

SCHEDULE 1

Articles 2 & 3

SCALE 1

NOTE 1: Where the amount or value is a figure which includes pence, it must be rounded down to the nearest £1.

NOTE 2: The third column, which sets out the reduced fee payable where article 2(6) (voluntary registration: reduced fees) applies, is not part of the scale.

<i>Amount or value</i>	<i>Fee</i>	<i>Reduced fee where article 2(6) (voluntary registration: reduced fees) applies</i>
£	£	£
0–50,000	40	30
50,001–80,000	70	50
80,001–100,000	120	90
100,001–200,000	190	140
200,001–500,000	270	200
500,001–1,000,000	540	400
1,000,001 and over	910	680

SCHEDULE 2

Articles 4 & 5

SCALE 2

NOTE: Where the amount or value is a figure which includes pence, it must be rounded down to the nearest £1.

<i>Amount or value</i>	<i>Fee</i>
£	£
0–100,000	40
100,001–200,000	60
200,001–500,000	80
500,001–1,000,000	120
1,000,001 and over	250

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SCHEDULE 3

Articles 9 & 13

PART 1

FIXED FEE APPLICATIONS

	Fee
(1) To register:	
(a) a standard form of restriction contained in Schedule 4 to the rules, or	
(b) a notice (other than a notice to which section 117(2)(b) of the Act applies),	
(c) a new or additional beneficiary of a unilateral notice,	
(d) an obligation to make further advances under rule 108, or	
(e) an agreement of a maximum amount of security under rule 109	
- total fee for up to three registered titles affected.....	£40
- additional fee for each subsequent registered title affected.....	£20
Provided that no such fee is payable if, in relation to each registered title affected, the application is accompanied by a scale fee application or another application which attracts a fee under this paragraph.	
(2) To register a restriction in a form not contained in Schedule 4 to the rules – for each registered title.....	£90
(3) To register a caution against first registration (other than a caution to which section 117(2)(a) of the Act applies)	£40
(4) To alter the cautions register – for each individual caution register	£40
(5) To close or partly close a registered leasehold or a registered rentcharge title other than on surrender – for each registered title closed or partly closed	£40
Provided that no such fee is payable if the application is accompanied by a scale fee application.	
(6) To upgrade from one class of registered title to another	£40
Provided that no such fee is payable if the application for upgrading is accompanied by a scale fee application.	
(7) To cancel an entry in the register of notice of an unregistered rentcharge which has determined – for each registered title affected	£40
Provided that no such fee is payable if the application is accompanied by a scale fee application.	
(8) To enter or remove a record of a defect in title pursuant to section 64(1) of the Act	£40
Provided that no such fee is payable if the application is accompanied by a scale fee application.	
(9) An outline application made under rule 54:	
(a) where delivered from a remote terminal.....	£2
(b) where delivered by any other permitted means	£5

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Such fee is payable in addition to any other fee which is payable in respect of the application.

(10) For an order in respect of a restriction under section 41(2) of the Act – for each registered title affected	£40
(11) To register a person in adverse possession of a registered estate – for each registered title affected	£130
(12) For registration as a person entitled to be notified of an application for adverse possession – for each registered title affected	£40
(13) For the determination of the exact line of a boundary under rule 118 – for each application	£90
(14) To alter the register – for each application	£40
(15) To register a freehold estate in land as a freehold estate in commonhold land which is not accompanied by a statement under section 9(1)(b) of the CLRA:	
(a) up to 20 commonhold units	£40
(b) for every 20 commonhold units, or up to 20 commonhold units, thereafter.....	£10
(16) To add land to a commonhold:	
(a) adding land to the common parts title	£40
(b) adding land to a commonhold unit	£40
(c) adding commonhold units	
– up to 20 commonhold units	£40
– for every 20 commonhold units, or up to 20 commonhold units, thereafter.....	£10
(17) To apply for a freehold estate in land to cease to be registered as a freehold estate in commonhold land during the transitional period, as defined in the CLRA.....	£40
(18) To register a freehold estate in land as a freehold estate in commonhold land, which is accompanied by a statement under section 9(1)(b) of the CLRA	
– for each commonhold unit converted	£40
(19) To register an amended commonhold community statement which changes the extent of the common parts or any commonhold unit:	
(a) for the common parts	£40
(b) for up to three commonhold units	£40
(c) for each subsequent commonhold unit	£20
Provided that no such fee shall be payable if, in relation to each registered title affected, the application is accompanied by a scale fee application or another application that attracts a fee under this Part.	
(20) To register an amended commonhold community statement, which does not change the extent of a registered title within the commonhold.....	£40
Provided that no such fee shall be payable if, in relation to each registered title affected, the application is accompanied by a scale fee application or another application that attracts a fee under this Part.	

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(21) To register an alteration to the Memorandum or Articles of Association of a commonhold association	£40
(22) To make a termination application	
– for each registered title affected	£40
(23) To note the surrender of a development right under section 58 of the CLRA.....	£40

PART 2

SERVICES – INSPECTION AND COPYING

NOTE: In this Part “lease” means a lease or a copy of a lease.

(1) Inspection, from a remote terminal:	
(a) for each individual register	£3
(b) for each title plan	£3
(c) for any or all of the documents (other than leases) referred to in an individual register – for each registered title	£5
(d) for each lease kept by the registrar which is referred to in an individual register or which relates to an application to the registrar.....	£11
(e) for the individual register and title plan of a commonhold common parts title – for each registered title.....	£3
(f) for each individual caution register	£3
(g) for each caution plan	£3
(h) for any other document kept by the registrar which relates to an application to the registrar - for each document	£5
(2) Inspection (otherwise than under paragraph (1)):	
(a) for each individual register	£7
(b) for each title plan	£7
(c) for any or all of the documents (other than leases) referred to in an individual register – for each registered title	£11
(d) for each lease kept by the registrar which is referred to in an individual register or which relates to an application to the registrar.....	£23
(e) for the individual register and title plan of a commonhold common parts title – for each registered title.....	£7
(f) for each individual caution register	£7
(g) for each caution plan	£7
(h) for any other document kept by the registrar which relates to an application to the registrar – for each document	£11
(3) Official copy in respect of a registered title:	
(a) for each individual register	

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(i) where an official copy in electronic form is requested from a remote terminal	£3
(ii) where an official copy in paper form is requested by any permitted means..	£7
(b) for each title plan	
(i) where an official copy in electronic form is requested from a remote terminal.....	£3
(ii) where an official copy in paper form is requested by any permitted means..	£7
(c) for each commonhold common parts individual register and title plan	
(i) where an official copy in electronic form is requested from a remote terminal.....	£3
(ii) where an official copy in paper form is requested by any permitted means..	£7
(4) Official copy in respect of the cautions register	
(a) for each individual caution register	
(i) where an official copy in electronic form is requested from a remote terminal.....	£3
(ii) where an official copy in paper form is requested by any permitted means..	£7
(b) for each caution plan	
(i) where an official copy in electronic form is requested from a remote terminal.....	£3
(ii) where an official copy in paper form is requested by any permitted means..	£7
(5) Official copy of any or all of the documents (other than a lease) referred to in an individual register – for each registered title	
(a) where an official copy in electronic form is requested from a remote terminal...	£5
(b) where an official copy in paper form is requested by any permitted means	£11
(6) Official copy of a lease kept by the registrar which is referred to in an individual register or which relates to an application to the registrar – for each lease	
(a) where an official copy in electronic form is requested from a remote terminal and a copy of the lease is held in electronic form by the registrar.....	£11
(b) where an official copy in electronic form is requested from a remote terminal and a copy of the lease is not held in electronic form by the registrar.....	£23
(c) where an official copy in paper form is requested by any permitted means.....	£23
(7) Official copy of any other document kept by the registrar which relates to an application to the registrar – for each document	
(a) where an official copy in electronic form is requested from a remote terminal and a copy of the document is held in electronic form by the registrar.....	£5
(b) where an official copy in electronic form is requested from a remote terminal and a copy of the document is not held in electronic form by the registrar.....	£11
(c) where an official copy in paper form is requested by any permitted means	£11
(8) Copy of an historical edition	£5

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(a) of an individual register of a registered title, where a copy is requested from a remote terminal – for each title.....	
(b) of a registered title or part of the edition of a registered title, where a copy is requested by any other permitted means – for each title	£9

PART 3

SERVICES - SEARCHES

(1) An official search of an individual register or of a pending first registration application made to the registrar from a remote terminal – for each title	£3
(2) An official search of an individual register by a mortgagee for the purpose of section 56(3) of the Family Law Act 1996(1) made to the registrar from a remote terminal.....	£3
(3) An official search of an individual register or of a pending first registration application other than as described in paragraphs (1) and (2) – for each title	£7
(4) The issue of a certificate of inspection of a title plan	£7
(5) An official search of the index map	
(a) where no or not more than five registered titles are disclosed.....	£4
(b) where more than five registered titles are disclosed	
(i) for the first five titles.....	£4
(ii) for every ten titles, or up to ten titles, thereafter.....	£2
(6) Search of the index of proprietors’ names – for each name.....	£11
(7) An official search of the index of relating franchises and manors – for each administrative area	
(a) where the application is made from a remote terminal	£3
(b) where the application is made by any other permitted means.....	£7

PART 4

SERVICES – OTHER INFORMATION

(1) Application for return of a document under rule 204.....	£9
(2) Application that the registrar designate a document an exempt information document.....	£25

(1) 1996 c. 27.

SCHEDULE 4

Article 10

EXEMPTIONS

No fee is payable for:

(1) reflecting a change in the name, address or description of a registered proprietor or other person referred to in the register, or in the cautions register, or changing the description of a property,

(2) giving effect in the register to a change of proprietor where the registered estate or the registered charge, as the case may be, has become vested without further assurance (other than on the death or bankruptcy of a proprietor) in some person by the operation of any statute (other than the Act), statutory instrument or scheme taking effect under any statute or statutory instrument,

(3) registering the surrender of a registered leasehold estate where the surrender is consideration or part consideration for the grant of a new lease to the registered proprietor of substantially the same premises as were comprised in the surrendered lease and where a scale fee is paid for the registration of the new lease,

(4) registering a discharge of a registered charge,

(5) registering a home rights notice, or renewal of such a notice, or renewal of a home rights caution under the Family Law Act 1996,

(6) entering in the register the death of a joint proprietor,

(7) cancelling the registration of a notice (other than a notice in respect of an unregistered lease or unregistered rentcharge), caution against first registration, caution against dealings, including a withdrawal of a notice of deposit or intended deposit, inhibition, restriction, or note,

(8) the removal of the designation of a document as an exempt information document,

(9) approving an estate layout plan or any draft document with or without a plan,

(10) an order by the registrar (other than an order under section 41(2) of the Act),

(11) deregistering a manor,

(12) an entry in the register of a note of the dissolution of a corporation,

(13) registering a restriction in Form A in Schedule 4 to the rules,

(14) an application for day list information on any one occasion from a remote terminal,

(15) an application made on or before 12 October 2013 to lodge a caution against first registration or to make a register entry where in either case the application relates to rights in respect of the repair of a church chancel.