

SCHEDULE

The General Pharmaceutical Council (Registration) Rules 2010

PART 1

General

Service of documents

3.—(1) Subject to paragraph (2), any notice, demand or document required to be served by the Registrar must be in writing and must be served by sending it by a postal service or another delivery service (including, with the agreement of the person concerned, by electronic mail to an electronic mail address notified to the Registrar as an address for communications) or by leaving it at—

- (a) in the case of a registrant, at the registrant's home address in the Register;
- (b) in the case of a person who is not a registrant, to that person at that person's last known home address; or
- (c) in the case of a person carrying on a retail pharmacy business at a registered pharmacy—
 - (i) where that person is an individual, to that individual's home address in the Register,
 - (ii) where that person is a partnership, to the principal office of that partnership, or
 - (iii) where that person is a body corporate, to the registered or principal address of that body corporate.

(2) If a person on whom any notice, demand or document is to be served by the Registrar so requests, such a notice, demand or document may be sent to or left at—

- (a) where that person is represented by a solicitor, the solicitor's practising or electronic mail address; or
- (b) where that person is represented by a defence organisation or trade union, the business or electronic mail address for that defence organisation or trade union.

(3) Where a notice, demand or document is sent by post, unless sent by a postal service which records the date of delivery, it must be sent by first class post and is to be treated as having been served on the day after the day on which it was posted.

(4) Where a notice, demand or document has been sent by electronic mail or left at an address, it is to be treated as having been served on the day on which it was sent by electronic mail or left at that address.