

SCHEDULE 3

Information to be supplied on an application for registration as a provider of social work services

PART 1

Information about the applicant

1. The name of the corporate body and the address of the registered office or principal office of the body.
2. The full name, date of birth, address and telephone number of the responsible individual.
3. Details of the professional or technical qualifications of the responsible individual and that individual's experience of providing relevant services in a social work service.
4. If the corporate body is a subsidiary of a holding company, the name and address of the registered or principal office of the holding company and of any other subsidiary of that holding company.
5. A reference from a bank expressing an opinion as to the applicant's financial standing.
6. A statement as to whether the responsible individual has been adjudged bankrupt, is a person in respect of whom a debt relief order has been made or sequestration of his estate has been ordered, or whether the responsible individual has made a composition or arrangement with, or granted a trust deed for, their creditors.
7. A statement as to the applicant's ability to ensure the financial viability of the service.
8. A business plan in respect of the service.
9. Details of the cash-flow or, where unavailable, predicted cash-flow in respect of the service.