
STATUTORY INSTRUMENTS

2015 No. 51

The Construction (Design and Management) Regulations 2015

PART 4

General requirements for all construction sites

Reports of inspections

24.—(1) Where a person who carries out an inspection under regulation 22 or 23 is not satisfied that construction work can be carried out safely at the place inspected, that person must—

- (a) inform the person on whose behalf the inspection was carried out, before the end of the shift within which the inspection is completed, of the matters that could give rise to a risk to the safety of any person;
- (b) prepare a report, which must include—
 - (i) the name and address of the person on whose behalf the inspection was carried out;
 - (ii) the location of the place of construction work inspected;
 - (iii) a description of the place of construction work or part of that place inspected (including any work equipment and materials);
 - (iv) the date and time of the inspection;
 - (v) details of any matter identified that could give rise to a risk to the safety of any person;
 - (vi) details of any action taken as a result of any matter identified in sub-paragraph (v);
 - (vii) details of any further action considered necessary; and
 - (viii) the name and position of the person making the report; and
- (c) provide the report, or a copy of it, to the person on whose behalf the inspection was carried out, within 24 hours of completing the inspection to which the report relates.

(2) Where the person who carries out an inspection works under the control of another (whether as an employee or otherwise) the person in control must ensure the person who carries out the inspection complies with the requirements of paragraph (1).

(3) The person on whose behalf the inspection was carried out must—

- (a) keep the report or a copy of it available for inspection by an inspector for the Executive—
 - (i) at the site where the inspection was carried out until the construction work is completed; and
 - (ii) after that for 3 months; and
- (b) send to the inspector such extracts from or copies of the report as the inspector may from time to time require.

(4) This regulation does not require the preparation of more than one report where more than one inspection is carried out under regulation 22(4)(a)(i) or 23(2)(a)(i) within a 7 day period.