish a general report on the exercise of its functions during the 12 month period ending on 31 March,
  - (b) lay a copy of it before the Scottish Parliament, and
  - (c) send a copy of it to Ministers.
- (2) A general report must include information about the use of the Regulator's powers under Parts 4 and 5 of this Act.
- (3) It is otherwise for the Regulator to determine the form and content of a general report and by what means it is to be published.

VALID FROM 01/04/2011

## PART 2

### REGISTERED SOCIAL LANDLORDS

VALID FROM 01/04/2012

#### *The register*

## 20 Registered social landlords

- (1) The Regulator must keep a register of social landlords (“the register”).
- (2) Neither local authority landlords nor local authorities which provide housing services are to be included in the register.
- (3) The Regulator must—
  - (a) keep the register open for inspection at all reasonable times, and
  - (b) make the register available on a website, or by other electronic means, to members of the public.
- (4) The register must contain an entry for each body included in it setting out—
  - (a) the body's name,
  - (b) details of how to contact the body,
  - (c) the body's legal status,
  - (d) the body's purposes or objects, and
  - (e) such other information relating to the body as the Regulator considers appropriate.

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## **21 Population of the register**

- (1) Each body which was, immediately before the commencement of this section, registered in the register maintained by Ministers under section 57 of the Housing (Scotland) Act 2001 (asp 10) is to be included in the register.
- (2) Subsection (1) does not affect the Regulator's power to remove the body from the register under section 27 or 28.

## **22 Application**

An application for inclusion in the register must—

- (a) be made in such manner as the Regulator may determine, and
- (b) include or be accompanied by such information as the Regulator may request.

## **23 Entry in the register**

- (1) The Regulator must include every applicant body which it considers meets the registration criteria in the register.
- (2) The “registration criteria” are—
  - (a) the legislative registration criteria, and
  - (b) the regulatory registration criteria.
- (3) A body entered in the register is presumed to be eligible for registration while the registration lasts, irrespective of whether and why the body is later removed from the register.

### *Registration criteria*

## **24 Legislative registration criteria**

- (1) The “legislative registration criteria” are—
  - (a) that a body does not trade for profit,
  - (b) that a body is established for the purpose of, or has among its objects and powers, the provision, construction, improvement or management of—
    - (i) houses to be kept available for letting,
    - (ii) houses for occupation by members of that body, where the rules of that body restrict membership to persons entitled or prospectively entitled (as tenants or otherwise) to occupy a house provided or managed by that body, or
    - (iii) hostels,
  - (c) that a body carries out, or intends to carry out, those purposes, objects or powers in Scotland, and
  - (d) that any additional purposes or objects of a body must be from among the following—
    - (i) providing land, amenities or services, or providing, constructing, repairing or improving buildings, for its residents (or for its residents and other persons together),

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- (ii) acquiring, or repairing and improving, or creating by the conversion of houses or other property, houses to be disposed of on sale, on lease, on shared ownership terms or on shared equity terms,
  - (iii) constructing houses to be disposed of on shared ownership terms or on shared equity terms,
  - (iv) managing—
    - (A) houses which are held on leases or other lettings (not being houses falling within subsection (1)(b)(i) or (1)(b)(ii)), or
    - (B) blocks of flats (a block of flats meaning a building containing two or more flats which are held on leases or other lettings and which are occupied or intended to be occupied wholly or mainly for residential purposes),
  - (v) providing services of any description for owners or occupiers of houses in—
    - (A) arranging or carrying out works of maintenance, repair or improvement, or encouraging or facilitating the carrying out of such works,
    - (B) arranging property insurance,
  - (vi) encouraging and giving advice on the formation of registered social landlords,
  - (vii) providing services for, and giving advice on the running of—
    - (A) registered social landlords, and
    - (B) other organisations whose activities are not carried on for profit which are concerned with housing or matters connected with housing,
  - (viii) promoting or improving the economic, social or environmental wellbeing of—
    - (A) its residents (or its residents and other persons together), or
    - (B) the area in which the houses or hostels it provides are situated,
  - (ix) giving financial assistance (by way of grant or loan or otherwise) to persons in order to help them to acquire houses on shared equity terms.
- (2) But a body is not ineligible for registration by reason only that its powers include power—
- (a) to acquire commercial premises or businesses as an incidental part of a project or series of projects undertaken for purposes or objects falling within subsection (1)(b) or (1)(d),
  - (b) to repair, improve or convert any commercial premises acquired as mentioned in paragraph (a) or to carry on for a limited period any business so acquired, or
  - (c) to repair or improve houses, or buildings in which houses are situated, after the tenants have exercised, or claimed to exercise, rights to purchase under section 61 of the Housing (Scotland) Act 1987 (c.26).
- (3) Ministers may by order—
- (a) amend the purposes, objects and powers specified in subsections (1)(d) and (2),

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- (b) make such provision (including provision amending or otherwise modifying any provision of this Act) which Ministers consider appropriate for the purpose of applying any provision of this Act to, or adapting it for, bodies constituted otherwise than as a registered society or registered company.
- (4) Before making any order under this section, Ministers must—
  - (a) have regard to the interests of persons who may become—
    - (i) homeless, or
    - (ii) tenants of social landlords, and
  - (b) consult—
    - (i) the Regulator,
    - (ii) tenants of social landlords or their representatives,
    - (iii) social landlords or their representatives, and
    - (iv) secured creditors of registered social landlords or their representatives.
- (5) Any order which restricts or limits purposes or objects in subsection (1)(d) has no effect in relation to a body registered as a social landlord when the order was made.
- (6) In this section—
  - “letting” includes the grant of a right or permission to occupy,
  - “residents”, in relation to a body, means persons occupying the houses or hostels provided or managed by the body.

## 25 Regulatory registration criteria

- (1) The “regulatory registration criteria” are such criteria as the Regulator may set about—
  - (a) a body's financial situation,
  - (b) the arrangements for a body's governance and financial management,
  - (c) the manner in which a body provides housing services,
 and different criteria may be set for different types of bodies or cases.
- (2) Before setting, revising or withdrawing any criteria, the Regulator must consult—
  - (a) Ministers,
  - (b) tenants of social landlords or their representatives,
  - (c) social landlords or their representatives, and
  - (d) secured creditors of registered social landlords or their representatives.
- (3) The Regulator must make arrangements for bringing the regulatory registration criteria (and any revision or withdrawal) to the attention of those affected by it.

## 26 Guidance on registration criteria

- (1) The Regulator must issue guidance as to how it will assess whether a body meets the registration criteria.
- (2) Before issuing or revising guidance, the Regulator must consult—
  - (a) Ministers,
  - (b) tenants of registered social landlords or their representatives,
  - (c) registered social landlords or their representatives, and

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(d) secured creditors of registered social landlords or their representatives.

(3) The Regulator must make arrangements for bringing any issue or revision of guidance to the attention of those affected by it.

#### *Removal from register*

VALID FROM 01/04/2012

### **27 Compulsory de-registration**

(1) The Regulator may remove a body from the register under this section only if it considers that the body—

- (a) no longer meets (or has never met) the registration criteria,
- (b) has ceased to carry out activities, or
- (c) has ceased to exist.

(2) In determining whether to remove a body from the register, the Regulator may require the body to provide information demonstrating that it meets any of the registration criteria.

(3) Before removing a body from the register the Regulator must—

- (a) take all reasonable steps to give the body at least 14 days' notice, and
- (b) have regard to any views expressed by the body in that period.

### **28 Voluntary de-registration**

(1) The Regulator must set de-registration criteria to be applied where a registered social landlord seeks to be removed from the register (and may set different criteria for different types of bodies or cases).

(2) A registered social landlord may ask the Regulator to remove it from the register on the ground that it meets the de-registration criteria.

(3) The Regulator, if satisfied that the landlord meets the de-registration criteria, must remove the landlord from the register.

(4) Before setting or revising de-registration criteria, the Regulator must consult—

- (a) Ministers,
- (b) tenants of registered social landlords or their representatives,
- (c) registered social landlords or their representatives, and
- (d) secured creditors of registered social landlords or their representatives.

(5) The Regulator must make arrangements for bringing the de-registration criteria (and any revision) to the attention of those affected by them.

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### *Appeals*

#### **29 Appeal against decision on registration or removal**

- (1) A body may appeal to the Court of Session against a decision of the Regulator—
  - (a) not to register it,
  - (b) to remove it from the register, or
  - (c) not to remove it from the register.
- (2) The Court may determine an appeal by—
  - (a) confirming the decision,
  - (b) quashing the decision, or
  - (c) remitting the case to the Regulator for reconsideration,
 and the Court's determination of the matter is final.
- (3) Where the appeal is against a decision to remove a body from the register, the Regulator must not remove the body before the appeal has been finally determined or is withdrawn.

VALID FROM 01/04/2012

### *Communication with other regulators*

#### **30 Communication with other regulators**

- (1) As soon as reasonably practicable after registering or de-registering a body, the Regulator must—
  - (a) in the case of a charity, notify the Office of the Scottish Charity Regulator,
  - (b) in the case of a registered society, notify the Financial Services Authority, and
  - (c) in the case of a registered company, notify the registrar of companies.
- (2) As soon as reasonably practicable after an appeal is brought under section 29, the Regulator must give notice of the outcome of the appeal to—
  - (a) in the case of a charity, the Office of the Scottish Charity Regulator,
  - (b) in the case of a registered society, the Financial Services Authority, and
  - (c) in the case of a registered company, the registrar of companies.
- (3) The Office of the Scottish Charity Regulator must keep a record of any notice it is given under this section.

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## PART 3

### PERFORMANCE OF SOCIAL LANDLORDS

#### *Scottish Social Housing Charter*

#### **31 Scottish Social Housing Charter**

Ministers must set out standards and outcomes which social landlords should aim to achieve when performing housing activities.

The document in which those standards and outcomes are set out is to be known as the “Scottish Social Housing Charter”.

#### **32 Standards and outcomes**

(1) Standards and outcomes set out in the Scottish Social Housing Charter may, for example, relate to—

- (a) the housing needs for which social landlords should provide,
- (b) the prevention and alleviation of homelessness,
- (c) the provision and management of sites for gypsies and travellers, whatever their race or origin,
- (d) the acquisition and disposal of housing accommodation,
- (e) the allocation of housing accommodation,
- (f) the terms of tenancies and the principles upon which levels of rent should be determined,
- (g) the condition and quality of housing accommodation,
- (h) the maintenance and repair of housing accommodation,
- (i) the contribution of registered social landlords and local authority landlords to the amenity of the areas in which housing accommodation is situated,
- (j) the contribution to and promotion of the environmental well-being and regeneration of the areas in which housing accommodation is situated,
- (k) the prevention of harassment or anti-social behaviour,
- (l) the provision of information to the public by registered social landlords on their housing services and governance arrangements,
- (m) the participation of tenants (and bodies representing tenants) in formulating social landlords' proposals concerning the provision of housing services and in reviewing those proposals once formulated,
- (n) the procedures for dealing with tenants' complaints about social landlords and for resolving other disputes between social landlords and their tenants.

(2) Different standards and outcomes may be set out for different social landlords or for different areas or cases.

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### **33 Scottish Social Housing Charter: supplemental**

- (1) Ministers—
  - (a) must review the Scottish Social Housing Charter from time to time, and
  - (b) may revise it following such a review.
- (2) Before preparing the Scottish Social Housing Charter (and when reviewing it), Ministers must—
  - (a) have regard to the interests of persons who may become—
    - (i) homeless, or
    - (ii) tenants of social landlords, and
  - (b) consult—
    - (i) the Regulator,
    - (ii) tenants of social landlords or their representatives,
    - (iii) homeless persons or bodies representing the interests of homeless persons,
    - (iv) recipients of housing services provided by social landlords or their representatives,
    - (v) social landlords or their representatives,
    - (vi) secured creditors of registered social landlords or their representatives,
    - (vii) the Accounts Commission for Scotland, and
    - (viii) the Commission for Equality and Human Rights and such other bodies representing equal opportunities interests as Ministers think fit.
- (3) The Scottish Social Housing Charter (and any revision) does not have effect unless a proposed Charter (or revision) has been laid before and approved by a resolution of the Scottish Parliament.
- (4) Ministers must—
  - (a) publish the Scottish Social Housing Charter (and any revision), and
  - (b) make arrangements for bringing the Scottish Social Housing Charter (and any revision) to the attention of—
    - (i) social landlords, and
    - (ii) registered tenant organisations associated with social landlords.

*Targets, guidance, code of conduct and equal opportunities*

VALID FROM 01/04/2012

### **34 Performance improvement targets**

- (1) The Regulator may set performance improvement targets specifying the level or quality of housing services or the standard of housing activities which social landlords must aim to provide by a specified time.
- (2) Different performance improvement targets, or different times, may be set for different social landlords or for different areas or cases.

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(3) Before issuing, revising or withdrawing a performance improvement target, the Regulator must consult—

- (a) Ministers,
- (b) tenants of social landlords or their representatives,
- (c) homeless persons or bodies representing the interests of homeless persons,
- (d) recipients of housing services provided by social landlords or their representatives,
- (e) social landlords or their representatives,
- (f) secured creditors of registered social landlords or their representatives, and
- (g) the Accounts Commission for Scotland.

This subsection does not apply where—

- (i) the performance improvement target affects only one social landlord, or
- (ii) the Regulator considers that there is an urgent need to set the performance improvement target.

(4) The Regulator must make arrangements for bringing a performance improvement target (and any revision or withdrawal) to the attention of affected social landlords.

### 35 Guidance: housing activities

(1) The Regulator must issue guidance setting out—

- (a) indicators by reference to which it intends to measure progress towards achieving standards and outcomes set out in the Scottish Social Housing Charter, and
- (b) how it otherwise intends to assess whether a social landlord has achieved, or made progress towards achieving those standards and outcomes.

(2) The Regulator may also issue guidance—

- (a) setting out indicators by reference to which it intends to measure progress towards meeting a performance improvement target,
- (b) setting out how it otherwise intends to assess whether a social landlord has met, or made progress towards meeting, a performance improvement target,
- (c) on any other matter related to housing services provided by social landlords.

(3) Guidance may be given generally or for particular purposes (and different guidance may be issued for different social landlords or for different areas or cases).

(4) Before issuing, revising or withdrawing general guidance, the Regulator must consult—

- (a) Ministers,
- (b) tenants of social landlords or their representatives,
- (c) homeless persons or bodies representing the interests of homeless persons,
- (d) recipients of housing services provided by social landlords or their representatives,
- (e) social landlords or their representatives,
- (f) secured creditors of registered social landlords or their representatives, and
- (g) the Accounts Commission for Scotland.

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**Changes to legislation:** There are currently no known outstanding effects for the Housing (Scotland) Act 2010. (See end of Document for details)

- (5) The Regulator must make arrangements for bringing its guidance (and any revision or withdrawal) to the attention of affected social landlords.

### **36 Code of conduct: governance and financial accountability**

- (1) The Regulator must issue a code of conduct setting out standards of financial management and governance for registered social landlords.
- (2) The code of conduct may make different provision for different registered social landlords or for different areas or cases.
- (3) The Regulator must issue guidance on the code of conduct.
- (4) Before issuing or revising its code of conduct or guidance, the Regulator must consult—
  - (a) tenants of registered social landlords or their representatives,
  - (b) registered social landlords or their representatives, and
  - (c) secured creditors of registered social landlords or their representatives.
- (5) The Regulator must make arrangements for bringing the code of conduct (and any revision) and its guidance (and any revision) to the attention of registered social landlords.

VALID FROM 01/04/2012

### **37 Financial management or governance targets for registered social landlords**

- (1) The Regulator may set financial management or governance targets specifying standards of financial management or governance which registered social landlords must aim to achieve by a specified time.
- (2) Different financial management or governance targets, or different times, may be set for different registered social landlords or for different cases.
- (3) Before issuing, revising or withdrawing a financial management or governance target, the Regulator must consult—
  - (a) Ministers,
  - (b) tenants of registered social landlords or their representatives,
  - (c) registered social landlords or their representatives, and
  - (d) secured creditors of registered social landlords or their representatives.

This subsection does not apply where—

- (i) the financial management or governance target affects only one registered social landlord, or
  - (ii) the Regulator considers that there is an urgent need to set the financial management or governance target.
- (4) The Regulator must make arrangements for bringing a financial management or governance target (and any revision or withdrawal) to the attention of affected registered social landlords.

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VALID FROM 01/04/2012

### **38 Guidance: financial management or governance targets**

- (1) The Regulator may issue guidance—
  - (a) setting out indicators by reference to which it intends to measure progress towards meeting a financial management or governance target,
  - (b) setting out how it otherwise intends to assess whether a registered social landlord has met, or made progress towards meeting, a financial management or governance target.
- (2) Guidance may be given generally or for particular purposes (and different guidance may be issued for different registered social landlords or for different cases).
- (3) Before issuing, revising or withdrawing guidance on a financial management or governance target, the Regulator must consult those persons who it was required to consult when issuing or revising the target.
- (4) The Regulator must make arrangements for bringing its guidance (and any revision or withdrawal) to the attention of affected registered social landlords.

### **39 Encouragement of equal opportunities**

Social landlords when performing housing services must act in a manner which encourages equal opportunities and in particular the observance of the requirements of the law for the time being relating to equal opportunities.

VALID FROM 01/04/2012

### *Assessing and reporting*

### **40 Assessment of social landlords**

- (1) When assessing a social landlord's performance of housing activities, the Regulator must consider—
  - (a) the level and quality of housing services provided by the social landlord (with particular regard to the level of rents and other service charges),
  - (b) the Scottish Social Housing Charter,
  - (c) any relevant performance improvement target, and
  - (d) any relevant guidance issued under section 35.
- (2) When assessing a registered social landlord's financial well-being or standards of governance, the Regulator must consider—
  - (a) the code of conduct and guidance issued under section 36,
  - (b) any relevant financial management or governance target, and
  - (c) any relevant guidance issued under section 38.

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#### **41 Performance reports**

- (1) The Regulator must publish performance reports containing—
  - (a) an assessment of social landlords' performance in—
    - (i) achieving the standards and outcomes set out in the Scottish Social Housing Charter, and
    - (ii) meeting any relevant performance improvement targets,
  - (b) the identity of any social landlord considered to have failed, or to be at risk of failing, to achieve those outcomes or meet those standards and targets.
- (2) The Regulator may include in a performance report—
  - (a) information about regulatory interventions made by the Regulator,
  - (b) information about the financial well-being of registered social landlords generally,
  - (c) such other information about the performance of social landlords or the financial well-being or standards of governance of registered social landlords which the Regulator considers likely to be useful to—
    - (i) social landlords, or
    - (ii) persons who are, or who may become, tenants of social landlords or other recipients of housing services provided by social landlords.
- (3) The Regulator may publish performance reports as often as it considers appropriate but must do so at intervals of not more than 12 months.
- (4) As soon as practicable after publishing a performance report, the Regulator must—
  - (a) lay a copy of it before the Scottish Parliament, and
  - (b) send a copy of it to Ministers.

VALID FROM 01/04/2011

### **PART 4**

#### **INQUIRIES AND INFORMATION**

##### *Inquiries*

VALID FROM 01/04/2012

#### **42 Inquiries about social landlords**

- (1) The Regulator may make inquiries about—
  - (a) a social landlord, or
  - (b) a body which at the material time is or was connected to a registered social landlord or a local authority landlord.
- (2) Inquiries may be made—

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- (a) at any time, and
  - (b) generally or for particular purposes.
- (3) Inquiries may relate to—
- (a) a social landlord's housing activities, or
  - (b) a registered social landlord's financial or other affairs.
- (4) Inquiries may be carried out—
- (a) by the Regulator, or
  - (b) by another person (an “inquirer”) appointed by the Regulator,
- and, where carried out by an inquirer, references to the Regulator in sections 43 to 49 include references to the inquirer.
- (5) Where inquiries are made about a body connected to a registered social landlord or a local authority landlord, references to the social landlord in sections 43 and 46 are references to the social landlord and the connected body.

VALID FROM 01/04/2012

#### **43 Inquiries: general powers**

- (1) The Regulator, when making inquiries, has the following general powers in addition to the powers conferred by section 48 and other provisions of this Act.
- (2) The Regulator has a right of access at all reasonable times to—
  - (a) any premises occupied by the social landlord concerned, and
  - (b) any document or other information relating to the social landlord concerned which the Regulator believes to be relevant to the inquiries.
- (3) The social landlord concerned and any person in premises accessed under subsection (2) must provide such facilities and assistance as the Regulator may reasonably request in connection with the inquiries.
- (4) A person holding or accountable for any document or other information of a kind described in subsection (2) must, if so required, attend before the Regulator in person to produce the document or, as the case may be, give the information.
- (5) The Regulator may inspect, copy, make extracts from or take away any document or other information found on premises accessed under subsection (2) (including any information accessible by computers on the premises but stored elsewhere).
- (6) It is an offence for a person, without reasonable excuse—
  - (a) to fail to comply with subsection (3) or (4), or
  - (b) to otherwise obstruct the Regulator from properly exercising its powers when making inquiries.
- (7) A person guilty of an offence under subsection (6) is liable on summary conviction to a fine not exceeding level 5 on the standard scale.

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VALID FROM 01/04/2012

#### 44 Inquiries: survey powers

- (1) The Regulator may arrange for a survey of the condition of housing accommodation where it suspects that the standard to which it is being maintained means that a social landlord is, or is at risk of, failing—
  - (a) to achieve a standard or an outcome set out in the Scottish Social Housing Charter,
  - (b) to meet a performance improvement target,
  - (c) to meet a financial management or governance target, or
  - (d) to implement an approved performance improvement plan.
- (2) The Regulator may require the social landlord to pay some or all of the expenses of the survey.
- (3) A survey may be carried out by any person authorised in writing by the Regulator.
- (4) The authorised person—
  - (a) has a right of access to the housing accommodation at all reasonable times to carry out the survey,
  - (b) must, when seeking to enter accommodation in order to carry out a survey, produce a copy of his or her authorisation on request by an occupier.
- (5) The Regulator must give the social landlord at least 28 days' notice of its intention to carry out a survey.
- (6) A social landlord to which notice is given under subsection (5) must give each occupier of the housing accommodation concerned at least 7 days' notice of the Regulator's intention to carry out a survey.
- (7) The authorised person must—
  - (a) produce a written report after carrying out a survey, and
  - (b) give a copy of the report to the Regulator.
- (8) The Regulator must give a copy of the authorised person's report to the social landlord.
- (9) It is an offence for a person, without reasonable excuse—
  - (a) to fail to comply with subsection (6), or
  - (b) to obstruct an authorised person from carrying out a survey under this section.
- (10) A person guilty of an offence under subsection (9) is liable on summary conviction to a fine not exceeding level 5 on the standard scale.

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VALID FROM 01/04/2012

#### 45 Exceptional audit

- (1) The Regulator may, as part of inquiries about a registered social landlord's financial or other affairs, arrange for a qualified auditor (appointed by the Regulator) to—
  - (a) audit the registered social landlord's accounts and balance sheet, and
  - (b) report to the Regulator about matters specified by the Regulator.“qualified auditor” means a person eligible for appointment as auditor of the registered social landlord's ordinary accounts.
- (2) It is for the Regulator to pay for the expenses of the audit (including the auditor's remuneration).
- (3) An audit done under this section is additional to, and does not affect, any other audit done or to be done under any other enactment.
- (4) It is an offence for a person, without reasonable excuse, to obstruct a person from carrying out an audit under this section.
- (5) A person guilty of an offence under subsection (4) is liable on summary conviction to a fine not exceeding level 5 on the standard scale.

#### 46 Reports on inquiries

- (1) The Regulator may prepare and publish a report of any inquiries it makes.
- (2) The Regulator must—
  - (a) publish a statement setting out the types of inquiries on which it intends to publish reports, and
  - (b) make arrangements for bringing its statement (and any revision) to the attention of—
    - (i) Ministers,
    - (ii) tenants of social landlords,
    - (iii) social landlords,
    - (iv) secured creditors of registered social landlords, and
    - (v) the Accounts Commission for Scotland.
- (3) The Regulator must send a copy of a report prepared under this section to the social landlord concerned.
- (4) Where the Regulator publishes a report, it must send a copy of the report to every registered tenant organisation associated with the social landlord which is the subject of the report.

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## Information

### 47 Information from tenants on significant performance failures

- (1) The Regulator must make arrangements to enable and assist tenants of social landlords to provide it with information on significant performance failures by social landlords.
- (2) The Regulator must publish a statement setting out—
  - (a) what it considers to be a significant performance failure (with reference to standards and outcomes in the Scottish Social Housing Charter, performance improvement targets, financial management and governance targets and the code of conduct issued under section 36), and
  - (b) details of its arrangements (including details of how it will deal with information provided and how it will respond to tenants).

VALID FROM 01/04/2012

### 48 Power to obtain information

- (1) The Regulator may, when making inquiries or otherwise for a purpose connected with its functions, require any person to provide it with any document or other information relating to—
  - (a) a social landlord, or
  - (b) a body which at the material time is or was connected to a registered social landlord or a local authority landlord.
- (2) A requirement must specify—
  - (a) the document or other information which the person must provide, and
  - (b) where and by when the person must provide it.
- (3) A requirement must not be made of a person other than the social landlord or connected body concerned unless—
  - (a) the social landlord or connected body has already failed to comply with a requirement to provide the document or other information, or
  - (b) the Regulator believes that the social landlord or connected body is unable to provide the document or other information.
- (4) This section does not authorise the Regulator to require—
  - (a) the disclosure of anything which a person would be entitled to refuse to disclose on grounds of confidentiality in the Court of Session, or
  - (b) a banker to disclose anything in breach of a duty of confidentiality owed to anyone other than the social landlord or connected body concerned (or any other body connected to the social landlord).
- (5) The Regulator may copy, or make extracts from, any document or other information it receives.

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VALID FROM 01/04/2012

#### **49 Failure to provide information etc.**

- (1) It is an offence for a person, without reasonable excuse, to fail to comply with a requirement made under section 48.
- (2) It is an offence for a person, knowingly or recklessly, to provide information which is false or misleading in a material respect to the Regulator or any other person—
  - (a) in purported compliance with a requirement made under section 48, or
  - (b) otherwise if the person knows, or could reasonably be expected to know, that the information may be used by, or provided to, the Regulator.
- (3) It is an offence for a person intentionally to alter, suppress, conceal or destroy a document or other information which the person, or which the person knows another person, has been required to provide under section 48.
- (4) A person guilty of an offence under subsection (1) is liable on summary conviction to a fine not exceeding level 3 on the standard scale.
- (5) A person guilty of an offence under subsection (2) or (3) is liable on summary conviction to a fine not exceeding level 5 on the standard scale.

#### **50 Social landlords' involvement of tenants etc. when providing information**

- (1) The Regulator must issue guidance setting out the extent to which social landlords must seek to involve persons (or representatives of such persons) who are or who may become—
  - (a) homeless,
  - (b) tenants of social landlords, or
  - (c) recipients of housing services provided by social landlords,in the preparation of information to be given by social landlords to the Regulator.
- (2) The Regulator may require a social landlord to provide information on how it has involved such persons (or their representatives) in providing information to which the guidance relates.
- (3) Guidance may be given generally or for particular purposes (and different guidance may be issued for different social landlords or for different areas or cases).
- (4) Before issuing or revising guidance, the Regulator must consult—
  - (a) Ministers,
  - (b) tenants of social landlords or their representatives,
  - (c) homeless persons or bodies representing the interests of homeless persons,
  - (d) recipients of housing services provided by social landlords or their representatives,
  - (e) social landlords or their representatives,
  - (f) secured creditors of registered social landlords or their representatives, and
  - (g) the Accounts Commission for Scotland.

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- (5) The Regulator must make arrangements for bringing its guidance (and any revision or withdrawal) to the attention of affected social landlords.

### *Code of practice*

#### **51 Code of practice: inquiries**

- (1) The Regulator must issue a code of practice on inquiries setting out how it intends to make inquiries and otherwise perform its functions under this Part.
- (2) The code of practice may, in particular, set out examples of situations in which it may make inquiries, arrange for surveys or audits or require information to be provided.
- (3) The code of practice must be kept under review and must be re-issued (with any revisions which the Regulator thinks appropriate) at least once every 5 years.
- (4) Before issuing a code of practice, the Regulator must consult—
  - (a) Ministers,
  - (b) tenants of social landlords or their representatives,
  - (c) homeless persons or bodies representing the interests of homeless persons,
  - (d) recipients of housing services provided by social landlords or their representatives,
  - (e) social landlords or their representatives,
  - (f) secured creditors of registered social landlords or their representatives, and
  - (g) the Accounts Commission for Scotland.
- (5) The Regulator must make arrangements for bringing the issued code of practice to the attention of social landlords.

VALID FROM 01/04/2011

## **PART 5**

### **REGULATORY INTERVENTION**

#### *Introductory*

VALID FROM 01/04/2012

#### **52 Regulatory intervention**

Regulatory intervention may consist of any combination of the Regulator—

- (a) requiring submission of a performance improvement plan (see section 55),
- (b) serving an enforcement notice (see section 56),
- (c) appointing, or requiring the appointment of, a manager (see sections 57 and 58),

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- (d) removing, suspending or appointing a registered social landlord's officers or agents (see sections 60 to 65),
- (e) acting to protect a registered social landlord's assets (see sections 66 and 67).

VALID FROM 01/04/2012

### **53 Exercise of regulatory intervention powers**

- (1) This section applies where the Regulator is deciding—
  - (a) whether to make a regulatory intervention,
  - (b) which regulatory intervention to make, or
  - (c) how to make a regulatory intervention.
- (2) The Regulator must consider—
  - (a) the desirability of social landlords being free to choose how to provide housing services and manage their financial and other affairs,
  - (b) the speed with which the failure or other problem needs to be dealt with, and
  - (c) its code of practice issued under section 54.

### **54 Code of practice: regulatory intervention**

- (1) The Regulator must issue a code of practice on regulatory interventions setting out how it intends to make decisions referred to in section 53(1).
- (2) The code of practice may, in particular, set out examples of situations in which it may make a regulatory intervention.
- (3) The code of practice must be kept under review and must be re-issued (with any revisions which the Regulator thinks appropriate) at least once every 5 years.
- (4) Before issuing a code of practice, the Regulator must consult—
  - (a) Ministers,
  - (b) tenants of social landlords or their representatives,
  - (c) homeless persons or bodies representing the interests of homeless persons,
  - (d) recipients of housing services provided by social landlords or their representatives,
  - (e) social landlords or their representatives,
  - (f) secured creditors of registered social landlords or their representatives, and
  - (g) the Accounts Commission for Scotland.
- (5) The Regulator must make arrangements for bringing the issued code of practice to the attention of social landlords.

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VALID FROM 01/04/2012

### *Remedial action*

## **55 Performance improvement plans**

- (1) This section applies where the Regulator, having made inquiries or otherwise, considers—
  - (a) that a social landlord is, or is at risk of, failing—
    - (i) to achieve a standard or an outcome set out in the Scottish Social Housing Charter, or
    - (ii) to meet a performance improvement target,
  - (b) that—
    - (i) a registered social landlord is, or is at risk of, failing to meet a financial management or governance target, or
    - (ii) there has been misconduct or mismanagement in a registered social landlord's financial or other affairs, or
  - (c) that any other conduct by a social landlord justifies requiring it to submit and implement a performance improvement plan.
- (2) The Regulator may require the social landlord to submit, by such time as the Regulator may specify, a performance improvement plan setting out how and by when the social landlord proposes to rectify or avoid the failure or other problem.
- (3) The Regulator may require the social landlord to involve in such a way as the Regulator may specify, persons (or representatives of persons) who are or who may become—
  - (a) homeless,
  - (b) tenants of the social landlord, or
  - (c) recipients of housing services provided by the social landlord,
 in preparing a performance improvement plan.
- (4) The Regulator may require the social landlord to provide information on how it has involved such persons (or their representatives) in the preparation of a performance improvement plan.
- (5) The Regulator may approve (with or without modifications or additional conditions) or reject a performance improvement plan submitted to it.
- (6) The Regulator must not—
  - (a) approve a performance improvement plan submitted by a social landlord with modifications or additional conditions, or
  - (b) reject a performance improvement plan submitted by a social landlord, unless it has given the social landlord notice of its intention to do so and has had regard to any views expressed by the social landlord within such period as the Regulator may specify.
- (7) An approved performance improvement plan must be implemented by the social landlord concerned.
- (8) The social landlord must—

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- (a) publish the approved performance improvement plan, and
- (b) send a copy of it to any registered tenant organisation associated with the social landlord.

(9) Where a performance improvement plan is rejected, the social landlord must submit a revised plan to the Regulator by such time as the Regulator may specify.

## **56 Enforcement notices**

(1) The Regulator may serve an enforcement notice if, having made inquiries or otherwise, it considers—

- (a) that a social landlord is, or is at risk of, failing—
  - (i) to achieve a standard or an outcome set out in the Scottish Social Housing Charter,
  - (ii) to meet a performance improvement target, or
  - (iii) to implement an approved performance improvement plan,
- (b) that—
  - (i) a registered social landlord is, or is at risk of, failing to meet a financial management or governance target, or
  - (ii) there has been misconduct or mismanagement in a registered social landlord's financial or other affairs,
- (c) that the interests of a social landlord's tenants need protection,
- (d) that a registered social landlord's assets need protection,
- (e) that a registered social landlord's financial viability is in jeopardy, or
- (f) that any other conduct by a social landlord justifies serving an enforcement notice.

(2) An enforcement notice is a notice requiring the social landlord concerned to take action—

- (a) to rectify or avoid a failure or other problem, or
- (b) to protect its tenants or assets.

(3) An enforcement notice must—

- (a) say why it has been served, and
- (b) state by when the social landlord must take action.

(4) The Regulator must—

- (a) publish an enforcement notice, and
- (b) send a copy of it to every registered tenant organisation associated with the social landlord concerned.

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VALID FROM 01/04/2012

### *Managerial appointment*

#### **57 Appointment of manager for housing activities**

- (1) This section applies where the Regulator, having made inquiries or otherwise, considers—
  - (a) that a social landlord is, or is at risk of, failing—
    - (i) to achieve a standard or an outcome set out in the Scottish Social Housing Charter,
    - (ii) to meet a performance improvement target,
    - (iii) to implement an approved performance improvement plan, or
    - (iv) to comply with an enforcement notice, and
  - (b) that a person needs to be appointed in order to ensure that the social landlord provides housing services to an appropriate standard.
- (2) The Regulator may appoint, or require the social landlord to appoint, a manager—
  - (a) to manage its housing activities generally, or
  - (b) to manage particular aspects of those activities.
- (3) Before appointing or requiring appointment of a manager for a local authority or a local authority landlord, the Regulator must—
  - (a) consult—
    - (i) the local authority or local authority landlord,
    - (ii) such bodies representing local authorities as it thinks fits, and
    - (iii) the Accounts Commission for Scotland, and
  - (b) have regard to views expressed by those consulted by such time as the Regulator may specify.

#### **58 Appointment of manager for financial or other affairs**

- (1) This section applies where the Regulator, having made inquiries or otherwise, considers that a person needs to be appointed in order to ensure that the registered social landlord manages its financial or other affairs to an appropriate standard.
- (2) The Regulator may appoint, or require the registered social landlord to appoint, a manager—
  - (a) to manage its financial and other affairs generally, or
  - (b) to manage particular aspects of those affairs.

#### **59 Appointment of manager: supplementary**

- (1) It is for the Regulator to determine the terms on which a manager is to be appointed under section 57 or 58 (including as to period of appointment and remuneration and expenses).
- (2) It is for the social landlord to pay the manager's remuneration and expenses.
- (3) A manager has—

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- (a) general powers to do anything required to perform the manager's functions (including power to enter into agreements or do anything else which the social landlord has power to do), and
  - (b) such specific powers as the Regulator may specify.
- (4) But a manager must comply with any direction by the Regulator about the performance of the manager's functions (and may be removed on failure to so comply).
- (5) A manager acts as the social landlord's agent and is accordingly not personally liable on an agreement entered into as manager.
- (6) Anyone dealing with a manager in good faith and for value need not inquire whether the manager is acting within the powers conferred by virtue of this section.

VALID FROM 01/04/2012

*Registered social landlords: removal, suspension and appointment of officers etc.*

## 60 General power to remove officers

- (1) The Regulator may remove an officer of a registered social landlord if the officer—
- (a) is an undischarged bankrupt or is otherwise apparently insolvent,
  - (b) is subject to a disqualification order or a disqualification undertaking under the Company Directors Disqualification Act 1986 (c.46) or equivalent legislation in Northern Ireland,
  - (c) is disqualified from being a charity trustee under section 69 of the Charities and Trustee Investment (Scotland) Act 2005 (asp 10),
  - (d) is, because of a mental disorder, incapable of acting, or
  - (e) is impeding the proper management of the registered social landlord because of absence or other failure to act.
- (2) Before removing an officer, the Regulator must give at least 14 days' notice of its intention to do so to—
- (a) the officer, and
  - (b) the registered social landlord.
- (3) In this section “apparently insolvent” has the meaning given by the Bankruptcy (Scotland) Act 1985 (c.66).

## 61 Suspension of officers etc. during or following inquiries

- (1) The Regulator, when making or having made inquiries, may suspend a responsible individual (pending decision on removal or otherwise) where it considers—
- (a) that there has been misconduct or mismanagement in a registered social landlord's financial or other affairs,
  - (b) that the interests of a registered social landlord's tenants need protection,
  - (c) that a registered social landlord's assets need protection, or
  - (d) that the responsible individual—

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- (i) is, during a moratorium under section 75, obstructing the Regulator from performing its functions under Part 7, or
  - (ii) is not co-operating in accordance with section 84(2).
- (2) The Regulator, unless it considers the case to be one of urgency, must give at least 14 days' notice of its intention to suspend a responsible individual to—
  - (a) the responsible individual, and
  - (b) the registered social landlord.
- (3) A suspension ceases to have effect—
  - (a) if the Regulator removes the individual or lifts the suspension, or
  - (b) where the Regulator does not so act, on the day falling 6 months after the inquiries concerned are concluded.
- (4) The Regulator may give the registered social landlord directions about—
  - (a) the performance of a suspended individual's functions,
  - (b) any other matter arising from the suspension,
 and may appoint an individual, on such terms as it thinks fit, to perform the suspended individual's functions.
- (5) It is an offence for a suspended individual to take any action in relation to the management or control of—
  - (a) the registered social landlord concerned, or
  - (b) any other registered social landlord,
 without the Regulator's consent.
- (6) An individual guilty of such an offence is liable on summary conviction to a fine not exceeding level 5 on the standard scale.

## **62 Removal of officers etc. following inquiries**

- (1) The Regulator may remove a responsible individual where, having made inquiries, it considers—
  - (a) that there has been misconduct or mismanagement in a registered social landlord's financial or other affairs,
  - (b) that the interests of a registered social landlord's tenants need protection,
  - (c) that a registered social landlord's assets need protection, or
  - (d) that the responsible individual—
    - (i) is, during a moratorium under section 75, obstructing the Regulator from performing its functions under Part 7, or
    - (ii) is not co-operating in accordance with section 84(2).
- (2) Before removing a responsible individual, the Regulator must give at least 14 days' notice of its intention to do so to—
  - (a) the responsible individual, and
  - (b) the registered social landlord.
- (3) It is an offence for a removed individual to take any action in relation to the management or control of—
  - (a) the registered social landlord concerned, or
  - (b) any other registered social landlord,

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without the Regulator's consent.

- (4) An individual guilty of such an offence is liable, on summary conviction, to—
- (a) imprisonment for a term not exceeding 3 months,
  - (b) a fine not exceeding level 5 on the standard scale, or
  - (c) both.

### **63 Responsible individuals**

“Responsible individual” (used in sections 61 and 62) means an officer or agent of a registered social landlord who appears to the Regulator—

- (a) to have been responsible for,
  - (b) to have facilitated or otherwise contributed to, or
  - (c) to have been privy to,
- the misconduct, mismanagement, failure or other problem concerned.

### **64 Appeals against suspension or removal**

- (1) An individual may appeal to the Court of Session against the Regulator's decision to—
- (a) remove the individual under section 60 or 62, or
  - (b) suspend the individual under section 61.
- (2) The Court may determine an appeal by—
- (a) confirming the decision,
  - (b) quashing the decision,
  - (c) remitting the case to the Regulator for reconsideration,
- and the Court's determination of the matter is final.

### **65 Appointment of new officers**

- (1) The Regulator may appoint an individual as an officer of a registered social landlord—
- (a) in place of an officer it removes under section 60 or 62,
  - (b) where there are no officers,
  - (c) where—
    - (i) the registered social landlord has an insufficient number of officers to be able to appoint an officer under its constitution, and
    - (ii) the constitution does not provide a mechanism for appointing an officer in such circumstances, or
  - (d) if the Regulator considers that an additional officer is needed for the proper management of the registered social landlord's financial or other affairs.
- (2) It is for the Regulator to determine the terms on which an officer is appointed (including as to period of appointment and remuneration and expenses).
- (3) The Regulator may require the registered social landlord to purchase and maintain personal indemnity insurance approved by the Regulator for the officer appointed.

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“personal indemnity insurance” means insurance designed to indemnify against liability attaching to an individual in connection with any negligence, default, or breach of duty committed in the individual's capacity as officer but does not include insurance with a provision—

- (a) prohibited by section 68A(2) of the Charities and Trustee Investment (Scotland) Act 2005 (asp 10),
  - (b) prohibited by section 234(3) of the Companies Act 2006 (c.46), or
  - (c) which would be prohibited if the registered social landlord was a registered company or a charity.
- (4) The Regulator may renew the appointment of an officer on expiry of any period of appointment so determined.
- (5) It is for the registered social landlord to pay the appointed officer's remuneration and expenses.
- (6) An appointed officer is entitled—
- (a) to require a general meeting of the registered social landlord to be convened within 21 days of giving notice to the landlord's officers of a request to that effect,
  - (b) to attend, speak and vote at such a general meeting (whether or not convened in pursuance of paragraph (a)),
  - (c) to move a resolution at such a general meeting (whether or not so convened), and
  - (d) to resign or retire in accordance with the registered social landlord's constitution.
- (7) An appointment may be made despite any contrary restriction in the registered social landlord's constitution (and any such restriction contrary to anything done by virtue of this section is accordingly overridden in relation to the appointment concerned).

VALID FROM 01/04/2012

### *Registered social landlords: asset protection*

## **66 Restrictions on dealings during or following inquiries**

- (1) This section applies if the Regulator, when making or having made inquiries, considers—
- (a) that there has been misconduct or mismanagement in a registered social landlord's financial or other affairs,
  - (b) that the interests of a registered social landlord's tenants need protection,
  - (c) that a registered social landlord's assets need protection, or
  - (d) that a registered social landlord's financial viability is in jeopardy.
- (2) The Regulator may—
- (a) direct the registered social landlord not to—
    - (i) undertake particular transactions, or

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- (ii) make payments of a particular nature or amount, without the Regulator's consent, or
- (b) direct a bank or other person not to dispose of any money, securities or other assets it holds for the registered social landlord without the Regulator's consent.

(3) It is an offence for a person to fail to comply with a direction.

(4) A person guilty of such an offence is liable on summary conviction to—

- (a) imprisonment for a term not exceeding 3 months,
- (b) a fine not exceeding level 5 on the standard scale, or
- (c) both.

## **67 Transfer of assets following inquiries**

(1) This section applies if the Regulator, having made inquiries, considers—

- (a) that there has been misconduct or mismanagement in a registered social landlord's financial or other affairs, or
- (b) that a registered social landlord's viability is in jeopardy for financial or governance reasons or because it cannot provide housing services to an acceptable standard.

(2) In either case the Regulator must also consider that a transfer of some or all of a registered social landlord's assets would improve the management of the assets.

(3) The Regulator may direct the registered social landlord to transfer some or all of its assets to another registered social landlord.

(4) The Regulator must—

- (a) before making a direction, consult—
  - (i) the tenants of any houses it proposes to transfer, and
  - (ii) any secured creditor whom the Regulator knows to hold security over those houses, and
- (b) when making a direction, have regard to any views expressed by those consulted by such time as the Regulator may specify.

(5) A transfer of assets under a direction must be made on terms specified in, or determined in accordance with, the direction.

(6) Those terms must however—

- (a) in the case of a transfer of some (but not all) of a registered social landlord's assets, set the price at not less than the amount which the Regulator, having obtained an independent valuation, considers the assets would fetch if sold by a willing seller to a willing registered social landlord, and
- (b) in the case of a transfer of all of a registered social landlord's assets, provide for the settlement or transfer of all the transferor's proper debts and liabilities in respect of the assets (whether secured or not).

(7) The Regulator may direct the transfer of assets from a registered social landlord which is a charity only if the recipient registered social landlord is a charity which the Regulator, after consulting the Office of the Scottish Charity Regulator, considers has the same or similar charitable purposes (within the meaning of section 7(2) of the Charities and Trustee Investment (Scotland) Act 2005 (asp 10)).

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- (8) The Regulator may direct the transfer of assets which the registered social landlord is under a duty to apply in accordance with section 19(1) of the Charities and Trustee Investment (Scotland) Act 2005 (asp 10) only if the Regulator—
- (a) consults with the Office of the Scottish Charity Regulator, and
  - (b) after doing so, considers that the recipient registered social landlord will secure the proper application of those assets for the purposes which were set out in the transferor registered social landlord's entry in the Scottish Charity Register immediately before its removal from that register.

VALID FROM 01/04/2011

## PART 6

### REGISTERED SOCIAL LANDLORDS: ACCOUNTS AND AUDIT

#### **68 Determination of accounting requirements**

- (1) The Regulator may determine accounting requirements with a view to ensuring that the accounts of each registered social landlord—
  - (a) are prepared in a proper form, and
  - (b) give a true and fair view of—
    - (i) its state of affairs in relation to its housing activities, and
    - (ii) the disposition of funds and assets which it holds, or has held, in connection with its housing activities.
- (2) A determination may be made generally or for particular purposes (and different determinations may be made for different registered social landlords or different cases).
- (3) Before making, revising or withdrawing a determination, the Regulator must consult—
  - (a) registered social landlords or their representatives,
  - (b) the Office of the Scottish Charity Regulator,
  - (c) the Office for Tenants and Social Landlords, and
  - (d) such bodies representing auditors and accountants as the Regulator thinks fit.
- (4) The Regulator must make arrangements for bringing a determination (and any revision or withdrawal) to the attention of affected registered social landlords.
- (5) A determination must not relate to a period beginning before it is published.

VALID FROM 01/04/2012

#### **69 Compliance with accounting requirements**

- (1) The accounts of a registered social landlord must comply with accounting requirements determined by the Regulator.

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- (2) The auditor's report must state the auditor's opinion on whether the accounts so comply.

VALID FROM 01/04/2012

## 70 Delivery of accounts and audit

A registered social landlord must provide the Regulator with a copy of its accounts and auditor's report within 6 months of the end of the period to which they relate.

VALID FROM 01/04/2012

## 71 Failure to deliver compliant accounts

- (1) It is an offence for a registered social landlord to fail to comply with section 69 or 70.
- (2) A registered social landlord guilty of such an offence is liable on summary conviction to a fine not exceeding level 3 on the standard scale.

VALID FROM 01/04/2012

## 72 Disclosure of information

- (1) This section applies to any person appointed—
- to carry out an audit of a registered social landlord's accounts, or
  - as a reporting accountant in relation to registered social landlord.
- “reporting accountant” means a person appointed to prepare a report which, by virtue of any enactment, has to be prepared in respect of accounts which are not subject to audit.
- (2) A person to whom this section applies must disclose information to the Regulator (and may express an opinion on it) where the person has reasonable cause to believe that the information is likely to be of material significance in relation to the performance of the Regulator's general functions under section 3(1)(b).
- (3) A person to whom this section applies may disclose information to the Regulator (and express an opinion on it) where the person has reasonable cause to believe that—
- there is no requirement to report the information under subsection (2), but
  - the information is likely to be relevant to the performance of any of the Regulator's functions.
- (4) A duty or power which arises under subsection (2) or (3) is not affected if the person in relation to whom it arises subsequently stops acting in the capacity mentioned in subsection (1).

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(5) No duty of confidentiality or other restriction on disclosure howsoever imposed prevents a person from disclosing information to the Regulator under this section.

VALID FROM 01/04/2011

PART 7

REGISTERED SOCIAL LANDLORDS: INSOLVENCY ETC.

Moratorium

73 Notification of step towards insolvency etc.

- (1) A person specified in the following table must notify the Regulator—
- (a) before taking a step so specified, and
  - (b) as soon as reasonably practicable after such a step is taken.

Person	Step
The person taking the step	A step to enforce a security over a registered social landlord's land
The petitioner	Presenting a petition for the winding up of a registered social landlord (but not the presenting of a petition by the Regulator under section 105)
The registered social landlord	Notice being given (in accordance with the constitution of the body to those entitled to vote on the resolution) of the proposal of a resolution for the winding up of a registered social landlord
The person who applied for the order	Applying for, or making, an administration order in respect of a registered social landlord which is a registered company
The person making the appointment	Appointing an administrator in respect of a registered social landlord which is a registered company

- (2) The Regulator may determine for the purposes of this Part what is meant by a step to enforce a security over a registered social landlord's land.
- (3) Before making, revising or withdrawing a determination, the Regulator must consult—
- (a) Ministers,
  - (b) registered social landlords or their representatives, and
  - (c) secured creditors of registered social landlords or their representatives.

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- (4) The Regulator must make arrangements for bringing any determination (and any revision or withdrawal) to the attention of those affected by it.

VALID FROM 01/04/2012

#### **74 Effect of failure to notify**

- (1) A step specified in the table in section 73 has no effect if the person so specified fails to give notice under section 73(1)(a) before the step is taken.
- (2) Failure to give notice of such a step under section 73(1)(b) does not invalidate the step.

VALID FROM 01/04/2012

#### **75 Moratorium**

- (1) A moratorium on the disposal of a registered social landlord's land begins when a step specified in the table in section 73 is taken in respect of the registered social landlord.
- (2) The taking of another such step during the moratorium does not trigger a new moratorium or affect the duration of the existing one.

VALID FROM 01/04/2012

#### **76 Period of moratorium**

- (1) A moratorium ends (unless extended or cancelled) 56 days after notice of the step in respect of which it began is given under section 73(1)(b).
- (2) The Regulator may extend the moratorium from time to time (but may do so only with the consent of all of the registered social landlord's secured creditors whom the Regulator can locate after making reasonable enquiries).
- (3) The Regulator must give notice of any extension to—
- (a) the registered social landlord, and
  - (b) any liquidator, administrative receiver, receiver or administrator appointed in respect of the registered social landlord or its land.
- (4) The Regulator may, after consulting the person whose step triggered a moratorium, cancel the moratorium where it considers that the proper management of the registered social landlord's land can be secured without making proposals under section 80.
- (5) The Regulator must give notice of a moratorium ending to—
- (a) the registered social landlord, and
  - (b) all of the registered social landlord's secured creditors whom the Regulator can locate after making reasonable enquiries.

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- (6) Such a notice must (except where the moratorium has been cancelled) include an explanation of section 77.

VALID FROM 01/04/2012

## **77 Further moratorium**

- (1) If a moratorium ends (other than by cancellation), taking a step specified in the table in section 73 in respect of the registered social landlord concerned within 3 years of the moratorium ending does not trigger another moratorium.
- (2) But the Regulator may, in such circumstances, renew the original moratorium for a specified period if all of the registered social landlord's secured creditors whom the Regulator can locate after making reasonable enquiries consent to the renewal.
- (3) The Regulator must give notice of a renewal of a moratorium to—
  - (a) the registered social landlord, and
  - (b) any liquidator, administrative receiver, receiver or administrator appointed in respect of the registered social landlord or its land.

VALID FROM 01/04/2012

## **78 Effect of moratorium**

- (1) During a moratorium a registered social landlord's land may not be disposed of without the Regulator's consent.
- (2) Subsection (1)—
  - (a) applies to disposals by the registered social landlord and by any other person having power to dispose of the registered social landlord's land, but
  - (b) does not apply to a disposal for which the Regulator's consent is not required because of section 108.
- (3) The Regulator's consent to a disposal may be given—
  - (a) before or after the moratorium begins,
  - (b) subject to such conditions as the Regulator considers appropriate.
- (4) A purported disposal during a moratorium without consent is void.

VALID FROM 01/04/2012

## **79 Interim manager**

- (1) During a moratorium the Regulator may appoint, or require the registered social landlord to appoint, an interim manager—
  - (a) to manage its housing activities or its financial and other affairs generally,or

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- (b) to manage particular aspects of those activities or affairs.
- (2) It is for the Regulator to determine the terms on which an interim manager is to be appointed (including as to period of appointment and remuneration and expenses).
- (3) An interim manager's appointment ends with the earliest of the following—
  - (a) any date specified in the appointment,
  - (b) the end of the moratorium, or
  - (c) the agreement of proposals under section 82.
- (4) An interim manager has—
  - (a) general powers to do anything required to perform the interim manager's functions (including power to enter into agreements or do anything else which the registered social landlord has power to do), and
  - (b) such specific powers as the Regulator may specify.
- (5) But an interim manager—
  - (a) must comply with any direction by the Regulator about the performance of the interim manager's functions (and may be removed on failure to so comply), and
  - (b) may not dispose of land.
- (6) An interim manager acts as the registered social landlord's agent and is accordingly not personally liable on an agreement entered into as interim manager.
- (7) Anyone dealing with a manager in good faith and for value need not inquire whether the interim manager is acting within the powers conferred by virtue of this section.

VALID FROM 01/04/2012

### *Making proposals*

#### **80 Proposals: formulation**

- (1) The Regulator may, during a moratorium, make proposals about the future ownership and management of the registered social landlord's land with a view to ensuring that land is managed properly in the future by a registered social landlord.
- (2) Before making proposals, the Regulator must consult—
  - (a) the registered social landlord,
  - (b) all of the registered social landlord's secured creditors whom the Regulator can locate after making reasonable enquiries,
  - (c) the registered social landlord's tenants (so far as practicable),
  - (d) where the registered social landlord is a registered society, the Financial Services Authority, and
  - (e) where the registered social landlord is a charity, the Office of the Scottish Charity Regulator.
- (3) The Regulator must, when formulating proposals—
  - (a) have regard to the interests of the registered social landlord's creditors as a whole (both secured and unsecured), and

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- (b) so far as practicable, aim to avoid worsening the position of the registered social landlord's unsecured creditors.

(4) Proposals may provide for the appointment of a manager to implement the proposals (and proposals which do so must provide for the payment of the manager's remuneration and expenses).

(5) Proposals must not include anything which would result in—

- (a) non-preferential debts being paid before preferential debts,
- (b) preferential creditors being paid different proportions of preferential debts (except where affected preferential creditors agree to be paid a smaller proportion).

“preferential debt” and “preferential creditor” have the same meaning as in the Insolvency Act 1986 (c.45).

## **81 Proposals: submission**

(1) The Regulator must submit its proposals to all of the registered social landlord's secured creditors whom the Regulator can locate after making reasonable enquiries.

(2) The Regulator must give notice of submitted proposals to—

- (a) the registered social landlord and its officers, and
- (b) any liquidator, administrative receiver, receiver or administrator appointed in respect of the registered social landlord or its land.

(3) The Regulator must also make arrangements for bringing submitted proposals to the attention of the registered social landlord's members, tenants and unsecured creditors.

## **82 Proposals: agreement**

(1) Secured creditors to whom proposals are submitted under section 81 may—

- (a) agree to the proposals (with or without modification), or
- (b) reject the proposals.

(2) Proposals agreed with modifications have effect only if the Regulator agrees to the modifications.

(3) The Regulator must give notice of agreed proposals to—

- (a) the registered social landlord and its officers,
- (b) all of the registered social landlord's secured creditors whom the Regulator can locate after making reasonable enquiries,
- (c) any liquidator, administrative receiver, receiver or administrator appointed in respect of the registered social landlord or its land,
- (d) where the registered social landlord is a registered society, the Financial Services Authority, and
- (e) where the registered social landlord is a charity, the Office of the Scottish Charity Regulator.

(4) The Regulator must also make arrangements for bringing agreed proposals to the attention of the registered social landlord's members, tenants and unsecured creditors.

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### **83 Modifying proposals**

- (1) Agreed proposals may be modified from time to time with the agreement of—
  - (a) the Regulator, and
  - (b) all of the registered social landlord's secured creditors to whom the original proposals were submitted.
- (2) Sections 80 and 82(3) apply to modified proposals as to the original proposals (and references in sections 84 to 90 to agreed proposals include references to modified proposals).

VALID FROM 01/04/2012

### *Implementing proposals*

### **84 Implementation of agreed proposals**

- (1) Agreed proposals are binding on and accordingly must be implemented by—
  - (a) the Regulator,
  - (b) the registered social landlord,
  - (c) the registered social landlord's creditors (both secured and unsecured), and
  - (d) any liquidator, administrative receiver, receiver or administrator appointed in respect of the registered social landlord or its land.
- (2) The registered social landlord's officers must co-operate in the implementation of agreed proposals.

But this subsection does not require or allow officers to do anything in breach of a fiduciary or other duty owed by them.

### **85 Appointment of manager to implement proposals**

- (1) The Regulator must appoint a manager to implement agreed proposals (where the proposals so provide).
- (2) A manager must comply with any direction by the Regulator about the performance of the manager's functions (and may be removed on failure to so comply).
- (3) A manager may apply to the Court of Session for directions about the performance of the manager's functions (and a direction by the court supersedes any contrary direction by the Regulator).
- (4) The Regulator may appoint another manager in place of a person who for any reason ceases to be manager.

### **86 Manager: powers**

- (1) A manager appointed to implement agreed proposals may do anything necessary to secure that implementation.
- (2) A manager may, in particular—
  - (a) take possession of land (and raise legal proceedings for that purpose),

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- (b) sell or otherwise dispose of land by public auction or private contract,
- (c) raise or borrow money,
- (d) grant security over land,
- (e) grant or enter into, or accept a renunciation of, a lease or tenancy,
- (f) carry on the registered social landlord's business (in so far as relating to management and transfer of land),
- (g) carry out works, or do anything else, in connection with the management or transfer of land,
- (h) execute deeds or other documents on behalf of the registered social landlord,
- (i) use the registered social landlord's seal (if it has one),
- (j) make any arrangement or compromise on behalf of the registered social landlord,
- (k) appoint (and dismiss) agents and staff,
- (l) appoint a solicitor, accountant or other professional to assist the manager,
- (m) make payments,
- (n) take out insurance,
- (o) raise or defend legal proceedings,
- (p) refer a dispute to arbitration,
- (q) do anything incidental to the exercise of the above powers.

(3) A manager acts as the registered social landlord's agent and is accordingly not personally liable on an agreement entered into as manager.

(4) Anyone dealing with a manager in good faith and for value need not inquire whether the manager is acting within the powers conferred by virtue of this section.

(5) A manager must, so far as practicable—

- (a) consult the registered social landlord's tenants before doing anything likely to affect them, and
- (b) inform them of the effect of any such action.

## **87      Manager of registered society: extra powers**

(1) This section applies where a manager is appointed to implement proposals relating to a registered social landlord which is a registered society.

(2) The manager may make and execute, on behalf of the society—

- (a) an instrument providing for the amalgamation of the society with another registered society (“amalgamation instrument”), or
- (b) an instrument transferring the society's engagements.

(3) An amalgamation instrument executed by a manager has the same effect as a resolution by the society under section 50 of the Co-operative and Community Benefit Societies and Credit Unions Act 1965 (c.12) (amalgamation of societies by special resolution).

(4) An instrument transferring the engagements has the same effect as a transfer of engagements under section 51 or 52 of the Co-operative and Community Benefit Societies and Credit Unions Act 1965 (c.12) (and, in particular, has effect subject to section 54 of that Act).

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- (5) The manager must send a copy of the instrument (signed by the manager) to the Financial Services Authority.
- (6) The copy instrument must be registered by that Authority and the instrument does not take effect until the copy is so registered.
- (7) A copy instrument must be sent for registration within 14 days of execution (but a copy registered after that period is valid).

## **88 Regulator assistance**

- (1) The Regulator may give financial or other assistance to a registered social landlord in order to—
  - (a) preserve its position pending the making or agreement of proposals, or
  - (b) facilitate implementation of agreed proposals.
- (2) In order to facilitate implementation of agreed proposals, the Regulator may give financial or other assistance to—
  - (a) a manager appointed to implement agreed proposals,
  - (b) an officer of the registered social landlord.
- (3) The Regulator may, in particular—
  - (a) lend staff,
  - (b) arrange payment of a manager's remuneration and expenses.
- (4) But the Regulator may not—
  - (a) pay grants,
  - (b) make loans,
  - (c) indemnify a manager or officer, or
  - (d) make payments, or give guarantees, connected with loans (whether secured or otherwise),without the consent of Ministers.

## **89 Failure by manager to implement agreed proposals**

- (1) This section applies where a registered social landlord, or any of its creditors, applies to the Court of Session on the ground that a manager has acted otherwise than in accordance with agreed proposals.
- (2) The Court may—
  - (a) confirm, modify or reduce any decision or other act of the manager,
  - (b) give the manager directions, or
  - (c) make such other order as the court thinks fit.

## **90 Other failure to implement agreed proposals**

- (1) This section applies where any person bound by agreed proposals applies to the Court of Session on the ground that another person so bound has acted, or proposes to act, otherwise than in accordance with the proposals.
- (2) The Court may—

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- (a) confirm or modify the act,
- (b) declare the act to be of no effect, or
- (c) make such other order (by way of interdict, award of damages or otherwise) as the court thinks fit.

**91      Meaning of “land”**

References in this Part to a registered social landlord's land include references to any existing or future interest of the landlord in rent or other receipts arising from land.

VALID FROM 01/04/2012

**PART 8**

REGISTERED SOCIAL LANDLORDS: ORGANISATIONAL CHANGE ETC.

*Change of name, office or constitution*

**92      Change of name or office**

A registered social landlord must give the Regulator notice of any change to—

- (a) its name, or
- (b) its registered or principal office,

within 28 days of the change being made.

**93      Change of constitution**

An amendment to a registered social landlord's constitution (other than a change of name or office) is valid only if the Regulator consents to the amendment.

**94      Registered society's rules: supplementary**

- (1) This section applies where a registered social landlord which is a registered society obtains the Regulator's consent under section 93 to an amendment of its rules.
- (2) A copy of the consent must accompany the copies of the amendment sent to the Financial Services Authority in accordance with section 10(1) of the Co-operative and Community Benefit Societies and Credit Unions Act 1965 (c.12).
- (3) The Co-operative and Community Benefit Societies and Credit Unions Act 1965 (c.12) applies in relation to sections 92 and 93 and subsection (2) of this section as if those provisions were contained in section 10 of that Act.

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## **95 Change of registered company's articles: supplementary**

- (1) This section applies where a registered social landlord which is a registered company obtains the Regulator's consent under section 93 to an amendment of its articles of association.
- (2) A copy of the consent must accompany the copy resolution sent to the registrar of companies in accordance with section 30 of the Companies Act 2006 (c.46).

*Registered societies: restructuring, winding up and dissolution*

## **96 Restructuring, winding up and dissolution of registered societies**

- (1) This group of sections applies to a registered social landlord—
  - (a) which is a registered society, and
  - (b) whose inclusion in the register has been recorded by the Financial Services Authority.
- (2) Chapter 2 of Part 10 makes provision for Regulator consent for the purpose of section 97.
- (3) The Regulator must not give any other consent for the purposes of this group of sections unless satisfied that the society has consulted its tenants about the matter for which consent is needed.

## **97 Restructuring of society**

- (1) The Financial Services Authority may register a special resolution passed by the society for the purposes of a restructuring provision only if—
  - (a) the Regulator consents to the special resolution, and
  - (b) a copy of the consent accompanies the copy special resolution sent to the Financial Services Authority for the purposes of the Co-operative and Community Benefit Societies and Credit Unions Act 1965 (c.12).

“restructuring provision” means any of the following provisions of the Co-operative and Community Benefit Societies and Credit Unions Act 1965 (c.12)—

  - section 50 (amalgamation)
  - section 51 (transfer of engagements)
  - section 52 (conversion into or amalgamation with registered company)
- (2) Any new body created, or to whom engagements are transferred, in pursuance of the special resolution is to be included in the register (and is to be treated as so included pending such inclusion).

## **98 Voluntary winding up of society**

A resolution for the voluntary winding up of the society under the Insolvency Act 1986 (c.45) is valid only if—

- (a) the Regulator consents to the resolution before it is passed, and
- (b) a copy of the consent accompanies the copy resolution sent to the Financial Services Authority for the purposes of section 30 of the Companies Act 2006 (c.46) (as applied by virtue of section 55 of the Co-operative and Community

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Benefit Societies and Credit Unions Act 1965 (c.12) and section 84(3) of  
 the Insolvency Act 1986 (c.45)).

## **99      Dissolution of society**

The Financial Services Authority may register an instrument of dissolution of the society under section 58 of the Co-operative and Community Benefit Societies and Credit Unions Act 1965 (c.12), or cause notice of the dissolution to be advertised under that section, only if—

- (a) the Regulator consents to the dissolution, and
- (b) a copy of the consent accompanies the instrument sent to the Financial Services Authority for the purposes of that section.

*Companies: restructuring and winding up*

## **100     Restructuring and winding up of companies**

- (1) This group of sections applies to a registered social landlord which is a registered company.
- (2) Chapter 2 of Part 10 makes provision for Regulator consent for the purpose of section 101.
- (3) The Regulator must not give any other consent for the purposes of this group of sections unless satisfied that the company has consulted its tenants about the matter for which consent is needed.

## **101     Restructuring of company**

- (1) A court order made in respect of the company under section 899 or 900 of the Companies Act 2006 (c.46) has effect only if—
  - (a) the Regulator consents to the order before it is made, and
  - (b) a copy of the consent accompanies the copy of the order delivered to the registrar of companies in accordance with section 900(6) of the Companies Act 2006 (c.46).
- (2) Where the whole or any part of the undertaking and property and liabilities of the company are transferred to another company in pursuance of an order under section 900 of the Companies Act 2006 (c.46), that other company is to be included in the register (and is to be treated as so included pending such inclusion).

## **102     Conversion of company into a registered society**

- (1) A special resolution by the company under section 53 of the Co-operative and Community Benefit Societies and Credit Unions Act 1965 (c.12) has effect only if—
  - (a) the Regulator consents to the special resolution before it is passed, and
  - (b) a copy of the consent accompanies the resolution sent to the registrar of companies in accordance with section 53(4) of the Co-operative and Community Benefit Societies and Credit Unions Act 1965 (c.12).
- (2) The new registered society created in pursuance of that resolution is to be included in the register (and is to be treated as so included pending such inclusion).

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### **103 Company voluntary arrangement**

A voluntary arrangement under Part 1 of the Insolvency Act 1986 (c.45) in relation to the company does not take effect under section 5 of that Act unless the Regulator consents to the voluntary arrangement.

### **104 Voluntary winding up of company**

A special resolution for the voluntary winding up of the company under the Insolvency Act 1986 (c.45) is valid only if—

- (a) the Regulator consents to the special resolution before it is passed, and
- (b) a copy of the consent accompanies the copy resolution sent to the registrar of companies in accordance with section 30 of the Companies Act 2006 (c.46).

#### *Winding up petition*

### **105 Regulator's power to petition for winding up**

- (1) This section applies to a registered social landlord which is—
  - (a) a registered society, or
  - (b) a registered company.
- (2) The Regulator may present a petition for the winding up of the registered social landlord under the Insolvency Act 1986 (c.45) on the ground—
  - (a) that the registered social landlord is failing properly to carry out its objects,
  - (b) that the registered social landlord is unable to pay its debts within the meaning of section 123 of that Act, or
  - (c) the Regulator has directed the registered social landlord under section 67 to transfer all its assets to another registered social landlord.

#### *Asset transfer on dissolution or winding up*

### **106 Asset transfer on dissolution or winding up**

- (1) This section applies to a registered social landlord—
  - (a) which is a registered society dissolved as mentioned in section 55(a) or (b) of the Co-operative and Community Benefit Societies and Credit Unions Act 1965 (c.12), or
  - (b) which is a registered company wound up under the Insolvency Act 1986 (c.45).
- (2) Any surplus assets available after the registered social landlord's liabilities have been discharged are to be transferred to such other registered social landlord as the Regulator directs.
- (3) The Regulator must—
  - (a) before making a direction, consult the tenants of any houses to be included in the transfer, and
  - (b) when making a direction, have regard to any views expressed by those consulted by such time as the Regulator may specify.

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- (4) The Regulator may discharge any liability of the registered social landlord in order to ensure that assets which would otherwise need to be sold to discharge that liability are instead transferred under subsection (2).
- (5) The Regulator may direct the transfer of assets from a registered social landlord which is a charity only if the recipient registered social landlord is a charity which the Regulator, after consulting the Office of the Scottish Charity Regulator, considers has the same or similar charitable purposes (within the meaning of section 7(2) of the Charities and Trustee Investment (Scotland) Act 2005 (asp 10)).
- (6) The Regulator may direct the transfer of assets which the registered social landlord is under a duty to apply in accordance with section 19(1) of the Charities and Trustee Investment (Scotland) Act 2005 (asp 10) only if the Regulator—
  - (a) consults with the Office of the Scottish Charity Regulator, and
  - (b) after doing so, considers that the recipient registered social landlord will secure the proper application of those assets for the purposes which were set out in the transferor registered social landlord's entry in the Scottish Charity Register immediately before its removal from that register.
- (7) This section has effect despite anything in—
  - (a) the Co-operative and Community Benefit Societies and Credit Unions Act 1965 (c.12),
  - (b) the Insolvency Act 1986 (c.45),
  - (c) the Companies Act 2006 (c.46), or
  - (d) the registered social landlord's constitution.

VALID FROM 01/04/2011

## PART 9

### DISPOSAL OF LAND OR ASSETS BY REGISTERED SOCIAL LANDLORDS

VALID FROM 01/04/2012

#### **107 Power to dispose of land or assets**

- (1) A registered social landlord has power to dispose of land, or to dispose of any other asset by granting security over it, but may do so only if—
  - (a) the Regulator consents to the disposal, or
  - (b) the Regulator's consent is not required because of section 108.
- (2) The Regulator may—
  - (a) give general consent to certain disposals, or
  - (b) give consent for particular purposes (for example, for particular registered social landlords, particular land or particular disposals).
- (3) The Regulator's consent may be conditional.

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## **108 Disposals not requiring consent**

- (1) The Regulator's consent under this Part is not required for a disposal—
  - (a) by way of a lease under a Scottish secure tenancy (or what would be such a tenancy but for schedule 1 to the Housing (Scotland) Act 2001 (asp 10)),
  - (b) by way of a lease under a short Scottish secure tenancy,
  - (c) by way of a lease under an assured tenancy or an assured agricultural occupancy,
  - (d) by way of a lease under what would be an assured tenancy but for any of paragraphs 3 to 8 and 12 of schedule 4 to the Housing (Scotland) Act 1988 (c.43),
  - (e) by way of an occupancy arrangement,
  - (f) made in pursuance of the right to buy conferred by Part 3 of the Housing (Scotland) Act 1987 (c.26),
  - (g) made in pursuance of a direction given by the Regulator under section 67 or 106,
  - (h) for which the Regulator's consent is required under section 78,
  - (i) made in implementation of agreed proposals under section 86 or 87,
  - (j) arising from a restructuring for which the Regulator's consent is required under Part 8, or
  - (k) of such type and made in such manner as the Regulator may determine.
- (2) For the purposes of subsection (1)(e) an occupancy arrangement is an arrangement other than a lease—
  - (a) under which a person has the lawful right to occupy living accommodation (within the meaning of section 194 of the Housing (Scotland) Act 2006 (asp 1)) which forms part of premises or a group of premises owned by the landlord, and
  - (b) where the occupants of the premises share with each other one or more of—
    - (i) a toilet,
    - (ii) personal washing facilities, or
    - (iii) facilities for the preparation or provision of cooked food.
- (3) Before making, revising or withdrawing a determination under subsection (1)(k), the Regulator must consult—
  - (a) Ministers,
  - (b) registered social landlords or their representatives, and
  - (c) secured creditors of registered social landlords or their representatives.
- (4) The Regulator must make arrangements for bringing a determination (and any revision or withdrawal) to the attention of those affected by it.

## **109 Notification where disposal consent not required**

- (1) If a registered social landlord makes a disposal which does not require the Regulator's consent it must notify the Regulator as soon as reasonably practicable.
- (2) The Regulator may make a determination dispensing with the notification requirement.

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- (3) A determination may be given generally or for particular purposes (and different determinations may be issued for different social landlords or for different areas or properties).
- (4) Before issuing, revising or withdrawing a general determination, the Regulator must consult—
  - (a) Ministers,
  - (b) tenants of social landlords or their representatives,
  - (c) registered social landlords or their representatives, and
  - (d) secured creditors of registered social landlords or their representatives.
- (5) The Regulator need not consult on a specific determination relating only to one or more particular registered social landlords or properties.

VALID FROM 01/04/2012

#### **110      Tenant consultation: other disposals**

- (1) This section applies where—
  - (a) a registered social landlord proposes to make a disposal of land for which the Regulator's consent under this Part is required, and
  - (b) Part 10 does not apply in relation to the proposed disposal (see section 113).
- (2) The registered social landlord must—
  - (a) consult—
    - (i) tenants of any houses included in the disposal, and
    - (ii) any other person whom the Regulator requires the landlord to consult, and
  - (b) inform the Regulator of the views expressed by those consulted.

VALID FROM 01/04/2012

#### **111      Effect of disposals without consent**

A disposal of land by a registered social landlord for which the Regulator's consent is required is void if the Regulator does not consent to the disposal before it is made.

VALID FROM 01/04/2012

#### **112      De-registered bodies**

This Part applies in relation to a disposal of land by a body removed from the register of social landlords as if that body were still registered. But it only so applies in relation to land held by the body before it was so removed.

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VALID FROM 01/04/2012

## PART 10

### SPECIAL PROCEDURE FOR DISPOSALS AND RESTRUCTURING RESULTING IN CHANGE OF LANDLORD

#### CHAPTER 1

##### DISPOSALS BY A REGISTERED SOCIAL LANDLORD

#### 113 Disposals resulting in change of landlord

- (1) This Chapter applies to a disposal of land by a registered social landlord—
  - (a) for which the Regulator's consent under Part 9 is required, and
  - (b) as a result of which a tenant under a Scottish secure tenancy will cease to be a tenant of the registered social landlord making the disposal.
- (2) Where this Chapter applies, the special procedure set out in sections 114 to 121 applies to the disposal.
- (3) Where this Chapter applies to only a part of a disposal of land, it applies to that part as to a separate disposal.

#### 114 Regulator's initial decision

The Regulator may, having regard to any information available to it—

- (a) refuse consent to the disposal, or
- (b) direct the registered social landlord to consult with tenants in accordance with section 115.

#### 115 Consultation with tenants

- (1) A registered social landlord proposing to make a disposal must, after a direction given by the Regulator under section 114, serve a notice on the tenants of each house included in the proposed disposal—
  - (a) specifying to whom the proposed disposal is to be made,
  - (b) explaining the likely consequences of the disposal for the tenants,
  - (c) informing them of their right to make representations to the registered social landlord within such reasonable period (of not less than 28 days) as may be specified, and
  - (d) including such other details about the proposed disposal as the landlord considers appropriate.
- (2) The registered social landlord must, after considering any timeous representations made in pursuance of the notice served under subsection (1), serve a further notice on the tenants concerned—
  - (a) informing them—
    - (i) of any significant changes to the proposed disposal, and

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- (ii) of their right to object to the proposed disposal within such reasonable period (of not less than 28 days) specified in the notice, and
- (b) explaining that the disposal requires the Regulator's consent.

#### **116 Regulator's consent**

- (1) Following consultation under section 115, the Regulator may—
  - (a) refuse consent to the disposal, or
  - (b) consent to the disposal, subject to tenant authorisation.
- (2) Tenant authorisation is given when—
  - (a) the Regulator—
    - (i) directs the registered social landlord to conduct a ballot under section 118, or
    - (ii) directs the registered social landlord to seek the written agreement of tenants in accordance with section 119, and
  - (b) the outcome is approved by the Regulator under section 121.
- (3) The Regulator when making its decision under subsection (1)—
  - (a) must have regard to the results of the consultation under section 115, and
  - (b) may have regard to any other information available to it.
- (4) Where the disposal is to a person other than a registered social landlord, the Regulator must not consent unless it is satisfied that a disposal to a registered social landlord is not appropriate.
- (5) A consent under this section may be subject to such conditions as the Regulator thinks fit.
- (6) Nothing in section 121 affects the Regulator's general discretion to refuse consent to a disposal under this section on grounds relating to whether a disposal is supported by tenants.

#### **117 Further information**

The Regulator may, before making its decision under section 121—

- (a) require the registered social landlord concerned to provide any information—
  - (i) about representations and objections made by tenants and others in relation to the proposed disposal, or
  - (ii) otherwise relating to the proposed disposal,
 which the Regulator considers relevant,
- (b) direct the registered social landlord concerned—
  - (i) to carry out further consultation with tenants in addition to that carried out under section 115, and
  - (ii) to give the Regulator such information about that consultation as it may require.

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## **118 Ballot**

- (1) A registered social landlord must, where given a direction to do so by the Regulator, conduct a ballot of tenants of houses included in the proposed disposal on the question of whether the tenants wish the disposal to proceed.
- (2) The registered social landlord must inform the Regulator of the results of the ballot. The registered social landlord must, when conducting the ballot and informing the Regulator of the results, have regard to any guidance issued by Ministers about such matters.

## **119 Written agreements**

- (1) A registered social landlord must, where given a direction to do so by the Regulator, seek the written agreement to the disposal from tenants of houses included in the proposed disposal.
- (2) The registered social landlord must provide the Regulator with information about every written agreement sought.

## **120 Unaffected tenants**

- (1) In this section, “unaffected tenant” means a tenant of a house included in a proposed disposal of land who the registered social landlord expects to have vacated the house before the disposal is made.
- (2) The registered social landlord—
  - (a) need not give notice (or further notice) under section 115 to an unaffected tenant, and
  - (b) may exclude an unaffected tenant from any ballot conducted under section 118, and
  - (c) where directed to seek the written agreement of tenants under section 119, need not seek the agreement of an unaffected tenant.
- (3) But, where a registered social landlord does not give such a notice or so excludes a tenant from the ballot or does not seek the tenant's written consent, the Regulator must not decide whether to give approval under section 121 unless the registered social landlord has served notice on the Regulator confirming that the tenants concerned have all vacated the houses concerned.

## **121 Regulator's approval**

- (1) Where a direction is made under section 116(1)(b), the Regulator must—
  - (a) approve the disposal if satisfied—
    - (i) that a majority of tenants voting in a ballot conducted under section 118 wish the disposal to proceed, or as the case may be,
    - (ii) that the landlord has obtained the written agreement of a majority of the tenants whose written agreement the landlord was required to seek under section 119, or
  - (b) if not so satisfied, withdraw the conditional consent it gave under section 116(1)(b).

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- (2) The Regulator may, before making its decision under this section, require the registered social landlord concerned to provide information about—
- (a) the ballot conducted under section 118, or
  - (b) the written agreements sought under section 119.

## **122 Purchaser protection**

Failure by the Regulator or by a registered social landlord to comply with any provision of this Chapter in relation to a disposal does not invalidate the Regulator's consent to the disposal.

## **CHAPTER 2**

### **RESTRUCTURING OF A REGISTERED SOCIAL LANDLORD**

## **123 Restructuring resulting in change of landlord**

- (1) This Chapter applies to a restructuring by a registered social landlord—
- (a) in relation to which the Regulator's consent is required under section 97 or 101, and
  - (b) as a result of which a tenant under a Scottish secure tenancy will cease to be a tenant of the registered social landlord proposing the restructuring.
- (2) Despite subsection (1), this Chapter does not apply where—
- (a) a registered society converts into a company in accordance with section 52 of the Co-operative and Community Benefit Societies and Credit Unions Act 1965, or
  - (b) the registered social landlord in respect of which a court order is made under section 899 or 900 of the Companies Act 2006 (c.46) is being wound up or is in administration.
- (3) The special procedure set out in sections 114 to 121 of Chapter 1 applies in relation to a restructuring to which this Chapter applies as it applies in relation to a disposal to which Chapter 1 applies.

## **124 Purchaser protection**

Failure by the Regulator or by a registered social landlord to comply with any provision of sections 114 to 122 of Chapter 1 in relation to a restructuring does not invalidate the Regulator's consent to the restructuring.

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VALID FROM 01/04/2012

## PART 11

### CHANGE OF LANDLORD: SECURE TENANTS

#### 125 Right to acquire certain houses from local authority landlords

- (1) An approved person has the right to acquire an eligible house from a local authority landlord.
- (2) That right includes the right to acquire such other heritable property owned by the local authority landlord which will reasonably serve a beneficial purpose in connection with the occupation of that house (and references in this Part to “house” are to be construed accordingly).

#### 126 Approved persons

- (1) The Regulator may approve any person (other than a local authority landlord) as a person who may exercise the right conferred by section 125.
- (2) An approval may be given generally or for particular persons, acquisitions, areas or purposes and different approvals may be given for different cases.
- (3) An approval may be given subject to conditions (for example, an approval may specify a maximum number of houses which the approved person may acquire).
- (4) The Regulator may vary or revoke an approval (but such a revocation or approval has no effect on transactions previously completed).

#### 127 Eligible houses

- (1) An eligible house is a house (other than an exempt house) which is—
  - (a) owned by a local authority landlord, and
  - (b) occupied by a qualifying tenant.
- (2) A “qualifying tenant” is a tenant under a Scottish secure tenancy (other than a tenancy in respect of which an order for recovery of possession has been granted under section 16(2) of the Housing (Scotland) Act 2001 (asp 10)).
- (3) An exempt house is a house—
  - (a) which is one of a group which has been provided with facilities (including a call system and the services of a warden) specially designed or adapted for the needs of persons of pensionable age or disabled persons,
  - (b) which has facilities which are substantially different from those of an ordinary house and has been designed or adapted for occupation by a person of pensionable age or a disabled person whose special needs require accommodation of the kind provided by the house, or
  - (c) which falls within subsection (4).
- (4) A house falls within this subsection if—

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- (a) it is held by Orkney Islands Council, Shetland Islands Council or Comhairle nan Eilean Siar for the purposes of its functions as an education authority and is required for the accommodation of a person who is or will be employed by the council for those purposes, and
- (b) the council concerned is not likely to be able reasonably to provide other suitable accommodation for that person.

## **128 Application to acquire eligible house**

- (1) An approved person may make an application to a local authority landlord which—
  - (a) states that the applicant seeks to acquire under this Part an eligible house owned by the local authority landlord, and
  - (b) is otherwise in such form as the Regulator may from time to time determine.
- (2) Such an application must be accompanied by the written agreement to an approach being made to the local authority landlord of—
  - (a) the qualifying tenant occupying the eligible house (and in the case of a joint tenancy each qualifying tenant), and
  - (b) any spouse or civil partner of such a qualifying tenant, or any person living with such a qualifying tenant as if they were the tenant's spouse or civil partner, who occupies the house as an only or principal home.
- (3) The applicant must give a copy of the application to—
  - (a) the Regulator, and
  - (b) each qualifying tenant.
- (4) An application ceases to have effect if, at any time before notice of acceptance of an offer to sell is given under section 132—
  - (a) the applicant withdraws the application by giving notice of withdrawal to the local authority landlord and each qualifying tenant,
  - (b) a person whose agreement has been obtained for the purposes of subsection (2) withdraws that agreement by giving notice to the local authority landlord and the applicant, or
  - (c) the applicant is required to do anything under this Part within a certain period and that period (or that period as extended under section 136) expires without the applicant doing what is required,
 but this does not affect the applicant's right to make a further application.

## **129 Offer to sell**

- (1) The local authority landlord must, within 2 months of an application being made under section 128—
  - (a) make an offer to sell the house to the applicant—
    - (i) at a price equal to the market value of house as determined in accordance with section 130, and
    - (ii) subject to conditions imposed in accordance with section 131, or
  - (b) refuse the application under section 133.
- (2) The local authority landlord must give a copy of an offer to sell to the qualifying tenant.

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### **130 Market value of eligible house**

- (1) It is for the local authority landlord to instruct either of the following to determine the market value of an eligible house—
  - (a) the district valuer, or
  - (b) a qualified valuer nominated by the local authority landlord and accepted by the applicant.
- (2) In determining the market value of an eligible house, the valuer must have regard to the price which the house would realise if sold on the open market by a willing seller, with the following assumptions—
  - (a) that it was sold on the day on which the application to acquire the house was made,
  - (b) that it was sold subject to the tenancy held by the qualifying tenant but otherwise with vacant possession,
  - (c) that it was to be conveyed with the same right and subject to the same burdens as would apply to an acquisition under this Part,
  - (d) that the only prospective acquirers were the persons who were approved persons on the date on which the application was made, and
  - (e) that the applicant would, within a reasonable period, carry out such works as are reasonably necessary to put the house into the state of repair required by the local authority landlord's repairing obligations.
- (3) Where a valuer determines that the house would not realise any price if offered for sale in accordance with subsection (2) that price may be taken to be—
  - (a) a negative value equal to the amount which would require to be paid to an approved person in order that the approved person would willingly acquire the house, or
  - (b) where an approved person would willingly acquire the house for no consideration, nil,and the house's market value may accordingly be determined to be a negative value or nil.
- (4) Where market value is determined to be a negative value or nil—
  - (a) the reference in section 129 to selling the house is to be read as a reference to disposing of it, and
  - (b) where the market value is determined to be a negative value, the obligation to pay falls on the local authority landlord.

### **131 Sale conditions**

- (1) An offer to sell—
  - (a) must include such conditions as are needed to entitle the applicant to receive a good and marketable title to the house, and
  - (b) may be subject to such other conditions as are reasonable.
- (2) But such other conditions—
  - (a) must not reduce the tenant's enjoyment and use of the house as tenant of the applicant from that which the tenant had as tenant of the local authority landlord,
  - (b) must not require the applicant or the tenant to pay any of the local authority landlord's expenses, and

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- (c) must not impose a new charge, or increase an existing charge, for the provision of a service in relation to the house unless that charge is in reasonable proportion to the cost to the local authority landlord of providing the service.
- (3) An applicant who—
  - (a) considers that a condition contained in the offer to sell is unreasonable, or
  - (b) wishes to have a new condition included in the offer to sell,
 may request the local authority landlord to amend the offer to sell accordingly.
- (4) Such a request—
  - (a) is to be given by serving notice on the local authority landlord, and
  - (b) must be made within 1 month of the offer to sell being made.
- (5) The local authority landlord must, within 1 month of such a request being made—
  - (a) agree to the request and make an accordingly amended offer to sell to the applicant, or
  - (b) refuse the request by notifying the applicant accordingly.
- (6) If a local authority landlord—
  - (a) refuses a request, or
  - (b) fails to comply with subsection (5),
 the applicant may refer the matter to the Lands Tribunal.
- (7) Such a reference must be made within 1 month of the refusal or, as the case may be, of the expiry of the period referred to in subsection (5).
- (8) The Lands Tribunal may determine such a reference by—
  - (a) upholding a condition,
  - (b) striking out or modifying a condition, or
  - (c) inserting a new condition.
- (9) Where a Lands Tribunal determination results in a modification of the offer to sell, it must order the local authority landlord to make to the applicant an amended offer to sell (amended in accordance with the determination) within 2 months of the determination.

## **132 Acceptance of an offer to sell**

- (1) An applicant may give the local authority landlord notice of acceptance of an offer to sell within 2 months of the latest of—
  - (a) the date on which the offer to sell was made,
  - (b) the date on which an amended offer to sell (or, if there is more than one, the latest amended offer to sell) was made,
  - (c) the date of a determination by the Lands Tribunal under section 131(8) which does not require the local authority landlord to make an amended offer to sell.
- (2) If a notice of acceptance is not given within the period required by subsection (1) (or within that period as extended under section 136), both the offer to sell and the related application made under section 128 lapse.
- (3) A notice of acceptance is of no effect unless the qualifying tenant and the applicant have concluded a lease of the house for a period immediately subsequent to the

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acquisition of the house (being a lease which is conditional upon that acquisition proceeding).

- (4) Giving a notice of acceptance constitutes a contract of sale of the house between the local authority landlord and the applicant on the terms contained in the offer (or amended offer) to sell.

### **133 Refusal of application**

- (1) A local authority landlord may refuse an application made under section 128 (by giving notice of refusal to the applicant) where it—
- (a) disputes the applicant's right to acquire under this Part, or
  - (b) considers after reasonable inquiry (including giving the applicant a reasonable opportunity to amend the application) that any information in the application is materially incorrect.
- (2) A notice of refusal must—
- (a) specify the grounds of the dispute or, as the case may be, the information considered to be materially incorrect, and
  - (b) must be given—
    - (i) where given under subsection (1)(a), within 1 month of the date on which the application was made, and
    - (ii) where given under subsection (1)(b), within 2 months of that date.
- (3) The applicant may, within 1 month of a notice of refusal being given, refer the matter to the Lands Tribunal for a finding that the applicant is entitled to exercise the right conferred by this Part on such terms as it may determine.

### **134 Reference to Lands Tribunal**

- (1) Where a local authority landlord—
- (a) fails to comply with section 129(1),
  - (b) fails to comply with an order made under section 131(9), or
  - (c) fails to progress an application in accordance with any finding under section 133(3) within 2 months of that finding being made,
- the applicant may refer the matter to the Lands Tribunal.
- (2) The Lands Tribunal may, if it finds that any of paragraphs (a) to (c) of subsection (1) apply, make an offer to sell to the applicant and do otherwise as the local authority landlord might do in pursuance of such an offer to sell.
- Anything done by the Lands Tribunal under this subsection has effect as if done by the local authority landlord.
- (3) Nothing in this section affects a provision in any other enactment relating to the enforcement of a statutory duty whether under that enactment or otherwise.

### **135 Consent for subsequent disposals**

- (1) A person who acquires any property under this Part must not dispose of it unless the Regulator consents to the disposal.
- (2) The Regulator may—

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- (a) give general consent to certain disposals, or
  - (b) give consent for particular purposes (for example, for particular persons, particular property or particular disposals).
- (3) The Regulator's consent may be conditional.
- (4) Before consenting to a disposal, the Regulator must—
- (a) satisfy itself that the person who is seeking the consent has consulted—
    - (i) the tenants of houses included in the disposal, and
    - (ii) any other person whom the Regulator requires the person to consult, and
  - (b) have regard to the views expressed by those consulted.
- (5) This section does not apply to a disposal by a registered social landlord (such a disposal being subject to Part 9).

### **136 Extension of time periods**

Any period during which a local authority landlord or an applicant may or must do anything under this Part may be extended (or further extended) by notice given before the end of the period by—

- (a) the applicant, where the thing is to be done by the local authority landlord, or
- (b) the local authority landlord, where the thing is to be done by the applicant.

VALID FROM 01/04/2012

## **PART 12**

### **CHARITABLE REGISTERED SOCIAL LANDLORDS**

### **137 Charitable registered social landlords**

- (1) In this section—
- “charitable registered social landlord” means a registered social landlord which is entered in the Scottish Charity Register, and
  - “OSCR” means the Office of the Scottish Charity Regulator.
- (2) The Regulator and OSCR must, in pursuance of section 18 of this Act and section 20 of the Charities and Trustee Investment (Scotland) Act 2005 (asp 10), together make arrangements with a view to—
- (a) securing the exchange of information between them about charitable registered social landlords,
  - (b) securing the co-ordination of any activities they carry on in exercising functions in relation to charitable registered social landlords, and
  - (c) preventing any unnecessary duplication in relation to any inquiries made, or to be made, by them in relation to charitable registered social landlords.
- (3) The Regulator and OSCR—
- (a) must set out the arrangements in a memorandum,

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- (b) must keep the memorandum under review, and
  - (c) may from time to time revise or replace the memorandum.
- (4) The Regulator and OSCR must take such steps as they think fit to publicise the memorandum (and any revision or replacement).

VALID FROM 01/03/2011

## PART 13

### SOCIAL LANDLORDS AND RURAL HOUSING BODIES: LONG LEASES AND HERITABLE SECURITIES

#### 138 Residential restriction on a long lease

In section 8 of the Land Tenure Reform (Scotland) Act 1974 (c.38), after subsection (3) insert—

- “(3A) The condition contained in subsection (1) above does not apply to a long lease executed after the commencement of section 138 of the Housing (Scotland) Act 2010 (asp 17) where at the time the lease is executed the lessee is—
- (a) a social landlord (within the meaning of section 165 of the Housing (Scotland) Act 2010);
  - (b) a body connected to a social landlord (within the meaning of section 164 of the Housing (Scotland) Act 2010); or
  - (c) a rural housing body (within the meaning of section 122(1) of the Title Conditions (Scotland) Act 2003).”.

#### 139 Heritable security redemption right

In section 11 of the Land Tenure Reform (Scotland) Act 1974, after subsection (3) insert—

- “(3A) The right to redeem a heritable security conferred by this section does not apply to a heritable security where—
- (a) the debtor (or where the debtor is not the proprietor, the proprietor of the security subjects) has in writing renounced the right to redeem conferred by this section; and
  - (b) at the time of doing so that body is—
    - (i) a social landlord (within the meaning of section 165 of the Housing (Scotland) Act 2010);
    - (ii) a body connected to a social landlord (within the meaning of section 164 of the Housing (Scotland) Act 2010); or
    - (iii) a rural housing body (within the meaning of section 122(1) of the Title Conditions (Scotland) Act 2003).”.

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VALID FROM 03/01/2011

## PART 14

### RIGHT TO BUY: REFORMS

VALID FROM 01/03/2011

#### **140 Re-accommodated persons: protection of right to buy**

Section 61 of the Housing (Scotland) Act 1987 (c.26) is amended as follows—

- (a) in subsection (2)(c), for “(11)(n)”, substitute “ (11)(ab), (ac) or (n) ”,
- (b) in subsection (10)(b), after sub-paragraph (iii) insert—
  - “(iiia) there shall be disregarded any period beginning with the termination of a tenancy (or of a tenant's interest in a tenancy) under section 18(2), 20(3) or 22(3) of the Housing (Scotland) Act 2001 (asp 10) and ending with the person in question being re-accommodated in pursuance of section 19(3)(b), 21(3)(b) or 22(6) of that Act; and”,
- (c) in subsection (11), after paragraph (aa) insert—
  - “(ab) any person who provided the tenant with accommodation in pursuance of—
    - (i) an order for recovery of possession made under section 16(2) of the Housing (Scotland) Act 2001 (asp 10) on any of the grounds set out in paragraphs 9 to 15 of schedule 2 to that Act; or
    - (ii) section 19(3)(b), 21(3)(b) or 22(6) of that Act;
  - (ac) any person who provided the tenant with accommodation in pursuance of a decision by the landlord to demolish a house subject to a Scottish secure tenancy as a result of which—
    - (i) the tenancy was terminated by written agreement between the landlord and the tenant; and
    - (ii) the accommodation concerned was made available to the tenant;”.

VALID FROM 01/03/2011

#### **141 Limitation on right to buy: new tenants**

After section 61 of the Housing (Scotland) Act 1987 (c.26) insert—

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### “61ZA Limitation on right to purchase: new tenants

- (1) Section 61 applies to a house let under a Scottish secure tenancy created on or after the day on which section 141 of the Housing (Scotland) Act 2010 (asp 17) comes into force only if the tenant has, since that day, continuously been in occupation of a house (including accommodation provided as mentioned in section 61(11)(ab), (ac) or (n)) or of a succession of houses provided by any persons mentioned in section 61(11).
- (2) For the purpose of determining such a period of continuous occupation—
  - (a) there shall be disregarded any period beginning with the termination of a tenancy (or of the tenant's interest in a tenancy) under section 18(2), 20(3) or 22(3) of the Housing (Scotland) Act 2001 (asp 10) and ending with the tenant being re-accommodated in pursuance of section 19(3)(b), 21(3)(b) or 22(6) of that Act; and
  - (b) the landlord may disregard any interruption in occupation which appears to it to result from circumstances outwith the control of the tenant in question.”.

VALID FROM 30/06/2011

## 142 Pressured areas: amendments

- (1) Section 61B of the Housing (Scotland) Act 1987 (c.26) is amended as follows—
  - (a) in subsection (1), for the words from the beginning to “authority's” substitute “ A local authority may designate any part of their ”,
  - (b) after subsection (1) insert—
 

“(1A) A designation under subsection (1) may be made—

    - (a) generally in relation to all houses in the area designated which tenants have the right to purchase under section 61(1), or
    - (b) in relation to particular types of such houses only.

(1B) Where a designation relates only to a particular type of house in the area designated as a pressured area, the references in subsections (3), (4) and (7) to a house are to be read in connection with that designation as referring only to a house of that type.

(1C) A designation under subsection (1) has effect for such period, not exceeding 10 years, as the local authority may specify.”,
  - (c) subsection (2) is repealed,
  - (d) in subsection (5), after paragraph (a) insert—
 

“(aa) where the designation relates only to a particular type of house in the area designated as a pressured area, specify the type in question,”,

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- (e) in subsection (8), for the words from “Scottish” to “revocation” substitute “local authority at any time”,
  - (f) in subsection (9), for “proposal” substitute “designation”,
  - (g) in subsection (10), after second “area” insert “in relation to any type of house to which the designation relates”.
- (2) Section 61C of the Housing (Scotland) Act 1987 (c.26) is amended as follows—
- (a) subsections (1) and (2) are repealed,
  - (b) in subsection (3)—
    - (i) for “a proposal” substitute “, amending or revoking a designation”,
    - (ii) for “shall consult” substitute “shall—
      - (a) take such steps as are reasonable to publicise its proposal to make, amend or revoke the designation and its reasons for so proposing, and
      - (b) consult—”, and
    - (iii) old paragraphs (a) and (b) become sub-paragraphs (i) and (ii) of the new paragraph (b),
  - (c) after subsection (3) insert—
 

“(4) A local authority proposing to make, amend or revoke a designation under section 61B(1) must, before doing so, have regard to any guidance issued by the Scottish Ministers about—

    - (a) how and when they should do so,
    - (b) the information which they should take into account before doing so, and
    - (c) the terms of such designations.”.

### 143      **Limitation on right to buy: new supply social housing**

After section 61E of the Housing (Scotland) Act 1987 (c.26) insert—

#### **“61F Limitation on right to purchase: new supply social housing**

- (1) Section 61 does not apply to a new supply social house.
- (2) Subsection (1) does not affect the right of a tenant to purchase a new supply social house under this Part if—
  - (a) the tenant moved to the new supply social house in pursuance of—
    - (i) an order for recovery of possession made under section 16(2) of the Housing (Scotland) Act 2001 (asp 10), on any of the grounds set out in paragraphs 9 to 15 of schedule 2 to that Act, in respect of a house subject to a Scottish secure tenancy created before the relevant day; or
    - (ii) the operation of section 19(3)(b), 21(3)(b) or 22(6) of that Act following termination of a Scottish secure tenancy created before the relevant day;
  - (b) the tenant moved to the new supply social house from a house subject to a Scottish secure tenancy created before the relevant day

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in pursuance of a decision by the landlord to demolish that other house as a result of which—

- (i) the tenancy of that other house was terminated by written agreement between the landlord and the tenant; and
- (ii) the new supply social house was made available to the tenant;
- (c) the tenant occupied the new supply social house immediately before the relevant day under a short Scottish secure tenancy which has, since that day, been converted into a Scottish secure tenancy under section 37 of the Housing (Scotland) Act 2001 (asp 10); or
- (d) the landlord failed to give the tenant notice (in the prescribed form) of the effect of subsection (1)—
  - (i) where the landlord acquired the new supply social house from the tenant, at least 7 days before the missives for that acquisition were concluded; or
  - (ii) in any other case, at least 7 days before the creation of the Scottish secure tenancy to which the new supply social house is subject.
- (3) In this section—
 

“new supply social house” means a house let under a Scottish secure tenancy created on or after the relevant day which—

  - (a) was not let under a Scottish secure tenancy on or before 25 June 2008; or
  - (b) was acquired by the landlord on or after 25 June 2008; and

“relevant day” means the day on which section 143 of the Housing (Scotland) Act 2010 (asp 17) comes into force.”.

VALID FROM 01/03/2011

## 144 Limitation on right to buy: police housing

(1) After section 69 of the Housing (Scotland) Act 1987 (c.26) insert—

### “69A Power to refuse to sell houses required for police purposes

- (1) Subsection (2) applies where—
  - (a) an application to purchase is served on a local authority landlord in relation to a house which it holds for the purposes of a police force (within the meaning of the Police (Scotland) Act 1967 (c.77)); and
  - (b) the tenant would, apart from this section, have a right under section 61 to purchase the house.
- (2) The landlord may, within one month of service of the application to purchase, serve a notice of refusal on the tenant.
- (3) In determining whether to serve a notice of refusal under subsection (2), the landlord must have regard to—
  - (a) the likely impact which the proposed purchase would have on police operations and resources; and

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- (b) any representations by the tenant which indicate special reasons for wishing to purchase the house.
- (4) The landlord must, in particular, consider—
  - (a) whether the policing needs of the area in which the house is situated are such that it would be desirable for the house to be occupied by a constable;
  - (b) whether it is likely to be able reasonably to provide other suitable accommodation for a constable in that area;
  - (c) whether it is likely that a constable may need to be accommodated in that area at short notice;
  - (d) any representations by the tenant about—
    - (i) the tenant's state of health; or
    - (ii) family associations or other special circumstances by reason of which the tenant has a local connection to that area.
- (5) A refusal by the landlord under subsection (2) shall contain sufficient information to demonstrate that it has had regard to the matters mentioned in subsection (3).”.
- (2) In section 338(1) of the Housing (Scotland) Act 1987 (c.26), after the definition of “local authority” insert—
 

““local authority landlord” has the same meaning as in the Housing (Scotland) Act 2001 (asp 10);”.

VALID FROM 01/04/2013

#### **145      Duty to collect and publish information: local authority housing stock**

- (1) As soon as reasonably practicable after the end of each financial year, the Scottish Ministers must collect and publish information on the matters described in subsection (2) in respect of each local authority.
- (2) Those matters are—
  - (a) the number of houses sold under the right to buy,
  - (b) the receipts derived from these sales,
  - (c) how much new debt has been incurred in respect of local authority housing stock, and
  - (d) how much existing debt in respect of local authority housing stock has been repaid,
 during that financial year.

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VALID FROM 01/04/2013

**146 Duty to collect and publish information: tenants eligible for right to buy**

- (1) As soon as reasonably practicable after the end of each financial year, the Scottish Ministers must collect and publish information on the matters described in subsection (2) in respect of each local authority.
- (2) Those matters are the number of tenants with the right to buy the house to which their tenancy applies during that financial year—
  - (a) under the conditions set out in article 4 of the Housing (Scotland) Act 2001 (Scottish Secure Tenancy etc.) Order 2002 (SSI 2002/318), and
  - (b) under section 61 of the Housing (Scotland) Act 1987 (c.26).

VALID FROM 20/11/2014

**147 Duty to collect and publish information: sale of houses by registered social landlords**

- (1) As soon as reasonably practicable after the end of each financial year, the Scottish Ministers must collect and publish information on the matters described in subsection (2) in respect of each registered social landlord during that financial year.
- (2) Those matters are—
  - (a) the number of houses sold under the right to buy, and
  - (b) the receipts derived from these sales.

VALID FROM 01/03/2011

**PART 15**

**AMENDMENT OF HOUSING (SCOTLAND) ACT 2006**

**148 Introductory**

This Part contains miscellaneous amendments of the Housing (Scotland) Act 2006 (asp 1) (“the 2006 Act”).

**149 HRA designation orders: removal of Ministerial involvement**

- (1) Section 2(2) of the 2006 Act is repealed.
- (2) In section 5 of the 2006 Act—
  - (a) in subsection (1), paragraph (b) and the word “or” immediately preceding it are repealed,

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(b) in subsection (2), the words “, with the consent of the Scottish Ministers,” are repealed,

(c) in subsection (4), the words “(1)(b) or” are repealed.

(3) In schedule 1 to the 2006 Act—

(a) in paragraph 1(3)—

(i) for the words from first “as” to “considering” substitute “consider”,

(ii) after first “notice” insert “before deciding whether to make the HRA designation order.”,

(iii) sub-paragraphs (a) and (b) are repealed,

(b) after paragraph 1(5) insert—

“(5A) Before making such a modification, the local authority must—

(a) give notice describing the general effect of the proposed modification to—

(i) any owner and occupier of a house, and any other person, who it considers likely to be significantly affected by the modification, and

(ii) where it considers that a building which falls within paragraph 4 is likely to be significantly affected by the modification, the planning authority (where the planning authority is not the local authority), and

(b) consider any representations made by such persons.”,

(c) paragraph 1(6) is repealed,

(d) paragraph 2 is repealed,

(e) in the heading for paragraph 3, for “designation” substitute “decision”,

(f) after paragraph 3(2) insert—

“(3) Where the local authority decides not to make an HRA designation order proposed under paragraph 1(1), they must give notice of that fact to the persons, and in the manner, mentioned in that provision.”.

## **150 Recovery of expenses**

(1) In section 50(2)(c)(i) of the 2006 Act, after “unable” insert “or unwilling”.

(2) In section 59(1) of the 2006 Act, after paragraph (a) insert—

“(aa) expenses it incurs in pursuance of—

(i) devising a maintenance plan under 46(1)(b)(ii) or (c), or

(ii) varying a maintenance plan under section 47(1).”.

(3) In section 61 of the 2006 Act, after subsection (3) insert—

“(3A) A local authority may recover—

(a) the amount of any fee payable in respect of registering any such document,

(b) any administrative expenses incurred by it in connection with the registration, and

(c) interest, at such reasonable rate as it may determine, from the date when a demand for payment is served until the whole amount is paid,

from the owner of the house concerned.”.

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(4) In section 172 of the 2006 Act—

(a) in subsection (1), after “(2)” insert “, section 61(3A), subsection (6A) below”

(b) after subsection (6) insert—

“(6A) A local authority may recover—

(a) the amount of any fee payable in respect of registering a repayment charge or a discharge of such a charge,

(b) any administrative expenses incurred by it in connection with the registration, and

(c) interest, at such reasonable rate as it may determine, from the date when a demand for payment is served until the whole amount is paid,

from the owner of the living accommodation concerned.”.

## 151 Scheme of assistance: demolition works

Section 71 of the 2006 Act is amended as follows—

(a) in subsection (1)(b), after “work” insert “ (including demolition work) ”,

(b) in subsection (2), after paragraph (d) insert—

“(da) demolishing a house,”.

VALID FROM 01/03/2011

## PART 16

### MISCELLANEOUS

## 152 Tenant protection: orders for possession against landlord

(1) After section 5A(8) of the Heritable Securities (Scotland) Act 1894 (c.44) insert—

“(9) For the avoidance of doubt, a decree granted on an application to which this section applies is not an order for possession of a house let on an assured tenancy (within the meaning of Part II of the Housing (Scotland) Act 1988 (c.43)).”.

(2) After section 24(9) of the Conveyancing and Feudal Reform (Scotland) Act 1970 (c.35) insert—

“(10) For the avoidance of doubt, a decree granted on an application under subsection (1B) above is not an order for possession of a house let on an assured tenancy (within the meaning of Part II of the Housing (Scotland) Act 1988 (c.43)).”.

(3) After section 216(2) of the Bankruptcy and Diligence etc. (Scotland) Act 2007 (asp 3) insert—

“(2A) Subsection (2) does not apply to an occupant with an assured tenancy (within the meaning of Part II of the Housing (Scotland) Act 1988 (c.43)) or

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any effects of that occupant where the decree for removing from heritable property was granted on an application—

- (a) to which section 5A of the Heritable Securities (Scotland) Act 1894 (c.44) applies; or
- (b) under section 24(1B) of the Conveyancing and Feudal Reform (Scotland) Act 1970 (c.35).”.

VALID FROM 20/03/2011

### 153 Tenant protection: repossession orders

The Housing (Scotland) Act 2001 (asp 10) is amended as follows—

- (a) in section 16, after subsection (5) insert—

“(5A) Where an order is made under subsection (2) in proceedings under section 14 on the ground that rent lawfully due from the tenant has not been paid (as set out in paragraph 1 of schedule 2) or on grounds including that ground—

- (a) subsection (5)(a) does not apply,
- (b) the tenancy is terminated only if the landlord recovers possession of the house in pursuance of the order,
- (c) the order must specify the period for which the landlord's right to recover possession of the house is to have effect (being no longer than any maximum period which the Scottish Ministers by order prescribe), and
- (d) the landlord must have regard to any guidance issued by the Scottish Ministers about recovery of possession in pursuance of the order.

(5B) Before making an order under subsection (5A)(c) or issuing guidance under subsection (5A)(d), the Scottish Ministers must consult—

- (a) such bodies representing local authorities,
- (b) such registered social landlords or bodies representing them,
- (c) such bodies representing tenants' interests, and
- (d) such other persons,

as they think fit.”,

- (b) in section 109(6), after second “section” insert “ 16(5A)(c) or ”.

### 154 Police accommodation not to be Scottish secure tenancy

In paragraph 2 of schedule 1 to the Housing (Scotland) Act 2001 (asp 10)—

- (a) sub-paragraph (a) is repealed,
- (b) in sub-paragraph (c), for the words “a police force or” substitute “ an ”,
- (c) at the end of the paragraph insert—

“(2) A tenancy is not a Scottish secure tenancy if the landlord is a local authority landlord and—

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**Changes to legislation:** There are currently no known outstanding effects for the Housing (Scotland) Act 2010. (See end of Document for details)

- (a) the house occupied by the tenant is held by the landlord for the purposes of a police force, or
  - (b) the tenant is let the house expressly on a temporary basis pending its being required for the purposes of a police force.
- (3) Sub-paragraph (2)(a) does not prevent a tenancy from being a Scottish secure tenancy if—
  - (a) the tenancy was created before the relevant day,
  - (b) the tenant moved to the house in pursuance of—
    - (i) an order for recovery of possession made under section 16(2) of the Housing (Scotland) Act 2001 (asp 10), on any of the grounds set out in paragraphs 9 to 13 and 15 of schedule 2 to that Act, in respect of a house subject to a Scottish secure tenancy created before the relevant day, or
    - (ii) the operation of section 19(3)(b), 21(3)(b) or 22(6) of that Act following termination of a Scottish secure tenancy created before the relevant day,
  - (c) the tenant moved to the house from a house subject to a Scottish secure tenancy created before the relevant day in pursuance of a decision by the landlord to demolish that other house as a result of which—
    - (i) the tenancy of that other house was terminated by written agreement between the landlord and the tenant, and
    - (ii) the house was made available to the tenant,
  - (d) the tenant occupied the house immediately before the relevant day under a short Scottish secure tenancy which has, since that day, been converted into a Scottish secure tenancy under section 37, or
  - (e) the tenant—
    - (i) occupied the house (or any other house held by the landlord for the purposes of a police force) under a Scottish secure tenancy immediately before the creation of the tenancy, and
    - (ii) agreed to terminate that Scottish secure tenancy without having been notified by the landlord of the effect of sub-paragraph (2)(a) at least 28 days before so agreeing.
- (4) In this paragraph—
  - “police force” has the same meaning as in the Police (Scotland) Act 1967 (c.77),
  - “relevant day” means the day on which section 154 of the Housing (Scotland) Act 2010 (asp 17) comes into force.”.

*Status: Point in time view as at 09/12/2010. This version of this Act contains provisions that are not valid for this point in time.*

*Changes to legislation: There are currently no known outstanding effects for the Housing (Scotland) Act 2010. (See end of Document for details)*

VALID FROM 22/02/2012

## 155 Scottish secure tenancy: rent arrears pre-action requirements

The Housing (Scotland) Act 2001 (asp 10) is amended as follows—

- (a) in section 14—
  - (i) after subsection (2) insert—
    - “(2A) Where such proceedings are to include the ground that rent lawfully due from the tenant has not been paid (as set out in paragraph 1 of schedule 2)—
      - (a) the notice under subsection (2) must not be served unless the landlord has complied with the pre-action requirements in section 14A, and
      - (b) the proceedings may not be raised unless the landlord has confirmed to the court in such form as the Scottish Ministers may prescribe by regulations that those requirements have been complied with.”
  - (ii) the word “and” immediately following subsection (4)(a) is repealed, and
  - (iii) in subsection (4), at the end of paragraph (b) insert “, and
    - (c) where subsection (2A) applies, the steps taken by the landlord which the landlord considers to constitute compliance with the pre-action requirements in section 14A.”
- (b) after section 14, insert—

### **“14A Pre-action requirements where grounds for possession include rent arrears**

- (1) The pre-action requirements referred to in section 14(2A) are set out in subsections (2) to (7) below.
- (2) The landlord must provide the tenant with clear information about—
  - (a) the terms of the tenancy agreement, and
  - (b) outstanding rent and any other outstanding financial obligation of the tenancy.
- (3) The landlord must make reasonable efforts to provide the tenant with advice and assistance on the tenant's eligibility to receive—
  - (a) housing benefit, and
  - (b) other types of financial assistance (for example, other benefits or grants).
- (4) The landlord must provide the tenant with information about sources of advice and assistance in relation to management of debt.

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**Changes to legislation:** There are currently no known outstanding effects for the Housing (Scotland) Act 2010. (See end of Document for details)

- (5) The landlord must make reasonable efforts to agree with the tenant a reasonable plan for future payments to the landlord, such plan to include proposals in respect of—
  - (a) future payments of rent, and
  - (b) outstanding rent and any other outstanding financial obligation of the tenancy.
- (6) The landlord must not serve a notice under section 14(2) if—
  - (a) an application for housing benefit for the tenant—
    - (i) has been made but has not yet been determined, and
    - (ii) is, in the opinion of the landlord, likely to result in the benefit being paid at a level allowing the tenant to pay, or reduce by an amount acceptable to the landlord, the outstanding rent and any other outstanding financial obligation of the tenancy,
  - (b) the tenant is taking other steps which, in the opinion of the landlord, are likely to result in the payment to the landlord within a reasonable time of—
    - (i) the outstanding rent, and
    - (ii) any other outstanding financial obligation of the tenancy, or
  - (c) the tenant is complying with the terms of a plan agreed to in accordance with subsection (5).
- (7) The landlord, unless it is a local authority landlord, must encourage the tenant to contact the local authority in whose area the house is situated.
- (8) In complying with the pre-action requirements the landlord must have regard to any guidance issued by the Scottish Ministers.
- (9) The Scottish Ministers may by order make further provision about the pre-action requirements, including provision—
  - (a) specifying particular steps to be taken, or not to be taken, by a landlord in complying with any requirement;
  - (b) modifying or removing any requirement.
- (10) In this section, “housing benefit” has the same meaning as in section 123 of the Social Security Contributions and Benefits Act 1992 (c.4).”, and
  - (c) in section 109—
    - (i) in subsection (4), after “7(3)” insert “, 14A(9)”, and
    - (ii) in subsection (6), after second “section” insert “ 14A(9) or ”.

## 156 Local authority duties on homelessness: armed forces

In section 27 of the Housing (Scotland) Act 1987 (c.26)—

- (a) sub-paragraph (i) of subsection (2)(a) and the word “or” following it are repealed,

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**Changes to legislation:** There are currently no known outstanding effects for the Housing (Scotland) Act 2010. (See end of Document for details)

- (b) paragraph (a) of subsection (3) and the word “or” following it are repealed,
- (c) in paragraph (b) of subsection (3), the word “other” is repealed.

VALID FROM 07/10/2011

**157 Vacant dwellings: use of information obtained for council tax purposes**

- (1) In paragraph 18A(1) of schedule 2 to the Local Government Finance Act 1992 (c.14)—
  - (a) for “A billing” substitute “An ”,
  - (b) after “Part 1” insert “ or Part 2 ”.
- (2) In section 129(8)(a) of the Local Government Act 2003 (c.26), the word “85,” is repealed.

VALID FROM 07/10/2011

**158 Housing support: persons found to be homeless or threatened with homelessness**

After section 32A of the Housing (Scotland) Act 1987 (c.26) insert—

**“32B Housing support: persons found to be homeless or threatened with homelessness**

- (1) Subsection (2) applies where a local authority—
  - (a) are subject to the duty under section 31(2) or 32(2) in relation to an applicant; and
  - (b) have reason to believe that the applicant may be in need of prescribed housing support services.
- (2) The local authority must assess whether the applicant, and any other person residing with the applicant, needs prescribed housing support services.
- (3) In carrying out such an assessment the local authority must—
  - (a) conduct inquiries of such type as may be prescribed; and
  - (b) have regard to any prescribed matters.
- (4) Following such an assessment, the local authority must ensure that prescribed housing support services are provided to any person assessed as being in need of them.
- (5) The Scottish Ministers may by regulations made by statutory instrument make further provision about the provision of prescribed housing support services in pursuance of subsection (4) and may, in particular, specify—
  - (a) the period for which services are to be provided;
  - (b) matters to which a local authority are to have regard when ensuring provision of services.

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**Changes to legislation:** There are currently no known outstanding effects for the Housing (Scotland) Act 2010. (See end of Document for details)

- (6) Regulations made under this section may make different provision for different purposes and different areas.
- (7) Before making any regulations under this section, the Scottish Ministers must consult—
  - (a) such bodies representing local authorities;
  - (b) such bodies representing the interests of homeless persons; and
  - (c) such other persons,as they think fit.
- (8) Regulations under this section may be made only if a draft of the statutory instrument containing the regulations has been laid before, and approved by resolution of, the Scottish Parliament.
- (9) In this section, “housing support services” includes any service which provides support, assistance, advice or counselling to an individual with particular needs with a view to enabling that individual to occupy, or to continue to occupy, residential accommodation as the individual's sole or main residence.”.

## PART 17

### SUPPLEMENTARY AND FINAL PROVISIONS

VALID FROM 01/04/2012

#### 159 Offences by bodies corporate etc.

- (1) Where—
  - (a) an offence under this Act has been committed by—
    - (i) a social landlord, or
    - (ii) a body corporate, or a Scottish partnership or other unincorporated association, other than a social landlord, and
  - (b) it is proved that the offence was committed with the consent or connivance of, or was attributable to any neglect on the part of—
    - (i) a relevant individual, or
    - (ii) an individual purporting to act in the capacity of a relevant individual,that individual as well as the offender is guilty of the offence and is liable to be proceeded against and punished accordingly.
- (2) In subsection (1), “relevant individual” means—
  - (a) in relation to a registered social landlord, an officer of the registered social landlord,
  - (b) in relation to a local authority, an officer or member of the local authority,
  - (c) in relation to a body corporate other than a local authority or registered social landlord—

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- (i) a director, manager, secretary or other similar officer of the body,
- (ii) where the affairs of the body are managed by its members, the members,
- (d) in relation to a Scottish partnership, a partner, and
- (e) in relation to an unincorporated association other than a Scottish partnership, a person who is concerned in the management or control of the association.

VALID FROM 01/04/2012

## 160 Formal communications

- (1) A “formal communication” means—
  - (a) any approval, application, certificate, consent, direction, notice, offer to sell, requirement or submission, or
  - (b) any copy of such a thing,
 which is made, served or given under or for the purposes of this Act.
- (2) A formal communication must be in writing.
- (3) A formal communication is made, served or given if it is—
  - (a) hand delivered to the person concerned,
  - (b) sent, by first class post or by using a registered or recorded delivery postal service, in an envelope or package addressed—
    - (i) where sent to the Regulator, to the “Scottish Housing Regulator” at the Regulator's principal office,
    - (ii) where sent to a registered social landlord, to the landlord at the address set out in the register,
    - (iii) where sent to a local authority, to the local authority at its principal office,
    - (iv) where sent to a body other than a registered social landlord or local authority, to the body at its registered or principal office,
    - (v) where sent to an individual, to the individual at the individual's principal place of business or usual or last known abode,
    - (vi) in any case, to the person concerned at a postal address designated for the purpose by that person (such designation to be made by giving notice to the person making, serving or giving the formal communication), or
  - (c) sent to the person concerned in some other way (including by email, fax or other electronic means) which the sender reasonably considers likely to cause it to be delivered on the same or next day.
- (4) A formal communication which is sent by email, fax or other electronic means is to be treated as being in writing only if it is legible and capable of being used for subsequent reference.
- (5) A formal communication is, unless the contrary is proved, to be treated as having been made, served or given—
  - (a) where hand delivered, on the day of delivery,

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- (b) where posted, on the day on which it would be delivered in the ordinary course of post, or
  - (c) where sent in a way described in subsection (3)(c), on the day after it is sent.
- (6) This section does not apply in relation to—
- (a) an application, direction, notice or other thing which is made, served or given for the purposes of legal proceedings, or
  - (b) an approval by the Scottish Parliament.

## 161 Orders

- (1) Any power of Ministers under this Act to make orders is exercisable by statutory instrument.
- (2) Any such power includes power to make—
- (a) in the case of an order made under section 166(2) (commencement orders), such transitional, transitory or saving provision as Ministers consider appropriate,
  - (b) in the case of any other order, such supplementary, incidental, consequential, transitional, transitory or saving provision as Ministers consider appropriate,
  - (c) different provision for different purposes.
- (3) A statutory instrument containing an order is subject to annulment in pursuance of a resolution of the Scottish Parliament. This subsection does not apply—
- (a) to orders made under section 166(2) (commencement orders), or
  - (b) where subsection (4) makes contrary provision.
- (4) An order—
- (a) under section 24(3)(b), or
  - (b) under section 163(1)(a) which adds to, replaces or omits any text in this or any other Act,
- may be made only if a draft of the statutory instrument containing the order has been laid before, and approved by resolution of, the Scottish Parliament.

VALID FROM 01/03/2011

## 162 Minor and consequential amendments and repeals

Schedule 2 sets out minor amendments and amendments and repeals consequential on the provisions of this Act.

## 163 Ancillary provision

- (1) Ministers may by order make any—
- (a) supplementary provision, or
  - (b) incidental, consequential, transitional, transitory or saving provision,
- which they consider appropriate for the purposes of, or in connection with, or for the purposes of giving full effect to, any provision of this Act.

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(2) Such an order may modify any enactment, instrument or document.

VALID FROM 01/03/2011

#### 164 Connected bodies

A body is connected to a social landlord if—

- (a) the social landlord can (directly or through nominees) secure that the body's affairs are conducted in accordance with the social landlord's wishes,
- (b) the body can (directly or through nominees) secure that the social landlord's affairs are conducted in accordance with the body's wishes,
- (c) the body is the social landlord's subsidiary,
- (d) the social landlord is the body's subsidiary, or
- (e) the body is the subsidiary of a body of which the social landlord is a subsidiary.

“subsidiary” has the same meaning in this section as in the Companies Act 2006 (c.46) or, as the case may be, the Co-operative and Community Benefit Societies and Credit Unions Act 1968 (c.55).

#### 165 Interpretation

In this Act, except where the contrary intention appears—

“approved person” means a person approved under section 126,

“asset” includes property, rights and interests,

“assured agricultural occupancy” has the same meaning as in Part 1 of the Housing Act 1988 (c.50),

“assured tenancy” has the same meaning as in Part 2 of the Housing (Scotland) Act 1988 (c.43),

“body” includes a body of persons corporate or unincorporated and a partnership constituted under the law of Scotland,

“charity” means a body entered in the Scottish Charity Register,

“connected body”, and similar expressions, have the meaning given by section 164,

“constitution”—

- (a) in relation to a registered company, means its articles of association,
- (b) in relation to a registered society, means its rules,
- (c) in relation to a body of any other status, means the instrument which establishes it and states its purposes,

“disposal”, in relation to property, means any disposal of the property or any interest in it and, in particular, includes—

- (a) a sale or lease of the property or any interest in it,
- (b) granting security over the property or any interest in it, and
- (c) granting an option or otherwise entering into a contract for disposal,

“eligible house” has the meaning given by section 127(1),

“enforcement notice” has the meaning given by section 56,

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“equal opportunities” has the same meaning as in Section L2 of Part 2 of Schedule 5 to the Scotland Act 1998 (c.46),

“financial management or governance target” has the meaning given by section 37,

“house” includes—

- (a) any part of a building occupied or intended to be occupied as a separate dwelling, and in particular includes a flat, and
- (b) any yard, garden, garage, outhouse and pertinent belonging to the house or usually enjoyed with it,

“housing accommodation” includes flats, lodging-houses and hostels,

“housing activities” means any activities undertaken by a social landlord in relation to housing services which are or may be provided by it,

“housing services” means providing housing accommodation and related services and includes anything done, or required to be done, in relation to—

- (a) the prevention and alleviation of homelessness,
- (b) the management of housing accommodation,
- (c) the provision of services for owners and occupiers of houses,
- (d) the provision and management of sites for gypsies and travellers, whatever their race or origin,

“inquiries” means inquiries under section 42,

“landlord” means any person who lets a house under a tenancy, and includes the landlord's successors in title,

“Lands Tribunal” means the Lands Tribunal for Scotland,

“legislative registration criteria” has the meaning given by section 24,

“local authority” means a council constituted under section 2 of the Local Government etc. (Scotland) Act 1994 (c.39) and references to a local authority area are to be construed accordingly,

“local authority landlord” means a landlord which is a local authority, a joint board or joint committee of 2 or more local authorities, or the common good of a local authority, or any trust controlled by a local authority,

“Ministers” means the Scottish Ministers,

“offer to sell” has the meaning given by section 129,

“officer”—

- (a) in relation to a registered social landlord which is a registered company, has the meaning given by section 1173 of the Companies Act 2006 (c.46),
- (b) in relation to a registered social landlord which is a registered society, has the meaning given by section 74 of that Act,
- (c) in relation to a registered social landlord of any other status, means any person concerned in the management or control of the registered social landlord,

“owner”, in relation to any property, means a person who has right to the property whether or not that person has completed title,

“performance improvement plan” has the meaning given by section 55,

“performance improvement target” has the meaning given by section 34,

“personal indemnity insurance” has the meaning given by section 65(3),

“qualifying tenant” has the meaning given by section 127(2),

“register” has the meaning given by section 20(1),

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“registered company” means a company for the purposes of the Companies Act 2006 (c.46),

“registered social landlord” means a body registered in the register,

“registered society” means a society registered under the Co-operative and Community Benefit Societies and Credit Unions Act 1965 (c.12),

“registered tenant organisation” has the meaning given by section 53(6) of the Housing (Scotland) Act 2001 (asp 10),

“registration criteria” has the meaning given by section 23,

“the Regulator” means the Scottish Housing Regulator established by section 1,

“regulatory intervention” is to be construed in accordance with section 52,

“regulatory registration criteria” has the meaning given by section 25,

“relevant regulators” has the meaning given by section 18(2),

“responsible individual” has the meaning given by section 63,

“revision” includes addition and replacement,

“tenancy” means an agreement under which a house is made available for human habitation, and “lease” and other related expressions are to be construed accordingly,

“tenant” means a person who leases a house from a landlord and whose right in the house derives directly from the landlord, and in the case of a joint tenancy means all the tenants,

“Scottish secure tenancy” has the same meaning as in the Housing (Scotland) Act 2001 (asp 10),

“Scottish Social Housing Charter” has the meaning given by section 31,

“secured creditor” in relation to a registered social landlord, means a creditor who holds a security over assets,

“security” means any security or charge (including a floating charge),

“short Scottish secure tenancy” has the same meaning as in the Housing (Scotland) Act 2001 (asp 10),

“social landlord” means a registered social landlord, local authority landlord or a local authority which provides housing services,

“undischarged bankrupt” means an individual—

- (a) whose estate has been sequestrated and who has not been discharged (or against whom a bankruptcy order has been made and is still in force),
- (b) who has granted a trust deed for, or made a composition or arrangement with, creditors (and has not been discharged in respect of it),
- (c) who is the subject of—
  - (i) a bankruptcy restrictions order, or an interim bankruptcy restrictions order, made under the Bankruptcy (Scotland) Act 1985 (c.66) or the Insolvency Act 1986 (c.45), or
  - (ii) a bankruptcy restrictions undertaking entered into under either of those Acts, or
- (d) who has been adjudged bankrupt (and has not been discharged), or is subject to any other kind of order, arrangement or undertaking analogous to those described above, anywhere in the world.

## 166 Commencement

- (1) The following provisions come into force on Royal Assent—

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section 161

section 163

section 165

this section

section 167

- (2) Ministers may by order appoint the day on which each other provision comes into force.

## **167 Short title**

This Act is called the Housing (Scotland) Act 2010.

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**Changes to legislation:** There are currently no known outstanding effects for the Housing (Scotland) Act 2010. (See end of Document for details)

VALID FROM 01/03/2011

VALID FROM 01/04/2012

## SCHEDULE 1

(introduced by section 14(3))

### TRANSITIONAL PROVISIONS

#### *Transfer of staff*

- 1 (1) All staff, other than excepted staff, employed immediately before the coming into force of this paragraph in the Executive Agency of Ministers known as the Scottish Housing Regulator are transferred to, and become members of staff of, the Regulator. Accordingly—
  - (a) the contract of employment of a transferred person—
    - (i) is not terminated by the transfer, and
    - (ii) has effect from the date of transfer as if originally made between the person and the Regulator,
  - (b) all the rights, powers, duties and liabilities of Ministers under or in connection with a transferred person's contract of employment are transferred to the Regulator, and
  - (c) anything done before that date by or in relation to Ministers in respect of that contract of employment or a transferred person is to be treated from that date as having been done by, or in relation to, the Regulator.
- (2) The excepted staff are staff on secondment or loan to the Agency from another part of the Scottish Administration.
- (3) Sub-paragraph (1) does not affect the right of a transferred person to terminate that person's contract of employment if the terms of employment are changed substantially to the detriment of the person; but such a change is not to be taken to have occurred by reason only that the identity of that person's employer has changed.
- (4) A determination by Ministers that any member of their staff is employed as mentioned in sub-paragraph (1) or excepted by virtue of sub-paragraph (2) is conclusive of that fact for the purposes of this paragraph.

#### *Transfer of assets and liabilities*

- 2 (1) Ministers may by order provide for the transfer to the Regulator of—
  - (a) any assets held or used by them for or in connection with the purposes of the Executive Agency of Ministers known as the Scottish Housing Regulator,
  - (b) any liabilities of Ministers incurred for or in connection with those purposes.
- (2) An order under sub-paragraph (1) may, in particular—

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- (a) provide for the creation of rights or interests, or the imposition of liabilities or conditions, in relation to assets transferred, or rights or interests acquired, by virtue of the order,
  - (b) provide for any assets, liabilities or conditions to be determined under the order.
- (3) An order under sub-paragraph (1) has effect in relation to any assets or liabilities to which it applies despite any provision (of whatever nature) which would otherwise prevent, penalise or restrict the transfer of the assets or liabilities.
- (4) A right of pre-emption, right of irritancy, right of return or other similar right—
  - (a) does not operate or become exercisable as a result of any transfer of assets by virtue of an order under sub-paragraph (1), and
  - (b) accordingly has effect in the case of any such transfer as if the Regulator were the same person in law as Ministers and as if no transfer of the assets had taken place.
- (5) Such compensation as is just is to be paid (by Ministers or by the Regulator or by both) to any person in respect of any such right which—
  - (a) would but for sub-paragraph (4) have operated in favour of, or become exercisable by, that person, but
  - (b) because of the operation of that sub-paragraph, cannot subsequently operate in the person's favour or (as the case may be) become exercisable by the person.
- (6) An order under sub-paragraph (1) may provide for the determination of disputes as to—
  - (a) whether and, if so, how much compensation is payable, and
  - (b) the person to whom or by whom it is to be paid.
- (7) A certificate given by Ministers which states whether an asset or liability has, or has not, been transferred by virtue of an order under sub-paragraph (1) is conclusive evidence of whether the asset or liability has been so transferred.
- (8) In this paragraph “right of return” means any right for the return or reversion of assets in specified circumstances.

## SCHEDULE 2

(introduced by section 162)

### MODIFICATIONS OF ENACTMENTS

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**Status:**

Point in time view as at 09/12/2010. This version of this Act contains provisions that are not valid for this point in time.

**Changes to legislation:**

There are currently no known outstanding effects for the Housing (Scotland) Act 2010.