## SCHEDULE 5

Standards which deal with Supplementary Matters

## PART 4

## RECORD KEEPING STANDARDS

19	A body publicising record keeping standards
Standard 181:	You must ensure that a document which records the record keeping standards with which you are under a duty to comply, and the extent to which you are under a duty to comply with those standards, is available—  (a) on your website, and (b) in each of your offices that are open to the public.
20	A body providing information to the Welsh Language Commissioner
Standard 182 :	You must provide any records you have kept in accordance with the record keeping standards with which you are under a duty to comply to the Welsh Language Commissioner, if the Commissioner asks for those records.