
STATUTORY INSTRUMENTS

2009 No. 1632

The Companies (Shareholders' Rights) Regulations 2009

PART 3

AMENDMENTS RELATING TO TRADED COMPANIES

Traded companies: contents of notice of meeting

10.—(1) Section 311 of the Companies Act 2006 (contents of notices of meetings) is amended as follows.

(2) In subsection (2) (notice to state general nature of business to be dealt with), for the second sentence substitute “In relation to a company other than a traded company, this subsection has effect subject to any provision of the company’s articles.”.

(3) After that subsection insert—

“(3) Notice of a general meeting of a traded company must also include—

- (a) a statement giving the address of the website on which the information required by section 311A (traded companies: publication of information in advance of general meeting) is published;
- (b) a statement—
 - (i) that the right to vote at the meeting is determined by reference to the register of members, and
 - (ii) of the time when that right will be determined in accordance with section 360B(2) (traded companies: share dealings before general meetings);
- (c) a statement of the procedures with which members must comply in order to be able to attend and vote at the meeting (including the date by which they must comply);
- (d) a statement giving details of any forms to be used for the appointment of a proxy;
- (e) where the company offers the facility for members to vote in advance (see section 322A) or by electronic means (see section 360A), a statement of the procedure for doing so (including the date by which it must be done, and details of any forms to be used); and
- (f) a statement of the right of members to ask questions in accordance with section 319A (traded companies: questions at meetings).”.