#### SCHEDULE 1

# FOUNDATION PROPOSALS

# PART 1

Information to be included in or provided in relation to foundation proposals

1. All proposals must include the following information—

### (a) School Details

The name, address and category of the school for which the governing body are publishing the proposals;

#### (b) Dates

The proposed implementation date ("implementation date");

## (c) Objections and comments

A statement explaining the procedure for making representations, including—

- (i) the date pursuant to paragraph 8 by which objections or comments should be sent to the governing body; and
- (ii) the address to which objections or comments should be sent;

### (d) Consultation

Evidence of the consultation before the proposals were published including—

- (i) a list of persons who were consulted;
- (ii) minutes of all public consultation meetings;
- (iii) the views of the persons consulted;
- (iv) a statement to the effect that all applicable statutory requirements in relation to the proposal to consult were complied with; and
- (v) copies of all consultation documents and a statement on how these documents were made available;

## (e) Alteration description

A statement of which one of, or combinations of, the alterations prescribed in regulation 3 comprise the proposals.

- **2.** Where the prescribed alteration is a change of category to foundation, the proposals must contain the following information—
  - (a) the rationale for the proposals;
  - (b) a statement that the school will—
    - (i) have a foundation established otherwise than under SSFA 1998; or
    - (ii) belong to a group of schools for which a foundation body acts; or
    - (iii) be a foundation school not falling within either of sub-paragraphs (i) or (ii); and
  - (c) where it is a change of category to foundation from a voluntary aided school or voluntary controlled school, a statement that in accordance with section 20, the consent of the trustees and the persons by whom the foundation governors are appointed has been obtained.
- **3.** Where the prescribed alteration is the acquisition of a foundation established otherwise than under SSFA 1998, the proposals must contain the following information—

- (a) the name or proposed name of the foundation;
- (b) the rationale for acquiring the foundation and the ethos that it will bring to the school;
- (c) the details of membership of the foundation, including the names of the members;
- (d) where the majority of governors are to be foundation governors, a statement that a parent council will be established in accordance with section 23A of EA 2002(1);
- (e) the entitlement to appoint charity trustees and the number of trustees to be appointed;
- (f) the proposed constitution of the school's governing body;
- (g) details of the foundation's charitable objects;
- (h) whether the foundation already acts as a foundation for any foundation or voluntary schools;
- (i) except where the alteration consists of a voluntary aided or voluntary controlled school changing category to a foundation school and it is intended that the foundation should appoint a minority of foundation governors, a statement that the requirements set out in the Foundation Regulations will be met;
- (j) a statement and supporting evidence as to how the foundation will contribute to the advancement of education at the school and in particular how it will help to raise standards;
  and
- (k) a statement of how the foundation will contribute to the promotion of community cohesion and the impact the foundation will have on the diversity of school provision in the area.
- **4.**—(1) Subject to sub-paragraph (2) where the prescribed alteration is a relevant change at a school for which a foundation already acts, the proposals must include the following information—
  - (a) the name of the foundation;
  - (b) the rationale for the change and how it will contribute to the advancement of education at the school and in particular how it will help to raise standards;
  - (c) the details of membership of the foundation, including the names of the members;
  - (d) details of the foundation's charitable objects;
  - (e) a statement that the requirements set out in the Foundation Regulations will be met;
  - (f) a statement that a parent council will be established in accordance with section 23A of EA 2002;
  - (g) the proposed constitution of the school's governing body; and
  - (h) the entitlement to appoint charity trustees and the number of trustees to be appointed.
  - (2) In addition where the relevant change relates to—
    - (a) a foundation school which immediately before the 25<sup>th</sup> May 2007, was a foundation school having a foundations; or
    - (b) a foundation school which having been a voluntary school immediately before the 25<sup>th</sup> May 2007, changed category to a foundation school on or after that date

a statement that in accordance with section 20 the consent of the trustees and the persons by whom the foundation governors are appointed has been obtained.

<sup>(1)</sup> Section 23A was inserted by section 34 of the Act.