
Status: This is the original version (as it was originally enacted).

SCHEDULE 1

(introduced by section 25(3))

THE SCOTTISH COMMITTEE ON CLIMATE CHANGE

Status

- 1 (1) The Committee is a body corporate.
- (2) The Committee is not to be regarded as a servant or agent of the Crown, nor is it to be regarded as having any status, privilege or immunity of the Crown.
- (3) The Committee's members and employees are not to be regarded as civil servants.
- (4) The Committee's property is not to be regarded as property of, or held on behalf of, the Crown.

Membership of the Committee

- 2 (1) The Committee is to consist of the following members—
 - (a) a person to chair the Committee (“the Chair”); and
 - (b) not fewer than five and not more than eight other members.
- (2) The Scottish Ministers may, by order, modify sub-paragraph (1)(b) so as to alter the number of other members of the Committee.
- (3) Members of the Committee are appointed by the Scottish Ministers.
- (4) In appointing members to the Committee, the Scottish Ministers must have regard to the desirability of the Committee (taken as a whole) having expertise or experience in the following—
 - (a) business competitiveness;
 - (b) climate change policy at Scottish, UK and international level (in particular the social impact of such policy);
 - (c) climate science and other branches of environmental science;
 - (d) economic analysis and forecasting;
 - (e) emissions trading;
 - (f) energy production and supply;
 - (g) financial investment;
 - (h) technology development and diffusion.

Period, and conditions, of appointment of members

- 3 (1) Each member of the Committee is to be appointed for a period not exceeding 5 years.
- (2) A member holds and vacates office in accordance with the terms and conditions of appointment.
- (3) A member may resign office as a member of the Committee by giving written notice to the Scottish Ministers.
- (4) On ceasing to be a member, a person is eligible to be reappointed for one further period.

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Persons not eligible for appointment

- 4 No person may be appointed as a member of the Committee if that person is, or has at any time during the previous year been, a member of—
- (a) the House of Commons;
 - (b) the Scottish Parliament;
 - (c) the European Parliament.

Removal of members of Committee

- 5 (1) Subject to sub-paragraph (3), the Chair may, by giving written notice, remove a member from office if the Chair is satisfied that one of the situations set out in sub-paragraph (2) exists.
- (2) Those situations are—
- (a) that the member is insolvent;
 - (b) that the member has been convicted of a criminal offence;
 - (c) that the member has been absent from meetings of the Committee for a period longer than 6 months without the permission of the Chair;
 - (d) that the member is otherwise unable or unfit to discharge the functions of a member or is unsuitable to continue as a member.
- (3) The Chair may only remove a member from office with the agreement of the Scottish Ministers.
- (4) The Scottish Ministers may, by giving written notice, remove the Chair from office if the Scottish Ministers are satisfied that one of the situations set out in sub-paragraph (2) exists.
- (5) For the purposes of sub-paragraph (2)(a), a member is insolvent when—
- (a) a voluntary arrangement proposed by the member is approved;
 - (b) the member is adjudged bankrupt;
 - (c) the member's estate is sequestrated;
 - (d) the member enters into a debt arrangement programme under Part 1 of the Debt Arrangement and Attachment (Scotland) Act 2002 (asp 17) as the debtor;
 - (e) the member grants a trust deed for creditors.

Remuneration, allowances and pensions of members

- 6 (1) The Committee must pay its members such remuneration and allowances as the Scottish Ministers may in each case determine.
- (2) The Committee may, with the agreement of the Scottish Ministers—
- (a) pay (or make arrangements for the payment);
 - (b) make payments towards the provision;
 - (c) provide and maintain schemes (whether contributory or not) for the payment, of such pensions, allowances or gratuities to or in respect of any person who is or has ceased to be a member of the Committee, as the Committee may determine.
- (3) The reference in sub-paragraph (2) to pensions, allowances and gratuities includes pensions, allowances and gratuities paid by way of compensation for loss of office.

Chief executive and other employees

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- (1) The Committee is to employ a chief executive.
 - (2) The chief executive is to be appointed by the Committee on such terms and conditions as the Committee may determine.
 - (3) The appointment of the chief executive and the terms and conditions of that appointment are subject to the agreement of the Scottish Ministers.
 - (4) The Committee may appoint other employees on such terms and conditions as the Committee may determine.
 - (5) The Scottish Ministers may give directions to the Committee as regards the appointment of employees under sub-paragraph (4), which may relate in particular to—
 - (a) the number of appointments;
 - (b) the terms and conditions of employment.
 - (6) The Committee must comply with directions given under sub-paragraph (5).
 - (7) The Committee may, with the agreement of the Scottish Ministers—
 - (a) pay (or make arrangements for the payment of);
 - (b) make payments towards the provision of;
 - (c) provide and maintain schemes (whether contributory or not) for the payment of,such pensions, allowances or gratuities to or in respect of any person who is or has ceased to be an employee of it, as the Committee may determine.
 - (8) The reference in sub-paragraph (7) to pensions, allowances and gratuities includes pensions, allowances and gratuities paid by way of compensation for loss of office.

Accounts

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- (1) The Committee must—
 - (a) keep proper accounts and accounting records;
 - (b) prepare in respect of each financial year a statement of accounts;
 - (c) send the statement of accounts to the Scottish Ministers.
 - (2) The Committee must comply with any directions which the Scottish Ministers gives it in relation to the matters mentioned in sub-paragraph (1).
 - (3) The Scottish Ministers must, as soon as reasonably practicable after receiving the statement of accounts from the Committee—
 - (a) send the statement of accounts to the Auditor General for Scotland for auditing;
 - (b) lay the audited statement before the Scottish Parliament.
 - (4) The Committee must make its audited statement of accounts and its accounting records available so that they may be inspected by any person.
 - (5) Those documents are to be made available—
 - (a) at any reasonable time; and
 - (b) without charge.

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- (6) In this paragraph and paragraph 9, “financial year” means—
- (a) the period beginning with the day the Committee is established and ending with 31 March in the following calendar year;
 - (b) each subsequent period of 12 months ending with 31 March.

Reports

- 9 (1) As soon as practicable after the end of each financial year, the Committee must prepare a report on—
- (a) the discharge of the Committee’s functions during that year;
 - (b) the actions that the Committee proposes to take during the following year in pursuance of its functions.
- (2) The Committee must—
- (a) send a copy of the report to the Scottish Ministers; and
 - (b) publish the report.
- (3) The Committee must prepare and publish the report in accordance with any directions which the Scottish Ministers may give.
- (4) The Scottish Ministers must as soon as reasonably practicable after receiving the report from the Committee, lay a copy of it before the Scottish Parliament.
- (5) The Committee may publish such other reports on matters relevant to its functions as it considers appropriate.

Sub-committees

- 10 (1) The Committee may establish sub-committees for any purposes relating to its functions.
- (2) A sub-committee must comply with any directions given to it by the Committee.

Proceedings

- 11 (1) Subject to the remaining provisions of this paragraph, the Committee may regulate—
- (a) its own procedure (including any quorum);
 - (b) the procedure of any sub-committee (including any quorum).
- (2) The Chair must, if present, chair meetings of the Committee or any sub-committee of the Committee.
- (3) If the Chair is not available to be present at a meeting of the Committee (or any sub-committee of the Committee), the Chair is to appoint another member to chair the meeting.
- (4) The Chair has a casting vote and any person appointed by the Chair under subparagraph (3) has a casting vote for the purposes of that appointment.
- (5) The validity of any proceedings of the Committee (or any of its sub-committees) is not affected by a vacancy in membership nor by any defect in the appointment of a member.

Delegation of functions

- 12 (1) The Committee may, subject to sub-paragraph (2), authorise—
- (a) any of its members;
 - (b) any of its sub-committees;
 - (c) its chief executive;
 - (d) any other employee,
- to exercise such of its functions (and to such extent) as it may determine.
- (2) The Committee may not authorise the exercise of the following functions under sub-paragraph (1)—
- (a) the approval of annual reports and accounts;
 - (b) the approval of any budget or other financial plan.
- (3) Sub-paragraph (1) does not affect the responsibility of the Committee for the exercise of its functions.

General powers

- 13 (1) The Committee may do anything which appears to it—
- (a) to be necessary or expedient for the purpose of, or in connection with, the exercise of its functions;
 - (b) to be conducive to the exercise of its functions.
- (2) In particular, the Committee may—
- (a) enter into contracts;
 - (b) with the agreement of the Scottish Ministers, borrow money;
 - (c) with the agreement of the Scottish Ministers, acquire and dispose of land;
 - (d) obtain advice and assistance from any person who, in the Committee's opinion, is qualified to give it.
- (3) The Committee may pay to any person from whom advice or assistance is obtained such fees, remuneration and allowances as the Committee may, with the agreement of the Scottish Ministers, determine.