

SCHEDULE 3

THE LOCAL GOVERNMENT FINANCE ACT REFERENDUMS RULES

PART 3

General provisions

Notice of referendum

- 5.—(1) The counting officer must publish notice of the referendum, stating the date of the poll.
- (2) The notice of referendum must state the date by which—
- (a) applications to vote by post or by proxy, and
 - (b) other applications and notices about postal or proxy voting,
- must reach the registration officer in order that they may be effective for the referendum.

Poll to be taken by ballot

6. A poll must be taken at the referendum and the votes at the poll must be given by ballot.

The ballot papers

- 7.—(1) The ballot of every person entitled to vote at the referendum must consist of a ballot paper.
- (2) Every ballot paper to be used in the referendum must be in the appropriate form in the Appendix.
- (3) Every ballot paper must—
- (a) be capable of being folded up; and
 - (b) have a number and other unique identifying mark printed on the back.

The corresponding number list

- 8.—(1) The counting officer must prepare a list containing the numbers and other unique identifying marks of all of the ballot papers to be issued by him or her in pursuance of rule 13(1) or provided by that person in pursuance of rule 17(1).
- (2) The list must be in the form L1 in the Appendix or a form to like effect.

The official mark

- 9.—(1) Every ballot paper must contain an appropriate security marking (the official mark).
- (2) The official mark must be kept secret.
- (3) The counting officer may use a different official mark for different purposes at the same referendum.

Prohibition of disclosure of vote

10. No person who has voted at the referendum shall, in any legal proceeding to question the referendum, be required to state for which answer he or she has voted.

Changes to legislation: There are outstanding changes not yet made by the legislation.gov.uk editorial team to *The Local Authorities (Conduct of Referendums) (Council Tax Increases) (England) Regulations 2012*. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details) [View outstanding changes](#)

Use of schools and public rooms

11.—(1) The counting officer may use, free of charge, for the purpose of taking the poll or counting the votes—

- (a) a room in a school maintained or assisted by a local authority (as defined in the Education Act 1996 ^{M1}) or a school in respect of which grants are made out of moneys provided by Parliament to the person or body of persons responsible for the management of the school;
- (b) a room the expense of maintaining which is payable out of any rate.

(2) The counting officer must make good any damage done to, and defray any expense incurred by the persons having control over, any such room as mentioned above by reason of its being used for the purpose of taking the poll or counting the votes.

Marginal Citations

M1 [1996 c.56](#).

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There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Local Authorities (Conduct of Referendums) (Council Tax Increases) (England) Regulations 2012. Any changes that have already been made by the team appear in the content and are referenced with annotations.

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Changes and effects yet to be applied to the whole Instrument associated Parts and Chapters:

Whole provisions yet to be inserted into this Instrument (including any effects on those provisions):

- Sch. 3 rule 17(5A) inserted by [S.I. 2022/1309 reg. 9\(2\)\(a\)\(ii\)](#)
- Sch. 3 rule 14(5) inserted by [S.I. 2022/1382 reg. 52\(4\)](#)
- Sch. 3 rule 17(5)(aa) inserted by [S.I. 2022/1382 reg. 52\(6\)\(a\)\(ii\)](#)
- Sch. 3 rule 17(6A) inserted by [S.I. 2022/1382 reg. 52\(6\)\(b\)](#)
- Sch. 3 rule 24(2A) inserted by [S.I. 2022/1382 reg. 52\(7\)\(b\)](#)
- Sch. 3 rule 24(5) inserted by [S.I. 2022/1382 reg. 52\(7\)\(e\)](#)
- Sch. 3 rule 26(1A)-(1M) inserted by [S.I. 2022/1382 reg. 52\(8\)\(b\)](#)
- Sch. 3 rule 27(1A) inserted by [S.I. 2022/1382 reg. 52\(9\)\(b\)](#)
- Sch. 3 rule 28(2A) inserted by [S.I. 2022/1382 reg. 52\(10\)\(b\)](#)
- Sch. 3 rule 29(7) inserted by [S.I. 2022/1382 reg. 52\(11\)](#)
- Sch. 3 rule 30A inserted by [S.I. 2022/1382 reg. 52\(12\)](#)
- Sch. 3 rule 34(1)(da) inserted by [S.I. 2022/1382 reg. 52\(13\)](#)
- Sch. 3 rule 42(2)(ba) inserted by [S.I. 2022/1382 reg. 52\(14\)](#)
- Sch. 3 rule 43(1)(da) inserted by [S.I. 2022/1382 reg. 52\(15\)](#)
- Sch. 3 rule 44(1A) inserted by [S.I. 2022/1382 reg. 52\(16\)](#)
- Sch. 3 rule 21(1)(ba) inserted by [S.I. 2023/1225 reg. 7\(2\)\(a\)](#)
- Sch. 3 rule 36(3)(e) and word inserted by [S.I. 2023/1225 reg. 7\(2\)\(b\)\(ii\)](#)
- Sch. 3 rule 24 modified (temp.) by [S.I. 2023/1147 Sch. 2 para. 15\(2\)\(3\)](#)
- Sch. 3 rule 17(9) omitted by [S.I. 2022/1309 reg. 9\(2\)\(a\)\(iii\)](#)
- Sch. 3 rule 26(1)(a) omitted by [S.I. 2022/1382 reg. 52\(8\)\(a\)\(ii\)](#)
- Sch. 3 rule 26(3)(a) omitted by [S.I. 2022/1382 reg. 52\(8\)\(d\)](#)
- Sch. 3 rule 17(5)(b) substituted by [S.I. 2022/1309 reg. 9\(2\)\(a\)\(i\)](#)
- Sch. 3 rule 2(1) substituted by [S.I. 2022/1382 reg. 52\(3\)](#)
- Sch. 3 rule 24(3)-(3B) substituted for Sch. 3 rule 24(3) by [S.I. 2022/1382 reg. 52\(7\)\(c\)](#)
- Sch. 3 rule 17(5)(a) word omitted by [S.I. 2022/1382 reg. 52\(6\)\(a\)\(i\)](#)
- Sch. 3 rule 36(3)(c) word omitted by [S.I. 2023/1225 reg. 7\(2\)\(b\)\(i\)](#)
- Sch. 3 rule 24 Table words inserted by [S.I. 2022/1382 reg. 52\(7\)\(a\)](#)
- Sch. 3 rule 24(4) words inserted by [S.I. 2022/1382 reg. 52\(7\)\(d\)](#)
- Sch. 3 rule 24(1)(b) words inserted by [S.I. 2023/1147 reg. 16\(3\)\(a\)](#)
- Sch. 3 rule 26(2) words omitted by [S.I. 2022/1382 reg. 52\(8\)\(c\)](#)
- Sch. 3 rule 24 table words omitted by [S.I. 2023/1147 reg. 16\(3\)\(b\)\(ii\)](#)
- Sch. 3 rule 28(3) words substituted by [S.I. 2022/1309 reg. 9\(2\)\(b\)](#)
- Sch. 3 rule 15(3) words substituted by [S.I. 2022/1382 reg. 52\(5\)](#)
- Sch. 3 rule 26(1) words substituted by [S.I. 2022/1382 reg. 52\(8\)\(a\)\(i\)](#)
- Sch. 3 rule 27(1) words substituted by [S.I. 2022/1382 reg. 52\(9\)\(a\)](#)
- Sch. 3 rule 28(2) words substituted by [S.I. 2022/1382 reg. 52\(10\)\(a\)](#)
- Sch. 3 rule 24 table words substituted by [S.I. 2023/1147 reg. 16\(3\)\(b\)\(i\)](#)
- Sch. 3 rule 24(2) words substituted by [S.I. 2023/1147 reg. 16\(3\)\(c\)](#)
- Sch. 5 rule 17(6A) inserted by [S.I. 2022/1309 reg. 9\(3\)\(a\)\(ii\)](#)
- Sch. 5 rule 2(1)(za) inserted by [S.I. 2022/1382 reg. 54\(3\)\(a\)](#)
- Sch. 5 rule 2(1)(aa) inserted by [S.I. 2022/1382 reg. 54\(3\)\(c\)](#)
- Sch. 5 rule 14(7) inserted by [S.I. 2022/1382 reg. 54\(4\)](#)
- Sch. 5 rule 17(5A) inserted by [S.I. 2022/1382 reg. 54\(6\)\(a\)](#)
- Sch. 5 rule 17(8A) inserted by [S.I. 2022/1382 reg. 54\(6\)\(b\)](#)
- Sch. 5 rule 26(2A) inserted by [S.I. 2022/1382 reg. 54\(7\)\(b\)](#)

- Sch. 5 rule 26(5) inserted by S.I. 2022/1382 reg. 54(7)(e)
- Sch. 5 rule 28(1A)-(1M) inserted by S.I. 2022/1382 reg. 54(8)(b)
- Sch. 5 rule 29(1A) inserted by S.I. 2022/1382 reg. 54(9)(b)
- Sch. 5 rule 30(2A) inserted by S.I. 2022/1382 reg. 54(10)(b)
- Sch. 5 rule 31(7) inserted by S.I. 2022/1382 reg. 54(11)
- Sch. 5 rule 32A inserted by S.I. 2022/1382 reg. 54(12)
- Sch. 5 rule 36(1)(da) inserted by S.I. 2022/1382 reg. 54(13)
- Sch. 5 rule 44(2)(aa) inserted by S.I. 2022/1382 reg. 54(14)
- Sch. 5 rule 45(1)(da) inserted by S.I. 2022/1382 reg. 54(15)
- Sch. 5 rule 46(1A) inserted by S.I. 2022/1382 reg. 54(16)
- Sch. 5 rule 23(1)(ba) inserted by S.I. 2023/1225 reg. 7(4)(b)
- Sch. 5 rule 38(7)(e) and word inserted by S.I. 2023/1225 reg. 7(4)(c)(ii)
- Sch. 5 rule 26 modified (temp.) by S.I. 2023/1147 Sch. 2 para. 15(2)(3)
- Sch. 5 rule 17(11) omitted by S.I. 2022/1309 reg. 9(3)(a)(iii)
- Sch. 5 rule 28(1)(a) omitted by S.I. 2022/1382 reg. 54(8)(a)(ii)
- Sch. 5 rule 28(3)(a) omitted by S.I. 2022/1382 reg. 54(8)(d)
- Sch. 5 rule 17(6)(b) substituted by S.I. 2022/1309 reg. 9(3)(a)(i)
- Sch. 5 rule 26(3)-(3B) substituted for Sch. 5 rule 26(3) by S.I. 2022/1382 reg. 54(7)(c)
- Sch. 5 rule 2(1)(a) word omitted by S.I. 2022/1382 reg. 54(3)(b)
- Sch. 5 rule 38(7)(c) word omitted by S.I. 2023/1225 reg. 7(4)(c)(i)
- Sch. 5 rule 26 Table words inserted by S.I. 2022/1382 reg. 54(7)(a)
- Sch. 5 rule 26(4) words inserted by S.I. 2022/1382 reg. 54(7)(d)
- Sch. 5 rule 26(1)(b) words inserted by S.I. 2023/1147 reg. 16(7)(a)
- Sch. 5 rule 28(2) words omitted by S.I. 2022/1382 reg. 54(8)(c)
- Sch. 5 rule 26 table words omitted by S.I. 2023/1147 reg. 16(7)(b)(ii)
- Sch. 5 rule 12(4)(b) words revoked by S.I. 2018/1310 Sch. 1 Pt. 2 (This S.I. is amended by S.I. 2019/1389, reg. 2)
- Sch. 5 rule 17(10) words revoked by S.I. 2018/1310 Sch. 1 Pt. 2 (This S.I. is amended by S.I. 2019/1389, reg. 2)
- Sch. 5 rule 38(9)(a) words revoked by S.I. 2018/1310 Sch. 1 Pt. 2 (This S.I. is amended by S.I. 2019/1389, reg. 2)
- Sch. 5 rule 30(3) words substituted by S.I. 2022/1309 reg. 9(3)(b)
- Sch. 5 rule 15(3) words substituted by S.I. 2022/1382 reg. 54(5)
- Sch. 5 rule 28(1) words substituted by S.I. 2022/1382 reg. 54(8)(a)(i)
- Sch. 5 rule 29(1) words substituted by S.I. 2022/1382 reg. 54(9)(a)
- Sch. 5 rule 30(2) words substituted by S.I. 2022/1382 reg. 54(10)(a)
- Sch. 5 rule 26 table words substituted by S.I. 2023/1147 reg. 16(7)(b)(i)
- Sch. 5 rule 26(2) words substituted by S.I. 2023/1147 reg. 16(7)(c)
- Sch. 5 rule 17(10) words substituted by S.I. 2023/1225 reg. 7(4)(a)