

## SCHEDULE 3

### PART 1

#### Information Required in Respect of Persons Seeking to Carry on, Manage or Work at a Private Dental Practice

1. Proof of identity including a recent photograph.
2. Either—
  - (a) where the certificate is required for a purpose related to registration under Part 2 of the Act or the position falls within regulation 5A of the Police Act 1997 (Criminal Records) Regulations 2002, an enhanced criminal record certificate issued under section 113B of the Police Act 1997 which includes, as applicable, suitability information relating to vulnerable adults (within the meaning of section 113BB(2) of that Act) or suitability information relating to children (within the meaning of section 113BA(2) of that Act) or both; or
  - (b) in any other case, a criminal record certificate issued under section 113A of the Police Act 1997.
3. Two written references, including a reference from the person's most recent employer, if any.
4. Where a person has previously worked in a position which involved work with children or adults at risk, verification, so far as reasonably practicable, of the reason why the employment or position ended.
5. Documentary evidence of any relevant qualifications.
6. A full employment history, together with a satisfactory written explanation of any gaps in employment.
7. Where the person is a dentist or dental care professional—
  - (a) details of the person's registration with the General Dental Council; and
  - (b) a certificate of insurance in respect of liability which may be incurred by the person in relation to the private dental practice in respect of death, injury, public liability, damage or other loss.