

**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

## SCHEDULE 4

### FORMS

#### *Back of card*

For this election you are proxy for:

\* *[(Elector's name)  
(Elector's address)  
(Elector's number on register)]*

*[the person with this elector number. (insert elector's number on register)]*

\* *If anonymous elector omit the words in the first set of square brackets, if not omit the words in the second set of square brackets*

#### How to vote

1. When you receive your postal vote, read the instructions carefully.
2. Your postal vote includes your ballot paper and a postal voting statement.
3. Complete both of these and return them straight away.
4. We need to receive your postal vote by 10pm on *[day/date of poll]*.

**📞** If you need information in another format, please call our helpline below.

**📞** If you need help to vote, you can ask someone you know or get independent help by calling our helpline:

*[Insert helpline or other details including website]*

**if you lose your postal vote or make a mistake**

- Please phone the helpline straightaway.
- We can only issue a replacement postal vote before 5pm on *[day/date of deadline]*.

If you would rather vote in person, you must cancel your postal vote before 5pm on *[day/date of deadline]*. For more information, please call the helpline.

**It is an offence to:**

- vote using a ballot paper that was not sent for your use or interfere with another voter's ballot paper
- vote more than once at this election, unless you are voting on your own behalf and as a proxy for another person
- vote as a proxy at this election for more than two people, unless you are their spouse, civil partner, parent, grandparent, brother, sister, child or grandchild
- vote as a proxy for someone if you know that by law they are not allowed to vote

The Returning Officer issued this card.

If undelivered return to  
*[insert return address]*

Form F: Certificate of employment

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<b>Certificate of Employment</b>
<b>Election of Member of Parliament for the <i>[insert name of constituency]</i> Constituency</b>
Date of election <i>(insert name of day) (insert date) (name of month) (year)</i>
The person named below is entitled to vote at any polling station in the above constituency on production and surrender of this certificate to the Presiding Officer.
I certify that _____ (name of elector) who is numbered* _____ in the register of electors for the constituency named above, cannot reasonably be expected to go in person to the polling station allotted to them at this election by reason of his/her employment on the above date for a purpose connected with this election: – as a constable** – by me (Only applies to Returning Officer's staff)** Signature _____ Returning Officer/Police Officer <i>(Inspector or above)**</i> Date _____ <small>* The elector's number can be found on the poll card which was sent to them shortly after the election was announced, or can be checked by contacting the Electoral Registration Officer. ** Person completing the form to delete whichever does not apply.</small>

Form G: Postal voting statement (for use at a parliamentary election taken alone)