
STATUTORY INSTRUMENTS

2018 No. 719

The Housing Administration (England and Wales) Rules 2018

PART 2

APPLICATION FOR AN HOUSING ADMINISTRATION ORDER

Proof of service

2.8.—(1) A certificate in accordance with the following provisions of this rule must be filed with the court as soon as reasonably practicable after service, and in any event not less than 1 business day before the hearing of the application.

(2) The certificate is proof that a document has been duly served on the recipient in accordance with this Chapter unless the contrary is shown.

(3) The certificate must state the method of service and the date of the sending, posting or delivery (as the case may be).

(4) In the case of the proposed housing administrator, the certificate must be given by—

- (a) the proposed housing administrator;
- (b) the proposed housing administrator's solicitor; or
- (c) a partner or employee of either of them.

(5) In the case of a person other than the housing administrator, the certificate must be given by that person and must state—

- (a) that the document was delivered by that person; or
- (b) that another person (named in the certificate) was instructed to deliver it.

(6) A certificate under this rule may be endorsed on a copy of the document to which it relates.