

SCHEDULE 1

Regulation 3(1)

INFORMATION TO BE INCLUDED IN THE STATEMENT OF PURPOSE

1. The aims and objectives of the local authority in relation to the adoption service, including cases involving intercountry adoption.
2. The arrangements that the local authority has put in place to assess and make provision for adoption support services.
3. The name and address of the manager.
4. The relevant qualifications and experience of the manager.
5. The number, relevant qualifications and experience of the staff employed by the authority for the purposes of the authority's adoption service.
6. The organisational structure of the adoption service.
7. The system in place to monitor and evaluate the provision of services to ensure that the services provided by the authority are effective and the quality of the adoption service is of an appropriate standard.
8. The procedures for recruiting, preparing, assessing, approving and supporting prospective adoptive parents.
9. Details of the adoption support service advisor and the procedures for the assessment for and provision of adoption support services.
10. A summary of the complaints procedures established in accordance with the Representations Procedure (Children) (Wales) Regulations 2005 (1), the Social Services Complaints Procedure (Wales) Regulations 2005 (2) and section 114 of the Health and Social Care (Community Health and Standards) Act 2003(3).
11. The address and telephone number of the appropriate office of the National Assembly.

(1) S.I. 2005/ 3365 (W. 262).

(2) S.I.2005/ 3366 (W.263).

(3) 2003 (c. 43).