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WELSH STATUTORY INSTRUMENTS

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**2010 No. 1361 (W.116)**

**CENSUS, WALES**

**The Census (Wales) Regulations 2010**

<i>Made</i>	- - - -	<i>24 April 2010</i>
<i>Laid before the National Assembly for Wales</i>	- -	<i>28 April 2010</i>
<i>Coming into force</i>	- -	<i>16 June 2010</i>

The Welsh Ministers, having consulted the Statistics Board in accordance with section 3(1A) of the Census Act 1920, make the following Regulations in exercise of powers conferred by section 3(1) of that Act<sup>(1)</sup> and now vested in them:

**Title, application and commencement**

- 1.—(1) The title of these Regulations is the Census (Wales) Regulations 2010.
- (2) These Regulations apply in Wales and come into force on the 16 June 2010.

**Revocations**

2. The Census Regulations 2000<sup>(2)</sup> and the Census (Amendment) Regulations 2000<sup>(3)</sup> are revoked.

**Interpretation**

- 3.—(1) In these Regulations—
  - “the 1920 Act” (“*Deddf 1920*”) means the Census Act 1920;
  - “the 2007 Act” (“*Deddf 2007*”) means the Statistics and Registration Service Act 2007<sup>(4)</sup>;
  - “the address register” (“*y gofrestr cyfeiriadau*”) means the register, prepared by the Authority, which contains the address of each household and communal establishment in Wales of which it is aware;
  - “appointee” (“*penodai*”) means any person appointed under regulation 4 or appointed before the coming into force of these Regulations for the purposes of taking the census;

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(1) [1920 c. 41](#). Section 3(1) of the 1920 Act was amended and section 3(1A) was inserted, by Schedule 1 to the Statistics and Registration Service Act 2007 ([c. 18](#)).

(2) [S.I. 2000/1473](#).

(3) [S.I. 2000/3351](#).

(4) [2007 c. 18](#).

“the Authority” (“*yr Awdurdod*”) means the Statistics Board established by section 1 of the 2007 Act;

“the census” (“*y cyfrifiad*”) means the census directed to be taken by the Census Order;

“census co-ordinator” (“*cydgysylltydd cyfrifiad*”) means a person appointed under regulation 4(1)(b);

“census officer” (“*swyddog cyfrifiad*”) means an officer appointed under regulation 4(1)(c);

“the Census Order” (“*Gorchymyn y Cyfrifiad*”) means the Census (England and Wales) Order 2009(5);

“communal establishment” (“*sefydliad cymunedol*”) means any establishment specified in Groups B to F of column 1 of Schedule 1 to the Census Order;

“communal establishment pack” (“*pecyn sefydliad cymunedol*”) means a pack containing the items specified in regulation 6(6);

“co-ordinator area” (“*ardal cydgysylltydd*”) means an area created under regulation 4(1)(b);

“elector” (“*etholwr*”) means a person who elects to make an individual return in accordance with regulation 5(4);

“enumeration district” (“*dosbarth cyfrifo*”) means a district created under regulation 4(1)(c);

“household pack” (“*pecyn aelwyd*”) means a pack containing the items specified in regulation 6(5);

“individual return envelope” (“*amlen ffurflen unigol*”) means an envelope in which a completed questionnaire I2 or I2W may be sealed;

“personal information” (“*gwybodaeth bersonol*”) has the meaning given to that term by section 39(2) of the 2007 Act;

“prescribed person” (“*person rhagnodedig*”) means a person required by the Census Order to make a return or any person making a return on behalf of such a person in accordance with the Census Order;

“questionnaire identification marks” (“*nodau adnabod holiadur*”) means a barcode which is unique to each particular questionnaire and a corresponding reference number which the barcode represents;

“the questionnaire tracking system” (“*y system olrhain holiaduron*”) means such an electronic system as the Authority may provide under regulation 5(7);

“regular individual pack” (“*pecyn unigol rheolaidd*”) means a pack containing the items specified in regulation 6(3);

“reply-paid envelope” (“*amlen wedi'i thalu ymlaen llaw*”) means an envelope which is pre-addressed and which does not require payment by the sender; and

“reply-paid individual pack” (“*pecyn unigol wedi'i dalu ymlaen llaw*”) means a pack containing the items specified in regulation 6(4).

(2) Terms defined in the Census Order have the same meaning in these Regulations.

(3) In the Welsh language version of these Regulations—

(a) the Welsh equivalent of “household” is “*aelwyd*”; and

(b) the Welsh equivalent of “householder” is “*deiliad aelwyd*”.

(4) In the Welsh language versions of the questionnaires—

(a) the Welsh equivalent of “household” is “*cartref*” and “*aelodau o'r cartref*” (as the case may be); and

(b) the Welsh equivalent of “householder” is “deiliad cartref”.

(5) In these Regulations, any reference to a notice, questionnaire or other information being received by the Authority refers to it being received in person by a census officer, through the post or electronically by the Authority or any appointee.

(6) In these Regulations a reference to a questionnaire where it is followed immediately by an identifying letter is a reference to the questionnaire which is identified by that letter and which is referred to in the table in Schedule 1 and set out in any of Schedules 2 to 4 or a questionnaire to the like effect.

(7) A prescribed person will not be in breach of these Regulations only by virtue of returning the English language version of a questionnaire providing some of the information required by that questionnaire and the Welsh language version of that questionnaire providing the remainder of that information.

### **Administrative divisions and appointments**

4.—(1) For the purposes of the census, the Authority must—

- (a) divide Wales into census areas and appoint an area manager for each;
- (b) divide each census area into co-ordinator areas and appoint a census co-ordinator for each; and
- (c) divide each co-ordinator area into enumeration districts and appoint as many census officers as it considers necessary for the purpose of carrying out the census in those districts, in accordance with the 1920 Act and these Regulations.

(2) The Authority may also appoint as many other persons as it considers necessary for the taking of the census.

(3) The persons appointed under this regulation must perform the duties assigned to them under the 1920 Act and these Regulations and must comply with any instructions issued in accordance with these Regulations.

### **Questionnaires**

5.—(1) The duty of a prescribed person to make a return, set out in the Census Order, will only be discharged when a completed questionnaire has been received by the Authority.

(2) The questionnaire to be returned by a prescribed person mentioned in column (1) of the table in Schedule 1 must be the questionnaire that has the title specified in the corresponding entry in column (2) (English language version) or column (3) (Welsh language version) of that table and is set out under that title in Schedules 2 to 4.

(3) Each prescribed person must comply with the instructions contained in the questionnaire to be returned by them and provide such information as is requested in the questionnaire and which they are required to provide by the Census Order.

(4) A person who satisfies the conditions prescribed in article 5(5) of the Census Order and who elects, by giving notice which is received by the Authority, to complete an individual return may make that return on questionnaire I2 or questionnaire I2W.

(5) Each elector who returns questionnaire I2 or questionnaire I2W (as the case may be) must comply with the instructions contained in questionnaire I2 or questionnaire I2W (as the case may be) and provide all such information as is requested in that questionnaire.

(6) Every questionnaire must have the questionnaire identification marks printed on it and in the case of each questionnaire H2, H2W, I2, and I2W must also have an internet access code printed on it which is unique to each particular questionnaire and will be used if the prescribed person returns the information requested in the questionnaire electronically.

- (7) The Authority may provide an electronic system for keeping records of—
- (a) the questionnaire identification marks for each questionnaire;
  - (b) the internet access code for each questionnaire H2, H2W, I2, and I2W;
  - (c) the household or communal establishment to which each questionnaire has been sent or delivered in accordance with these Regulations;
  - (d) the circumstances of the delivery of each regular individual, reply-paid individual, household and communal establishment pack delivered by a census officer;
  - (e) the date on which each questionnaire received by the Authority was received and the means by which it was received;
  - (f) the date on which any record is made in accordance with regulation 10(6) or 13(7) and the prescribed person with respect to whom it was made; and
  - (g) any other information which the Authority considers may assist with the conduct of the census.

### **Preparation of packs**

6.—(1) The Authority must prepare such regular individual, reply-paid individual, household and communal establishment packs in accordance with this regulation as it considers necessary for the purpose of the census.

(2) The contents of each pack prepared in accordance with this regulation must be contained in a sealed envelope (“delivery envelope”), (“*amlen ddosbarthu*”) through which any address printed on the questionnaire can be seen.

- (3) The delivery envelope for a regular individual pack must contain—
- (a) a copy of questionnaire I2;
  - (b) a copy of questionnaire I2W;
  - (c) such additional information as the Authority considers may assist with the completion and return of questionnaire I2 and the completion and return of questionnaire I2W; and
  - (d) an individual return envelope.
- (4) The delivery envelope for a reply-paid individual pack must contain—
- (a) a copy of questionnaire I2;
  - (b) a copy of questionnaire I2W;
  - (c) such additional information as the Authority considers may assist with the completion and return of questionnaire I2 and the completion and return of questionnaire I2W; and
  - (d) a reply-paid envelope.
- (5) The delivery envelope for a household pack must contain—
- (a) a copy of questionnaire H2;
  - (b) a copy of questionnaire H2W;
  - (c) such additional information as the Authority considers may assist with the completion and return of questionnaire H2 and the completion and return of questionnaire H2W; and
  - (d) a reply-paid envelope.
- (6) The delivery envelope for a communal establishment pack must contain—
- (a) a copy of questionnaire CE1;
  - (b) a copy of questionnaire CE2W; and

- (c) such additional information as the Authority considers may assist with the completion and return of questionnaire CE1 and the completion and return of questionnaire CE2W.

### **Sending packs to households and electors by post**

7.—(1) Subject to paragraph (2), the Authority must send a household pack to each household in the address register by post in advance of census day.

(2) The Authority may choose not to send a household pack by post, but instead to prepare for the relevant census co-ordinator to arrange delivery of that pack in accordance with regulation 8.

(3) The Authority may send a reply-paid individual pack to any elector at an address in the address register by post.

(4) In respect of each pack sent in accordance with paragraph (1) or (3), the Authority must ensure that a record is made in the questionnaire tracking system to show that the particular household or reply-paid individual pack has been sent and the address to which it has been sent.

### **Delivery of packs to households and electors by hand**

8.—(1) The Authority must issue every census co-ordinator with—

- (a) such household packs and reply-paid individual packs as it considers necessary for the purpose of the census;
- (b) a list that contains the addresses of each household in the address register situated within that co-ordinator's area to which a household pack must be delivered under this regulation;
- (c) an enumeration record book for each enumeration district within that co-ordinator's area; and
- (d) such other documents or information as it considers necessary for the purpose of the census.

(2) The census co-ordinator must designate a census officer to deliver household packs and reply-paid individual packs to each enumeration district.

(3) The census co-ordinator must supply each census officer designated under paragraph (2) with a copy of the enumeration record book for their enumeration district and the census officer must then deliver—

- (a) a household pack to each household occupying a dwelling, or part of a dwelling, mentioned in the enumeration record book;
- (b) a reply-paid individual pack to each household that contains an elector in the census officer's enumeration district who has not already received a reply-paid individual pack and of whom the officer has been informed by the census co-ordinator; and
- (c) household and reply-paid individual packs (as appropriate) to any other households or electors that are located by the census officer in their enumeration district.

(4) The census officer's duty to deliver a pack under paragraph (3) will be satisfied in respect of each household and elector if the officer hands the pack to the householder, joint householder or, where no such person is available, if the officer—

- (a) leaves a pack with a responsible person who claims to act on behalf of that person; or
- (b) where no responsible person is available, leaves the pack at or sends it by post to the address in the enumeration record book or the address of which the officer was informed by the census co-ordinator.

(5) In respect of each household or reply-paid individual pack delivered in accordance with this regulation the census officer must make a record in the appropriate place in the enumeration record book.

(6) Each census officer must provide the records in the enumeration record book to the census co-ordinator who must make a record in the questionnaire tracking system, in accordance with such directions as may be issued by the Authority, to show that a delivery has been made to each address.

(7) Nothing in this regulation prevents a census officer from being designated to deliver to more than one enumeration district.

(8) In this regulation “enumeration record book” (“*llyfr cofnodion cyfrifo*”) means a book printed by the Authority containing—

- (a) the addresses of households within an enumeration district to which a census officer must hand deliver household packs;
- (b) the questionnaire identification marks for each questionnaire H2 to be delivered to those addresses; and
- (c) space for a census officer to record information about—
  - (i) any additional households located by the census officer; and
  - (ii) the delivery of each household and reply-paid individual pack.

#### **Delivery of packs to communal establishments by hand**

9.—(1) The Authority must issue every census co-ordinator with—

- (a) such communal establishment, regular and reply-paid individual packs as it considers necessary for the purpose of the census;
- (b) a list that contains the addresses of each communal establishment situated within that co-ordinator’s area to which packs must be delivered under this regulation;
- (c) a special enumeration record book for each enumeration district within that co-ordinator’s area; and
- (d) such other documents or information as it considers necessary for the purpose of the census.

(2) The census co-ordinator must designate a census officer to deliver communal establishment packs, regular and reply-paid individual packs to each enumeration district.

(3) The census co-ordinator must supply each census officer designated under paragraph (2) with a copy of the special enumeration record book for their enumeration district and instruct the census officer to deliver—

- (a) a communal establishment pack to each communal establishment mentioned in the special enumeration record book;
- (b) a sufficient number of regular and reply-paid individual packs to each of those establishments for the purpose of the census; and
- (c) communal establishment, regular and reply-paid individual packs to any other communal establishments in their enumeration district that are located by the census officer.

(4) The census officer’s duty to deliver packs will be satisfied in relation to each communal establishment if the packs are delivered to the person for the time being in charge of the communal establishment or, where no such person is available, if the officer—

- (a) leaves them with a responsible person who claims to act on behalf of that person; or
- (b) where no responsible person is available, leaves them at the address set out in the special enumeration record book.

(5) The person to whom packs are delivered under paragraph (3) must hand a regular or reply-paid individual pack to—

- (a) every person who is usually resident at the premises or vessel who appears to them to be capable of completing the questionnaire; or
- (b) to a relative or other person who will complete the questionnaire on behalf of a person who is covered by sub-paragraph (a) but is incapable of completing the questionnaire in accordance with the Census Order.

(6) In respect of each communal establishment and regular or reply-paid individual pack delivered in accordance with this regulation, the census officer must make a record in the appropriate place in the special enumeration record book.

(7) Each census officer must provide the records in the special enumeration record book to the census co-ordinator who must make a record in the questionnaire tracking system, in accordance with such directions as may be issued by the Authority, to show that a delivery has been made to each address.

(8) Nothing in this regulation prevents a census officer from being designated to deliver to more than one enumeration district.

(9) In this regulation and in regulation 11, “special enumeration record book” (“*llyfr cofnodion cyfrifo arbennig*”) means a book printed by the Authority containing—

- (a) the addresses of each communal establishment within an enumeration district to which a census officer must hand deliver communal establishment and regular or reply paid individual packs;
- (b) the questionnaire identification marks for each questionnaire CE1 to be delivered within an enumeration district;
- (c) the questionnaire identification marks for each questionnaire I2 to be delivered to a specific communal establishment in an enumeration district; and
- (d) space for a census officer to record information about—
  - (i) any additional communal establishments located by the census officer;
  - (ii) the delivery of each communal establishment, regular and reply-paid individual pack; and
  - (iii) the collection of questionnaires.

### **Return of questionnaires from households and electors**

**10.**—(1) Every prescribed person to whom a household pack has been delivered or on whose behalf delivery was taken under these Regulations must, on the day after census day or as soon after as is reasonably practicable—

- (a) complete the copy of questionnaire H2 or questionnaire H2W included in the pack, place it in the reply-paid envelope provided and send the questionnaire to the Authority by post; or
- (b) return the information requested by questionnaire H2 or questionnaire H2W electronically using such an electronic system as the Authority may provide for this purpose and in accordance with the instructions included in the accompanying pack.

(2) Every elector to whom a reply-paid individual pack has been delivered or on whose behalf delivery was taken under these Regulations may, on the day after census day or as soon after as is reasonably practicable—

- (a) complete the copy of questionnaire I2 or questionnaire I2W included in the pack, place it in the reply-paid envelope provided and send the questionnaire to the Authority by post; or
- (b) return the information requested by questionnaire I2 or questionnaire I2W electronically using such an electronic system as the Authority may provide for this purpose and in accordance with any additional information included in the accompanying pack.

(3) As soon as possible after each completed questionnaire I2 or I2W, or H2 or H2W has been received by the Authority, the Authority must make a record in the questionnaire tracking system to show that the relevant questionnaire has been returned.

(4) When a completed questionnaire I2 or I2W, or H2 or H2W has been received by the Authority electronically, the Authority must ensure that a confirmation of receipt is sent electronically to the person returning the questionnaire.

(5) Where an appointee is satisfied, having spoken with a prescribed person for the purposes of articles 5(1) or (3) of the Census Order, that the prescribed person in question—

- (a) is incapable of completing and returning a questionnaire; and
- (b) is unable to authorise any person to act on their behalf,

then the appointee may, in accordance with instructions issued by the Authority, make enquiries about the particulars which that prescribed person would be required by the Census Order to provide and record the answers to those enquiries which may be used for the purpose of the census.

(6) As soon as possible after an appointee makes a record in accordance with paragraph (5), the Authority must make a record in the questionnaire tracking system to show that a record under paragraph (5) has been made in respect of that prescribed person.

### **Return of questionnaires from communal establishments**

**11.—(1)** Every prescribed person to whom packs have been delivered at a communal establishment or on whose behalf delivery was taken under these Regulations must complete questionnaire CE1 or questionnaire CE2W on the day after census day or as soon after as is reasonably practicable.

(2) Every prescribed person who has been handed a regular or reply-paid individual pack under regulation 9(4) must on the day after census day or as soon after as is reasonably practicable—

- (a) complete questionnaire I2 or questionnaire I2W, place it in the individual return envelope provided and hand it to the person completing questionnaire CE1 or questionnaire CE2W in respect of the communal establishment;
- (b) complete questionnaire I2 or questionnaire I2W, place it in the reply-paid envelope (if one is provided) and send the questionnaire to the Authority by post; or
- (c) return the information requested by questionnaire I2 or questionnaire I2W electronically using such an electronic system as the Authority may provide for this purpose and in accordance with any additional information included in the accompanying pack.

(3) The person completing questionnaire CE1 or questionnaire CE2W in respect of a communal establishment must collect all the copies of questionnaire I2 or questionnaire I2W handed over in accordance with paragraph (2)(a) and keep them safe, together with the completed questionnaire CE1 or questionnaire CE2W, until the questionnaires are collected by a census officer in accordance with paragraph (4).

(4) The census co-ordinator must make arrangements for a census officer to collect the completed copies of questionnaire I2 or I2W and CE1 or CE2W from each communal establishment.

(5) In respect of each questionnaire I2 or I2W and CE1 or CE2W collected in accordance with this regulation the census officer must make a record in the appropriate place in the special enumeration record book for that enumeration district.

(6) The census officer must pass the questionnaires collected under paragraph (4) and the records prepared under paragraph (5) to the census co-ordinator who must make a record in the questionnaire tracking system, in accordance with directions issued by the Authority, to show that questionnaires have been received from that address.



(7) When a completed questionnaire I2 or I2W has been received by the Authority electronically, the Authority must ensure that a confirmation of receipt is sent electronically to the person returning the questionnaire.

### **Taking of the census for persons in Group G**

**12.** The census co-ordinator must, in accordance with any instructions issued by the Authority, make arrangements in their co-ordinator area for—

- (a) questionnaire I2 or I2W to be completed and returned by or on behalf of the prescribed persons in Group G in Schedule 1 to the Census Order in that co-ordinator's area; and
- (b) a questionnaire CE1 or CE2W to be completed in respect of any group of prescribed persons in Group G by or on behalf of whom questionnaires are returned under paragraph (a).

### **Procedure if no questionnaire or an incomplete questionnaire is received by the Authority**

**13.—**(1) The Authority must check the records in the questionnaire tracking system to establish whether each questionnaire that was sent or delivered in accordance with these Regulations has been received by the Authority.

(2) The Authority must then issue every census co-ordinator with a list that contains the addresses in each enumeration district in their co-ordinator area to which a questionnaire was sent or delivered but was not returned.

(3) Each census co-ordinator must supply census officers appointed to act in their co-ordinator area with copies of the list created under paragraph (2) and instruct those census officers to make such enquiries as they think are reasonable of any person to obtain the particulars which the Census Order requires any prescribed person to provide.

(4) Where a census officer has made enquiries under paragraph (3) of a prescribed person in respect of whom no questionnaire has been received the officer may—

- (a) collect a completed questionnaire;
- (b) agree that the completed questionnaire may be returned by posting it in the reply-paid envelope provided; or
- (c) deliver a replacement questionnaire and make such arrangements for the collection of the questionnaire as the officer thinks fit.

(5) Where a questionnaire is received by the Authority following enquiries under this regulation, the Authority must make a record in the questionnaire tracking system to show that a questionnaire has been received.

(6) Where a questionnaire is received by the Authority but does not include some or all of the particulars which the prescribed person was required by the Census Order to provide then an appointee may, in accordance with any directions which may be issued by the Authority, make such enquiries as they think are reasonable of any person to obtain the missing particulars and record the answers to those enquiries which may be used for the purpose of the census.

(7) As soon as possible after an appointee makes a record in accordance with paragraph (6), the Authority must make a record in the questionnaire tracking system to show that such a record has been made in respect of that prescribed person.

### **Giving of information**

**14.—**(1) Every person with respect to whom a return is to be made under the Census Order must give the prescribed person who is liable to make a return such information, including personal

information, as the prescribed person may reasonably require for the purpose of fulfilling their obligations under these Regulations.

(2) Every prescribed person must give any appointee such information, including personal information, as the appointee may reasonably require for the performance of their duties under these Regulations.

(3) A person to whom personal information is given in accordance with these Regulations must not without lawful authority—

- (a) make use of that information; or
- (b) publish it or communicate it to any other person.

### **Safe custody of questionnaires and documents**

**15.**—(1) Any person having custody, whether on their own behalf or on behalf of any other person, of questionnaires or other documents (including electronic documents) containing personal information relating to the census must keep those documents in such manner as to prevent any unauthorised person having access to them.

(2) When directed to do so by the Authority, any appointee must send the Authority all records in that appointee's possession (including any electronic record) which contain personal information relating to the census.

(3) The Authority must arrange for the secure storage of questionnaires, electronic storage devices, or other documents containing personal information relating to the census.

### **Statutory declarations and undertakings**

**16.**—(1) Every appointee who is granted permission by the Authority to edit, copy or extract data from the electronic data repositories must give a statutory declaration in the form in Schedule 5, in accordance with the arrangements made by the Authority, as soon as practicable after their appointment by the Authority or the coming into force of these Regulations whichever is the later.

(2) Subject to paragraph (3), every appointee who is not required to complete a statutory declaration under paragraph (1) must complete the form of undertaking set out in Schedule 6, in accordance with the arrangements made by the Authority, as soon as practicable after their appointment or the coming into force of these Regulations whichever is the later.

(3) Any appointee who was appointed before these Regulations came into force, who completed a form of undertaking that is the same or to the like effect as that in Schedule 6, is not required to complete another undertaking by virtue of this regulation.

(4) For the purposes of paragraph (1), “electronic data repositories” (“*storfeydd data electronig*”) means such of the electronic systems used for the purpose of storing the particulars recorded in all the questionnaires received by the Authority as the Authority may designate.

24 April 2010

*Jane Hutt*  
Minister for Business and Budget, one of the  
Welsh Ministers.

## SCHEDULE 1

Regulation 5(2)

**Table**

<i>(1)</i> <i>Prescribed persons</i>	<i>(2)</i> <i>Title of English language version of questionnaire</i>	<i>(3)</i> <i>Title of Welsh language version of questionnaire</i>
The person for the time being in charge of any premises or vessel mentioned in Group B to F in Schedule 1 to the Census Order.	The questionnaire entitled “CE1 Communal Establishment Questionnaire – England and Wales” in Schedule 2.	The questionnaire entitled “CE2W Holiadur i Sefydliadau Cymunedol — Cymru” in Schedule 2.
The householder or joint householders, or in the absence of any such person capable of completing a return any person acting on their behalf, of every household in Wales.  Where article 5(8) of the Census Order applies, the person responsible under that article for making a return in Wales.	The questionnaire entitled “H2 Household Questionnaire — Wales” in Schedule 3.	The questionnaire entitled “H2W Holiadur y Cartref — Cymru” in Schedule 3.
Every usual resident specified in column (2) in Group B to F in Schedule 1 to the Census Order or any person acting on behalf of that person, in Wales.	The questionnaire entitled “I2 Individual Questionnaire – Wales” in Schedule 4.	The questionnaire entitled “I2W Holiadur i Unigolion – Cymru” in Schedule 4.
Every person specified in column (2) of Group G in Schedule 1 to the Census Order or any person acting on their behalf, in Wales.		
Any elector in Wales making an individual return in accordance with the Census Order.		

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

SCHEDULE 2

Regulation 5(2)

CE1 Communal Establishment Questionnaire — England and Wales



## Communal Establishment Questionnaire

England and Wales





Office for  
National Statistics

If your establishment's name or address is incorrect or missing, enter the correct address here:

Postcode

### What do you need to do?

- Complete this questionnaire on 27 March 2011, or as soon as possible afterwards
- Use the definitions provided in the information leaflet to distinguish between usual residents and visitors
- Ensure an Individual Questionnaire is completed for each usual resident. Record the number of Individual Questionnaires issued, collected and completed online in the boxes below. You may find it helpful to use the Listing Form provided as a check list
- Record the number of visitors staying overnight in the boxes below
- Complete the Establishment questions overleaf
- Sign the Declaration overleaf and hand the completed questionnaires to the census field staff when they return

### The Census - 27 March 2011

The manager or person in charge of this establishment is required by law to complete this questionnaire and ensure an Individual Questionnaire is completed for all usual residents.

**Personal information is protected by law.** Census information is kept confidential for 100 years.

So help tomorrow take shape and be part of the 2011 Census.



Jil Matheson  
National Statistician

### Enter individual questionnaire and visitor counts below:

↻ Use black or blue ink.

Questionnaires issued

Questionnaires collected

Questionnaires completed online

Visitors staying overnight

Turn over to complete Establishment questions

### Where can you get help?

- [www.census.gov.uk](http://www.census.gov.uk)
- Census helpline 0300 0201 101 (England) or 0300 0201 130 (Wales)
- Text Relay 18001 0300 0201 160

Help is available in large print and Braille





**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

## Establishment questions

**1 What is the nature of this establishment?**  
☞ Tick one box only

**Medical and care**

- General hospital
- Mental health hospital/unit (including secure units)
- Other hospital
- Care home without nursing
- Care home with nursing
- Sheltered housing only
- Children's home (including secure units)
- Other medical and care establishment

**Education**

- School
- University (for example halls of residence)
- Other educational establishment

**Armed Forces**

- Defence establishment (including ships)

**Detention**

- Prison Service establishment
- Approved premises (probation/bail hostel)
- Detention centre
- Other detention establishment

**Travel or temporary accommodation**

- Hotel, guest house, B&B, youth hostel
- Holiday accommodation (for example holiday parks)
- Hostel/temporary shelter for the homeless
- Other travel or temporary accommodation

**Other**

- Religious establishment
- Staff/worker accommodation only
- Other establishment

**2 Which age group does this establishment cater for?**  
☞ Tick all that apply

- Aged 0 - 17
- Aged 18 - 24
- Aged 25 - 64
- Aged 65 and above

**3 Which groups does this establishment cater for?**  
☞ Tick all that apply

- Physical disability
- Learning disability
- Mental illness
- Intermediate care
- Substance misuse
- End of life care
- Respite care
- Chronic illness care
- Acute illness care
- Older people
- Schoolchildren
- University and/or college students
- Armed Forces personnel
- Prisoners/offenders
- Asylum seekers
- Paying guests
- Homeless people
- Nurses/doctors
- Staff
- Seasonal/temporary workers
- Other

**4 Who is responsible for the management of this establishment?**

- NHS
- Local authority
- Government department/agency
- Registered social landlord/housing association
- Charity/voluntary organisation
- Private owner/company
- Other

**Declaration** This questionnaire has been completed to the best of my knowledge and belief.

Signature

Date  Telephone number

We may contact you if we need to collect missing information.

**Census Field Staff use only**

- Persons sleeping rough




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SCHEDULE 3

Regulation 5(2)


H2 Household Questionnaire — Wales



## Household Questionnaire

Wales

Office for  
National Statistics  
Swyddfa  
Ystadegau Gwladol



**Return to:**  
**FREEPOST 2011 Census,  
Processing Centre, UK**

**A message to everyone - act now**

Everyone should be included in the census - all people, households and overnight visitors.

It is used to help plan and fund services for your community - services like transport, education and health.

Please complete your census questionnaire **on 27 March 2011, or as soon as possible afterwards.** You can fill it in online or on paper.


Taking part in the census is very important and it's also compulsory. You could face a fine if you don't participate or if you supply false information.

**Your personal information is protected by law.** Census information is kept confidential for 100 years.

So help tomorrow take shape and be part of the 2011 Census.

*J. N. Matheson*  
Jill Matheson  
National Statistician

**Complete online**

 [www.census.gov.uk](http://www.census.gov.uk)  
Your personal internet access code is:

**OR** fill in this paper questionnaire and post it back using the pre-paid envelope supplied.

If your address is incorrect or missing, enter your correct address here:


Postcode

--	--	--	--

**Declaration**

This questionnaire has been completed to the best of my knowledge and belief.




Signature:

Date	Telephone number
------	------------------

We may contact you if we need to collect missing information.


If you have lost your envelope, please return to:  
FREEPOST 2011 Census, Processing Centre, UK

**Where can you get help?**

-  [www.census.gov.uk](http://www.census.gov.uk)
-  Census helpline 0300 0201 130
-  Text Relay 18001 0300 0201 160

**Help is available in large print and Braille**

H2



140001

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## Before you start

### Who should complete this questionnaire?

The householder is responsible for ensuring that this questionnaire is completed and returned.

The householder is the person who lives, or is present, at this address who:

- owns/rents (or jointly owns/rents) the accommodation; and/or
- is responsible (or jointly responsible) for paying the household bills and expenses

A household is:

- one person living alone; or
- a group of people (not necessarily related) living at the same address who share cooking facilities and share a living room or sitting room or dining area

### What should you complete on this questionnaire?

- Household questions on pages 3-6 about this household and its accommodation
  - Individual questions on pages 7-30 for every person who usually lives in this household. Every person who has been, or intends to be, in the UK for 3 months or more should be included in these questions at their usual UK address
  - Visitor questions on the back page (page 32) for all other people staying overnight in this household on 27 March 2011
- It is important to include visitors staying overnight in this household to make sure no-one is missed. Visitors who usually live elsewhere in the UK must also be included on a census questionnaire at their usual address.

You will find further information about who to include in this questionnaire on page 31.

### Will you need extra questionnaires?

- if there are more than six people in this household, or there are more than three visitors staying overnight, you can choose either to complete the entire questionnaire online, or fill in this questionnaire and contact us to request one or more Continuation Questionnaires
- if any member of this household aged 16 or over does not want to disclose their information to others in the household, you can request an Individual Questionnaire. Remember to include these people in Household questions (H1 to H14) on this questionnaire, but leave blank their Individual questions (1-43)
- if there is more than one household at this address, contact us to request one or more additional Household Questionnaires

You can request extra questionnaires online at [www.census.gov.uk](http://www.census.gov.uk) or by calling 0300 0201 130.

### This questionnaire will be scanned by a computer

You should:

- use black or blue ink to answer
- tick your answers within the box like this:
- print your answers within the box like this:  Use capital letters - one letter per box
- correct any mistakes by filling in the box like this:  or:
- continue onto the next line (if possible) when a word will not fit, like this:
- follow the ➔ Goto instructions and leave any questions or pages you do not need to answer completely blank; any marks or lines can be mistaken for answers



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## Household questions

**H1** Who usually lives here?  
 ↻ Tick all that apply

- Me, this is my permanent or family home
- Family members including partners, children, and babies born on or before 27 March 2011
- Students and/or schoolchildren who live away from home during term time
- Housemates, tenants or lodgers
- People who usually live outside the UK who are staying in the UK for 3 months or more
- People who work away from home within the UK, or are members of the armed forces, if this is their permanent or family home
- People who are temporarily outside the UK for less than 12 months
- People staying temporarily who usually live in the UK but do not have another UK address, for example, relatives, friends
- Other people who usually live here, including anyone temporarily away from home

**OR**  No-one usually lives here, for example, this is a second address or holiday home → **Goto H4**

---

**H2** Counting everyone you included in question H1, how many people usually live here?

---

**H3** Starting with yourself, list the names of all the people counted in question H2 including children, babies and lodgers.  
 ↻ If a member of this household has requested an Individual Questionnaire, tick the box beside their name and leave blank the Individual questions 1 to 43 for that person

	First name	Last name	Individual Questionnaire requested?
Yourself (Person 1)	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Person 2	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Person 3	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Person 4	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Person 5	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Person 6	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>

If there are more than six people, complete the entire questionnaire online or contact us to get a Continuation Questionnaire.

---

**H4** Apart from everyone counted in question H2, who else is staying overnight here on 27 March 2011? These people are counted as visitors. Remember to include children and babies.  
 ↻ Tick all that apply

- People who usually live somewhere else in the UK, for example, boy/girlfriends, friends, relatives
- People staying here because it is their second address, for example, for work. Their permanent or family home is elsewhere
- People who usually live outside the UK who are staying in the UK for less than 3 months
- People here on holiday

**OR**  There are no visitors staying overnight here on 27 March 2011 → **Goto H5**

---

**H5** Counting only the people included in question H4, how many visitors are staying overnight here on 27 March 2011?

- ↻ Remember to answer the Visitor questions on the back page (page 32) for these people
- ↻ If there is no-one usually living here (there are only visitors staying here) answer questions H7 to H11 on page 6 and then go to the back page (page 32) to answer the Visitor questions





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## Household questions - continued

**H6** How are members of this household related to each other? If members are not related, tick the 'Unrelated' box.

- If there are more than six people, contact us to request a Continuation Questionnaire.
- If you live alone ➔ **Go to H7**
- If no-one usually lives here and there are no visitors staying overnight here on 27 March 2011, answer questions H7 to H11 on page 6 and then go to the Declaration on the front page

**Example:**  
This shows how a household with two parents and four children are related to each other

Name of Person 1	Name of Person 2	Name of Person 3
First name: <input type="text" value="ROBERT"/>	First name: <input type="text" value="MARY"/>	First name: <input type="text" value="ALISON"/>
Last name: <input type="text" value="JONES"/>	Last name: <input type="text" value="JONES"/>	Last name: <input type="text" value="JONES"/>
How is Person 2 related to Person 1 ➔ <b>1</b>		
Husband or wife	<input checked="" type="checkbox"/>	
Same-sex civil partner	<input type="checkbox"/>	
Partner	<input type="checkbox"/>	
Son or daughter	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Step-child	<input type="checkbox"/>	<input type="checkbox"/>
Brother or sister	<input type="checkbox"/>	<input type="checkbox"/>

Name of Person 3	
First name: <input type="text" value="ALISON"/>	
Last name: <input type="text" value="JONES"/>	
How is Person 3 related to Persons: ➔ <b>1 2</b>	
Husband or wife	<input type="checkbox"/>
Same-sex civil partner	<input type="checkbox"/>
Partner	<input type="checkbox"/>
Son or daughter	<input checked="" type="checkbox"/>
Step-child	<input type="checkbox"/>
Brother or sister	<input type="checkbox"/>

- Using the same order you used in question H3 (page 3), write the name of everyone who usually lives here at the top of each column. Remember to include children, babies and people who have requested an Individual Questionnaire
- Tick a box to show the relationship of each person to each of the other members of this household

**Name of Person 1**

First name:

Last name:

**Name of Person 2**

First name:

Last name:

**Name of Person 3**

First name:

Last name:

**ENTER NAME OF PERSON 1 HERE AS IN QUESTION H3**

**How is Person 2 related to Person 1 ➔ 1**

Husband or wife

Same-sex civil partner

Partner

Son or daughter

Step-child

Brother or sister

Step-brother or step-sister

Mother or father

Step-mother or step-father

Grandchild

Grandparent

Relation - other

Unrelated (including foster child)

**How is Person 3 related to Persons: ➔ 1 2**

Husband or wife

Same-sex civil partner

Partner

Son or daughter

Step-child

Brother or sister

Step-brother or step-sister

Mother or father

Step-mother or step-father


Grandchild

Grandparent

Relation - other


Unrelated (including foster child)


Page 4




16004

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 Census helpline 0300 0201 130

 www.census.gov.uk

For Person 5 (James), there is a tick next to "Son or daughter" in the columns for Persons 1 and 2 to show he is the son of Robert and Mary. Columns 3 and 4 show he is the brother of Persons 3 and 4 (Alison and Stephen).

**Name of Person 4**

First name:

Last name:

How is Person 4 related to Persons: → **1** **2** **3**

Husband or wife

Same-sex civil partner

Partner

Son or daughter

Step-child

Brother or sister

**Name of Person 5**

First name:

Last name:

How is Person 5 related to Persons: → **1** **2** **3** **4**

Husband or wife

Same-sex civil partner

Partner

Son or daughter

Step-child

Brother or sister

**Name of Person 6**

First name:

Last name:

How is Person 6 related to Persons: → **1** **2** **3** **4** **5**

Husband or wife

Same-sex civil partner

Partner

Son or daughter

Step-child

Brother or sister

**Name of Person 4**

First name:

Last name:

How is Person 4 related to Persons: → **1** **2** **3**

Husband or wife

Same-sex civil partner

Partner

Son or daughter

Step-child

Brother or sister

Step-brother or step-sister

Mother or father

Step-mother or step-father

Grandchild

Grandparent

Relation - other

Unrelated (including foster child)

**Name of Person 5**

First name:

Last name:

How is Person 5 related to Persons: → **1** **2** **3** **4**

Husband or wife

Same-sex civil partner

Partner

Son or daughter

Step-child

Brother or sister

Step-brother or step-sister

Mother or father

Step-mother or step-father

Grandchild

Grandparent

Relation - other

Unrelated (including foster child)

**Name of Person 6**

First name:

Last name:

How is Person 6 related to Persons: → **1** **2** **3** **4** **5**

Husband or wife

Same-sex civil partner

Partner

Son or daughter

Step-child

Brother or sister

Step-brother or step-sister

Mother or father


Step-mother or step-father

Grandchild

Grandparent

Relation - other

Unrelated (including foster child)


Page 5

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## Household questions - continued

**H7** What type of accommodation is this?

**A whole house or bungalow that is:**

- detached
- semi-detached
- terraced (including end-terrace)

**A flat, maisonette or apartment that is:**

- in a purpose-built block of flats or tenement
- part of a converted or shared house (including bedsits)
- in a commercial building (for example, in an office building, hotel, or over a shop)

**A mobile or temporary structure:**

- a caravan or other mobile or temporary structure

**H11** What type of central heating does this accommodation have?

☞ Tick all that apply, whether or not you use it

☞ Central heating is a central system that generates heat for multiple rooms

- No central heating
- Gas
- Electric (including storage heaters)
- Oil
- Solid fuel (for example wood, coal)
- Other central heating

**H8** Is this household's accommodation self-contained?

☞ This means that all the rooms, including the kitchen, bathroom and toilet, are behind a door that only this household can use

- Yes, all the rooms are behind a door that only this household can use
- No

**H12** Does your household own or rent this accommodation?

☞ Tick one box only

- Owns outright → Go to **H14**
- Owns with a mortgage or loan → Go to **H14**
- Part owns and part rents (shared ownership)
- Rents (with or without housing benefit)
- Lives here rent free

**H9** How many rooms are available for use only by this household?

☞ Do NOT count:

- bathrooms
- toilets
- halls or landings
- rooms that can only be used for storage such as cupboards

☞ Count all other rooms, for example:

- kitchens
- living rooms
- utility rooms
- bedrooms
- studies
- conservatories

☞ If two rooms have been converted into one, count them as one room

Number of rooms

**H13** Who is your landlord?

☞ Tick one box only

- Housing association, housing co-operative, charitable trust, registered social landlord
- Council (local authority)
- Private landlord or letting agency
- Employer of a household member
- Relative or friend of a household member
- Other

**H10** How many of these rooms are bedrooms?

☞ Include all rooms built or converted for use as bedrooms, even if they are not currently used as bedrooms

Number of bedrooms

**H14** In total, how many cars or vans are owned, or available for use, by members of this household?

☞ Include any company car(s) or van(s) available for private use

- None
- 1
- 2
- 3
- 4 or more, write in number



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## Individual questions - Person 1 start here

**1** What is your name? (Person 1 on page 3)

First name

Last name

**7** Are you a schoolchild or student in full-time education?

Yes  No ➔ **Go to 9**

**2** What is your sex?

Male  Female

**8** During term time, do you live:

at the address on the front of this questionnaire?

at the address in question 5? ➔ **Go to 43**

at another address? ➔ **Go to 43**

**3** What is your date of birth?

Day  Month  Year

**9** What is your country of birth?

Wales ➔ **Go to 13**

England ➔ **Go to 13**

Scotland ➔ **Go to 13**

Northern Ireland ➔ **Go to 13**

Republic of Ireland

Elsewhere, write in the current name of country

**4** On 27 March 2011, what is your legal marital or same-sex civil partnership status?

Never married and never registered a same-sex civil partnership

Married  In a registered same-sex civil partnership

Separated, but still legally married  Separated, but still legally in a same-sex civil partnership

Divorced  Formerly in a same-sex civil partnership which is now legally dissolved

Widowed  Surviving partner from a same-sex civil partnership

**10** If you were not born in the United Kingdom, when did you most recently arrive to live here?

↻ Do not count short visits away from the UK

Month  Year

**5** Do you stay at another address for more than 30 days a year?

No ➔ **Go to 7**

Yes, write in other UK address below

Postcode

**OR**  Yes, outside the UK, write in country

**11** If you arrived before 27 March 2010 ➔ **Go to 13**

If you arrived on or after 27 March 2010 ➔ **Go to 12**

**6** What is that address?

Armed forces base address

Another address when working away from home

Student's home address

Student's term time address

Another parent or guardian's address

Holiday home

Other

**12** Including the time you have already spent here, how long do you intend to stay in the United Kingdom?

Less than 6 months

6 months or more but less than 12 months

12 months or more

**13** How is your health in general?

Very good  Good  Fair  Bad  Very bad

**14** Do you look after, or give any help or support to family members, friends, neighbours or others because of either:

- long-term physical or mental ill-health/disability?
- problems related to old age?

↻ Do not count anything you do as part of your paid employment

No

Yes, 1 - 19 hours a week

Yes, 20 - 49 hours a week

Yes, 50 or more hours a week



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## Person 1 - continued

**15** How would you describe your national identity?

☞ Tick all that apply

Welsh

English

Scottish

Northern Irish

British

Other, write in

\_\_\_\_\_

**16** What is your ethnic group?

☞ Choose **one** section from A to E, then tick **one** box to best describe your ethnic group or background

**A White**

Welsh/English/Scottish/Northern Irish/British

Irish

Gypsy or Irish Traveller

Any other White background, write in

\_\_\_\_\_

**B Mixed/multiple ethnic groups**

White and Black Caribbean

White and Black African

White and Asian

Any other Mixed/multiple ethnic background, write in

\_\_\_\_\_

**C Asian/Asian British**

Indian

Pakistani

Bangladeshi

Chinese

Any other Asian background, write in

\_\_\_\_\_

**D Black/African/Caribbean/Black British**

African

Caribbean

Any other Black/African/Caribbean background, write in

\_\_\_\_\_

**E Other ethnic group**

Arab

Any other ethnic group, write in

\_\_\_\_\_

**17** Can you understand, speak, read or write Welsh?

☞ Tick all that apply.

Understand spoken Welsh

Speak Welsh

Read Welsh

Write Welsh

None of the above

**18** What is your main language?

English or Welsh ➔ **Go to 20**

Other, write in (including British Sign Language)

\_\_\_\_\_

**19** How well can you speak English?

Very well      Well      Not well      Not at all

**20** What is your religion?

☞ This question is voluntary

No religion

Christian (all denominations)

Buddhist

Hindu

Jewish

Muslim

Sikh

Any other religion, write in

\_\_\_\_\_

**21** One year ago, what was your usual address?

☞ If you had no usual address one year ago, state the address where you were staying

The address on the front of this questionnaire

Student term time/boarding school address in the UK, write in term time address below

Another address in the UK, write in below

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Postcode

\_\_\_\_\_

**OR**  Outside the UK, write in country

\_\_\_\_\_



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**22 What passports do you hold?**  
 ↻ Tick all that apply  
 United Kingdom  
 Irish  
 Other, write in  
  
 None

**23 Are your day-to-day activities limited because of a health problem or disability which has lasted, or is expected to last, at least 12 months?**  
 ↻ Include problems related to old age  
 Yes, limited a lot  
 Yes, limited a little  
 No

**24 If you are aged 16 or over → Go to 25**  
**If you are aged 15 or under → Go to 43**

**25 Which of these qualifications do you have?**  
 ↻ Tick every box that applies if you have any of the qualifications listed  
 ↻ If your UK qualification is not listed, tick the box that contains its nearest equivalent  
 ↻ If you have qualifications gained outside the UK, tick the 'Foreign qualifications' box and the nearest UK equivalents (if known)  
 1-4 O levels/CSEs/GCSEs (any grades), Entry Level  
 NVQ Level 1, Foundation GNVQ, Basic Skills  
 5+ O levels (passes)/CSEs (grade 1)/GCSEs (grades A\*-C), School Certificate, 1 A level/2-3 AS levels/VCEs, Welsh Baccalaureate Intermediate Diploma  
 NVQ Level 2, Intermediate GNVQ, City and Guilds Craft, BTEC First/General Diploma, RSA Diploma  
 Apprenticeship  
 2+ A levels/VCEs, 4+ AS levels, Higher School Certificate, Welsh Baccalaureate Advanced Diploma  
 NVQ Level 3, Advanced GNVQ, City and Guilds Advanced Craft, ONC, OND, BTEC National, RSA Advanced Diploma  
 Degree (for example BA, BSc), Higher degree (for example MA, PhD, PGCE)  
 NVQ Level 4-5, HNC, HND, RSA Higher Diploma, BTEC Higher Level  
 Professional qualifications (for example teaching, nursing, accountancy)  
 Other vocational/work-related qualifications  
 Foreign qualifications  
 No qualifications

**26 Last week, were you:**  
 ↻ Tick all that apply  
 ↻ Include any paid work, including casual or temporary work, even if only for one hour  
 working as an employee? → Go to 32  
 on a government sponsored training scheme? → Go to 32  
 self-employed or freelance? → Go to 32  
 working paid or unpaid for your own or your family's business? → Go to 32  
 away from work ill, on maternity leave, on holiday or temporarily laid off? → Go to 32  
 doing any other kind of paid work? → Go to 32  
 none of the above

**27 Were you actively looking for any kind of paid work during the last four weeks?**  
 Yes     No

**28 If a job had been available last week, could you have started it within two weeks?**  
 Yes     No

**29 Last week, were you waiting to start a job already obtained?**  
 Yes     No

**30 Last week, were you:**  
 ↻ Tick all that apply  
 retired (whether receiving a pension or not)?  
 a student?  
 looking after home or family?  
 long-term sick or disabled?  
 other

**31 Have you ever worked?**  
 Yes, write in the year that you last worked  
 → Go to 32  
 No, have never worked → Go to 43



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### Person 1 - continued

**32** Answer the remaining questions for your main job or, if not working, your last main job.  
 ☞ Your main job is the job in which you usually work (worked) the most hours

**33** In your main job, are (were) you:  
 an employee?  
 self-employed or freelance without employees?  
 self-employed with employees?

**34** What is (was) your full and specific job title?  
 ☞ For example, PRIMARY SCHOOL TEACHER, CAR MECHANIC, DISTRICT NURSE, STRUCTURAL ENGINEER  
 ☞ Do not state your grade or pay band

**35** Briefly describe what you do (did) in your main job.

**36** Do (did) you supervise any employees?  
 ☞ Supervision involves overseeing the work of other employees on a day-to-day basis  
 Yes  No

**37** At your workplace, what is (was) the main activity of your employer or business?  
 ☞ For example, PRIMARY EDUCATION, REPAIRING CARS, CONTRACT CATERING, COMPUTER SERVICING  
 ☞ If you are (were) a civil servant, write GOVERNMENT  
 ☞ If you are (were) a local government officer, write LOCAL GOVERNMENT and give the name of your department within the local authority

**38** In your main job, what is (was) the name of the organisation you work (worked) for?  
 ☞ If you are (were) self-employed in your own organisation, write in the business name  
  
  
 No organisation, for example, self-employed, freelance, or work (worked) for a private individual

**39** If you had a job last week → Go to **40**  
 If you didn't have a job last week → Go to **43**

**40** In your main job, what is the address of your workplace?  
 ☞ If you work at or from home, on an offshore installation, or have no fixed workplace, tick one of the boxes below  
 ☞ If you report to a depot, write in the depot address  
  
  
  
  
 Postcode   
 Mainly work at or from home  
 Offshore installation  
 No fixed place

**41** How do you usually travel to work?  
 ☞ Tick one box only  
 ☞ Tick the box for the longest part, by distance, of your usual journey to work  
 Work mainly at or from home  
 Underground, metro, light rail, tram  
 Train  
 Bus, minibus or coach  
 Taxi  
 Motorcycle, scooter or moped  
 Driving a car or van  
 Passenger in a car or van  
 Bicycle  
 On foot  
 Other

**42** In your main job, how many hours a week (including paid and unpaid overtime) do you usually work?  
 15 or less  
 16 - 30  
 31 - 48  
 49 or more

**43** There are no more questions for Person 1.  
 → Go to questions for Person 2  
 OR If there are no more people in this household,  
 → Go to the Visitor questions on the back page  
 OR If there are no visitors staying here overnight,  
 → Go to the Declaration on the front page



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## Individual questions - Person 2 start here

**1** What is your name? (Person 2 on page 3)

First name

Last name

**2** What is your sex?

Male  Female

**3** What is your date of birth?

Day  Month  Year

**4** On 27 March 2011, what is your legal marital or same-sex civil partnership status?

<input type="checkbox"/> Never married and never registered a same-sex civil partnership	<input type="checkbox"/> In a registered same-sex civil partnership
<input type="checkbox"/> Married	<input type="checkbox"/> Separated, but still legally in a same-sex civil partnership
<input type="checkbox"/> Separated, but still legally married	<input type="checkbox"/> Formerly in a same-sex civil partnership which is now legally dissolved
<input type="checkbox"/> Divorced	<input type="checkbox"/> Surviving partner from a same-sex civil partnership
<input type="checkbox"/> Widowed	

**5** Do you stay at another address for more than 30 days a year?

No → **Go to 7**

Yes, write in other UK address below

Postcode

**OR**  Yes, outside the UK, write in country

**6** What is that address?

Armed forces base address

Another address when working away from home

Student's home address

Student's term time address

Another parent or guardian's address

Holiday home

Other

**7** Are you a schoolchild or student in full-time education?

Yes  No → **Go to 9**

**8** During term time, do you live:

at the address on the front of this questionnaire?

at the address in question 5? → **Go to 4B**

at another address? → **Go to 4B**

**9** What is your country of birth?

Wales → **Go to 1B**

England → **Go to 1B**

Scotland → **Go to 1B**

Northern Ireland → **Go to 1B**

Republic of Ireland

Elsewhere, write in the current name of country

**10** If you were not born in the United Kingdom, when did you most recently arrive to live here?

↻ Do not count short visits away from the UK

Month  Year

**11** If you arrived before 27 March 2010 → **Go to 1B**

If you arrived on or after 27 March 2010 → **Go to 12**

**12** Including the time you have already spent here, how long do you intend to stay in the United Kingdom?

Less than 6 months

6 months or more but less than 12 months

12 months or more

**13** How is your health in general?

Very good  Good  Fair  Bad  Very bad

**14** Do you look after, or give any help or support to family members, friends, neighbours or others because of either:

- long-term physical or mental ill-health/disability?
- problems related to old age?

↻ Do not count anything you do as part of your paid employment

No

Yes, 1 - 19 hours a week

Yes, 20 - 49 hours a week

Yes, 50 or more hours a week





**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

## Person 2 - continued

**15** How would you describe your national identity?

☞ Tick all that apply

Welsh

English

Scottish

Northern Irish

British

Other, write in

**16** What is your ethnic group?

☞ Choose **one** section from A to E, then tick **one** box to best describe your ethnic group or background

**A White**

Welsh/English/Scottish/Northern Irish/British

Irish

Gypsy or Irish Traveller

Any other White background, write in

**B Mixed/multiple ethnic groups**

White and Black Caribbean

White and Black African

White and Asian

Any other Mixed/multiple ethnic background, write in

**C Asian/Asian British**

Indian

Pakistani

Bangladeshi

Chinese

Any other Asian background, write in

**D Black/African/Caribbean/Black British**

African

Caribbean

Any other Black/African/Caribbean background, write in

**E Other ethnic group**

Arab

Any other ethnic group, write in

**17** Can you understand, speak, read or write Welsh?

☞ Tick all that apply.

Understand spoken Welsh

Speak Welsh

Read Welsh

Write Welsh

None of the above

**18** What is your main language?

English or Welsh → **Go to 20**

Other, write in (including British Sign Language)

**19** How well can you speak English?

Very well	Well	Not well	Not at all
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**20** What is your religion?

☞ This question is voluntary

No religion

Christian (all denominations)

Buddhist

Hindu

Jewish

Muslim

Sikh

Any other religion, write in

**21** One year ago, what was your usual address?

☞ If you had no usual address one year ago, state the address where you were staying

Same as Person 1

The address on the front of this questionnaire

Student term time/boarding school address in the UK, write in term time address below

Another address in the UK, write in below

Postcode

**OR**  Outside the UK, write in country



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**22 What passports do you hold?**  
 ↻ Tick all that apply  
 United Kingdom  
 Irish  
 Other, write in  
  
 None

**23 Are your day-to-day activities limited because of a health problem or disability which has lasted, or is expected to last, at least 12 months?**  
 ↻ include problems related to old age  
 Yes, limited a lot  
 Yes, limited a little  
 No

**24 If you are aged 16 or over → Goto 25**  
**If you are aged 15 or under → Goto 43**

**25 Which of these qualifications do you have?**  
 ↻ Tick every box that applies if you have any of the qualifications listed  
 ↻ if your UK qualification is not listed, tick the box that contains its nearest equivalent  
 ↻ if you have qualifications gained outside the UK, tick the 'Foreign qualifications' box and the nearest UK equivalents (if known)  
 1 - 4 O levels /CSEs/GCSEs (any grades), Entry Level  
 NVQ Level 1, Foundation GNVQ, Basic Skills  
 5+ O levels (passes)/CSEs (grade 1)/GCSEs (grades A\*-C), School Certificate, 1 A level/ 2-3 AS levels/VCEs, Welsh Baccalaureate Intermediate Diploma  
 NVQ Level 2, Intermediate GNVQ, City and Guilds Craft, BTEC First/General Diploma, RSA Diploma  
 Apprenticeship  
 2+ A levels/VCEs, 4+ AS levels, Higher School Certificate, Welsh Baccalaureate Advanced Diploma  
 NVQ Level 3, Advanced GNVQ, City and Guilds Advanced Craft, ONC, OND, BTEC National, RSA Advanced Diploma  
 Degree (for example BA, BSc), Higher degree (for example MA, PhD, PGCE)  
 NVQ Level 4-5, HNC, HND, RSA Higher Diploma, BTEC Higher Level  
 Professional qualifications (for example teaching, nursing, accountancy)  
 Other vocational/work-related qualifications  
 Foreign qualifications  
 No qualifications

**26 Last week, were you:**  
 ↻ Tick all that apply  
 ↻ Include any paid work, including casual or temporary work, even if only for one hour  
 working as an employee? → Goto 32  
 on a government sponsored training scheme? → Goto 32  
 self-employed or freelance? → Goto 32  
 working paid or unpaid for your own or your family's business? → Goto 32  
 away from work ill, on maternity leave, on holiday or temporarily laid off? → Goto 32  
 doing any other kind of paid work? → Goto 32  
 none of the above

**27 Were you actively looking for any kind of paid work during the last four weeks?**  
 Yes     No

**28 If a job had been available last week, could you have started it within two weeks?**  
 Yes     No

**29 Last week, were you waiting to start a job already obtained?**  
 Yes     No

**30 Last week, were you:**  
 ↻ Tick all that apply  
 retired (whether receiving a pension or not)?  
 a student?  
 looking after home or family?  
 long-term sick or disabled?  
 other

**31 Have you ever worked?**  
 Yes, write in the year that you last worked  
 → Goto 32  
 No, have never worked → Goto 33



**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

### Person 2 - continued

**32** Answer the remaining questions for your main job or, if not working, your last main job.  
↳ Your main job is the job in which you usually work (worked) the most hours

**33** In your main job, are (were) you:  
 an employee?  
 self-employed or freelance without employees?  
 self-employed with employees?

**34** What is (was) your full and specific job title?  
↳ For example, PRIMARY SCHOOL TEACHER, CAR MECHANIC, DISTRICT NURSE, STRUCTURAL ENGINEER  
↳ Do not state your grade or pay band

**35** Briefly describe what you do (did) in your main job.

**36** Do (did) you supervise any employees?  
↳ Supervision involves overseeing the work of other employees on a day-to-day basis  
 Yes  No

**37** At your workplace, what is (was) the main activity of your employer or business?  
↳ For example, PRIMARY EDUCATION, REPAIRING CARS, CONTRACT CATERING, COMPUTER SERVICING  
↳ If you are (were) a civil servant, write GOVERNMENT  
↳ If you are (were) a local government officer, write LOCAL GOVERNMENT and give the name of your department within the local authority

**38** In your main job, what is (was) the name of the organisation you work (worked) for?  
↳ If you are (were) self-employed in your own organisation, write in the business name

No organisation, for example, self-employed, freelance, or work (worked) for a private individual

**39** If you had a job last week → Go to **40**  
If you didn't have a job last week → Go to **43**

**40** In your main job, what is the address of your workplace?  
↳ If you work at or from home, on an offshore installation, or have no fixed workplace, tick one of the boxes below  
↳ If you report to a depot, write in the depot address

Postcode

**OR**  Mainly work at or from home  
 Offshore installation  
 No fixed place

**41** How do you usually travel to work?  
↳ Tick one box only  
↳ Tick the box for the longest part, by distance, of your usual journey to work

Work mainly at or from home  
 Underground, metro, light rail, tram  
 Train  
 Bus, minibus or coach  
 Taxi  
 Motorcycle, scooter or moped  
 Driving a car or van  
 Passenger in a car or van  
 Bicycle  
 On foot  
 Other

**42** In your main job, how many hours a week (including paid and unpaid overtime) do you usually work?  
 15 or less  
 16 - 30  
 31 - 48  
 49 or more

**43** There are no more questions for Person 2.  
→ Go to questions for Person 3

**OR** If there are no more people in this household,  
→ Go to the Visitor questions on the back page

**OR** If there are no visitors staying here overnight,  
→ Go to the Declaration on the front page



**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

### Individual questions - Person 3 start here

**1** What is your name? (Person 3 on page 3)

First name

Last name

**7** Are you a schoolchild or student in full-time education?

Yes  No → **Go to 9**

**2** What is your sex?

Male  Female

**8** During term time, do you live:

at the address on the front of this questionnaire?  
 at the address in question 5? → **Go to 4B**  
 at another address? → **Go to 4B**

**3** What is your date of birth?

Day   Month   Year

**9** What is your country of birth?

Wales → **Go to 1B**  
 England → **Go to 1B**  
 Scotland → **Go to 1B**  
 Northern Ireland → **Go to 1B**  
 Republic of Ireland  
 Elsewhere, write in the current name of country

**4** On 27 March 2011, what is your legal marital or same-sex civil partnership status?

<input type="checkbox"/> Never married and never registered a same-sex civil partnership	<input type="checkbox"/> In a registered same-sex civil partnership
<input type="checkbox"/> Married	<input type="checkbox"/> Separated, but still legally in a same-sex civil partnership
<input type="checkbox"/> Separated, but still legally married	<input type="checkbox"/> Formerly in a same-sex civil partnership which is now legally dissolved
<input type="checkbox"/> Divorced	<input type="checkbox"/> Surviving partner from a same-sex civil partnership
<input type="checkbox"/> Widowed	

**10** If you were not born in the United Kingdom, when did you most recently arrive to live here?

↻ Do not count short visits away from the UK

Month   Year

**5** Do you stay at another address for more than 30 days a year?

No → **Go to 7**  
 Yes, write in other UK address below  
  
  
  
 Postcode

**OR**  Yes, outside the UK, write in country

**11** If you arrived before 27 March 2010 → **Go to 1B**  
 If you arrived on or after 27 March 2010 → **Go to 12**

**12** Including the time you have already spent here, how long do you intend to stay in the United Kingdom?

Less than 6 months  
 6 months or more but less than 12 months  
 12 months or more

**13** How is your health in general?

Very good  Good  Fair  Bad  Very bad

**6** What is that address?


Armed forces base address  
 Another address when working away from home  
 Student's home address  
 Student's term time address  
 Another parent or guardian's address  
 Holiday home  
 Other

**14** Do you look after, or give any help or support to family members, friends, neighbours or others because of either:

- long-term physical or mental ill-health/disability?
- problems related to old age?

↻ Do not count anything you do as part of your paid employment

No  
 Yes, 1 - 19 hours a week  
 Yes, 20 - 49 hours a week  
 Yes, 50 or more hours a week



Page 15

**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

### Person 3 - continued

**15** How would you describe your national identity?

☞ Tick all that apply

Welsh

English

Scottish

Northern Irish

British

Other, write in

\_\_\_\_\_

**16** What is your ethnic group?

☞ Choose **one** section from A to E, then tick **one** box to best describe your ethnic group or background

**A White**

Welsh/English/Scottish/Northern Irish/British

Irish

Gypsy or Irish Traveller

Any other White background, write in

\_\_\_\_\_

**B Mixed/multiple ethnic groups**

White and Black Caribbean

White and Black African

White and Asian

Any other Mixed/multiple ethnic background, write in

\_\_\_\_\_

**C Asian/Asian British**

Indian

Pakistani

Bangladeshi

Chinese

Any other Asian background, write in

\_\_\_\_\_

**D Black/African/Caribbean/Black British**

African

Caribbean

Any other Black/African/Caribbean background, write in

\_\_\_\_\_

**E Other ethnic group**

Arab

Any other ethnic group, write in

\_\_\_\_\_

**17** Can you understand, speak, read or write Welsh?

☞ Tick all that apply.

Understand spoken Welsh

Speak Welsh

Read Welsh

Write Welsh

None of the above

**18** What is your main language?

English or Welsh → **Goto 20**

Other, write in (including British Sign Language)

\_\_\_\_\_

**19** How well can you speak English?

Very well    Well    Not well    Not at all

**20** What is your religion?

☞ This question is voluntary

No religion

Christian (all denominations)

Buddhist

Hindu

Jewish

Muslim

Sikh

Any other religion, write in

\_\_\_\_\_

**21** One year ago, what was your usual address?

☞ If you had no usual address one year ago, state the address where you were staying

Same as Person 1

The address on the front of this questionnaire

Student term time/boarding school address in the UK, write in term time address below

Another address in the UK, write in below

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Postcode

\_\_\_\_\_

**OR**  Outside the UK, write in country

\_\_\_\_\_



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**22 What passports do you hold?**  
 Tick all that apply  
 United Kingdom  
 Irish  
 Other, write in  
  
 None

**23 Are your day-to-day activities limited because of a health problem or disability which has lasted, or is expected to last, at least 12 months?**  
 include problems related to old age  
 Yes, limited a lot  
 Yes, limited a little  
 No

**24 If you are aged 16 or over → Go to 25**  
**If you are aged 15 or under → Go to 43**

**25 Which of these qualifications do you have?**  
 Tick every box that applies if you have any of the qualifications listed  
 if your UK qualification is not listed, tick the box that contains its nearest equivalent  
 if you have qualifications gained outside the UK, tick the 'Foreign qualifications' box and the nearest UK equivalents (if known)  
 1- 4 O levels/CSEs/GCSEs (any grades), Entry Level  
 NVQ Level 1, Foundation GNVQ, Basic Skills  
 5+ O levels (passes)/CSEs (grade 1)/GCSEs (grades A\*-C), School Certificate, 1 A level/ 2-3 AS levels/VCEs, Welsh Baccalaureate Intermediate Diploma  
 NVQ Level 2, Intermediate GNVQ, City and Guilds Craft, BTEC First/General Diploma, RSA Diploma  
 Apprenticeship  
 2+ A levels/VCEs, 4+ AS levels, Higher School Certificate, Welsh Baccalaureate Advanced Diploma  
 NVQ Level 3, Advanced GNVQ, City and Guilds Advanced Craft, ONC, OND, BTEC National, RSA Advanced Diploma  
 Degree (for example BA, BSc), Higher degree (for example MA, PhD, PGCE)  
 NVQ Level 4-5, HNC, HND, RSA Higher Diploma, BTEC Higher Level  
 Professional qualifications (for example teaching, nursing, accountancy)  
 Other vocational/work-related qualifications  
 Foreign qualifications  
 No qualifications

**26 Last week, were you:**  
 Tick all that apply  
 Include any paid work, including casual or temporary work, even if only for one hour  
 working as an employee? → Go to 32  
 on a government sponsored training scheme? → Go to 32  
 self-employed or freelance? → Go to 32  
 working paid or unpaid for your own or your family's business? → Go to 32  
 away from work ill, on maternity leave, on holiday or temporarily laid off? → Go to 32  
 doing any other kind of paid work? → Go to 32  
 none of the above

**27 Were you actively looking for any kind of paid work during the last four weeks?**  
 Yes     No

**28 If a job had been available last week, could you have started it within two weeks?**  
 Yes     No

**29 Last week, were you waiting to start a job already obtained?**  
 Yes     No

**30 Last week, were you:**  
 Tick all that apply  
 retired (whether receiving a pension or not)?  
 a student?  
 looking after home or family?  
 long-term sick or disabled?  
 other

**31 Have you ever worked?**  
 Yes, write in the year that you last worked  
 → Go to 32  
 No, have never worked → Go to 43



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### Person 3 - continued

**32** Answer the remaining questions for your main job or, if not working, your last main job.  
☞ Your main job is the job in which you usually work (worked) the most hours

**33** In your main job, are (were) you:  
 an employee?  
 self-employed or freelance without employees?  
 self-employed with employees?

**34** What is (was) your full and specific job title?  
☞ For example, PRIMARY SCHOOL TEACHER, CAR MECHANIC, DISTRICT NURSE, STRUCTURAL ENGINEER  
☞ Do not state your grade or pay band

**35** Briefly describe what you do (did) in your main job.

**36** Do (did) you supervise any employees?  
☞ Supervision involves overseeing the work of other employees on a day-to-day basis  
 Yes  No

**37** At your workplace, what is (was) the main activity of your employer or business?  
☞ For example, PRIMARY EDUCATION, REPAIRING CARS, CONTRACT CATERING, COMPUTER SERVICING  
☞ If you are (were) a civil servant, write GOVERNMENT  
☞ If you are (were) a local government officer, write LOCAL GOVERNMENT and give the name of your department within the local authority

**38** In your main job, what is (was) the name of the organisation you work (worked) for?  
☞ If you are (were) self-employed in your own organisation, write in the business name

No organisation, for example, self-employed, freelance, or work (worked) for a private individual

**39** If you had a job last week ➔ Go to **40**  
If you didn't have a job last week ➔ Go to **43**

**40** In your main job, what is the address of your workplace?  
☞ If you work at or from home, on an offshore installation, or have no fixed workplace, tick one of the boxes below  
☞ If you report to a depot, write in the depot address

Postcode

**OR**  Mainly work at or from home  
 Offshore installation  
 No fixed place

**41** How do you usually travel to work?  
☞ Tick one box only  
☞ Tick the box for the longest part, by distance, of your usual journey to work

Work mainly at or from home  
 Underground, metro, light rail, tram  
 Train  
 Bus, minibus or coach  
 Taxi  
 Motorcycle, scooter or moped  
 Driving a car or van  
 Passenger in a car or van  
 Bicycle  
 On foot  
 Other

**42** In your main job, how many hours a week (including paid and unpaid overtime) do you usually work?  
 15 or less  
 16 - 30  
 31 - 48  
 49 or more

**43** There are no more questions for Person 3.  
➔ Go to questions for Person 4

**OR** If there are no more people in this household,  
➔ Go to the Visitor questions on the back page

**OR** If there are no visitors staying here overnight,  
➔ Go to the Declaration on the front page



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### Individual questions - Person 4 start here

**1** What is your name? (Person 4 on page 3)

First name

Last name

**7** Are you a schoolchild or student in full-time education?

Yes  No → Go to **9**

**2** What is your sex?

Male  Female

**8** During term time, do you live:

at the address on the front of this questionnaire?

at the address in question 5? → Go to **4B**

at another address? → Go to **4B**

**3** What is your date of birth?

Day   Month   Year

**9** What is your country of birth?

Wales → Go to **1B**

England → Go to **1B**

Scotland → Go to **1B**

Northern Ireland → Go to **1B**

Republic of Ireland

Elsewhere, write in the current name of country

**4** On 27 March 2011, what is your legal marital or same-sex civil partnership status?

Never married and never registered a same-sex civil partnership

Married

Separated, but still legally married

Divorced

Widowed

In a registered same-sex civil partnership

Separated, but still legally in a same-sex civil partnership

Formerly in a same-sex civil partnership which is now legally dissolved

Surviving partner from a same-sex civil partnership

**10** If you were not born in the United Kingdom, when did you most recently arrive to live here?

↻ Do not count short visits away from the UK

Month   Year

**5** Do you stay at another address for more than 30 days a year?

No → Go to **7**

Yes, write in other UK address below

Postcode

OR  Yes, outside the UK, write in country

**11** If you arrived before 27 March 2010 → Go to **1B**

If you arrived on or after 27 March 2010 → Go to **12**

**6** What is that address?

Armed forces base address

Another address when working away from home

Student's home address

Student's term time address

Another parent or guardian's address

Holiday home

Other

**12** Including the time you have already spent here, how long do you intend to stay in the United Kingdom?

Less than 6 months

6 months or more but less than 12 months

12 months or more

**13** How is your health in general?

Very good  Good  Fair  Bad  Very bad

**14** Do you look after, or give any help or support to family members, friends, neighbours or others because of either:

- long-term physical or mental ill-health/disability?
- problems related to old age?

↻ Do not count anything you do as part of your paid employment

No

Yes, 1 - 19 hours a week

Yes, 20 - 49 hours a week

Yes, 50 or more hours a week





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### Person 4 - continued

**15** How would you describe your national identity?

☞ Tick all that apply

Welsh

English

Scottish

Northern Irish

British

Other, write in

\_\_\_\_\_

**16** What is your ethnic group?

☞ Choose **one** section from A to E, then tick **one** box to best describe your ethnic group or background

**A White**

Welsh/English/Scottish/Northern Irish/British

Irish

Gypsy or Irish Traveller

Any other White background, write in

\_\_\_\_\_

**B Mixed/multiple ethnic groups**

White and Black Caribbean

White and Black African

White and Asian

Any other Mixed/multiple ethnic background, write in

\_\_\_\_\_

**C Asian/Asian British**

Indian

Pakistani

Bangladeshi

Chinese

Any other Asian background, write in

\_\_\_\_\_

**D Black/African/Caribbean/Black British**

African

Caribbean

Any other Black/African/Caribbean background, write in

\_\_\_\_\_

**E Other ethnic group**

Arab

Any other ethnic group, write in

\_\_\_\_\_

**17** Can you understand, speak, read or write Welsh?

☞ Tick all that apply.

Understand spoken Welsh

Speak Welsh

Read Welsh

Write Welsh

None of the above

**18** What is your main language?

English or Welsh → **Go to 20**

Other, write in (including British Sign Language)

\_\_\_\_\_

**19** How well can you speak English?

Very well    Well    Not well    Not at all

**20** What is your religion?

☞ This question is voluntary

No religion

Christian (all denominations)

Buddhist

Hindu

Jewish

Muslim

Sikh

Any other religion, write in

\_\_\_\_\_

**21** One year ago, what was your usual address?

☞ If you had no usual address one year ago, state the address where you were staying

Same as Person 1

The address on the front of this questionnaire

Student term time/boarding school address in the UK, write in term time address below

Another address in the UK, write in below

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Postcode

\_\_\_\_\_

**OR**  Outside the UK, write in country

\_\_\_\_\_

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**22 What passports do you hold?**  
 Tick all that apply  
 United Kingdom  
 Irish  
 Other, write in  
  
 None

**23 Are your day-to-day activities limited because of a health problem or disability which has lasted, or is expected to last, at least 12 months?**  
 include problems related to old age  
 Yes, limited a lot  
 Yes, limited a little  
 No

**24 If you are aged 16 or over → Go to 25**  
**If you are aged 15 or under → Go to 43**

**25 Which of these qualifications do you have?**  
 Tick every box that applies if you have any of the qualifications listed  
 if your UK qualification is not listed, tick the box that contains its nearest equivalent  
 if you have qualifications gained outside the UK, tick the 'Foreign qualifications' box and the nearest UK equivalents (if known)  
 1- 4 O levels/CSEs/GCSEs (any grades), Entry Level  
 NVQ Level 1, Foundation GNVQ, Basic Skills  
 5+ O levels (passes)/CSEs (grade 1)/GCSEs (grades A\*-C), School Certificate, 1 A level/ 2-3 AS levels/VCEs, Welsh Baccalaureate Intermediate Diploma  
 NVQ Level 2, Intermediate GNVQ, City and Guilds Craft, BTEC First/General Diploma, RSA Diploma  
 Apprenticeship  
 2+ A levels/VCEs, 4+ AS levels, Higher School Certificate, Welsh Baccalaureate Advanced Diploma  
 NVQ Level 3, Advanced GNVQ, City and Guilds Advanced Craft, ONC, OND, BTEC National, RSA Advanced Diploma  
 Degree (for example BA, BSc), Higher degree (for example MA, PhD, PGCE)  
 NVQ Level 4-5, HNC, HND, RSA Higher Diploma, BTEC Higher Level  
 Professional qualifications (for example teaching, nursing, accountancy)  
 Other vocational/work-related qualifications  
 Foreign qualifications  
 No qualifications

**26 Last week, were you:**  
 Tick all that apply  
 Include any paid work, including casual or temporary work, even if only for one hour  
 working as an employee? → Go to 32  
 on a government sponsored training scheme? → Go to 32  
 self-employed or freelance? → Go to 32  
 working paid or unpaid for your own or your family's business? → Go to 32  
 away from work ill, on maternity leave, on holiday or temporarily laid off? → Go to 32  
 doing any other kind of paid work? → Go to 32  
 none of the above

**27 Were you actively looking for any kind of paid work during the last four weeks?**  
 Yes     No


**28 If a job had been available last week, could you have started it within two weeks?**  
 Yes     No

**29 Last week, were you waiting to start a job already obtained?**  
 Yes     No

**30 Last week, were you:**  
 Tick all that apply  
 retired (whether receiving a pension or not)?  
 a student?  
 looking after home or family?  
 long-term sick or disabled?  
 other

**31 Have you ever worked?**  
 Yes, write in the year that you last worked  
 → Go to 32  
 No, have never worked → Go to 43

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### Person 4 - continued

**32** Answer the remaining questions for your main job or, if not working, your last main job.  
 ⤵ Your main job is the job in which you usually work (worked) the most hours

**33** In your main job, are (were) you:  
 an employee?  
 self-employed or freelance without employees?  
 self-employed with employees?

**34** What is (was) your full and specific job title?  
 ⤵ For example, PRIMARY SCHOOL TEACHER, CAR MECHANIC, DISTRICT NURSE, STRUCTURAL ENGINEER  
 ⤵ Do not state your grade or pay band

**35** Briefly describe what you do (did) in your main job.

**36** Do (did) you supervise any employees?  
 ⤵ Supervision involves overseeing the work of other employees on a day-to-day basis  
 Yes  No

**37** At your workplace, what is (was) the main activity of your employer or business?  
 ⤵ For example, PRIMARY EDUCATION, REPAIRING CARS, CONTRACT CATERING, COMPUTER SERVICING  
 ⤵ If you are (were) a civil servant, write GOVERNMENT  
 ⤵ If you are (were) a local government offices, write LOCAL GOVERNMENT and give the name of your department within the local authority

**38** In your main job, what is (was) the name of the organisation you work (worked) for?  
 ⤵ If you are (were) self-employed in your own organisation, write in the business name  
  
  
 No organisation, for example, self-employed, freelance, or work (worked) for a private individual

**39** If you had a job last week → Go to **40**  
 If you didn't have a job last week → Go to **43**

**40** In your main job, what is the address of your workplace?  
 ⤵ If you work at or from home, on an offshore installation, or have no fixed workplace, tick one of the boxes below  
 ⤵ If you report to a depot, write in the depot address  
  
  
  
 Postcode

OR  Mainly work at or from home  
 Offshore installation  
 No fixed place

**41** How do you usually travel to work?  
 ⤵ Tick one box only  
 ⤵ Tick the box for the longest part, by distance, of your usual journey to work  
 Work mainly at or from home  
 Underground, metro, light rail, tram  
 Train  
 Bus, minibus or coach  
 Taxi  
 Motorcycle, scooter or moped  
 Driving a car or van  
 Passenger in a car or van  
 Bicycle  
 On foot  
 Other

**42** In your main job, how many hours a week (including paid and unpaid overtime) do you usually work?  
 15 or less  
 16 - 30  
 31 - 48  
 49 or more

**43** There are no more questions for Person 4.  
 → Go to questions for Person 5  
 OR If there are no more people in this household,  
 → Go to the Visitor questions on the back page  
 OR If there are no visitors staying here overnight,  
 → Go to the Declaration on the front page



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### Individual questions - Person 5 start here

**1** What is your name? (Person 5 on page 3)

First name

Last name

**2** What is your sex?

Male     Female

**3** What is your date of birth?

Day    Month    Year

**4** On 27 March 2011, what is your legal marital or same-sex civil partnership status?

Never married and never registered a same-sex civil partnership

Married     In a registered same-sex civil partnership

Separated, but still legally married     Separated, but still legally in a same-sex civil partnership

Divorced     Formerly in a same-sex civil partnership which is now legally dissolved

Widowed     Surviving partner from a same-sex civil partnership

**5** Do you stay at another address for more than 30 days a year?

No → Go to **7**

Yes, write in other UK address below

Postcode

**OR**  Yes, outside the UK, write in country

**6** What is that address?

Armed forces base address

Another address when working away from home

Student's home address

Student's term time address

Another parent or guardian's address

Holiday home

Other

**7** Are you a schoolchild or student in full-time education?

Yes     No → Go to **9**

**8** During term time, do you live:

at the address on the front of this questionnaire?

at the address in question 5? → Go to **4B**

at another address? → Go to **4B**

**9** What is your country of birth?

Wales → Go to **1B**

England → Go to **1B**

Scotland → Go to **1B**

Northern Ireland → Go to **1B**

Republic of Ireland

Elsewhere, write in the current name of country

**10** If you were not born in the United Kingdom, when did you most recently arrive to live here?

↻ Do not count short visits away from the UK

Month    Year

**11** If you arrived before 27 March 2010 → Go to **1B**

If you arrived on or after 27 March 2010 → Go to **12**

**12** Including the time you have already spent here, how long do you intend to stay in the United Kingdom?

Less than 6 months

6 months or more but less than 12 months

12 months or more

**13** How is your health in general?

Very good    Good    Fair    Bad    Very bad

**14** Do you look after, or give any help or support to family members, friends, neighbours or others because of either:

- long-term physical or mental ill-health/disability?
- problems related to old age?

↻ Do not count anything you do as part of your paid employment

No

Yes, 1 - 19 hours a week

Yes, 20 - 49 hours a week

Yes, 50 or more hours a week



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## Person 5 - continued

**15** How would you describe your national identity?

☞ Tick all that apply

Welsh

English

Scottish

Northern Irish

British

Other, write in

\_\_\_\_\_

**16** What is your ethnic group?

☞ Choose **one** section from A to E, then tick **one** box to best describe your ethnic group or background

**A White**

Welsh/English/Scottish/Northern Irish/British

Irish

Gypsy or Irish Traveller

Any other White background, write in

\_\_\_\_\_

**B Mixed/multiple ethnic groups**

White and Black Caribbean

White and Black African

White and Asian

Any other Mixed/multiple ethnic background, write in

\_\_\_\_\_

**C Asian/Asian British**

Indian

Pakistani

Bangladeshi

Chinese

Any other Asian background, write in

\_\_\_\_\_

**D Black/African/Caribbean/Black British**

African

Caribbean

Any other Black/African/Caribbean background, write in

\_\_\_\_\_

**E Other ethnic group**

Arab

Any other ethnic group, write in

\_\_\_\_\_

**17** Can you understand, speak, read or write Welsh?

☞ Tick all that apply.

Understand spoken Welsh

Speak Welsh

Read Welsh

Write Welsh

None of the above

**18** What is your main language?

English or Welsh ➔ **Go to 20**

Other, write in (including British Sign Language)

\_\_\_\_\_

**19** How well can you speak English?

Very well      Well      Not well      Not at all

**20** What is your religion?

☞ This question is voluntary

No religion

Christian (all denominations)

Buddhist

Hindu

Jewish

Muslim

Sikh

Any other religion, write in

\_\_\_\_\_

**21** One year ago, what was your usual address?

☞ If you had no usual address one year ago, state the address where you were staying

Same as Person 1

The address on the front of this questionnaire

Student term time/boarding school address in the UK, write in term time address below

Another address in the UK, write in below

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Postcode

\_\_\_\_\_

**OR**  Outside the UK, write in country

\_\_\_\_\_



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**22 What passports do you hold?**  
 ↻ Tick all that apply  
 United Kingdom  
 Irish  
 Other, write in  
  
 None

**23 Are your day-to-day activities limited because of a health problem or disability which has lasted, or is expected to last, at least 12 months?**  
 ↻ include problems related to old age  
 Yes, limited a lot  
 Yes, limited a little  
 No

**24 If you are aged 16 or over → Goto 25**  
**If you are aged 15 or under → Goto 43**

**25 Which of these qualifications do you have?**  
 ↻ Tick every box that applies if you have any of the qualifications listed  
 ↻ if your UK qualification is not listed, tick the box that contains its nearest equivalent  
 ↻ if you have qualifications gained outside the UK, tick the 'Foreign qualifications' box and the nearest UK equivalents (if known)  
 1 - 4 O levels/CSEs/GCSEs (any grades), Entry Level  
 NVQ Level 1, Foundation GNVQ, Basic Skills  
 5+ O levels (passes)/CSEs (grade 1)/GCSEs (grades A\*-C), School Certificate, 1 A level/2-3 AS levels/VCEs, Welsh Baccalaureate Intermediate Diploma  
 NVQ Level 2, Intermediate GNVQ, City and Guilds Craft, BTEC First/General Diploma, RSA Diploma  
 Apprenticeship  
 2+ A levels/VCEs, 4+ AS levels, Higher School Certificate, Welsh Baccalaureate Advanced Diploma  
 NVQ Level 3, Advanced GNVQ, City and Guilds Advanced Craft, ONC, OND, BTEC National, RSA Advanced Diploma  
 Degree (for example BA, BSc), Higher degree (for example MA, PhD, PGCE)  
 NVQ Level 4-5, HNC, HND, RSA Higher Diploma, BTEC Higher Level  
 Professional qualifications (for example teaching, nursing, accountancy)  
 Other vocational/work-related qualifications  
 Foreign qualifications  
 No qualifications

**26 Last week, were you:**  
 ↻ Tick all that apply  
 ↻ Include any paid work, including casual or temporary work, even if only for one hour  
 working as an employee? → Goto 32  
 on a government sponsored training scheme? → Goto 32  
 self-employed or freelance? → Goto 32  
 working paid or unpaid for your own or your family's business? → Goto 32  
 away from work ill, on maternity leave, on holiday or temporarily laid off? → Goto 32  
 doing any other kind of paid work? → Goto 32  
 none of the above

**27 Were you actively looking for any kind of paid work during the last four weeks?**  
 Yes     No

**28 If a job had been available last week, could you have started it within two weeks?**  
 Yes     No

**29 Last week, were you waiting to start a job already obtained?**  
 Yes     No

**30 Last week, were you:**  
 ↻ Tick all that apply  
 retired (whether receiving a pension or not)?  
 a student?  
 looking after home or family?  
 long-term sick or disabled?  
 other

**31 Have you ever worked?**  
 Yes, write in the year that you last worked  
 → Goto 32  
 No, have never worked → Goto 43



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### Person 5 - continued

**32** Answer the remaining questions for your main job or, if not working, your last main job.  
 ↻ Your main job is the job in which you usually work (worked) the most hours

**33** In your main job, are (were) you:  
 an employee?  
 self-employed or freelance without employees?  
 self-employed with employees?

**34** What is (was) your full and specific job title?  
 ↻ For example, PRIMARY SCHOOL TEACHER, CAR MECHANIC, DISTRICT NURSE, STRUCTURAL ENGINEER  
 ↻ Do not state your grade or pay band

**35** Briefly describe what you do (did) in your main job.

**36** Do (did) you supervise any employees?  
 ↻ Supervision involves overseeing the work of other employees on a day-to-day basis  
 Yes    No

**37** At your workplace, what is (was) the main activity of your employer or business?  
 ↻ For example, PRIMARY EDUCATION, REPAIRING CARS, CONTRACT CATERING, COMPUTER SERVICING  
 ↻ If you are (were) a civil servant, write GOVERNMENT  
 ↻ If you are (were) a local government officer, write LOCAL GOVERNMENT and give the name of your department within the local authority

**38** In your main job, what is (was) the name of the organisation you work (worked) for?  
 ↻ If you are (were) self-employed in your own organisation, write in the business name  
  
  
 No organisation, for example, self-employed, freelance, or work (worked) for a private individual

**39** If you had a job last week → Go to **40**  
 If you didn't have a job last week → Go to **43**

**40** In your main job, what is the address of your workplace?  
 ↻ If you work at or from home, on an offshore installation, or have no fixed workplace, tick one of the boxes below  
 ↻ If you report to a depot, write in the depot address  
  
  
  
 Postcode

**OR**  Mainly work at or from home  
 Offshore installation  
 No fixed place

**41** How do you usually travel to work?  
 ↻ Tick one box only  
 ↻ Tick the box for the longest part, by distance, of your usual journey to work  
 Work mainly at or from home  
 Underground, metro, light rail, tram  
 Train  
 Bus, minibus or coach  
 Taxi  
 Motorcycle, scooter or moped  
 Driving a car or van  
 Passenger in a car or van  
 Bicycle  
 On foot  
 Other

**42** In your main job, how many hours a week (including paid and unpaid overtime) do you usually work?  
 15 or less  
 16 - 30  
 31 - 48  
 49 or more

**43** There are no more questions for Person 5.  
 → Go to questions for Person 6  
**OR** If there are no more people in this household,  
 → Go to the Visitor questions on the back page  
**OR** If there are no visitors staying here overnight,  
 → Go to the Declaration on the front page



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### Individual questions - Person 6 start here

**1** What is your name? (Person 6 on page 3)

First name

Last name

**7** Are you a schoolchild or student in full-time education?

Yes  No → **Go to 9**

**2** What is your sex?

Male  Female

**8** During term time, do you live:

at the address on the front of this questionnaire?

at the address in question 5? → **Go to 4B**

at another address? → **Go to 4B**

**3** What is your date of birth?

Day   Month   Year

**9** What is your country of birth?

Wales → **Go to 1B**

England → **Go to 1B**

Scotland → **Go to 1B**

Northern Ireland → **Go to 1B**

Republic of Ireland

Elsewhere, write in the current name of country

**4** On 27 March 2011, what is your legal marital or same-sex civil partnership status?

Never married and never registered a same-sex civil partnership

Married  In a registered same-sex civil partnership

Separated, but still legally married  Separated, but still legally in a same-sex civil partnership

Divorced  Formerly in a same-sex civil partnership which is now legally dissolved

Widowed  Surviving partner from a same-sex civil partnership

**10** If you were not born in the United Kingdom, when did you most recently arrive to live here?

↻ Do not count short visits away from the UK

Month   Year

**5** Do you stay at another address for more than 30 days a year?

No → **Go to 7**

Yes, write in other UK address below

Postcode

**OR**  Yes, outside the UK, write in country

**11** If you arrived before 27 March 2010 → **Go to 1B**

If you arrived on or after 27 March 2010 → **Go to 12**

**6** What is that address?

Armed forces base address

Another address when working away from home

Student's home address

Student's term time address

Another parent or guardian's address

Holiday home

Other

**12** Including the time you have already spent here, how long do you intend to stay in the United Kingdom?

Less than 6 months

6 months or more but less than 12 months

12 months or more

**13** How is your health in general?

Very good  Good  Fair  Bad  Very bad

**14** Do you look after, or give any help or support to family members, friends, neighbours or others because of either:

- long-term physical or mental ill-health/disability?
- problems related to old age?


↻ Do not count anything you do as part of your paid employment

No

Yes, 1 - 19 hours a week

Yes, 20 - 49 hours a week

Yes, 50 or more hours a week



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### Person 6 - continued

**15** How would you describe your national identity?

☞ Tick all that apply

Welsh

English

Scottish

Northern Irish

British

Other, write in

\_\_\_\_\_

**16** What is your ethnic group?

☞ Choose **one** section from A to E, then tick **one** box to best describe your ethnic group or background

**A White**

Welsh/English/Scottish/Northern Irish/British

Irish

Gypsy or Irish Traveller

Any other White background, write in

\_\_\_\_\_

**B Mixed/multiple ethnic groups**

White and Black Caribbean

White and Black African

White and Asian

Any other Mixed/multiple ethnic background, write in

\_\_\_\_\_

**C Asian/Asian British**

Indian

Pakistani

Bangladeshi

Chinese

Any other Asian background, write in

\_\_\_\_\_

**D Black/African/Caribbean/Black British**

African

Caribbean

Any other Black/African/Caribbean background, write in

\_\_\_\_\_

**E Other ethnic group**

Arab

Any other ethnic group, write in

\_\_\_\_\_

**17** Can you understand, speak, read or write Welsh?

☞ Tick all that apply.

Understand spoken Welsh

Speak Welsh

Read Welsh

Write Welsh

None of the above

**18** What is your main language?

English or Welsh ➔ **Go to 20**

Other, write in (including British Sign Language)

\_\_\_\_\_

**19** How well can you speak English?

Very well    Well    Not well    Not at all

**20** What is your religion?

☞ This question is voluntary

No religion

Christian (all denominations)

Buddhist

Hindu

Jewish

Muslim

Sikh

Any other religion, write in

\_\_\_\_\_

**21** One year ago, what was your usual address?

☞ If you had no usual address one year ago, state the address where you were staying

Same as Person 1

The address on the front of this questionnaire

Student term time/boarding school address in the UK, write in term time address below

Another address in the UK, write in below

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Postcode

\_\_\_\_\_

**OR**  Outside the UK, write in country

\_\_\_\_\_



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**22 What passports do you hold?**  
 ↻ Tick all that apply  
 United Kingdom  
 Irish  
 Other, write in  
  
 None

**23 Are your day-to-day activities limited because of a health problem or disability which has lasted, or is expected to last, at least 12 months?**  
 ↻ include problems related to old age  
 Yes, limited a lot  
 Yes, limited a little  
 No

**24 If you are aged 16 or over → Go to 25**  
**If you are aged 15 or under → Go to 4B**

**25 Which of these qualifications do you have?**  
 ↻ Tick every box that applies if you have any of the qualifications listed  
 ↻ If your UK qualification is not listed, tick the box that contains its nearest equivalent  
 ↻ If you have qualifications gained outside the UK, tick the 'Foreign qualifications' box and the nearest UK equivalents (if known)  
 1 - 4 O levels /CSEs/GCSEs (any grades), Entry Level  
 NVQ Level 1, Foundation GNVQ, Basic Skills  
 5+ O levels (passes)/CSEs (grade 1)/GCSEs (grades A\*-C), School Certificate, 1 A level/ 2-3 AS levels/VCEs, Welsh Baccalaureate Intermediate Diploma  
 NVQ Level 2, Intermediate GNVQ, City and Guilds Craft, BTEC First/General Diploma, RSA Diploma  
 Apprenticeship  
 2+ A levels/VCEs, 4+ AS levels, Higher School Certificate, Welsh Baccalaureate Advanced Diploma  
 NVQ Level 3, Advanced GNVQ, City and Guilds Advanced Craft, ONC, OND, BTEC National, RSA Advanced Diploma  
 Degree (for example BA, BSc), Higher degree (for example MA, PhD, PGCE)  
 NVQ Level 4-5, HNC, HND, RSA Higher Diploma, BTEC Higher Level  
 Professional qualifications (for example teaching, nursing, accountancy)  
 Other vocational/work-related qualifications  
 Foreign qualifications  
 No qualifications

**26 Last week, were you:**  
 ↻ Tick all that apply  
 ↻ Include any paid work, including casual or temporary work, even if only for one hour  
 working as an employee? → Go to 32  
 on a government sponsored training scheme? → Go to 32  
 self-employed or freelance? → Go to 32  
 working paid or unpaid for your own or your family's business? → Go to 32  
 away from work ill, on maternity leave, on holiday or temporarily laid off? → Go to 32  
 doing any other kind of paid work? → Go to 32  
 none of the above

**27 Were you actively looking for any kind of paid work during the last four weeks?**  
 Yes     No

**28 If a job had been available last week, could you have started it within two weeks?**  
 Yes     No

**29 Last week, were you waiting to start a job already obtained?**  
 Yes     No

**30 Last week, were you:**  
 ↻ Tick all that apply  
 retired (whether receiving a pension or not)?  
 a student?  
 looking after home or family?  
 long-term sick or disabled?  
 other

**31 Have you ever worked?**  
 Yes, write in the year that you last worked  
 → Go to 32  
 No, have never worked → Go to 4B





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## Further information

### Students / schoolchildren who live away from home during term time

All students or schoolchildren who live away from home during term time need to be included on a questionnaire at both their home and term time addresses.

- At their home address they must be included in Household questions (H1 to H3 and H6) and Individual questions (1 to 8)
- At their term time address they must be included in Household questions (H1 to H3 and H6) and Individual questions (1 to 43)

### Children with parents who live apart

Children with parents who live apart should be included on the questionnaire for the address where they spend the majority of their time. They should be included in Household questions (H1 to H3 and H6) and Individual questions (1 to 43).

If they are staying overnight at their other address on 27 March 2011, they must also be included on the questionnaire for that other address in Household questions (H4 to H5) and Visitor questions (V1 to V4).

If they live equally between two addresses, they should be included at the address where they are staying overnight on 27 March 2011 in Household questions (H1 to H3 and H6) and Individual questions (1 to 43).

### People from outside the UK

People from outside the UK whose total length of stay in the UK will be 3 months or more should be included on the questionnaire where they usually stay. They should be included in Household questions (H1 to H3 and H6) and Individual questions (1 to 43).

If their total length of stay is less than 3 months, they should only be included as a visitor on the questionnaire at the address where they are staying overnight on 27 March 2011, in Household questions (H4 to H5) and Visitor questions (V1 to V4).

### People with no usual address

People who usually live in the UK but have no usual address should be included on a questionnaire at the address where they are staying overnight on 27 March 2011, in Household questions (H1 to H3 and H6) and Individual questions (1 to 43).

### Households away on 27 March 2011

If this address is unoccupied overnight on 27 March 2011 because the whole household is away, the questionnaire should be completed as soon as possible upon their return.

### People temporarily away from home

Anyone who is temporarily away from their permanent or family home on 27 March 2011 should be included at their home address in Household questions (H1 to H3 and H6) and Individual questions (1 to 43). This includes people who are:

- staying, or expecting to stay, in an establishment such as a hospital, care home or hostel, for less than 6 months
- living away from home while working, on holiday or travelling (unless outside the UK for 12 months or more)
- members of the armed forces
- staying at their second address
- visiting friends or relatives
- in prison on remand (for any length of time), or sentenced to less than 6 months' imprisonment

### People who live at more than one UK address

People with more than one UK address, for example people who live away from home while working, should be included on the questionnaire at:

- their permanent or family home; or
- the address where they spend the majority of their time, if they do not have a permanent or family home

They should be included in Household questions (H1 to H3 and H6) and Individual questions (1 to 43).

If they are staying overnight at their second UK address on 27 March 2011, they must also be included as a visitor on the questionnaire for that address in Household questions (H4 to H5) and Visitor questions (V1 to V4).

### Lodgers

Lodgers who live full time at their lodging address should be included on the questionnaire where they lodge, in Household questions (H1 to H3 and H6) and Individual questions (1 to 43).

People who only lodge part time should refer to the other section on this page 'People who live at more than one UK address'.

### Unrelated / shared households

One of the householders/tenants must complete Household questions (H1 to H14) and ensure Individual questions (1 to 43) are completed for each household member. The Individual questions may be completed separately by requesting an Individual Questionnaire.



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## Visitor questions

**V** How many visitors did you include in question H5?

1 to 3 - answer questions V1 to V4 below for each visitor

4 or more - answer questions V1 to V4 below for the first three visitors then go to [www.census.gov.uk](http://www.census.gov.uk) or call 0300 0201 130 to request a Continuation Questionnaire

---

### Visitor A

<p><b>V1</b> What is this person's name?</p> <p>First name <input type="text"/></p> <p>Last name <input type="text"/></p>	<p><b>V4</b> What is this person's usual UK address?</p> <p><input type="text"/></p> <p><input type="text"/></p> <p><input type="text"/></p> <p>Postcode <input type="text"/></p>
<p><b>V2</b> What is this person's sex?</p> <p><input type="checkbox"/> Male <input type="checkbox"/> Female</p>	<p><input type="checkbox"/> Outside the UK, write in country <input type="text"/></p>
<p><b>V3</b> What is this person's date of birth?</p> <p>Day <input type="text"/> Month <input type="text"/> Year <input type="text"/></p>	

---

### Visitor B

<p><b>V1</b> What is this person's name?</p> <p>First name <input type="text"/></p> <p>Last name <input type="text"/></p>	<p><b>V4</b> What is this person's usual UK address?</p> <p><input type="checkbox"/> Same address as Visitor A</p> <p><input type="text"/></p> <p><input type="text"/></p> <p><input type="text"/></p> <p>Postcode <input type="text"/></p>
<p><b>V2</b> What is this person's sex?</p> <p><input type="checkbox"/> Male <input type="checkbox"/> Female</p>	<p><input type="checkbox"/> Outside the UK, write in country <input type="text"/></p>
<p><b>V3</b> What is this person's date of birth?</p> <p>Day <input type="text"/> Month <input type="text"/> Year <input type="text"/></p>	

---

### Visitor C

<p><b>V1</b> What is this person's name?</p> <p>First name <input type="text"/></p> <p>Last name <input type="text"/></p>	<p><b>V4</b> What is this person's usual UK address?</p> <p><input type="checkbox"/> Same address as Visitor A</p> <p><input type="text"/></p> <p><input type="text"/></p> <p><input type="text"/></p> <p>Postcode <input type="text"/></p>
<p><b>V2</b> What is this person's sex?</p> <p><input type="checkbox"/> Male <input type="checkbox"/> Female</p>	<p><input type="checkbox"/> Outside the UK, write in country <input type="text"/></p>
<p><b>V3</b> What is this person's date of birth?</p> <p>Day <input type="text"/> Month <input type="text"/> Year <input type="text"/></p>	

**Now → Go to the Declaration on the front page**

Page 32   
149632

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SCHEDULE 4

Regulation 5(2)

I2 Individual Questionnaire — Wales



## Individual Questionnaire

### Wales

Office for  
National Statistics  
Swyddfa  
Ystadegau Gwladol



**Return to:**  
**FREEPOST 2011 Census,**  
**Processing Centre, UK**

**A message to everyone - act now**

Everyone should be included in the census - all people, households and overnight visitors.

It is used to help plan and fund services for your community - services like transport, education and health.

Please complete your census questionnaire **on 27 March 2011, or as soon as possible afterwards.** You can fill it in online or on paper.

Taking part in the census is very important and it's also compulsory. You could face a fine if you don't participate or if you supply false information.

**Your personal information is protected by law.** Census information is kept confidential for 100 years.

So help tomorrow take shape and be part of the 2011 Census.

*J. N. Matheson*  
Jill Matheson  
National Statistician

**Complete online**

 [www.census.gov.uk](http://www.census.gov.uk)  
Your personal internet access code is:

OR fill in this paper questionnaire.

If your address is incorrect or missing, enter your correct address here:

Postcode

**Declaration**

This questionnaire has been completed to the best of my knowledge and belief.

Signature

Date

Telephone number

We may contact you if we need to collect missing information.

There are instructions on the back page explaining how to return your questionnaire.

**Where can you get help?**

-  [www.census.gov.uk](http://www.census.gov.uk)
-  Census helpline 0300 0201 130
-  Text Relay 18001 0300 0201 160

**Help is available in large print and Braille**

# I2



112001

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## Important information

### Who should complete this questionnaire?

Everyone who has stayed, or intends to stay, in the United Kingdom for 3 months or more needs to be included on a census questionnaire.

This Individual Questionnaire is for 3 types of people:

- those living in a private household who have requested an Individual Questionnaire
- those who usually live in the UK and have stayed, or expect to stay, in a communal establishment for 6 months or more
- those living in a communal establishment who do not have another usual UK address

### What is a communal establishment?

A communal establishment is an establishment providing managed residential accommodation. 'Managed' in this context means full-time or part-time supervision of the accommodation. If you are living in a communal establishment you should receive this questionnaire from your establishment manager.

Examples of communal establishments include student halls of residence, boarding schools, armed forces bases, hospitals, care homes and prisons.

### This questionnaire will be scanned by a computer

#### You should:

- use black or blue ink to answer
- tick your answers within the box like this:
- print your answers within the box like this:  Use capital letters - one letter per box
- correct any mistakes by filling in the box like this:  or:
- continue onto the next line (if possible) when a word will not fit, like this:
- follow the ➔ **Goto** instructions and leave any questions or pages you do not need to answer completely blank; any marks or lines can be mistaken for answers



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## Start here

### A1 What type of accommodation is this?

- A communal establishment (for example, student hall of residence, boarding school, armed forces base, hospital, care home, prison)
- A private or family household → **Go to** Individual questions on page 4

### A2 Are you answering the questions on behalf of someone else?

- Yes - please ensure their details and not your own are inserted in this questionnaire, including question A3 below
- No, I am answering for myself

### A3 What is your position in this establishment?

- If you are answering on behalf of someone else, please record their position and not your own
- Resident (for example, student, member of armed forces, patient, detainee)
- Staff or owner
- Family member or partner of staff or owner

Now → **Go to Individual questions on page 4**



11240



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## Individual questions

**1 What is your name?**  
 First name:   
 Last name:

**2 What is your sex?**  
 Male  Female

**3 What is your date of birth?**  
 Day:  Month:  Year:

**4 On 27 March 2011, what is your legal marital or same-sex civil partnership status?**

<input type="checkbox"/> Never married and never registered a same-sex civil partnership	<input type="checkbox"/> In a registered same-sex civil partnership
<input type="checkbox"/> Married	<input type="checkbox"/> Separated, but still legally in a same-sex civil partnership
<input type="checkbox"/> Separated, but still legally married	<input type="checkbox"/> Formerly in a same-sex civil partnership which is now legally dissolved
<input type="checkbox"/> Divorced	<input type="checkbox"/> Surviving partner from a same-sex civil partnership
<input type="checkbox"/> Widowed	

**7 Are you a schoolchild or student in full-time education?**  
 Yes  No → **Go to 9**

**8 During term time, do you live:**  
 at the address on the front of this questionnaire?  
 at the address in question 57 → **Go to 43**  
 at another address? → **Go to 43**

**9 What is your country of birth?**  
 Wales → **Go to 13**  
 England → **Go to 13**  
 Scotland → **Go to 13**  
 Northern Ireland → **Go to 13**  
 Republic of Ireland  
 Elsewhere, write in the current name of country

**10 If you were not born in the United Kingdom, when did you most recently arrive to live here?**  
 Do not count short visits away from the UK  
 Month:  Year:

**11 If you arrived before 27 March 2010 → **Go to 13****  
 If you arrived on or after 27 March 2010 → **Go to 12**

**12 Including the time you have already spent here, how long do you intend to stay in the United Kingdom?**  
 Less than 6 months  
 6 months or more but less than 12 months  
 12 months or more

**13 How is your health in general?**  
 Very good    Good    Fair    Bad    Very bad  
               

**14 Do you look after, or give any help or support to family members, friends, neighbours or others because of either:**  

- long-term physical or mental ill-health/disability?
- problems related to old age?

 Do not count anything you do as part of your paid employment  
 No  
 Yes, 1 - 19 hours a week  
 Yes, 20 - 49 hours a week  
 Yes, 50 or more hours a week

**5 Do you stay at another address for more than 30 days a year?**  
 No → **Go to 7**  
 Yes, write in other UK address below  
  
  
  
 Postcode:   
**OR**  Yes, outside the UK, write in country

**6 What is that address?**  
 Armed forces base address  
 Another address when working away from home  
 Student's home address  
 Student's term time address  
 Another parent or guardian's address  
 Holiday home  
 Other



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Text Relay 18001 0300 0201 160    Census helpline 0300 0201 130    www.census.gov.uk

**15** How would you describe your national identity?  
Tick all that apply

- Welsh
- English
- Scottish
- Northern Irish
- British
- Other, write in

**16** What is your ethnic group?  
Choose **one** section from A to E, then tick **one** box to best describe your ethnic group or background.

**A White**

- Welsh/English/Scottish/Northern Irish/British
- Irish
- Gypsy or Irish Traveller
- Any other White background, write in

**B Mixed/multiple ethnic groups**

- White and Black Caribbean
- White and Black African
- White and Asian
- Any other Mixed/multiple ethnic background, write in

**C Asian/Asian British**

- Indian
- Pakistani
- Bangladeshi
- Chinese
- Any other Asian background, write in

**D Black/African/Caribbean/Black British**

- African
- Caribbean
- Any other Black/African/Caribbean background, write in

**E Other ethnic group**

- Arab
- Any other ethnic group, write in

**17** Can you understand, speak, read or write Welsh?  
Tick all that apply.

- Understand spoken Welsh
- Speak Welsh
- Read Welsh
- Write Welsh
- None of the above

**18** What is your main language?  
 English or Welsh → **Go to 20**  
 Other, write in (including British Sign Language)

**19** How well can you speak English?  
Very well    Well    Not well    Not at all

**20** What is your religion?  
This question is voluntary

- No religion
- Christian (all denominations)
- Buddhist
- Hindu
- Jewish
- Muslim
- Sikh
- Any other religion, write in

**21** One year ago, what was your usual address?  
If you had no usual address one year ago, state the address where you were staying

- The address on the front of this questionnaire
- Student term time/boarding school address in the UK, write in term time address below
- Another address in the UK, write in below

Postcode

**OR**  Outside the UK, write in country

112000

Page 5

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## Individual questions - continued

**22** What passports do you hold?

☞ Tick all that apply

United Kingdom

Irish

Other, write in

None

**26** Last week, were you:

☞ Tick all that apply

☞ Include any paid work, including casual or temporary work, even if only for one hour

working as an employee? ➔ Go to **32**

on a government sponsored training scheme? ➔ Go to **32**

self-employed or freelance? ➔ Go to **32**

working paid or unpaid for your own or your family's business? ➔ Go to **32**

away from work ill, on maternity leave, on holiday or temporarily laid off? ➔ Go to **32**

doing any other kind of paid work? ➔ Go to **32**

none of the above

**23** Are your day-to-day activities limited because of a health problem or disability which has lasted, or is expected to last, at least 12 months?

☞ Include problems related to old age

Yes, limited a lot

Yes, limited a little

No

**27** Were you actively looking for any kind of paid work during the last four weeks?

Yes     No

**24** If you are aged 16 or over ➔ Go to **25**

If you are aged 15 or under ➔ Go to **43**

**28** If a job had been available last week, could you have started it within two weeks?

Yes     No

**25** Which of these qualifications do you have?

☞ Tick every box that applies if you have any of the qualifications listed

☞ If your UK qualification is not listed, tick the box that contains its nearest equivalent

☞ If you have qualifications gained outside the UK, tick the "Foreign qualifications" box and the nearest UK equivalents (if known)

1 - 4 O levels/CSEs/GCSEs (any grades), Entry Level

NVQ Level 1, Foundation GNVQ, Basic Skills

5+ O levels (passes)/CSEs (grade 1)/GCSEs (grades A\*-C), School Certificate, 1 A level/ 2-3 AS levels/VCEs, Welsh Baccalaureate Intermediate Diploma

NVQ Level 2, Intermediate GNVQ, City and Guilds Craft, BTEC First/General Diploma, RSA Diploma

Apprenticeship

2+ A levels/VCEs, 4+ AS levels, Higher School Certificate, Welsh Baccalaureate Advanced Diploma

NVQ Level 3, Advanced GNVQ, City and Guilds Advanced Craft, ONC, OND, BTEC National, RSA Advanced Diploma

Degree (for example BA, BSc), Higher degree (for example MA, PhD, PGCE)

NVQ Level 4-5, HNC, HND, RSA Higher Diploma, BTEC Higher Level

Professional qualifications (for example teaching, nursing, accountancy)

Other vocational/work-related qualifications

Foreign qualifications

No qualifications

**29** Last week, were you waiting to start a job already obtained?

Yes     No

**30** Last week, were you:

☞ Tick all that apply

retired (whether receiving a pension or not)?

a student?

looking after home or family?

long-term sick or disabled?

other

**31** Have you ever worked?

Yes, write in the year that you last worked

➔ Go to **32**

No, have never worked ➔ Go to **43**



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**32** Answer the remaining questions for your main job or, if not working, your last main job.  
 ↳ Your main job is the job in which you usually work (worked) the most hours

**33** In your main job, are (were) you:  
 an employee?  
 self-employed or freelance without employees?  
 self-employed with employees?

**34** What is (was) your full and specific job title?  
 ↳ For example, PRIMARY SCHOOL TEACHER, CAR MECHANIC, DISTRICT NURSE, STRUCTURAL ENGINEER  
 ↳ Do not state your grade or pay band

**35** Briefly describe what you do (did) in your main job.

**36** Do (did) you supervise any employees?  
 ↳ Supervision involves overseeing the work of other employees on a day-to-day basis  
 Yes     No

**37** At your workplace, what is (was) the main activity of your employer or business?  
 ↳ For example, PRIMARY EDUCATION, REPAIRING CARS, CONTRACT CATERING, COMPUTER SERVICING  
 ↳ If you are (were) a civil servant, write GOVERNMENT  
 ↳ If you are (were) a local government officer, write LOCAL GOVERNMENT and give the name of your department within the local authority

**38** In your main job, what is (was) the name of the organisation you work (worked) for?  
 ↳ If you are (were) self-employed in your own organisation, write in the business name

No organisation, for example, self-employed, freelance, or work (worked) for a private individual

**39** If you had a job last week → Go to **40**  
 If you didn't have a job last week → Go to **45**

**40** In your main job, what is the address of your workplace?  
 ↳ If you work at or from home, on an offshore installation, or have no fixed workplace, tick one of the boxes below  
 ↳ If you report to a depot, write in the depot address

Postcode

OR  Mainly work at or from home  
 Offshore installation  
 No fixed place

**41** How do you usually travel to work?  
 ↳ Tick one box only  
 ↳ Tick the box for the longest part, by distance, of your usual journey to work

Work mainly at or from home  
 Underground, metro, light rail, tram  
 Train  
 Bus, minibus or coach  
 Taxi  
 Motorcycle, scooter or moped  
 Driving a car or van  
 Passenger in a car or van  
 Bicycle  
 On foot  
 Other

**42** In your main job, how many hours a week (including paid and unpaid overtime) do you usually work?  
 15 or less  
 16 - 30  
 31 - 48  
 49 or more

**43** There are no more questions.  
 ↳ Go to the back page for instructions explaining how to return your questionnaire, then  
 ↳ Go to the Declaration on the front page



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## Important information

### How do I return my completed questionnaire?

All the personal information that you give us will be kept strictly confidential and will only be used for statistical purposes. Depending on which type of accommodation you live in, you should return your questionnaire using the instructions below.

#### If you live in a communal establishment:

- put your completed and signed questionnaire into the privacy envelope provided and give it to your establishment manager
- if you have lost your privacy envelope, please ask your establishment manager for another one

#### If you live in a private household:

- post your completed and signed questionnaire back in the pre-paid envelope provided
- if you have lost your envelope, put your completed and signed questionnaire into a plain envelope and post it to the address below

FREEPOST 2011 Census,  
Processing Centre, UK

Remember to sign the Declaration on the front page before you return your completed questionnaire.



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SCHEDULE 5

Regulation 16(1)

**Form of statutory declaration**

I, \_\_\_\_\_, being a person appointed for the purpose of taking the census, declare that I will fully and honestly perform the duties assigned to me under the Census Act 1920 and by the Census (Wales) Regulations 2010.

I will carry out these duties in conformity with the provisions of section 39 of the Statistics and Registration Service Act 2007 and any other legal obligations. I understand that failure to comply fully with my obligations may result in a criminal record and a fine or imprisonment.

I will not, except in the performance of my census duties, disclose or make known, now or at any time after, any matter which comes to my knowledge relating to any person, family or household.

I will use any access materials that I am given, such as a security pass, personal identification material or passwords, only to perform my duties. I will not lend, transfer or otherwise disclose such material to others. I will report any significant concerns I have about the confidentiality of personal information collected for the purpose of the census, whether arising from my own duties or from my actions or those of others, directly to the ONS Census Director.

Signed

Company

In the presence of

Date

## SCHEDULE 6

Regulation 16(2)

### Form of undertaking

I, \_\_\_\_\_, being a person appointed for the purpose of taking the census, undertake that I will fully and honestly perform the duties assigned to me under the Census Act 1920 and by the Census (Wales) Regulations 2010.

I will carry out these duties in conformity with the provisions of section 39 of the Statistics and Registration Service Act 2007 and any other legal obligations. I understand that failure to comply fully with my obligations may result in a criminal record and a fine or imprisonment.

I will not, except in the performance of my census duties, disclose or make known, now or at any time after, any matter which comes to my knowledge relating to any person, family or household.

I will use any access materials that I am given, such as a security pass, personal identification material or passwords, only to perform my duties. I will not lend, transfer or otherwise disclose such material to others. I will report any significant concerns I have about the confidentiality of personal information collected for the purpose of the census, whether arising from my own duties or from my actions or those of others, directly to the ONS Census Director.

Signed

Date

---

### EXPLANATORY NOTE

*(This note is not part of the Regulations)*

These Regulations set out the detailed arrangements necessary for the conduct in Wales of the census directed to be taken on the 27 March 2011 by the Census (England and Wales) Order 2009 (“the Census Order”). It also revokes the provisions of the Census Regulations 2000 (S.I.2000/1473) and the Census (Amendment) Regulations 2000 (S.I. 2000/3351) so far as they apply in relation Wales.

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Regulation 4 provides for the division of Wales into census areas, co-ordinator areas and enumeration districts. It also provides for the appointment of persons to carry out the duties assigned to them under these Regulations.

Regulation 5 provides that a person required by the Census Order to make a return at the census will discharge their responsibility when the relevant questionnaire (available in English and Welsh), specified in Schedule 1 and which are set out in full in Schedules 2 to 4 to these Regulations, has been received by the UK Statistics Authority (“the Authority”). Regulations 6 to 12 provide detailed arrangements for the delivery, completion and return of the questionnaires.

Regulation 13 provides for follow-up action to be taken in the event that a questionnaire sent or delivered in accordance with these Regulations is not returned or is returned incomplete.

Regulations 14 and 15 make provision requiring information to be given to a prescribed person or a census officer. They also make provision to prevent the unauthorised use, publication and communication of information obtained for the purpose of the census and to ensure the safe custody of forms and documents.

Regulation 16 provides for the giving of either a statutory declaration or an undertaking concerning the confidentiality of information obtained as a result of the census by persons who will have access to that information.

A full regulatory impact assessment of the effect that this instrument will have on the costs of business, local government and the voluntary sector is annexed to the explanatory memorandum.