

## SCHEDULE 2

### PROCEDURE FOR APPEAL AGAINST A DECISION OF THE APPROPRIATE BODY

#### **Action by the appellant and appropriate body on receiving notice of the hearing**

**14.**—(1) Not less than ten working days before the date fixed for the hearing the appellant and the appropriate body —

- (a) must inform the proper officer whether or not they intend to appear or be represented at the hearing;
- (b) must inform the proper officer which, if any, witnesses they intend to call at the hearing;
- (c) may, if they do not intend to appear or be represented at the hearing send to the proper officer any written representations in support of the material already sent to the proper officer.

(2) The proper officer must within the period of three working days beginning with the date on which representations are received send to each party a copy of any representations received by the proper officer from the other party under this paragraph.