

SCHEDULE

Rule 100

FORMS

Commencement Information

II Sch. in force at 30.11.2007, see [rule 1](#)

Index

FORM NO	TITLE
PPP1	Petition for PPP administration order
PPP2	Consent of special PPP administrator
PPP3	Affidavit of service of petition for PPP administration order
PPP4	PPP administration order
PPP5	Notice to special PPP administrator of PPP administration order
PPP6	Notice of PPP administration order (for newspaper and London Gazette)
PPP7	Notice of PPP administration order
PPP8	Notice of PPP administration order to the registrar of companies
PPP9	Notice of discharge of PPP administration order
PPP10	Notice requiring preparation and submission of PPP administration statement of affairs
PPP11	Statement of affairs
PPP12	Affidavit of concurrence
PPP13	Statement of special PPP administrator's proposals
PPP14	Statement of special PPP administrator's revised proposals
PPP15	Notice of meetings in PPP administration proceedings
PPP16	Notice of order to deal with charged property
PPP17	Special PPP administrator's abstract of receipts and payments
PPP18	Notice to court of special PPP administrator's resignation under rule 36(1)
PPP19	Notice to court of special PPP administrator's resignation under rule 36(2)
PPP20	Application
PPP21	Appointment of shorthand writer
PPP22	Declaration by shorthand writer
PPP23	Order appointing person to act for incapacitated person

Changes to legislation: There are outstanding changes not yet made by the legislation.gov.uk editorial team to The PPP Administration Order Rules 2007. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details) View outstanding changes

PPP24

Proxy

Rule 6 Form PPP1

Petition for PPP Administration Order
 IN THE MATTER OF THE INSOLVENCY ACT 1986 AND THE GREATER LONDON
 AUTHORITY ACT 1999

Name of PPP Company	Company number
In the [full name of court]	<i>For court use only</i> Court case number

(a) Insert full name and address of petitioner

The petition of (a)

(b) Insert full name and registered no. of PPP company subject to petition

1. (b)

(hereinafter called “the PPP company”) was incorporated on

(c) Insert date of incorporation

(c)

(d) Insert year of applicable Companies Act

under the Companies Act (d)

(e) Insert address of registered office

2. The registered office of the PPP company is at (e)

(f) Insert amount of nominal capital and how it is divided

3. The nominal capital of the PPP company is (f) £ divided into _____ shares of £ _____ each. The amount of the capital paid up or credited as paid up is (g) £

(g) Insert amount of capital paid up or credited as paid up

4. The principal objects for which the PPP company was established are as follows:

and other objects stated in the memorandum of association of the PPP company.

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(h) Insert name of person swearing affidavit

5. [a. The petitioner believes that the PPP company is or is likely to become unable to pay its debts for the reasons stated in the affidavit of (h) filed in support hereof. [(and/or)]]

(i) Select either of the paragraph 5 options, or select both.

[b.] The Secretary of State has certified that it would be appropriate for a petition for the winding up of the PPP company under section 124A of the Insolvency Act 1986 (petition for winding up on grounds of public interest) to be made, and the petitioner believes that it would be just and equitable, as mentioned in that section, for the said PPP company to be wound up.](i)

6. This petition relates to a PPP company (as the term is construed in section 210 of the Greater London Authority Act 1999).

(j) Insert name of proposed special PPP administrator
(k) Insert address of proposed special PPP administrator

7. The petitioner proposes (j) of (k) to be appointed as special PPP administrator.

To the best of the petitioner's knowledge and belief, this person is qualified to act as an insolvency practitioner in relation to the PPP company

Endorsement

(l) Insert date

This petition having been presented to the court on (l) will be heard at (m)

(m) Insert name and address of court

On:

Date

Time

hours

(or as soon thereafter as the petition can be heard)

The solicitor to the petitioner is—

Name

Address for service

Telephone no

Reference

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Rule 11 Form PPP3

Affidavit of Service of Petition for PPP Administration Order
IN THE MATTER OF THE INSOLVENCY ACT 1986 AND THE GREATER LONDON AUTHORITY
ACT 1999

Name of PPP Company	Company number
In the [full name of court]	<i>For court use only</i> Court case number

Changes to legislation: There are outstanding changes not yet made by the legislation.gov.uk editorial team to The PPP Administration Order Rules 2007. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details) View outstanding changes

(a) Insert full name and address of person making affidavit.

I, (a)

* Delete as applicable

*the applicant/acting on behalf of the applicant state on oath:

1. That I did on day day of 20 , serve the above-named PPP company with a copy of the petition dated [] duly sealed with the seal of the court and its supporting documents by leaving the same at the registered office of the said PPP company at (b)

(b) Insert the address stated in the petition to be the PPP company's registered office

OR by posting the same on day the day of 20 , by ordinary post first class mail in an envelope duly pre-paid and properly addressed to the said PPP company at its registered office at (b)

(c) Insert name

2. That I did on day the day of 20 , serve (c) a person who has appointed or is [or may be] entitled to appoint an administrative receiver of the said PPP company with a copy of the PPP administration petition duly sealed with the seal of the court and its supporting documents by leaving the same at his proper address at (d)

(d) Insert address where served

OR by posting the same on day the day of 20 , by ordinary post first class mail in an envelope duly pre-paid and properly addressed to the said (c) at (d)

3. That I did on day the day of 20 , serve (c) who has applied to the court for an administration order under Part 2 of the 1986 Act in relation to the PPP company with a copy of the PPP administration petition duly sealed with the seal of the court and its supporting documents by leaving the same at his proper address at (d)

OR by posting the same on day the day of 20 , By ordinary post first class mail in an envelope duly pre-paid and properly addressed to the said (c) at (d)

4. That I did on day the day of 20 , serve (c) the administrative receiver of the said PPP company with a copy of the PPP administration petition duly sealed with the seal of the court and its supporting documents by leaving the same at his proper address at (d)

OR by posting the same on day the day of 20 , by ordinary post first class mail in an envelope duly pre-paid and properly addressed to the said (c) at (d)

5. That I did on day the day of 20 , serve (c) who has presented a petition to wind up the said PPP company with a copy of the PPP administration petition duly sealed with the seal of the court and its supporting documents by leaving the same at his proper address at (d)

OR by posting the same on day the day of 20 , by ordinary post first class mail in an envelope duly pre-paid and properly addressed to the said (c) at (d)

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8. That I did on day the day of 20 ,
serve the Secretary of State for Transport with a copy of the PPP
administration petition duly sealed with the seal of the court and its supporting
documents by leaving the same at his proper address at (d)

OR by posting the same on day the day of 20 ,
by ordinary post first class mail in an envelope duly pre-paid and properly
addressed to the said Secretary of State for Transport
at (d)

A sealed copy of the petition and its supporting documents are now produced
to me marked "A"

SWORN

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Rule 12 Form PPP4

PPP Administration Order

IN THE MATTER OF THE INSOLVENCY ACT 1986 AND THE GREATER LONDON AUTHORITY ACT 1999

Name of PPP Company	Company number
In the [full name of court]	<i>For court use only</i> Court case number

(a) Insert name and address of petitioner

UPON THE PETITION of (a)

(b) Insert date

presented to the court on (b)

(c) Insert name and registered office of the PPP company

in respect of (c)

(d) insert details of any other parties (including the PPP company appearing and by whom represented)

and upon hearing counsel for the petitioner and for (d)

* Delete as applicable

(e) Insert full name(s) and address(es) of special PPP administrator(s)

and upon reading the evidence
IT IS ORDERED that during the period for which this order is in force the affairs, business and property of the PPP company be managed by the special PPP administrator(s) appointed pursuant to the provisions of section *221/ 222/ 223 of the Greater London Authority Act 1999 for the purposes set out in section 220(2)(a) and (b) of that Act

AND it is ordered that (e)

be appointed special PPP administrator(s) of the company and that during the period this order is in force any act required or authorised to be done by the special PPP administrator is to be done by all or by one or more of the persons for the time being holding that office.

(f) Insert particulars of any further order made by the court

AND it is ordered that (f)

(g) Insert terms of order for costs

AND it is ordered that the costs of the said application (g)

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Rule 13 Form PPP5

**Notice to Special PPP Administrator of PPP Administration Order
IN THE MATTER OF THE INSOLVENCY ACT 1986 AND THE GREATER LONDON AUTHORITY
ACT 1999**

Name of PPP Company	Company number
In the [full name of court]	<i>For court use only</i> Court case number

(a) Insert name and address of special PPP administrator

To (a)

An order was made on this day of 20

by

for a PPP administration order against the under-named company under section *221/ 222/ 223 of the Greater London Authority Act 1999.

* Delete as applicable

(b) Insert name and registered office of PPP company.

(b)

(c) Insert full name, address, telephone number and reference (if any)

Petitioner: (c)

Petitioner's solicitors: (c)

Date of presentation of petition:

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Rule 13 Form PPP6

**Notice of PPP Administration Order
(for newspaper and London Gazette)**

IN THE MATTER OF THE INSOLVENCY ACT 1986 AND THE GREATER LONDON AUTHORITY
ACT 1999

Name of PPP Company	Company number
In the [full name of court]	<i>For court use only</i> Court case number

Registered office of PPP company:

Nature of business:

(a) Insert "32" or the number of the trade classification listed overleaf which most closely relates to the business of the PPP company

Trade classification - (a)

(b) Insert date

PPP Administration Order made on (b) 20

Name(s) and address(es) of special PPP administrator(s)

Joint/ Administrator(s) (IP No(s))

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Trade Classification

NOTE: This page is not part of the advertisement

DIVISION 0

01 AGRICULTURE
02 FORESTRY AND FISHING

DIVISION 1

03 MINING AND ENERGY INDUSTRIES

DIVISION 2

MANUFACTURING INDUSTRIES

04 MANUFACTURE OF FOOD, DRINK AND TOBACCO
05 MANUFACTURE OF CHEMICALS
06 METAL MANUFACTURE
07 ENGINEERING AND ALLIED INDUSTRIES
08 TEXTILES AND CLOTHING MANUFACTURE
09 MANUFACTURE OF TIMBER AND FURNITURE
10 PAPER, PRINTING AND PUBLISHING
11 OTHER MANUFACTURE

DIVISION 3

WHOLESALE DISTRIBUTION

12 WHOLESALE OF FOOD AND DRINK
13 WHOLESALE OF TEXTILES AND CLOTHING
14 MOTOR VEHICLE WHOLESALERS
15 OTHER WHOLESALE

DIVISION 4

RETAILING

16 RETAIL OF FOOD, DRINK AND TOBACCO
17 RETAIL OF TEXTILES AND CLOTHING
18 RETAIL OF BOOKS, PAPERS ETC
19 MOTOR VEHICLES AND PETROL SALES
20 RETAIL OF FURNITURE
21 RETAIL OF ELECTRICAL GOODS
22 OTHER RETAIL

DIVISION 5

CONSTRUCTION

(SIC Division 5)

23 GENERAL CONSTRUCTION AND DEMOLITION
24 HOME IMPROVEMENTS
25 DECORATING AND SMALLWORKS
26 BUILDING REPAIRS
27 ELECTRICAL AND PLUMBING

DIVISION 6

TRANSPORT AND COMMUNICATIONS

28 ROAD TRANSPORT
29 AIR TRANSPORT
30 SHIPPING
31 TRAVEL AGENTS
32 OTHER TRANSPORT AND COMMUNICATIONS

DIVISION 7

FINANCE AND BUSINESS SERVICES

33 INSURANCE
34 ACCOUNTANTS AND LEGAL SERVICES
35 REAL ESTATE
36 COMPUTER SERVICES
37 MANAGEMENT SERVICES
38 OTHER BUSINESS SERVICES

DIVISION 8

OTHER SERVICES

39 RECREATIONAL SERVICES
40 MEDICAL SERVICES
41 EDUCATIONAL SERVICES
42 REPAIRS OF CONSUMER GOODS
43 LAUNDRY
44 HAIRDRESSING & BEAUTY PARLOURS
45 SCRAP METAL DEALERS
46 OTHER SERVICES

DIVISION 9

HOTELS AND CATERING

47 RESIDENTIAL ACCOMMODATION
48 LICENSED PREMISES
49 RESTAURANTS
50 OTHER CATERING

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Contact Details:	
You do not have to give any contact information in the box opposite but if you do, it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.	
	Tel
DX Number	DX Exchange
Companies House receipt date barcode	When you have completed and signed this form please send it to the Registrar of Companies at: Companies House, Crown Way, Cardiff, CF14 3UZ DX 33050 Cardiff

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Rule 14 Form PPP9

Notice of Discharge of PPP Administration Order
IN THE MATTER OF THE INSOLVENCY ACT 1986 AND THE GREATER LONDON AUTHORITY
ACT 1999
 Pursuant to Section 18(4) of the Insolvency Act 1986 as applied by Schedule 14 of the
 Greater London Authority Act 1999

Name of PPP Company	Company number
In the <div style="text-align: right; font-size: small;">[full name of court]</div>	<i>For court use only</i> Court case number

(a) Insert full name(s) and address(es) of special PPP administrator(s) I/We (a)

(b) Insert date special PPP administrator(s) of the PPP company hereby give notice that on (b) the PPP administration order was discharged.

An office copy of the said order of discharge is attached.

Signed _____

Dated _____

<p style="text-align: center; margin: 0;">Contact Details:</p> <p style="font-size: small; margin: 0;">You do not have to give any contact information in the box opposite but if you do, it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="height: 15px;"> </td></tr> <tr><td style="height: 15px;"> </td></tr> <tr><td style="height: 15px;"> </td></tr> <tr> <td style="width: 60%; font-size: small;">DX Number</td> <td style="width: 40%; font-size: small;">Tel</td> </tr> <tr> <td style="font-size: small;"> </td> <td style="font-size: small;">DX Exchange</td> </tr> </table>				DX Number	Tel		DX Exchange
DX Number	Tel							
	DX Exchange							
<p style="font-size: small;">Companies House receipt date barcode</p>	<p style="font-size: small;">When you have completed and signed this form please send it to the Registrar of Companies at: Companies House, Crown Way, Cardiff, CF14 3UZ DX 33050 Cardiff</p>							

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Rule 15 Form PPP10

Notice requiring preparation and submission of PPP administration statement of affairs

IN THE MATTER OF THE INSOLVENCY ACT 1986 AND THE GREATER LONDON AUTHORITY ACT 1999

Name of PPP Company	Company number
In the [full name of court]	<i>For court use only</i> Court case number

(a) Insert full name of each person required to submit statement

The special PPP Administrator(s) require(s) a statement of affairs to be prepared and submitted by (a)

(b) Insert full name of PPP company

as to the affairs of (b)

(c) Insert appropriate number of days

("the PPP company") within (c) days.

(d) Insert full name and address of each person sent this notice

A notice requiring submission of a statement of affairs has been sent to each of the following persons (d)

Signed

Joint/Administrator(s)

Dated

WARNING

(e) Delete words in brackets if not applicable

Section 235 of the Insolvency Act 1986 places a duty on you (e) (as an officer of the company) to provide the administrator with information and attend upon him if required. I/We have to warn you that failure to submit the statement of affairs as required by this notice, may make you liable to a fine and for continued contravention, to a daily default fine.

Under paragraph 10 of Schedule 1 to the Company Directors Disqualification Act 1986 failure to submit a statement of affairs or to co-operate with the administrator under section 235 of the Insolvency Act 1986, as applied by Schedule 14 of the Greater London Authority Act 1999, are matters which may be taken into account by the court in determining whether a person is unfit to be an officer of or to be involved in the management of accompany. Unfit conduct may result in a disqualification order being made by the court.

Note:

* Delete as applicable

Forms and instructions for the preparation of the statement of affairs

*may be obtained from the special PPP administrator on request/ are enclosed.

Under Rule 19 of the PPP Administration Order Rules 2007 reasonable expenses incurred in making the statement of affairs can be claimed out of the company's assets.

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Rule 16 Form PPP11

Statement of Affairs

IN THE MATTER OF THE INSOLVENCY ACT 1986 AND THE GREATER LONDON AUTHORITY
ACT 1999

Name of PPP Company	Company number
In the [full name of court]	<i>For court use only</i> Court case number

(a) Insert name and address of registered office of the PPP company
(b) Insert date

Statement as to the affairs of (a)

on the (b) 20 , the date that the PPP company entered administration.

Affidavit

This affidavit must be sworn before a solicitor or commissioner for oaths or an officer of the Court duly authorised to administer oaths when you have completed the rest of this form.

(a) Insert name and occupation
(b) Insert full address

I, (a)
of (b)

make oath and say that the several pages exhibited hereto and attached marked are to the best of my knowledge and belief a full true and complete statement as to the affairs of the above named PPP company as at the date of the PPP administration order.

Sworn at

Dated

Signature(s)

A Solicitor or Commissioner for Oaths and duly authorised officer.

The Solicitor or Commissioner is particularly requested, before swearing the affidavit, to make sure that the full name address and description of the Deponent are stated, and to initial any crossings out or other alterations in the printed form. A deficiency in the affidavit in any of the above respects will mean that it is refused by the court and will necessitate its being re-sworn.

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A-Summary of Assets

Assets	Book Value £	Estimated to Realise £
Assets subject to fixed charge:		
Assets subject to floating charge:		
Uncharged assets:		
Estimated total assets available for preferential creditors		
Signature _____		

Date _____

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A1-Summary of Liabilities

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	£	Estimated to realise
Estimated total assets available for preferential Creditors (carried from page A)	£	
Liabilities		
Preferential Creditors:-	£	
Estimated deficiency/ surplus as regards preferential creditors	£	
Estimated prescribed part of net property where applicable (to carry forward)	£	
Estimated total assets available for floating charge holders	£	
Debts secured by floating charges	£	
Estimated deficiency/ surplus of assets after floating charges	£	
Estimated prescribed part of net property where applicable (brought down)	£	
Total assets available to unsecured creditors	£	
Unsecured non-preferential claims	£	
Estimated deficiency after floating charge where applicable (brought down)	£	
Estimated deficiency / surplus as regards creditors	£	
Issue and called up capital	£	
Estimated total deficiency/ surplus as regards members.	£	

Signature _____ Date _____

COMPANY CREDITORS

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Note: You must include all creditors and identify all creditors under hire-purchase, chattel leasing or conditional sale agreements *and* customers claiming amounts paid in advance of the supply of goods or services *and* creditors claiming retention of title over the property in the PPP company's possession.

Name of creditor or Claimant	Address (with postcode)	Amount of debt £	Details of any security held by creditor	Date security given	Value of Security £

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Signature _____ Dated _____

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Rule 16 Form PPP12

Affidavit of Concurrence

IN THE MATTER OF THE INSOLVENCY ACT 1986 AND THE GREATER LONDON AUTHORITY ACT 1999

Name of PPP Company	Company number
In the <div style="text-align: right; font-size: small;">[full name of court]</div>	<i>For court use only</i> Court case number

(a) Insert full name and address of registered office of the PPP company to which the statement of affairs relates

With regards to the Statement of Affairs of (a)

("the PPP company")

(b) Insert date the statement of truth on the statement of affairs was made

on the (b)

(c) Insert full name of person who made the statement of truth on the statement of affairs being concurred with

by (c)

This affidavit must be sworn before a Solicitor or Commissioner for Oaths or an officer of the Court duly authorised to administer oaths when you have completed the rest of this form

Affidavit

(d) Insert full name and address of person making statement

I (d)

make oath and say that the several pages exhibited hereto and attached marked are to the best of my knowledge

* Delete as applicable

*a full, true and complete statement of the affairs of the PPP company as at the date of the PPP administration order.

OR

*, subject to the following qualifications

(e) Please list matters in the statement of affairs which you are not in agreement with, or which you consider to be erroneous or misleading, or matters to which you have no direct knowledge and indicate reason for listing them

(e)

a full, true and complete statement of the affairs of the PPP company as at the date of the PPP administration order.

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Sworn at

Dated

Signature _____

A Solicitor or Commissioner for Oaths or duly authorised officer.

The Solicitor or Commissioner is particularly requested, before swearing the affidavit, to make sure that the full name, address and description of the Deponent are stated, and to initial any crossings out or other alterations in the printed form. A deficiency in the affidavit in any of the above respects will mean that it is refused by the court and will necessitate its being re-sworn.

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Rule 20 Form PPP13

Statement of special PPP administrator’s Proposals
IN THE MATTER OF THE INSOLVENCY ACT 1986 AND THE GREATER LONDON AUTHORITY ACT 1999
 Pursuant to Section 23 of the Insolvency Act 1986 as applied by Schedule 14 of the Greater London Authority Act 1999

Name of PPP Company	Company number
In the [full name of court]	<i>For court use only</i> Court case number

(a) Insert full name(s) and address(es) of special PPP administrator(s) I/We (a)

* Delete as applicable

special PPP administrator(s) of the PPP company attach a copy of *my/ our proposals for achieving the purposes set out in the PPP administration order. A statement made pursuant to Rule 20 of the PPP Administration Order Rules 2007 is also attached.

Signed _____
 Joint/ Administrator(s)

Dated _____

<p align="center">Contact Details:</p> <p>You do not have to give any contact information in the box opposite but if you do, it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.</p>		
		Tel
	DX Number	DX Exchange
Companies House receipt date barcode	When you have completed and signed this form please send it to the Registrar of Companies at: Companies House, Crown Way, Cardiff, CF14 3UZ DX 33050 Cardiff	

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Rule 34 Form PPP16

Notice of order to deal with charged property
IN THE MATTER OF THE INSOLVENCY ACT 1986 AND THE GREATER LONDON AUTHORITY
ACT 1999

Name of PPP Company	Company number
In the <div style="text-align: right; font-size: small;">[full name of court]</div>	<i>For court use only</i> Court case number

(a) Insert full name(s) and address(es) of special PPP administrator(s) I/We (a)

* Delete as applicable special PPP administrator(s) of the above PPP company obtained an order for the disposal of *charged property/goods in possession of the company under a hire-purchase agreement(b) on (c)

(b) References to "hire-purchase agreement" may here include conditional sale agreements, chattel leasing agreements and retention of title agreements

(c) Insert date

An office copy of the said court order is attached.

Signed _____
 Joint/ Administrator(s)

Dated _____

<p style="text-align: center; margin: 0;">Contact Details:</p> <p style="font-size: small; margin: 0;">You do not have to give any contact information in the box opposite but if you do, it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="height: 15px;"> </td></tr> <tr><td style="height: 15px;"> </td></tr> <tr><td style="height: 15px;"> </td></tr> <tr> <td style="width: 60%; font-size: small;">DX Number</td> <td style="width: 40%; font-size: small;">Tel</td> </tr> <tr> <td style="font-size: small;"> </td> <td style="font-size: small;">DX Exchange</td> </tr> </table>				DX Number	Tel		DX Exchange
DX Number	Tel							
	DX Exchange							
<p style="font-size: small; margin: 0;">Companies House receipt date barcode</p>	<p style="font-size: small; margin: 0;">When you have completed and signed this form please send it to the Registrar of Companies at: Companies House, Crown Way, Cardiff, CF14 3UZ DX 33050 Cardiff</p>							

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Abstract																																			
<p>Note</p> <p>The receipts and payments must severally be added up at the foot of each sheet and the totals carried forward from one abstract to another without any intermediate balance so that the gross totals shall represent the total amounts received and paid by the special PPP administrator since he was appointed.</p> <p>* Delete as applicable</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="3" style="text-align: left; padding: 2px;">Receipts</th> </tr> <tr> <th style="width: 70%; padding: 2px;">Brought forward from previous Abstract (if any)</th> <th style="width: 15%; text-align: center; padding: 2px;">£</th> <th style="width: 15%; text-align: center; padding: 2px;">p</th> </tr> </thead> <tbody> <tr><td style="height: 15px;"></td><td></td><td></td></tr> <tr><td style="height: 15px;"></td><td></td><td></td></tr> <tr><td style="height: 15px;"></td><td></td><td></td></tr> <tr><td style="height: 15px;"></td><td></td><td></td></tr> <tr><td style="height: 15px;"></td><td></td><td></td></tr> <tr><td style="height: 15px;"></td><td></td><td></td></tr> <tr><td style="height: 15px;"></td><td></td><td></td></tr> <tr><td style="height: 15px;"></td><td></td><td></td></tr> <tr> <td style="padding: 2px;">Carried forward to *[continuation sheet]/[next Abstract]</td> <td></td> <td></td> </tr> </tbody> </table>		Receipts			Brought forward from previous Abstract (if any)	£	p																									Carried forward to *[continuation sheet]/[next Abstract]		
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Rule 36 Form PPP18

**Notice to court of special PPP administrator's resignation under rule
36(1) of the PPP Administration Order Rules 2007
IN THE MATTER OF THE INSOLVENCY ACT 1986 AND THE GREATER LONDON
AUTHORITY ACT 1999**

Name of PPP Company	Company number
In the <div style="text-align: right; font-size: small;">[full name of court]</div>	<i>For court use only</i> Court case number

(a) Insert full name and address of special PPP administrator

(b) Insert date

(c) see Rule 36(1)

(d) The date must be at least 7 days before that stated at (b) above

I, (a)
the special PPP administrator of the above PPP company give notice that I am resigning from the said office of special PPP administrator with effect from (b)
for the following reason(s): (c)
I confirm that on (d)
I gave notice to:
(1) the Mayor of London
(2)
(3)
of my intention to resign as special PPP administrator.

Signed _____

Dated _____

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Contact Details;	
You do not have to give any contact information in the box opposite but if you do, it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.	
	Tel
DX Number	DX Exchange
Companies House receipt date barcode	When you have completed and signed this form please send it to the Registrar of Companies at: Companies House, Crown Way, Cardiff, CF14 3UZ DX 33050 Cardiff

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Rule 36 Form PPP19

Notice to court of special PPP administrator’s resignation under rule 36(2) of the PPP Administration Order Rules 2007

IN THE MATTER OF THE INSOLVENCY ACT 1986 AND THE GREATER LONDON AUTHORITY ACT 1999

Name of PPP Company	Company number
In the [full name of court]	<i>For court use only</i> Court case number

(a) Insert full name and address of special PPP administrator
(b) Insert date

I, (a)
the special PPP administrator of the above PPP company give notice that on
(b)

the court gave me permission to resign from the said office of special PPP administrator with effect from (b)

(c) see Rule 36(2)

for the following reason(s): (c)

and I hereby resign.

(d) The date must be at least 7 days before the date stated at (b) above

I confirm that on (d)

I gave notice to:
(1)the Mayor of London
(2)
(3)

of my intention to apply to the court for permission to resign as special PPP administrator.

Signed _____

Dated _____

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Rule 40 Form PPP20

Application

IN THE MATTER OF THE INSOLVENCY ACT 1986 AND THE GREATER LONDON AUTHORITY ACT 1999

Name of PPP Company	Company number
In the <div style="text-align: right; font-size: small;">[full name of court]</div>	<i>For court use only</i> Court case number

(a) Insert name of applicant

Between

Applicant (a)

and

(b) Insert name of respondent

Respondent (b)

Take notice that I intend to apply to the Judge/Registrar on:-

Date:

Time: hours

at

Place:

(c) State the nature and grounds of the application

for (c)

Signed _____
(SOLICITOR FOR THE) APPLICANT

My/ Our address for service is:-

*Delete as applicable
(d) Give the names(s) and address(es) of the person(s) (including the respondent) on whom it is intended to serve the application

*To: (d)

OR

*It is not intended to serve any person with this application

If you do not attend, the court may make such order as it thinks fit

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Rule 48 Form PPP21

**Appointment of Shorthand Writer
(PPP Administration Proceedings)**

IN THE MATTER OF THE INSOLVENCY ACT 1986 AND THE GREATER LONDON AUTHORITY
ACT 1999

Name of PPP Company	Company number
In the [full name of court]	<i>For court use only</i> Court case number

(a) Insert name of applicant

Upon the application of (a)

(b) Insert name

the court appoints (b)

(c) Insert address of shorthand writer

of

to take down a written record of proceedings.

Made under Rule 48 of the PPP Administration Order Rules 2007.

Dated _____

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Rule 48 Form PPP22

**Declaration of Shorthand Writer
(PPP Administration Proceedings)**

IN THE MATTER OF THE INSOLVENCY ACT 1986 AND THE GREATER LONDON AUTHORITY
ACT 1999

Name of PPP Company	Company number
In the [full name of court]	<i>For court use only</i> Court case number

(a) Insert name and address of shorthand writer

(b) Insert name

I, (a)
of
the shorthand writer appointed by this court to take down notes of the examination of (b)

do solemnly and sincerely declare that I will truly and faithfully take down the questions and answers put and given by him/her

and will deliver an accurate written record of them as the court directs.

Dated _____

Declared before me as follows: _____

Date _____

Place _____

Duly Authorised Officer

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Rule 67 Form PPP23

Order Appointing Person to Act for Incapacitated Person
IN THE MATTER OF THE INSOLVENCY ACT 1986 AND THE GREATER LONDON AUTHORITY
ACT 1999

Name of PPP Company	Company number
In the <div style="text-align: right; font-size: small;">[full name of court]</div>	<i>For court use only</i> Court case number

(a) Insert name of Registrar (a) _____ in chambers

(b) Insert full name and address of the applicant and the capacity in which he makes the application. and upon hearing (b) _____

and upon reading the evidence

(c) Insert name and description of the incapacitated person. and it appearing that (c) _____

is incapable of managing and administering his property and affairs

(d) Insert name and address of the incapacitated person's representative it is ordered that (d) _____

* Delete as applicable be appointed to *appear for/ represent/ act for (e)

(e) Insert name of the incapacitated person. *for the purpose of/ generally in the proceedings.

* Delete as applicable

Dated _____

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Rule 83 Form PPP24

Proxy (PPP Administration)

IN THE MATTER OF THE INSOLVENCY ACT 1986 AND THE GREATER LONDON AUTHORITY ACT 1999

Name of PPP Company	Company number
In the [full name of court]	<i>For court use only</i> Court case number

Notes to help completion of the form

Please give full name and address for communications

Please insert name of person (who must be 18 or over) or the "chairman of the meeting". If you wish to provide for alternative proxy-holders in the circumstances that your first choice is unable to attend please state the name(s) of the alternatives as well.

*Delete as applicable Please delete words in brackets if the proxy-holder is only to vote as directed i.e. he has no discretion.

Please insert as appropriate

This form must be signed.

*Delete as applicable Only to be completed if the creditor/member has not signed in person.

Name of creditor

Address

Name of proxy-holder

- 1.
- 2.
- 3.

I appoint the above person to be *my/the creditor`s/the member`s proxy-holder at the meeting of *creditors/members to be held on or at any adjournment of that meeting. The proxy-holder is to propose or vote as instructed below [and in respect of any resolution for which no specific instruction is given, may vote or abstain at his /her discretion].

Voting instructions for resolutions

- 1.
- 2.

Signature _____ Date _____

Name in CAPITAL LETTERS

Position with *creditor/member or relationship to *creditor/member or other authority for signature.

Changes to legislation:

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Changes and effects yet to be applied to :

- Sch. coming into force by [S.I. 2007/3141 rule 1](#)
- rule 1 coming into force by [S.I. 2007/3141 rule 1](#)
- rule 2 coming into force by [S.I. 2007/3141 rule 1](#)
- rule 3 coming into force by [S.I. 2007/3141 rule 1](#)
- rule 4 coming into force by [S.I. 2007/3141 rule 1](#)
- rule 5 coming into force by [S.I. 2007/3141 rule 1](#)
- rule 6 coming into force by [S.I. 2007/3141 rule 1](#)
- rule 7 coming into force by [S.I. 2007/3141 rule 1](#)
- rule 8 coming into force by [S.I. 2007/3141 rule 1](#)
- rule 9 coming into force by [S.I. 2007/3141 rule 1](#)
- rule 10 coming into force by [S.I. 2007/3141 rule 1](#)
- rule 11 coming into force by [S.I. 2007/3141 rule 1](#)
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- rule 14 coming into force by [S.I. 2007/3141 rule 1](#)
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- rule 16 coming into force by [S.I. 2007/3141 rule 1](#)
- rule 17 coming into force by [S.I. 2007/3141 rule 1](#)
- rule 18 coming into force by [S.I. 2007/3141 rule 1](#)
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- rule 30 coming into force by [S.I. 2007/3141 rule 1](#)
- rule 31 coming into force by [S.I. 2007/3141 rule 1](#)
- rule 32 coming into force by [S.I. 2007/3141 rule 1](#)
- rule 33 coming into force by [S.I. 2007/3141 rule 1](#)
- rule 34 coming into force by [S.I. 2007/3141 rule 1](#)
- rule 35 coming into force by [S.I. 2007/3141 rule 1](#)
- rule 35(4) words substituted by [S.I. 2015/664 Sch. 3 para. 12\(a\)](#)
- rule 35(4) words substituted by [S.I. 2015/664 Sch. 3 para. 12\(b\)](#)
- rule 36 coming into force by [S.I. 2007/3141 rule 1](#)
- rule 37 coming into force by [S.I. 2007/3141 rule 1](#)
- rule 38 coming into force by [S.I. 2007/3141 rule 1](#)
- rule 39 coming into force by [S.I. 2007/3141 rule 1](#)
- rule 40 coming into force by [S.I. 2007/3141 rule 1](#)
- rule 41 coming into force by [S.I. 2007/3141 rule 1](#)
- rule 42 coming into force by [S.I. 2007/3141 rule 1](#)
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- rule 46 coming into force by [S.I. 2007/3141 rule 1](#)
- rule 47 coming into force by [S.I. 2007/3141 rule 1](#)

- rule 106 coming into force by S.I. 2007/3141 rule 1
- rule 107 coming into force by S.I. 2007/3141 rule 1
- rule 108 coming into force by S.I. 2007/3141 rule 1
- rule 109 coming into force by S.I. 2007/3141 rule 1
- rule 110 coming into force by S.I. 2007/3141 rule 1
- rule 111 coming into force by S.I. 2007/3141 rule 1
- rule 112 coming into force by S.I. 2007/3141 rule 1
- rule 113 coming into force by S.I. 2007/3141 rule 1
- rule 114 coming into force by S.I. 2007/3141 rule 1
- rule 115 coming into force by S.I. 2007/3141 rule 1
- rule 116 coming into force by S.I. 2007/3141 rule 1
- rule 116(3)(b) words substituted by S.I. 2018/130 Sch. para. 12(1)(e)
- rule 117 coming into force by S.I. 2007/3141 rule 1
- rule 118 coming into force by S.I. 2007/3141 rule 1
- rule 119 coming into force by S.I. 2007/3141 rule 1
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- rule 124 coming into force by S.I. 2007/3141 rule 1
- rule 125 coming into force by S.I. 2007/3141 rule 1