STATUTORY INSTRUMENTS

2005 No. 42

LICENCES AND LICENSING

The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005

Made - - - - 12th January 2005
Laid before Parliament 13th January 2005
Coming into force - - 7th February 2005

The Secretary of State, in exercise of the powers conferred upon her by sections 13(4)(i), 17(3)(b), 17(4)(h), 17(5)(a)(i), 17(5)(a)(ii), 17(5)(b), 17(5)(c), 24(1), 29(6), 30(2), 34(5), 37(3)(a), 47(2)(a), 51(3), 54, 69(4), 71(4)(b), 71(5), 71(6), 78(1), 84(4), 87(3), 91, 167(4), 178(1)(b) and 197 of the Licensing Act 2003(1), hereby makes the following Regulations:

Citation and commencement

1. These Regulations may be cited as the Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005 and shall come into force on 7th February 2005.

Commencement Information

II Reg. 1 in force at 7.2.2005, see reg. 1

Interpretation

- 2.—(1) In these Regulations, unless the context requires otherwise—
 - "the Act" means the Licensing Act 2003;
 - "alternative scale plan" means a plan in a scale other than the standard scale;
 - "application" means an application made to a relevant licensing authority under Part 3 or Part 4 of the Act as the case may require and a reference to applications shall be construed accordingly;
 - "club" means a qualifying club within the meaning of section 61 of the Act;
 - "fire and other safety equipment" includes fire extinguishers, fire doors, fire alarms, marine safety equipment, marine evacuation equipment and other similar equipment;

"legible in all material respects" means that the information contained in the application, notice or representations is available to the recipient to no lesser extent than it would be if given by means of a document in written form;

"notice" means a notice given to a relevant licensing authority under Part 3 or Part 4 of the Act as the case may require and a reference to notices shall be construed accordingly;

"prescribed fee" in relation to an application or notice, shall be the fee for such application or notice calculated in accordance with regulations made by the Secretary of State under Part 3 and Part 4 of the Act or in accordance with an order made by the Secretary of State under Schedule 8 to the Act;

"relevant licensing authority" shall be construed in accordance with section 12, 68 or 171 of, or paragraph 1 or 13 of Schedule 8 to, the Act, as the case requires;

"representations" means representations made to a relevant licensing authority under Part 3, Part 4 or Part 8 of the Act as the case may require made by an interested party or a responsible authority in relation to an application or a review;

"review" means a review under Part 3, 4 or 8 of the Act as the case may require and a reference to reviews shall be construed accordingly;

"second appointed day" in relation to a premises licence, means the day as specified as such for the purposes of Part 1 of Schedule 8 to the Act and, in relation to a club premises certificate means the day as specified as such for the purposes of Part 2 of Schedule 8 to the Act; and

"standard scale" means that 1 millimetre represents 100 millimetres.

- (2) For the purposes of these Regulations a reference to—
 - (a) a paragraph in a regulation or in a Schedule, a Schedule or a Part is a reference to the paragraph in that regulation or that Schedule, the Schedule or the Part in these Regulations; and
 - (b) a section should be construed as a reference to the section of the Act.

Commencement Information

I2 Reg. 2 in force at 7.2.2005, see reg. 1

PART 1

INTRODUCTORY

Scope of Regulations

- **3.** These Regulations apply to applications, notices, representations and reviews.
- **4.** A person applying for a premises licence, a provisional statement, a variation of a premises licence, a review of a premises licence or a transfer of a premises licence or giving an interim authority notice shall comply with the appropriate provisions of Parts 2 and 4.
- **5.** A club applying for a club premises certificate or a variation of a club premises certificate or a person applying for a review of a club premises certificate shall comply with the appropriate provisions of Parts 3 and 4.
- **6.** The relevant licensing authority in relation to an application, notice, representations or a review shall comply with the appropriate provisions of Parts 4 and 5.

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Commencement Information

13 Reg. 3 in force at 7.2.2005, see reg. 1

14 Reg. 4 in force at 7.2.2005, see reg. 1

15 Reg. 5 in force at 7.2.2005, see reg. 1

16 Reg. 6 in force at 7.2.2005, see reg. 1
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Responsible authorities

7. For the purposes of sections 13(4) and 69(4), the local weights and measures authority (within the meaning of section 69 of the Weights and Measures Act 1985(2)) for any area in which the premises is situated is a responsible authority.

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Commencement Information

I7 Reg. 7 in force at 7.2.2005, see reg. 1
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Person giving interim authority notice

8. For the purposes of section 47(2)(a), a person has a prescribed interest in the premises concerned if he has a legal interest in the premises as freeholder or leaseholder.

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Commencement Information
18 Reg. 8 in force at 7.2.2005, see reg. 1
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Rights of freeholder etc. to be notified of licensing matters

9. In a case of a person giving a notice of his property interest in any premises under section 178, that notice shall be in the form and shall contain the information set out in Schedule 1 and shall be accompanied by the prescribed fee.

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Commencement Information
19 Reg. 9 in force at 7.2.2005, see reg. 1
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PART 2

PREMISES LICENCES

Premises licences

10. An application for a premises licence under section 17 shall be in the form and shall contain the information set out in Schedule 2 and shall be accompanied by the prescribed fee.

Commencement Information

I10 Reg. 10 in force at 7.2.2005, see reg. 1

Provisional statements

11. An application for a provisional statement under section 29 shall be in the form and shall contain the information set out in Schedule 3 and shall be accompanied by the prescribed fee.

Commencement Information

III Reg. 11 in force at 7.2.2005, see reg. 1

Variation of premises licences

12. An application to vary a premises licence under section 34 shall be in the form and shall contain the information set out in Schedule 4 and shall be accompanied by the prescribed fee (provided that in a case where the application to vary is made at the same time as an application under paragraph 2 of Schedule 8 to the Act, the application shall be in the form and shall contain the information set out in Part B of Schedule 1 to the Licensing Act 2003 (Transitional provisions) Order 2005(3)).

Commencement Information

I12 Reg. 12 in force at 7.2.2005, see reg. 1

Variation of premises licences to specify premises supervisor

13. An application to vary a premises licence so as to specify the individual named in the application as the premises supervisor under section 37 shall be in the form and shall contain the information set out in Schedule 5 and shall be accompanied by the prescribed fee (provided that in a case where the application is made at the same time as an application under paragraph 2 of Schedule 8 to the Act, the application shall be in the form and shall contain the information set out in Part B of Schedule 1 to the Licensing Act 2003 (Transitional provisions) Order 2005).

Commencement Information

I13 Reg. 13 in force at 7.2.2005, see reg. 1

Transfer of premises licences

14. An application to transfer a premises licence under section 42 shall be in the form and shall contain the information set out in Schedule 6 and shall be accompanied by the prescribed fee.

Commencement Information

I14 Reg. 14 in force at 7.2.2005, see **reg. 1**

Interim authority notices

15. An interim authority notice given under section 47 shall be in the form and shall contain the information set out in Schedule 7 and shall be accompanied by the prescribed fee.

Commencement Information

I15 Reg. 15 in force at 7.2.2005, see reg. 1

Review of premises licences

16. An application for a review of a premises licence under section 51 shall be in the form and shall contain the information set out in Schedule 8.

Commencement Information

I16 Reg. 16 in force at 7.2.2005, see reg. 1

PART 3

CLUB PREMISES CERTIFICATES

Qualifying club

17. A club applying for a club premises certificate under section 71 on or before making such an application shall make a declaration to the relevant licensing authority in the form and containing the information set out in Part A of Schedule 9.

Commencement Information

II7 Reg. 17 in force at 7.2.2005, see reg. 1

Club premises certificates

18. An application for a club premises certificate under section 71 shall be in the form and shall contain the information set out in Part B of Schedule 9 and shall be accompanied by the prescribed fee.

Commencement Information

I18 Reg. 18 in force at 7.2.2005, see reg. 1

Variation of club premises certificates

19. An application to vary a club premises certificate under section 84 shall be in the form and shall contain the information set out in Schedule 10 and shall be accompanied by the prescribed fee (provided that in a case where the application to vary is made at the same time as an application under paragraph 14 of Schedule 8 to the Act, the application shall be in the form and shall contain

the information set out in Part B of Schedule 4 to the Licensing Act 2003 (Transitional provisions) Order 2005).

Commencement Information

I19 Reg. 19 in force at 7.2.2005, see reg. 1

Review of club premises certificates

20. An application to review a club premises certificate under section 87 shall be in the form and shall contain the information set out in Schedule 8.

Commencement Information

I20 Reg. 20 in force at 7.2.2005, see reg. 1

PART 4

GENERAL

Applications, notices and representations

- **21.**—(1) An application, a notice or representations shall be given in writing.
- (2) Notwithstanding the requirement in paragraph (1) and subject to paragraph (3), that requirement shall be satisfied in a case where—
 - (a) the text of the application, notice or representations—
 - (i) is transmitted by electronic means;
 - (ii) is capable of being accessed by the recipient;
 - (iii) is legible in all material respects; and
 - (iv) is capable of being read and reproduced in written form and used for subsequent reference;
 - (b) the person to whom the application or notice is to be given or the representations are to be made has agreed in advance that an application or a notice may be given or representations may be made by electronic means; and
 - (c) forthwith on sending the text of the application, notice or representations by electronic means, the application, notice or representations is given or made, as applicable, to the recipient in writing.
- (3) Where the text of the application, notice or representations is or are transmitted by electronic means, the giving of the application or notice or the making of the representations shall be effected at the time the requirements of paragraph 2(a) are satisfied, provided that where any application or notice is required to be accompanied by a fee, plan or other document or information that application or notice shall not be treated as given until the fee, plan or other document or information has been received by the relevant licensing authority.

Commencement Information

I21 Reg. 21 in force at 7.2.2005, see reg. 1

Representations

- **22.**—(1) An interested party or a responsible authority making representations to a relevant licensing authority, may make those representations—
 - (a) in the case of a review of a premises licence following a closure order, at any time up to and including seven days starting on the day after the day on which the authority received the notice under section 165(4) in relation to the closure order and any extension to it;
 - (b) in any other case, at any time during a period of 28 consecutive days starting on the day after the day on which the application to which it relates was given to the authority by the applicant.

Commencement Information

I22 Reg. 22 in force at 7.2.2005, see reg. 1

Plans

- 23.—(1) An application for a premises licence under section 17, or a club premises certificate under section 71, shall be accompanied by a plan of the premises to which the application relates and which shall comply with the following paragraphs of this regulation.
- (2) Unless the relevant licensing authority has previously agreed in writing with the applicant following a request by the applicant that an alternative scale plan is acceptable to it, in which case the plan shall be drawn in that alternative scale, the plan shall be drawn in standard scale.
 - (3) The plan shall show—
 - (a) the extent of the boundary of the building, if relevant, and any external and internal walls of the building and, if different, the perimeter of the premises;
 - (b) the location of points of access to and egress from the premises;
 - (c) if different from sub-paragraph (3)(b), the location of escape routes from the premises;
 - (d) in a case where the premises is to be used for more than one licensable activity, the area within the premises used for each activity;
 - (e) fixed structures (including furniture) or similar objects temporarily in a fixed location (but not furniture) which may impact on the ability of individuals on the premises to use exits or escape routes without impediment;
 - (f) in a case where the premises includes a stage or raised area, the location and height of each stage or area relative to the floor;
 - (g) in a case where the premises includes any steps, stairs, elevators or lifts, the location of the steps, stairs, elevators or lifts;
 - (h) in the case where the premises includes any room or rooms containing public conveniences, the location of the room or rooms;
 - (i) the location and type of any fire safety and any other safety equipment including, if applicable, marine safety equipment; and
 - (j) the location of a kitchen, if any, on the premises.

(4) The plan may include a legend through which the matters mentioned or referred to in paragraph (3) are sufficiently illustrated by the use of symbols on the plan.

Commencement Information

I23 Reg. 23 in force at 7.2.2005, see reg. 1

Consents

- **24.**—(1) In the case of an application under section 17 which relates to the supply of alcohol or section 37, the consent of the individual who the applicant wishes to have specified in the licence as the premises supervisor under section 17(3)(c) or 37(3)(a) in the premises licence shall be in the form set out in Part A of Schedule 11.
- (2) In the case of an application to transfer a premises licence under section 42 or 43, the consent of the holder of the premises licence under section 43(3) or 44(4) shall be in the form set out in Part B of Schedule 11.

Commencement Information

I24 Reg. 24 in force at 7.2.2005, see reg. 1

Advertisement of applications

- **25.** In the case of an application for a premises licence under section 17, for a provisional statement under section 29, to vary a premises licence under section 34, for a club premises certificate under section 71 or to vary a club premises certificate under section 84, the person making the application shall advertise the application, in both cases containing the appropriate information set out in regulation 26—
 - (a) for a period of no less than 28 consecutive days starting on the day after the day on which the application was given to the relevant licensing authority, by displaying a notice,
 - (i) which is—
 - (aa) of a size equal or larger than A4,
 - (bb) of a pale blue colour,
 - (cc) printed legibly in black ink or typed in black in a font of a size equal to or larger than 16;
 - (ii) in all cases, prominently at or on the premises to which the application relates where it can be conveniently read from the exterior of the premises and in the case of a premises covering an area of more than 50 metres square, a further notice in the same form and subject to the same requirements every fifty metres along the external perimeter of the premises abutting any highway; and
 - (b) by publishing a notice—
 - (i) in a local newspaper or, if there is none, in a local newsletter, circular or similar document, circulating in the vicinity of the premises;
 - (ii) on at least one occasion during the period of 10 working days starting on the day after the day on which the application was given to the relevant licensing authority.
- **26.**—(1) In the case of an application for a premises licence or a club premises certificate, the notices referred to in regulation 25 shall contain a statement of the relevant licensable activities or

relevant qualifying club activities as the case may require which it is proposed will be carried on on or from the premises.

- (2) In the case of an application for a provisional statement, the notices referred to in regulation 25—
 - (a) shall state that representations are restricted after the issue of a provisional statement; and
 - (b) where known, may state the relevant licensable activities which it is proposed will be carried on on or from the premises.
- (3) In the case of an application to vary a premises licence or a club premises certificate, the notices referred to in regulation 25 shall briefly describe the proposed variation.
 - (4) In all cases, the notices referred to in regulation 25 shall state—
 - (a) the name of the applicant or club;
 - (b) the postal address of the premises or club premises, if any, or if there is no postal address for the premises a description of those premises sufficient to enable the location and extent of the premises or club premises to be identified;
 - (c) the postal address and, where applicable, the worldwide web address where the register of the relevant licensing authority is kept and where and when the record of the application may be inspected;
 - (d) the date by which an interested party or responsible authority may make representations to the relevant licensing authority;
 - (e) that representations shall be made in writing; and
 - (f) that it is an offence knowingly or recklessly to make a false statement in connection with an application and the maximum fine for which a person is liable on summary conviction for the offence.

Commencement Information

I25 Reg. 25 in force at 7.2.2005, see **reg. 1**

I26 Reg. 26 in force at 7.2.2005, see reg. 1

Notice to responsible authority

27. In the case of an application for a premises licence under section 17, a provisional statement under section 29, a variation of a premises licence under section 34, a review under section 51, a club premises certificate under section 71, a review under section 87 or a variation of a club premises certificate under section 84, the person making the application shall give notice of his application to each responsible authority by giving to each authority a copy of the application together with its accompanying documents, if any, on the same day as the day on which the application is given to the relevant licensing authority.

Commencement Information

127 Reg. 27 in force at 7.2.2005, see reg. 1

Notice to chief officer of police etc.

28. In the case of—

- (a) an application to vary a premises licence under section 37 (to specify an individual as premises supervisor), the person making the application shall give to—
 - (i) the chief officer of police, and
 - (ii) the designated premises supervisor, if any,
 - a copy of the application together with its accompanying documents, if any, on the same day as the day on which the application is given to the relevant licensing authority;
- (b) an application for the transfer of a premises licence under section 42 or the giving of an interim authority notice under section 47, the person making the application or giving the notice shall give to the chief officer of police a copy of the application or interim authority notice together with its accompanying documents, if any, on the same day as the day on which the application or notice is given to the relevant licensing authority.

Commencement Information

I28 Reg. 28 in force at 7.2.2005, see reg. 1

Notification of review

29. In the case of an application for a review of a premises licence under section 51 or a review of a club premises certificate under section 87, the person making the application shall give notice of his application to each responsible authority and to the holder of the premises licence or the club in whose name the club premises certificate is held and to which the application relates by giving to the authority, the holder or the club a copy of the application for review together with its accompanying documents, if any, on the same day as the day on which the application for review is given to the licensing authority.

Commencement Information

I29 Reg. 29 in force at 7.2.2005, see **reg. 1**

PART 5

LICENSING AUTHORITIES—MISCELLANEOUS

Validity of premises licences and club premises certificates

30. A relevant licensing authority may not grant a premises licence or club premises certificate to have effect before the second appointed day.

Commencement Information

I30 Reg. 30 in force at 7.2.2005, see **reg. 1**

Frivolous, vexatious or repetitious representations

31. Where the relevant licensing authority notifies the person who made the representations that the representations are frivolous, vexatious or a repetition as the case requires, that notification shall be given in writing to the person who made the representations and as soon as is reasonably

practicable and in any event before the determination of the application to which the representations relate.

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Commencement Information

I31 Reg. 31 in force at 7.2.2005, see reg. 1
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Notification that any ground for review is frivolous, vexatious or a repetition

32. Where the relevant licensing authority rejects a ground for a review under section 51(4)(b) or section 87(4)(b) it shall give notification in writing as soon as is reasonably practicable to the person making the application for a review.

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Commencement Information
132 Reg. 32 in force at 7.2.2005, see reg. 1
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Form of premises licence and summary

- 33. A premises licence shall—
 - (a) include an identifier for the relevant licensing authority;
 - (b) include a number that is unique to the licence; and
 - (c) be in the form and shall contain the information set out in Part A of Schedule 12.
- **34.** A summary of a premises licence shall—
 - (a) include the identifier for the relevant licensing authority;
 - (b) include the licence number referred to in regulation 33; and
 - (c) be in the form and shall contain the information set out in Part B of Schedule 12, printed on paper of a size equal to or larger than A4.

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Commencement Information
133 Reg. 33 in force at 7.2.2005, see reg. 1
134 Reg. 34 in force at 7.2.2005, see reg. 1
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Form of club premises certificate and summary

- 35. A club premises certificate shall—
 - (a) include an identifier for the relevant licensing authority;
 - (b) include a number that is unique to the certificate; and
 - (c) be in the form and shall contain the information set out in Part A of Schedule 13.
- **36.** A summary of a club premises certificate shall—
 - (a) include the identifier for the relevant licensing authority;
 - (b) include the certificate number referred to in regulation 35; and
 - (c) be in the form and shall contain the information set out in Part B of Schedule 13, printed on paper of a size equal to or larger than A4.

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Commencement Information

I35 Reg. 35 in force at 7.2.2005, see reg. 1

I36 Reg. 36 in force at 7.2.2005, see reg. 1
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Review of premises licence following closure order

- 37. In the case of a review of a premises licence under section 167 (review of premises licence following a closure order), within the period of one working day starting on the day after the day on which the relevant licensing authority received the notice under section 165(4) from the magistrates' court, the relevant licensing authority shall give to the holder of the premises licence and each responsible authority notice in writing of—
 - (a) the review;
 - (b) the dates between which interested parties and responsible authorities may make representations relating to the review to the relevant licensing authority;
 - (c) the closure order and any extension of it; and
 - (d) any order made in relation to it under section 165(2).

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Commencement Information
137 Reg. 37 in force at 7.2.2005, see reg. 1
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Advertisement of review by licensing authority

- **38.**—(1) Subject to the provisions of this regulation and regulation 39, the relevant licensing authority shall advertise an application for the review of a premises licence under section 51(3), of a club premises certificate under section 87(3) or of a premises licence following a closure order under section 167—
 - (a) by displaying prominently a notice—
 - (i) which is—
 - (aa) of a size equal or larger than A4;
 - (bb) of a pale blue colour; and
 - (cc) printed legibly in black ink or typed in black in a font of a size equal to or larger than 16;
 - (ii) at, on or near the site of the premises to which the application relates where it can conveniently be read from the exterior of the premises by the public and in the case of a premises covering an area of more than 50 metres square, one further notice in the same form and subject to the same requirements shall be displayed every 50 metres along the external perimeter of the premises abutting any highway; and
 - (iii) at the offices, or the main offices, of the licensing authority in a central and conspicuous place; and
 - (b) in a case where the relevant licensing authority maintains a website for the purpose of advertisement of applications given to it, by publication of a notice on that website;
 - (2) the requirements set out in paragraph (1) shall be fulfilled—

- (i) in the case of a review of a premises licence following a closure order under section 167, for a period of no less than seven consecutive days starting on the day after the day on which the relevant licensing authority received the notice under section 165(4); and
- (ii) in all other cases, for a period of no less than 28 consecutive days starting on the day after the day on which the application was given to the relevant licensing authority.
- **39.** All notices referred to in regulation 38 shall state—
 - (a) the address of the premises about which an application for a review has been made,
 - (b) the dates between which interested parties and responsible authorities may make representations to the relevant licensing authority,
 - (c) the grounds of the application for review,
 - (d) the postal address and, where relevant, the worldwide web address where the register of the relevant licensing authority is kept and when and when the grounds for the review may be inspected; and
 - (e) that it is an offence knowingly or recklessly to make a false statement in connection with an application and the maximum fine for which a person is liable on summary conviction for the offence.

Commencement Information

- **I38** Reg. 38 in force at 7.2.2005, see reg. 1
- **I39** Reg. 39 in force at 7.2.2005, see reg. 1

Provision of forms, notices and applications

- **40.** The relevant licensing authority—
 - (a) must provide on request the forms listed in the Schedules printed on paper; or
 - (b) in a case where the relevant licensing authority maintains a website, it may provide electronic copies of the forms listed in the Schedules on such a website.

Commencement Information

I40 Reg. 40 in force at 7.2.2005, see reg. 1

Validity of forms, notices and application

41. A relevant licensing authority shall not reject any application or notice by reason only of the fact that it is given on a form provided otherwise than from the relevant licensing authority but which complies with the requirements of these Regulations.

Commencement Information

I41 Reg. 41 in force at 7.2.2005, see reg. 1

Acknowledgement of notification of an interest

42. The relevant licensing authority shall as soon as reasonably practicable on receipt of a notification to it under section 178 acknowledge its receipt by returning a copy of the notification to the notifier duly endorsed.

Commencement Information

I42 Reg. 42 in force at 7.2.2005, see **reg. 1**

12th January 2005

Richard Caborn
Minister of State
Department for Culture, Media and Sport

Schedule 1

regulation 9

Commencement Information

I43 Sch. 1 in force at 7.2.2005, see reg. 1

[Insert name and address of relevant licensing authority and its reference number (optional)]

Notification of an interest in premises under section 178 of the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

/Wehereby gives/gi	ve notice of my/our interest in the
premises identified below for the purposes of 2003	section 178 of the Licensing Act
Part 1 – Premises details	
Postal address of premises or, if none, ordnance survey	map reference or description
Post town	Post code
Name of applicant for, or holder of, premises licence or openises certificate (if known)	club applying for, or holding, club
Premises licence / club premises certificate number (if k	nown)

Part 2 - Details of my/our interest in the premises

I/we	Ple	ase tick	•
a)	have a legal interest in the premises as freeholder or leaseholder		
b)	am/are the legal mortgagee in respect of the premises (within the meaning of the Law of Property Act 1925)		
c)	am/are in occupation of the premises		
I/v	ve are		
a)	an individual(s)		please complete section (A)
b)	a company		please complete section (B)
c)	a partnership		please complete section (B)
d)	an unincorporated association		please complete section (B)
e)	other (for example, a statutory corporation)		please complete section (B)
(A) DET	TAILS OF INDIVIDUAL		
Mr Surnam	Mrs Miss Ms		Other title (for example, Rev)
address differe			
Post To		stcode	
	t phone number in working hours (if any)		
E-mail (option	address aal)		

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DETAILS OF SECON	ND INDIVIDUA	L (if applicable)		
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Surname			First names	
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E-mail address (optional)				
(B) DETAILS OF N	ON-INDIVIDU	AL		
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Registered number (where applicable)	
Description of applicant (for example partnership, company, unincorporate	d association etc)
Telephone number (if any)	,
E-mail address (optional)	
	Please tick yes
 I have made or enclosed payment of the fee 	
IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING A FALSE STATEMENT IN OR IN CONNECTION WITH THIS NO	ACT 2003 TO MAKE
Part 3 – Signatures (please read guidance note 1)	
Signature of notifier or notifier's solicitor or other duly authorised agent signing on behalf of the notifier please state in what capacity.	(See guidance note 2). If
Signature	
Date	
Capacity	
For joint notifiers signature of 2 nd notifier 2 nd notifier's solicitor or other read guidance note 3). If signing on behalf of the notifier please state in v	
Signature	

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Contact name (where not previously given or wifer correspondence associated with this notification)		
for correspondence associated with this notifica	ition (please read guidant	te note 4)
Post town	Post code	
Telephone number (if any)		
E-mail address (optional)		
		-
Notes for Guidance		
 The form must be signed. A notifier's agent (for example solicitor) may si have actual authority to do so. Where there is more than one notifier, both no 	_	
form. 4. This is the address which we shall use to corres change is made to the register.	pond with you about this	notification and if a
Acknowledgement by <u>linsert name of relevious for the premise</u> notification of an interest in the premise person/persons identified in the notice d	s described in the no	
Signed for and on behalf of the authority		
Scheo	lule 2	regulation 10
ommencement Information		
144 Sch. 2 in force at 7.2.2005, see reg. 1		

[Insert name and address of relevant licensing authority and its reference number (optional)]

Application for a premises licence to be granted under the Licensing Act 2003

	9			
	PLEASE READ THE FOLLOWING I	NSTRU	ICTIO	ONS FIRST
lf you your a	e completing this form please read the guidance note are completing this form by hand please write legibl answers are inside the boxes and written in black ink, hay wish to keep a copy of the completed form for ye	ly in blo . Use add	ck cap dition	itals. In all cases ensure that
the I and I	eapply for a pre (Insert name(s) of applicant) Licensing Act 2003 for the premises describly I/we are making this application to you as rdance with section 12 of the Licensing Ac	bed in the re	Part leva	1 below (the premises)
Part	1 – Premises details			-
Post	town	Post c	ode	
Telep	hone number at premises (if any)	Γ		
Non-	domestic rateable value of premises		£	
Part	2 - Applicant details			
Please	e state whether you are applying for a premises licen		se tic	k √ yes
a)	an individual or individuals*			please complete section (A)
b)	a person other than an individual*			
	i. as a limited company			please complete section (B)
	ii. as a partnership		П	please complete section (B)
	iii. as an unincorporated association or			please complete section (B)
	iv. other (for example a statutory corporation)		Ш	please complete section (B)
c)	a recognised club			please complete section (B)
d)	a charity			please complete section (B)

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e)	the proprietor of an educational establishment		please complete section (B)			
f)	a health service body		please complete section (B)			
g)	a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital		please complete section (B)			
h)	the chief officer of police of a police force in England and Wales		please complete section (B)			
*If you a	*If you are applying as a person described in (a) or (b) please confirm: Please tick ✓ yes I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or I am making the application pursuant to a o statutory function or o a function discharged by virtue of Her Majesty's prerogative					
Mr Surnam	Mrs Miss First name	s	Other title (for example, Rev) Please tick yes			
Current address differen premise	if					
Post To	wn Post	ode				
Daytim	e contact telephone number					
E-mail a (option						

SECOND INDIVIDU	JAL APPLICAN	T (if applicable)			
Mr M	ırs	Miss	Ms First names	Other title (for example,	Rev)
					Please tick yes
I am 18 years old o	r over				
Current postal address if different from premises address					
Post Town			Postcode		
Daytime contact to	elephone num	ber			
E-mail address (optional)					
(B) OTHER APPLIC Please provide nan any registered nun corporate), please	ne and register	se of a partnership	or other joint ve	nture (other th	please give an a body
Name					
Address					
Registered numbe	r (where applic	cable)			
Description of app	licant (for exa	mple partnership, o	ompany, unincorp	orated associati	on etc)
Telephone numbe	r (if any)				
E-mail address (op	tional)				

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Part 3 Operating Schedule	
When do you want the premises licence to start?	Day Month Year
f you wish the licence to be valid only for a limited period, when do you want it to end?	Day Month Year
Please give a general description of the premises (please read	guidance note1)
	-

What licensable activities do you intend to carry on from the premises? (Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Pro	visio	on of regulated entertainment	Please tick 💆 yes
	a)	plays (if ticking yes, fill in box A)	
	b)	films (if ticking yes, fill in box B)	
	c)	indoor sporting events (if ticking yes, fill in box C)	
	d)	boxing or wrestling entertainment (if ticking yes, fill in box D)	
	e)	live music (if ticking yes, fill in box E)	
	f)	recorded music (if ticking yes, fill in box F)	
	g)	performances of dance (if ticking yes, fill in box G)	
	h)	anything of a similar description to that falling within (e), (f) or (g)	
		(if ticking yes, fill in box H)	
Pro	visio	on of entertainment facilities for:	
	i)	making music (if ticking yes, fill in box I)	
	j)	dancing (if ticking yes, fill in box J)	
	k)	entertainment of a similar description to that falling within (i) or (j)	
		(if ticking yes, fill in box K)	
Pro	visio	on of late night refreshment (if ticking yes, fill in box L)	
Su	ply	of alcohol (if ticking yes, fill in box M)	
ln a	all ca	ises complete boxes N, O and P	

`				
Plays Standard days and timings		nd timings	Will the performance of a play take place indoors or outdoors or both – please tick	Indoors
6)	e read guic	lance note	[] (please read guidance note 2)	Outdoors
Day	Start	Finish	1	Both
Mon			Please give further details here (please read	guidance note 3)
Tue				
Wed			State any seasonal variations for performing guidance note 4)	g plays (please read
Thur				
Fri			Non standard timings. Where you intend to for the performance of plays at different tin the column on the left, please list (please rea	nes to those listed in
Sat				
Sun				

В

Stand (pleas	Films Standard days and timings (please read guidance note		Will the exhibition of films take place indoors or outdoors or both – please tick [▼] (please read guidance note 2)	Indoors Outdoors
6) Day	Start	Finish		Both
Mon			Please give further details here (please read g	uidance note 3)
Tue				
Wed			State any seasonal variations for the exhibition read guidance note 4)	on of films (please
Thur				
Fri			Non standard timings. Where you intend to for the exhibition of films at different times the column on the left, please list (please read	to those listed in
Sat				
Sun				

C

Indoor sporting events Standard days and timings (please read guidance note 6)		and timings	Please give further details (please read guidance note 3)
Day	Start	Finish	
Mon			
Tue			State any seasonal variations for indoor sporting events (please read guidance note 4)
Wed			
Thur			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 5)
Fri			
Sat			
Sun			

D

	ng or w	restling ents	Will the boxing or wrestling entertainment take place indoors or	Indoors
Stand	ard days	and timings idance note 6)	outdoors or both – please tick [▼](please read guidance note 2)	Outdoors
Day	Start	Finish		Both
Mon			Please give further details here (please read guidance note 3)	
Tue				
Wed			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 4)	
Thur				
Fri			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read	
Sat			guidance note 5)	
Sun				

Ε

	Live music		Will the performance of live music take	Indoors	
Standa	Standard days and timings		place indoors or outdoors or both –	Outdoors	
(pleas	(please read guidance note 6)		please tick [] (please read guidance note	Cutadois	
Day	Start	Finish	2) Both		
Mon			Please give further details here (please read	guidance note 3)	
Tue					
Wed			State any seasonal variations for the performance of live		
l			music (please read guidance note 4)		
Thur					
l					
Fri			Non standard timings. Where you intend to for the performance of live music at differe	o use the premises	
l			listed in the column on the left, please list (
0.0			guidance note 5)	picase read	
Sat			G ,		
Sun					
Joun					

F

Standa	Recorded music Standard days and timings (please read guidance note 6)		Will the playing of recorded music take place indoors or outdoors or both − please tick [✓] (please read guidance note		
Day	Start	Finish	2)	Both	
Mon			Please give further details here (please read	guidance note 3)	
Tue					
Wed			State any seasonal variations for the playin (please read guidance note 4)	g of recorded music	
Thur					
Fri			Non standard timings. Where you intend to for the playing of recorded music at differe listed in the column on the left, please list (nt times to those	
Sat			guidance note 5)		
Sun					

G

Performances of dance Standard days and timings			Will the performance of dance take place	Indoors
			indoors or outdoors or both – please tick [✓] (please read guidance note 2)	Outdoors
(pieas	(please read guidance note 6)			
Day	Start	Finish		Both
Mon			Please give further details here (please read	guidance note 3)
			1	
Tue				
Wed			State any seasonal variations for the performance of dance (please read guidance note 4)	
			(prease read gardance note 4)	
Thur			·	
Fri	 		Non standard timings. Where you intend t	o use the premises
l '''			for the performance of dance at different t	imes to those listed
			in the column on the left, please list (please 5)	read guidance note
Sat]"	
			1	
Sun			1	
			1	
l	I		I	

н

desci fallin (g) Standa	ription in ig withing with in ard days :	a similar to that in (e), (f) or and timings idance note 6)	Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick [] (please	Indoor	
			read guidance note 2)	Outdoor	
Mon				Both	
Tue		-	Please give further details here (please read gui	dance note 3)	
Wed					
Thur			State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 4)		
Fri					

	1			
Sat			Non standard timings. Where you intend to for the entertainment of a similar descripti within (e), (f) or (g) at different times to the column on the left, please list (please read g	on to that falling ose listed in the
Sun	-,			
for n	naking r ard days	facilities nusic and timings idance note 6)	Please give a description of the facilities for will be providing	r making music you
			Will the facilities for making music be	Indoors
Davi	Start	Finish	indoors or outdoors or both – please tick [▼] (please read guidance note 2)	Outdoors Both
Day	Start	FINISN	Please give further details here (please read	
PIOII			rease give further details here (please read	guidance note 3)
Tue				
Wed			State any seasonal variations for the provise making music (please read guidance note 4)	sion of facilities for
Thur				
Fri			Non standard timings. Where you intend to for provision of facilities for making music to those listed in the column on the left, pl	at different times
Sat			guidance note 5)	
Sun			1	
			1	
Ī	•		•	
		facilities	Will the facilities for dancing be indoors	Indoors
for dancing Standard days and timings (please read guidance note 6)			or outdoors or both – please tick [✓] (see	0.11
Stand	lard days	and timings	guidance note 2)	Outdoors

	Please give a description of the facilities for dancing you will be providing
Mon	Please give further details here (please read guidance note 3)
Tue	
Wed	State any seasonal variations for providing dancing facilities (please read guidance note 4)
Thur	
Fri	Non standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times to those listed in the column on the left, please
Sat	<u>list</u> (please read guidance note 5)
Sun	

K

Provision of facilities for entertainment of a similar description to that falling within i or j Standard days and timings (please read guidance note 6)			of a you will be providing to or j		
Day	Start	Finish	Will the entertainment facility be indoors or	Indoor	
			outdoors or both – please tick [] (please read guidance note 2)	Outdoor	
Mon				Both	
Tue			Please give further details here (please read guidance note 3)		
Wed					
Thur			State any seasonal variations for the provision entertainment of a similar description to that for j (please read guidance note 4)	of facilities for falling within i	
Fri					
Sat			Non standard timings. Where you intend to us	e the premises	

Sun		for the provision of facilities for entertainment of a similar description to that falling within i or j at different times to those listed in the column on the left, please list (please read
		guidance note 5)

L

Late night		_	Will the provision of late night refreshment	Indoors
Stand	take place indoors or outdoors or both – please tick [] (please read guidance note 2) idance note 6)		Outdoors	
Day	Start	Finish	1	Both
Mon			Please give further details here (please read guida	nce note 3)
Tue				
Wed			State any seasonal variations for the provision or refreshment (please read guidance note 4)	f late night
Thur				
Fri			Non standard timings. Where you intend to use the provision of late night refreshment at differe listed in the column on the left, please list (pleas	ent times, to those
Sat			5)	
Sun				

м

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption (Please tick box ♥) (please read guidance note 7)	On the premises Off the premises	
Day	Start	Finish	1	Both	
Mon			State any seasonal variations for the guidance note 4)	e supply of alcohol (please read	
Wed					
Thur			Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5)		

Fri					
Sat					
Sun					
L					
	the nam		s of the individual whom you wish to specify on the licence as		
Name	<u> </u>				
Addre	see				
	•••••				
Postc	ode				
Perso	nal Licen	ce number	(if known)		
Issuin	g licensi	ng authority	y (if known)		
N		,			
matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)					
\overline{o}					
Hou	rs prem	ises are	State any seasonal variations (please read guidance note 4)		
oper	to the	public			
	lard timin guidance	gs (please			
Day	Start	Finish			
Mon					
Tue					
Wed					
1			Non standard timings. Where you intend the premises to be		
Thur			open to the public at different times from those listed in the column on the left, please list (please read guidance note 5)		

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Sat					
Sun					
P					
Descrit a) Gen	e the ste	eps you intend t I four licensing	o take to promote the four licensing objectives: objectives (b,c,d,e) (please read guidance note 9)		
			·		
h) Th-		lan af autur			
o) The	prevent	ion of crime an	a aisoraer		
c) Public safety					
-,		,			
d) The	prevent	tion of public n	uisance		
\ ~'					
e) The	protecti	on of children	from harm		

CHECKLIST:-	ml	
 I have made or enclosed payment of the fee I have enclosed the plan of the premises I have sent copies of this application and the plan others where applicable I have enclosed the consent form completed by t supervisor, if applicable I understand that I must now advertise my applic I understand that if I do not comply with the abo be rejected 	he individual I wish to be premises	
T IS AN OFFENCE, LIABLE ON CONVICTION TO STANDARD SCALE, UNDER SECTION 158 OF T A FALSE STATEMENT IN OR IN CONNECTION	HE LICENSING ACT 2003 TO N	
Part 4 – Signatures (please read guidance note 10)		
Signature of applicant or applicant's solicitor or other d 11). If signing on behalf of the applicant please state in	uly authorised agent (see guidance r what capacity.	ote
Signature		
Date		
Capacity		
For joint applications signature of 2 nd applicant or 2 nd a agent (please read guidance note12). If signing on behal capacity.	oplicant's solicitor or other authoris	ed
Signature		
Date		
Capacity		
Contact name (where not previously given) and posta with this application (please read guidance note 13)	address for correspondence associa	ated
Post town	Post code	
Telephone number (if any)		\neg
If you would prefer us to correspond with you by e-ma	il your e-mail address (optional)	

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Changes to legislation: There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details) View outstanding changes

Notes for Guidance

- Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.
- Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
- For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
- For example (but not exclusively), where the activity will occur on additional days during the summer months.
- For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
- Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
- If you wish people to be able to consume alcohol on the premises please tick on, if you wish
 people to be able to purchase alcohol to consume away from the premises please tick off. If
 you wish people to be able to do both please tick both.
- Please give information about anything intended to occur at the premises or ancillary to the
 use of the premises which may give rise to concern in respect of children, regardless of
 whether you intend children to have access to the premises, for example (but not
 exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gaming
 machines.
- Please list here steps you will take to promote all four licensing objectives together.
- The application form must be signed.
- An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
- Where there is more than one applicant, both applicants or their respective agents must sign the application form.
- 13. This is the address which we shall use to correspond with you about this application.

Schedule 3 regulation 11

Commencement Information

I45 Sch. 3 in force at 7.2.2005, see **reg. 1**

[Insert name and address of relevant licensing authority and its reference number (optional)]

Application for a provisional statement to be granted under the Licensing Act 2003

	PLEASE READ THE FOLLOWING I	NSTE	RUCTIO	NS FIRST		
lf you your	Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.					
29 o pren	eapply for a pro- (Insert name(s) of applicant) If the Licensing Act 2003 for the premises of the premises.	descr to y	ibed in ou as t	Part 1 below (the he relevant licensing		
Part	1 – Premises details					
Pos	tal address of premises or, if none, ordnance survey	map	referenc	e or description		
Post town Post code						
Telep	phone number at premises (if any)					
Non-domestic rateable value of premises			£			
Part	2 - Applicant details					
Pleas	e state whether you are applying for a premises licen		ease tick	√ yes		
a)	an individual or individuals*			please complete section (A)		
b)	a person other than an individual*					
	i. as a limited company			please complete section (B)		
	ii. as a partnership			please complete section (B)		
	iii. as an unincorporated association or			please complete section (B)		
	iv. other (for example a statutory corporation)			please complete section (B)		
c)	a recognised club			please complete section (B)		
d)	a charity			please complete section (B)		

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e)	the proprietor of an educational	establishment		please complete section (B)
f)	a health service body			please complete section (B)
g)	a person who is registered under Care Standards Act 2000 (c14) in independent hospital			please complete section (B)
h)	the chief officer of police of a po in England and Wales	lice force		please complete section (B)
*If you	I am carrying on or proposin which involves the use of th I am making the application o statutory function o a function discharge.	g to carry on a busine e premises for licensal pursuant to a	ss ble activiti	
Mr Surnam	Mrs Miss Mrs Miss Mears old or over			Other title (for example, Rev) Please tick ✓ yes
address if differ premis	rent from es address			-
Post To		Po	ostcode [
-	ne contact telephone number		L	
E-mail	address			

SECOND INDIVIDU	JAL APPLICAN	T (if applicable)		
Mr	Mrs	Miss	Ms	Other title (for example, Rev)
Surname			First names	
I am 18 years old o	or over			Please tick ves
Current postal address if different from premises address				
Post Town			Postcode	
Daytime contact t	elephone num	ber		
E-mail address (optional)				
	me and register	se of a partnership	or other joint ver	re appropriate please give Iture (other than a body d
Name				
Address				
Registered number	(where applica	ble)		
Description of appl	icant (for exam	ple partnership, co	mpany, unincorpor	ated association)
Telephone number	(if any)			
E-mail address (opt	tional)			

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What is the nature of your interest in the premises?	
• -	
Part 3 – Schedule of works	
	Diagonately V ven
s the premises about to be constructed	Please tick ✔ yes
being extended or altered	
Please give details of the work and please attach plans of the work to done at the premises	eing done or about to be
	•
Please give particulars of the premises to which the application relat 1)	es (please read guidance note

Which licensabl	e activities will the premises be used for?	
	Please ti	ck 🖍 yes
Provision of reg	gulated entertainment	
a)	plays (optional, fill in box A)	
b)	films (optional, fill in box B)	
c)	indoor sporting events (optional, fill in box C)	
d)	boxing or wrestling entertainment (optional, fill in box D)	
e)	live music (optional, fill in box E)	
f)	recorded music (optional, fill in box F)	
g)	performances of dance (optional, fill in box G)	
h)	anything of a similar description to that falling within (e), (f) or (g)	
	(optional, fill in box H)	
Provision of en	tertainment facilities for:	
i)	making music (optional, fill in box I)	
j)	dancing (optional, fill in box J)	
k)	entertainment of a similar description to that falling within (i) or (j)	
	(optional, fill in box K)	
Provision of lat	te night refreshment (optional, fill in box L)	
Supply of alcol	nol (optional, fill in box M)	
Complete boxe	es N, O and P (optional)	

Sat

Sun

	eral descript	ion of premise	es (please read guidance note1)		
			,		
A					
A Play:	s		Will the performance of a play take place	Indoors	_
Play: Stand	lard days ar	nd timings	indoors or outdoors or both – please tick [♥]		
Play: Stand (pleas	lard days ar se read guid	lance note 6)	Will the performance of a play take place indoors or outdoors or both − please tick [✓] (please read guidance note 2)	Outdoors	
Play: Stand (pleas Day	lard days ar	nd timings lance note 6)	indoors or outdoors or both – please tick [*] (please read guidance note 2)	Outdoors	
Play: Stand (pleas	lard days ar se read guid	lance note 6)	indoors or outdoors or both – please tick [♥]	Outdoors	
Play: Stand (pleas Day	lard days ar se read guid	lance note 6)	indoors or outdoors or both – please tick [*] (please read guidance note 2)	Outdoors	
Play: Stand (pleas Day	lard days ar se read guid	lance note 6)	indoors or outdoors or both – please tick [*] (please read guidance note 2)	Outdoors	
Play: Stand (pleas Day Mon	lard days ar se read guid	lance note 6)	indoors or outdoors or both – please tick [*] (please read guidance note 2)	Outdoors	
Play: Stand (pleas Day Mon	lard days ar se read guid	lance note 6)	indoors or outdoors or both – please tick [] (please read guidance note 2) Please give further details here (please read guidance note 2)	Outdoors Both dance note 3)	
Play: Stand (pleas Day Mon	lard days ar se read guid	lance note 6)	indoors or outdoors or both – please tick [Outdoors Both dance note 3)	
Play: Stand (pleas Day Mon	lard days ar se read guid	lance note 6)	indoors or outdoors or both – please tick [] (please read guidance note 2) Please give further details here (please read guidance note 2)	Outdoors Both dance note 3)	
Play: Stand (pleas Day Mon	lard days ar se read guid	lance note 6)	indoors or outdoors or both – please tick [Outdoors Both dance note 3)	
Play: Stand (pleas Day Mon Tue	lard days ar se read guid	lance note 6)	indoors or outdoors or both – please tick [Outdoors Both dance note 3)	
Play: Stand (pleas Day Mon Tue	lard days ar se read guid	lance note 6)	indoors or outdoors or both – please tick [Outdoors Both dance note 3)	ead
Play: Stand (pleas Day Mon Tue	lard days ar se read guid	lance note 6)	indoors or outdoors or both – please tick [Outdoors Both dance note 3) ays (please re	ead es ed
Play: Stand (pleas Day Mon Tue	lard days ar se read guid	lance note 6)	indoors or outdoors or both – please tick [Outdoors Both dance note 3) ays (please re	ead es ed

В

Films Standard days and timings		timings	Will the exhibition of films take place indoors or outdoors
(please read guidance note 6)			or both – please tick [♥] (please read
Day	Start	Finish	guidance note 2) Both
Mon			Please give further details here (please read guidance note 3)
Tue			- -
Wed			State any seasonal variations for the exhibition of films (please read guidance note 4)
Thur			
Fri			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 5)
Sat			
Sun			

C

Indoor sporting events Standard days and timings (please read guidance note 6)			Please give further details (please read guidance note 3)
Day	Start	Finish	
Mon			
Tue			State any seasonal variations for indoor sporting events (please read guidance note 4)
Wed			
Thur			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 5)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick [v] (please read guidance note 2)	Indoors Outdoors
Day	Start	Finish		Both
Mon			Please give further details here (please read g	uidance note 3)
Tue				
Wed			State any seasonal variations for boxing or w entertainment (please read guidance note 4)	restling
Thur				
Fri			Non standard timings. Where you intend to for boxing or wrestling entertainment at differ those listed in the column on the left, please	erent times to
Sat			guidance note 5)	
Sun				

F

Live music			Will the performance of live music take	Indoors
Standard days and timings (please read guidance note 6)		timings nce note 6)	place indoors or outdoors or both – please tick [] (please read guidance note 2)	Outdoors
Day	Start	Finish	1	Both
Mon			Please give further details here (please read g	uidance note 3)
Tue				
Wed			State any seasonal variations for the perform music (please read guidance note 4)	nance of live
Thur				
Fri			Non standard timings. Where you intend to for the performance of live music at different listed in the column on the left, please list (please list	t times to those
Sat			guidance note 5)	

Sun								
F		_						
	r ded mu ard days a			Will the playing of recorded music take place indoors or outdoors or both – please	Indoors			
			nce note 6)	tick [] (please read guidance note 2)	Outdoors			
Day	Start		Finish		Both			
Mon				Please give further details here (please read	guidance note 3)			
Tue				-				
Wed		_		State any seasonal variations for the playing of recorded music (please read guidance note 4)				
Thur								
Fri				Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 5)				
Sat								
Sun								
G								
			of dance	Will the performance of dance take place	Indoors			
Standa (pleas	ard days a e read gui	ind idar	timings nce note 6)	indoors or outdoors or both – please tick [▼] (please read guidance note 2)	Outdoors			
Day	Start	Fi	nish		Both			
Mon				Please give further details here (please read	guidance note 3)			
Tue					-			
Wed				State any seasonal variations for the perform (please read guidance note 4)	rmance of dance	!		
Thur								

Fri		Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note
Sat		5)
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Sun		'
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descr fallin (g) Standa	hing of a s ription to g within (ard days and e read guida	that e), (f) or timings	Please give a description of the type of entertainment you will be providing			
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick [*] (please read guidance note 2)	Outdoors Outdoors		
Mon			note 2)	Both		
Tue			Please give further details here (please read guid	dance note 3)		
Wed						
Thur			State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 4)			
Fri						
Sat			Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 5)			
Sun			- The left prease list prease read garde	nice flower sy		

<u> </u>						
	ision of fa		Please give a description of the facilities for making music you will be providing			
	naking mu ard days and		Will be providing			
(pleas	e read guida	nce note 6)				
			Will the facilities for making music be	Indoors		
			indoors or outdoors	Outdoors		
Day	Start	Finish	or both – please tick [♥] (please read	Both		
Mon			guidance note 2) Please give further details here (please read	guidance note :	3)	
			,		,	
]			
Tue						
			1			
Wed			State any seasonal variations for the provis	ion of facilities	for	
			making music (please read guidance note 4)			
]			
Thur						
			1			
Fri			Non standard timings. Where you intend to	o use the premi	ises	
			for provision of facilities for making music to those listed in the column on the left, pla	at different tim	ies	
			read guidance note 5)	ease tist (please		
Sat						
			·			
Sun			i			
<u> </u>						
Drav	ision of fa	ailitiaa	Will the facilities for dancing be indoors or	Indoors	1	
	ancing	ciuties	outdoors or both – please tick [] (see			
Stand	ard days and		guidance note 2)	Outdoors		
(pleas	e read guida	nce note 6)	1	Both	-	
				botti		
Day	Start	Finish	Please give a description of the facilities for be providing	dancing you w	vill	
			be providing			
Mon			Please give further details here (please read	guidance note :	3)	
			1			
Tue			1			
, de						

Wed		State any seasonal variations for providing dancing facilities (please read guidance note 4)
Thur		
Fri	-	Non standard timings. Where you intend to use the premises for the provision of facilities for dancing at different times to those listed in the column on the left, please list (please read
Sat		guidance note 5)
Sun	 	

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for e simil that Standa	sion of fac ntertainm ar descrip falling wit ard days and e read guida Start	ent of a tion to thin i or j	Please give a description of the type of entertai you will be providing Will the entertainment facility be indoors or outdoors	Indoor
Mon			or both – please tick [▼] (please read guidance note 2)	Outdoor
Tue			Please give further details here (please read guid	lance note 3)
Wed				
Thur			State any seasonal variations for the provision of entertainment of a similar description to that for i (please read guidance note 4)	
Fri				
Sat	-		Non standard timings. Where you intend to use for the provision of facilities for entertainment description to that falling within i or j at differe those listed in the column on the left, please list guidance note 5)	of a similar ent times to
Sun				

_				
Late night refreshment Standard days and timings			Will the provision of late night refreshment take place indoors or	Indoors Outdoors
(please	e read guida	nce note 6)	outdoors or both – please tick [✓] (please	Cutadois
Day	Start	Finish	read guidance note 2)	Both
Mon			Please give further details here (please read	guidance note 3)
Tue				
Wed			State any seasonal variations for the provise refreshment (please read guidance note 4)	ion of late night
Thur				
Fri			Non standard timings. Where you intend to for the provision of late night refreshment to those listed in the column on the left, plo	at different times,
Sat			read guidance note 5)	
Sun				
		I	I	

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Standa	Supply of alcohol Standard days and timings (please read guidance note 6)		Will the supply of alcohol be for consumption (Please tick box ♥) (please	On the premises Off the premises
Day	Start	Finish	read guidance note 7)	Both
Mon			State any seasonal variations for read guidance note 4)	or the supply of alcohol (please
Tue	,			
Wed				
Thur			Non-standard timings. Where for the supply of alcohol at diff the column on the left, please li	ferent times to those listed in
Fri				
Sat				
Sun				

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Sun

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matte	ers ancillar	ry to the u	entertainment or services, activities, other entertainment or se of the premises that may give rise to concern in respect of ince note 8)
<u>o_</u>			
open Stand	rs premis to the pard timing	oublic s (please	State any seasonal variation (please read guidance note 4)
read g	guidance no Start	ote 6) Finish	1
Mon			
Tue			
Wed			
			Non standard timings. Where you intend the premises to be open
Thur			to the public at different times from those listed in the column on the left, please list. (please read guidance note 5)
Fri			
Sat			

Describe the steps you intend to take to promote the four licensing objectives: (a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9) (b) The prevention of crime and disorder (c) Public safety (d) The prevention of public nuisance	P	
b) The prevention of crime and disorder c) Public safety d) The prevention of public nuisance	Describe the steps you intend to take to promote the four licensing objectives:	
d) The prevention of public nuisance	a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)	
d) The prevention of public nuisance		
d) The prevention of public nuisance		
d) The prevention of public nuisance		
d) The prevention of public nuisance		
d) The prevention of public nuisance		
d) The prevention of public nuisance		
d) The prevention of public nuisance	b) The prevention of crime and disorder	
d) The prevention of public nuisance		
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d) The prevention of public nuisance		
d) The prevention of public nuisance	A B. Life and the	
	c) Public safety	
The protection of children from harm	d) The prevention of public nuisance	
e) The protection of children from harm		
E) The protection of children from harm		
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The protection of children from harm		
The protection of children from harm		
e) The protection of children from harm		
e) The protection of children from harm		
	e) The protection of children from harm	
	•	

	Please tick 🗸	yes
 I have made or enclosed payment of the fee I have enclosed the plans of the works to be done at the I have sent copies of this application and the plan to resothers where applicable I understand that I must now advertise my application I understand that if I do not comply with the above requested 	ponsible authorities and	
IT IS AN OFFENCE, LIABLE ON CONVICTION TO A F STANDARD SCALE, UNDER SECTION 158 OF THE LI A FALSE STATEMENT IN OR IN CONNECTION WITH	CENSING ACT 2003 TO MA	
Part 5 – Signatures (please read guidance note 10)		
Signature of applicant or applicant's solicitor or other duly au 11). If signing on behalf of the applicant please state in what		te
Signature		
Date		
Capacity		
For joint applications signature of 2 nd applicant or 2 nd applica agent (please read guidance note12). If signing on behalf of the capacity. Signature Date	nt's solicitor or other authorised e applicant please state in what	d
Capacity		
Contact name (where not previously given) and postal addressith this application (please read guidance note 13)	ess for correspondence associat	ed
Post town Post	code	\neg
Telephone number (if any)		
If you would prefer us to correspond with you by e-mail you	r e-mail address (optional)	

Notes for Guidance

- Describe the premises. For example the type of premises, its general situation and layout and
 any other information which could be relevant to the licensing objectives. Where you are
 completing Part 4 and your application includes off-supplies of alcohol and you intend to
 provide a place for consumption of these off- supplies you must include a description of
 where the place will be and its proximity to the premises.
- Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
- For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
- For example (but not exclusively), where the activity will occur on additional days during the summer months.
- For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
- Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
- If you wish people to be able to consume alcohol on the premises please tick on, if you wish
 people to be able to purchase alcohol to consume away from the premises please tick off. If
 you wish people to be able to do both please tick both.
- Please give information about anything intended to occur at the premises or ancillary to the
 use of the premises which may give rise to concern in respect of children regardless of
 whether you intend children to have access to the premises, for example (but not
 exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gaming
 machines.
- 9. Please list here steps you will take to promote all four licensing objectives together.
- The application form must be signed.
- An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
- Where there is more than one applicant, both applicants or their respective agents must sign the application form.
- 13. This is the address which we shall use to correspond with you about this application.

Schedule 4 regulation 12

Commencement Information

I46 Sch. 4 in force at 7.2.2005, see reg. 1

[Insert name and address of relevant licensing authority and its reference number (optional)]

Application to vary a premises licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

PL	LEASE READ THE FOLLO	OWING	NSTRUCTIO	NS FIRST					
If you are completing your answers are ins	Before completing this form please read the guidance notes at the end of the form. f you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.								
I/We	being t	he prem	ises licence	holder, apply to vary a					
(Insert nam	e(s) of applicant) e under section 34 of the	•							
Premises licence	number								
Part 1 – Premise	es details								
Postal address of	premises or, if none, ordnar	nce surve	y map referenc	e, or description					
Post town			Post code						
Talanhara musikana	-t								
Telephone number a									
Non-domestic ratea	able value of premises	£							
Part 2 – Applica	nt details								
Daytime contact to	elephone number								
E-mail address (optional)									
Current postal address if different from premises address									
Post Town			Postcode						

Part 3 - Variation

Do you want the proposed variation to have effect as soon as	Please tick ♥ yes s possible?
If not do you want the variation to take effect from	Day Month Year
Please describe briefly the nature of the proposed variation	on (Please see guidance note 1)
	. '
If your proposed variation would mean that 5,000 or more peattend the premises at any one time, please state the numbe	eople are expected to

Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

Provision	of regu	Please tick ulated entertainment	✓ yes
	a)	plays (if ticking yes, fill in box A)	
	ь)	films (if ticking yes, fill in box B)	
	c)	indoor sporting events (if ticking yes, fill in box C)	
	d)	boxing or wrestling entertainment (if ticking yes, fill in box D)	
	e) ·	live music (if ticking yes, fill in box E)	
	f)	recorded music (if ticking yes, fill in box F)	
	g)	performances of dance (if ticking yes, fill in box G)	
	h)	anything of a similar description to that falling within (e), (f) or (g)	
		(if ticking yes, fill in box H)	
Provision	of ent	ertainment facilities for:	
	i)	making music (if ticking yes, fill in box I)	
,	j)	dancing (if ticking yes, fill in box J)	
	k)	entertainment of a similar description to that falling within (i) or (j)	
		(if ticking yes, fill in box K)	
Provision	of late	night refreshment (if ticking yes, fill in box L)	
Sale by re	tail of	alcohol (if ticking yes, fill in box M)	
In all case	s com	plete boxes N, O and P	

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	r	-	7	١	ı

Plays			Will the performance of a play take place	Indoors
Standard days and timings (please read guidance note 6)		e read	indoors or outdoors or both – please tick [▼] (please read guidance note 2)	Outdoors
Day	Start	Finish	1	Both
Mon			Please give further details here (please read guida	ance note 3)
Tue				
Wed			State any seasonal variations for performing pla guidance note 4)	ys (please read
Thur				
Fri			Non standard timings. Where you intend to use the performance of plays at different times to the column on the left, please list (please read guidan	nose listed in the
Sat				-
Sun				
	I	1		

В

Films			Will the exhibition of films take place indoors	Indoors
Standard days and timings (please read guidance note 6)		e read	or outdoors or both – please tick [▼](please read guidance note 2)	Outdoors
Day	Start	Finish	1	Both
Mon			Please give further details here (please read guid	ance note 3)
Tue				
Wed			State any seasonal variations for the exhibition guidance note 4)	of films (please read
Thur				
Fri			Non standard timings. Where you intend to use the exhibition of films at different times to thos column on the left, please list (please read guidal	se listed in the
Sat				
Sun				

C

even Stand timing guida Day Mon	or sport ts ard days gs (please nce note Start	and read	Please give further details (please read guidance note 3)
Tue			State any seasonal variations for indoor sporting events (please read guidance note 4)
Wed			
Thur			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 5)
Fri			
Sat			
Sun .		-	

D

Boxing or wrestling entertainments			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please	Indoors
	Standard days and		tick [] (please read guidance note 2)	Outdoors
	gs (please			
	nce note (
Day	Start	Finish		Both
Mon			Please give further details here (please read guida	nce note 3)
Tue				
Wed			State any seasonal variations for boxing or wrest (please read guidance note 4)	ling entertainment
Thur				
Fri			Non standard timings. Where you intend to use boxing or wrestling entertainment at different ti in the column on the left, please list (please read	mes to those listed
Sat				

Sun					
E					
	nusic		Will the performance of live music take place	Indoors	
Standa	ard days a s (please	and read	indoors or outdoors or both – please tick [▼] (please read guidance note 2)	Outdoors	
	ce note ((please read guidance note 2)		
-	6 11	First		B	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guida	ance note 3)	
Tue					
Wed			State any seasonal variations for the performand (please read guidance note 4)	ce of live music	
			,,		
Thur					
Fri			Non standard timings. Where you intend to use	the premises fo	or
			the performance of live music at different times	to those listed	in
Cat			the column on the left, please list (please read gu	lidance note 5)	
Sat					
Sun					
_					
F			Digital I is a second of the s		
	rded me ard days a		Will the playing of recorded music take place indoors or outdoors or both – please tick [✓]	Indoors	
timing	s (please	read	(please read guidance note 2)	Outdoors	
guidar	nce note	5)			
Day	Start	Finish	•	Both	
Mon			Please give further details here (please read guida	ance note 3)	
Tue					
Wed			State any seasonal variations for the playing of (please read guidance note 4)	recorded music	
			(prease read guidance note 4)		
Thur					
	,				

Fri			Non standard timings Where you intend to you	the promises for
rn			Non standard timings. Where you intend to use the playing of recorded music at different times	to those listed in
			the column on the left, please list (please read gu	idance note 5)
Sat				,
Juc				
Sun				
G				
Perfo	rmance	es of	Will the performance of dance take place	Indoors
danc			indoors or outdoors or both – please tick [*]	Outdoors
	ard days		(please read guidance note 2)	
	gs (please			
	nce note			D-ab
Day	Start	Finish		Both
Mon			Please give further details here (please read guida	ance note 3)
_				
Tue				
We d			Charles and a second a second and a second a	
Wed			State any seasonal variations for the performan read guidance note 4)	ce of dance (please
			read guidance note 4)	
Th				
Thur	l			
Fri	-		Non standard timings. Where you intend to use	the promises for
rii			the performance of dance at different times to t	hose listed in the
			column on the left, please list (please read guidar	
Sat				
Jac				
	1			
Sun				
H				
Anvt	hing of	а	Please give a description of the type of entertain	nment you will be
			providing	
similar description to that falling				
with	in (e) (f) or (a)	1	
within (e), (f) or (g) Standard days and		and		
timings (please read				
	nce note			
	T == -	T =		
Day	Start	Finish	Will this entertainment take place indoors or	Indoor
			outdoors or both – please tick [] (please read	Outton
			guidance note 2)	Outdoor
Mon	 	<u> </u>	1	Both
			1	55

Tue		Please give further details here (please read guidance note 3)
Wed		
Thur		State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 4)
Fri		
Sat	-	Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 5)
Sun		Andrew Salatine Hote Sy

facili maki Standa timing	ision of ties for ng mus ard days gs (please nce note	sic and e read	Please give a description of the facilities for male be providing Will the facilities for making music be indoors	king music you will
			or outdoors or both – please tick [✓] (please read guidance note 2)	Outdoors
Day	Start	Finish	Tead guidance note 2)	Both
Mon			Please give further details here (please read guid	ance note 3)
Tue				
Wed			State any seasonal variations for the provision of making music (please read guidance note 4)	of facilities for
Thur				
Fri			Non standard timings. Where you intend to use provision of facilities for making music at different listed in the column on the left, please list (please)	ent times to those
Sat			- 5)	
Sun				

J					
Provision of facilities for			Will the facilities for dancing be indoors or outdoors or both – please tick [] (see	Indoors	
dancing Standard days and			guidance note 2)	Outdoors	
timing	s (please nce note 6	read		Both	
Day	Start	Finish	Please give a description of the facilities for dance providing		
Mon			Please give further details here (please read guida	nce note 3)	
Tue					
Wed			State any seasonal variations for providing danci read guidance note 4)	ng facilities (plea	se
Thur					
Fri			Non standard timings. Where you intend to use the provision of facilities for dancing at different listed in the column on the left, please list (please	times to those	
Sat			5)		
Sun					

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Provision of facilities for entertainment of a similar description to that falling within i or j Standard days and timings (please read guidance note 6) Day Start Finish			Please give a description of the type of entertainme will be providing	ent facility you
Day	Start	Finish	Will the entertainment facility be indoors or outdoors or both – please tick [] (please read	Indoor
			guidance note 2)	Outdoor
Mon				Both

Tue		Please give further details here (please read guidance note 3)
Wed		
Thur		State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within i or j (please read guidance note 4)
Fri		
Sat		Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within I or J at different times to those listed in the
Sun		column on the left, please list (please read guidance note 5)

	night	4	Will the provision of late night refreshment	Indoors
	shment		take place indoors or outdoors or both -	Outdoors
	ard days		please tick [♥] (please read guidance note 2)	
	s (please			
	ce note		1	
Day	Start	Finish		Both
Mon			Please give further details here (please read guid	ance note 3)
Tue				
Wed			State any seasonal variations for the provision of refreshment (please read guidance note 4)	of late night
Thur				
Fri			Non standard timings. Where you intend to use the provision of late night refreshment at differ listed in the column on the left, please list (plea	ent times, to those
Sat			note 5)	
Sun				

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Changes to legislation: There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details) View outstanding changes

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Supply of alcohol Standard days and			Will the supply of alcohol be for consumption (Please tick box ♥)	On the premises
timings (please read		read	(please read guidance note 7)	Off the premises
	nce note			
Day	Start	Finish		Both .
Mon			State any seasonal variations for the guidance note 4)	supply of alcohol (please read
Tue				
Wed				
Thur			Non-standard timings. Where you in the supply of alcohol at different tim column on the left, please list (please	nes to those listed in the
Fri				
Sat				
Sun				

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		и.	

Please highlight any adult entertainment or services, activities, other entertainment or
matters ancillary to the use of the premises that may give rise to concern in respect of
children (please read guidance note 8)

O

Hours premises are open to the public Standard days and timings (please read guidance note 6)		public and read	State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			

Wed			Non standard timings. Where to the public at different time	s from those list	ed in the column on		
			the left, please list (please read	guidance note 5	"		
Thur							
Fri							
Sat							
			,				
Sun							
Please	identify t	those condit	ions currently imposed on the lic of the proposed variation you are	ence which you l	pelieve could be		
remov	eu as a co	risequerice	or the proposed variation you are	seeking			
				Please tick Yyes	5		
l have e	enclosed t	he premises	licence				
l have e	nclosed t	he relevant	part of the premises licence		If you have not ticked		
					one of these boxes please fill in reasons		
					for not including the		
					licence, or part of it, below		
Reasons why I have failed to enclose the premises license or relevant part of gramises license							
Reasons why I have failed to enclose the premises licence or relevant part of premises licence							

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P Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation: a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)			
b) The prevention of crime and disorder			
c) Public safety			
d) The prevention of public nuisance			
e) The protection of children from harm			

Pl	ease tick 🗸 yes
 I have made or enclosed payment of the fee I have sent copies of this application and the plan to responsible authorities others where applicable I understand that I must now advertise my application I have enclosed the premises licence or relevant part of it or explanation I understand that if I do not comply with the above requirements my application 	
IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2 A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICAT	2003 TO MAKE
Part 5 – Signatures (please read guidance note10)	
Signature of applicant (the current premises licence holder) or applicant's solicit authorised agent (please read guidance note 11). If signing on behalf of the applicin what capacity.	
Signature	
Date	
Capacity	
Where the premises licence is jointly held signature of 2 nd applicant (the current holder) or 2 nd applicant's solicitor or other authorised agent (please read guidanc signing on behalf of the applicant please state in what capacity. Signature	t premises licence e note12). If
Date	
Capacity	
Contact name (where not previously given) and address for correspondence as: this application (please read guidance note 13)	sociated with
Post town Post code	
Telephone number (if any)	
If you would prefer us to correspond with you by e-mail your e-mail address (o	ptional)

Notes for Guidance

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence you should make a new premises licence application under section 17 of the Licensing Act 2003.

Notes for Guidance

- Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.
- Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
- For example state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
- For example (but not exclusively), where the activity will occur on additional days during the summer months.
- For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
- Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
- If you wish people to be able to consume alcohol on the premises please tick on, if you wish
 people to be able to purchase alcohol to consume away from the premises please tick off. If
 you wish people to be able to do both please tick both.
- Please give information about anything intended to occur at the premises or ancillary to the
 use of the premises which may give rise to concern in respect of children regardless of
 whether you intend children to have access to the premises, for example (but not
 exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gaming
 machines.
- Please list here steps you will take to promote all four licensing objectives together.
- The application form must be signed.
- An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
- Where there is more than one applicant, both applicants or their respective agents must sign the application form.
- This is the address which we shall use to correspond with you about this application.

Schedule 5

regulation 13

Commencement Information

I47 Sch. 5 in force at 7.2.2005, see reg. 1

[Insert name and address of relevant licensing authority and its optional reference number (optional)]

Application to vary a premises licence to specify an individual as designated premises supervisor under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.

If you are completing this form by hand please write legibly in block capitals. In all cases ensure that

your answers are inside the boxes and written in black ink. You may wish to keep a copy of the completed form for you	. Use additional sheets if necessary.
I/We being the prem (full name(s) of premises licence holder) a premises licence to specify the individual premises supervisor under section 37 of the Licence	named in this application as the
Premises licence number	
Part 1 – Premises details	
Postal address of premises or, if none, ordnance survey	map reference or description
Post town	Post code
Telephone number (if any)	
Description of premises (please read guidance note 1)	

Part 2
Full name of proposed designated premises supervisor
Personal licence number of proposed designated premises supervisor and issuing authority of that licence (if any)
Full name of existing designated premises supervisor (if any)
Please tick ✓ yes
would like this application to have immediate effect under section 38 of the Licensing Act 2003
have enclosed the premises licence or relevant part of it
(If you have not enclosed the premises licence, or relevant part of it, please give reasons why not)
Reasons why I have failed to enclose the premises licence or relevant part of it
Please tick ✓ yes
I have made or enclosed payment of the fee I will give a copy of this application to the chief officer of police I have enclosed the consent form completed by the proposed premises supervisor I have enclosed the premises licence, or the relevant part of it or explanation I will give a copy of this form to the existing premises supervisor, if any I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 3 – Signatures (please read guidance note 2)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 3). If signing on behalf of the applicant please state in what capacity.

Signature					
Date					
Capacity					
For joint applications signature of 2 nd applicant or 2 nd applicant's solicitor or other authorised agent (please read guidance note 4). If signing on behalf of the applicant please state in what capacity.					
Signature					
Date					
Contact name (where not previously given) and address this application (please read guidance note 5)	ss for correspondence associated with				
Post town	Post code				
Telephone number (if any)					
If you would prefer us to correspond with you by e-mail your e-mail address (optional)					

Guidance notes

- Describe the premises. For example the type of premises it is. 1.
- 2.
- The application form must be signed.

 An applicant's agent (for example solicitor) may sign the form on their behalf provided that 3. they have actual authority to do so.
- 4. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
- 5. This is the address which we shall use to correspond with you about this application.

Schedule 6

regulation 14

Commencement Information

Sch. 6 in force at 7.2.2005, see reg. 1

[Insert details including name and address of licensing authority and application reference if any (optional)]

Application to transfer premises licence to be granted under the Licensing Act 2003

	PLEASE READ THE FOLLOWING	G INSTRUC	CTIONS FIRST					
Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.								
I/We	apply to tran	nsfer the p	remises licence described					
	vunder section 42 of the Licensing Act below	2003 for t	he premises described in					
raiti	Delow							
Premi	ses licence number							
	I — Premises details I address of premises or, if none, ordnance sur	vev man refe	erence or description					
rosta	address of premises of, it note, ordinance sur	vey map ren	erence or description					
Post town			Post code					
Telep	hone number at premises (if any)							
Pleas	e give a brief description of the premises							
	•							
Nam	e of current premises licence holder							
	•							
Dart 2	2 - Applicant details							
rait 2	- Applicant details							
In wha	t capacity are you applying for the premises lice	nce to be tra	nsferred to you?					
		Please	e tick ♥ yes					
a)	an individual or individuals*		please complete section (A)					
ь)	a person other than an individual *		plance complete resting (D)					
	as a limited company as a partnership		please complete section (B) please complete section (B)					
	as a partnership iii. as an unincorporated association or		please complete section (B)					
			France compressed sections (s)					

please complete section (B)

iv. other (for example a statutory corporation)

c)	a recognised clu	ь			please complete section (B)			
d)	a charity				please complete section (B)			
e)	the proprietor o	f an educational establishr	nent		please complete section (B)			
f)	a health service	body			please complete section (B)			
g)		o is registered under Part : Act 2000 (c14) in respect o spital			please complete section (B)			
h)	the chief officer in England and V	of police of a police force Wales			please complete section (B)			
*If you are applying as a person described in (a) or (b) please confirm:								
Please tick ✓ yes I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or I am making the application pursuant to a statutory function or a function discharged by virtue of Her Majesty's prerogative (A) INDIVIDUAL APPLICANTS (fill in as applicable)								
Mr	Mrs [Miss	Eiget	Ms	Other title (for example, Rev)			
Surname First names								
Please tick ✓ yes								
Current postal address if different from premises address								
Post To	own		P	ostcode				
Daytime contact telephone number								
E-mail	address							

SECOND INDIVIDU	JAL APPLICANT	(if applicable)		
Mr Surname	Mrs	Miss	Ms First names	Other title (for example, Rev)
I am 18 years old o	or over			Please tick yes
Current postal address if different from premises address				
Post Town	7		Postcode	
Daytime contact t	elephone numb	er		
E-mail address (optional)				
any registered nur	mber. In the cas	e of a partnershi	plicant in full. Where p or other joint vent ach party concerned	appropriate please give ure (other than a body
Address				
Registered number	er (where applic	able)		
Description of ap	plicant (for exan	nple partnership,	company, unincorpor	ated association etc)
Telephone numbe	er, if any			
E-mail (optional)				

Part 3				
			Please tick '	Y es
Are you the holder of the premises licence under an interim authori	ity notic	e?		
Do you wish the transfer to have immediate effect?				
If not when would you like the transfer to take effect?	Davi	Month	Veer	
Ċ	Day	Month	Year	
			Diagram Alabata	.
I have enclosed the concent form circuit by the evicting exemices li		ldor	Please tick	Yes
I have enclosed the consent form signed by the existing premises lie	cence no	lder		
If you have not enclosed the consent form referred to above pleas What steps have you taken to try and obtain the consent?	se give t	ne reaso	ns why not.	
,				
				.
			Please tick	✓ Yes
If this application is granted I would be in a position to use the pren	nises du	ring the		П
application period for the licensable activity or activities authorised (see section 43 of the Licensing Act 2003)	by the	licence		
			Please tick	Yes
I have enclosed the premises licence				
If you have not enclosed premises licence referred to above pleas	e give tr	ie reasoi	ns wny not.	
				- 1

I have made or enclosed payment of the fee I have enclosed the consent form signed by the existing premises licence holder or my statement as to why it is not enclosed I have enclosed the premises licence or relevant part of it or explanation I have sent a copy of this application to the chief officer of police today I understand that if I do not comply with the above requirements my application will be rejected
IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION
Part 4 – Signatures (please read guidance note 2)
Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 3) if signing on behalf of the applicant please state in what capacity.
Signature
Date
Capacity
For joint applications signature of 2 nd applicant or 2 nd applicant's solicitor or other authorised agent (please read guidance note 4). If signing on behalf of the applicant please state in what capacity.
Signature
Date
Capacity
Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 5)
Post town Post code
Telephone number (if any)
If you would prefer us to correspond with you by e-mail your e-mail address (optional)

Notes for Guidance

- Describe the premises. For example the type of premises it is, its general situation and layout and any other information which would be relevant to the licensing objectives.
- 2. The application form must be signed.
- An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
- Where there is more than one applicant, both applicants or their respective agents must sign the
 application form.
- 5. This is the address which we shall use to correspond with you about this application.

Schedule 7

regulation 15

Commencement Information

149 Sch. 7 in force at 7.2.2005, see reg. 1

[Insert name and address of relevant licensing authority and its reference number (optional)]

Interim authority notice under the Licensing Act 2003

interim authority notice under ti	ne Licensing Act 2003								
PLEASE READ THE FOLLOWING I	NSTRUCTIONS FIRST								
Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.									
I/Wegive this interior (Insert name of applicant) 47 of the Licensing Act 2003 for the premises									
Premises licence number (if known)									
Part 1 – Premises details									
Postal address of premises or, if none, ordnance survey	y map reference or description								
Post town	Post code								
Telephone number (if any)									
E-mail address (optional)									
•									
Part 2 – Notice giver details									
In what capacity are you giving the interim authority notice	ce?								
See section 47 of licensing Act 2003	Please tick ♥ yes								
	-								
a) I am an individual with a local interest in the area	mices places complete section (A)								
 a) I am an individual with a legal interest in the pres as freeholder or leaseholder 	mises please complete section (A)								
as freeholder or leaseholder									
b) I am a person other than an individual with a lega	al								
interest in the premises as freeholder or leasehol	der								
i. a limited company	please complete section (B)								
ii. a partnership	please complete section (B)								
iii. an unincorporated association or	please complete section (B)								
iv. other	please complete section (B)								

	c)	-	onal represent ence holder w	ative for the forme	er		please com	plete section ((B)	
	d)	for the form	_	which is registered icence holder who ble			please complete section (E			
	e)			itioner for the form	ner		Please com	plete section ((B)	
Da	ite d	of lapsing o	of licence							
On	wha	t date				Day	Month	Year		
	•	(as applicab	•	icence holder die?						
		was the po	wer of attorne	y registered under			\top			
				Powers of Attorne			$ \cdot $			
		1985?			-					
		did the forr	ner holder bed	come insolvent?		\vdash	+		+	
									\perp	
Mr	_		Mrs .	Miss Miss	Ms [names		r title xample, Rev)		
l a	m 18	3 years old o	r over					Please tick	yes	
ad dif	dres fere	t postal s if nt from es address								
Po	st To	own				Postcode				
Da	ytin	ne contact to	elephone num	ber						
	٠.									
	mail ptior	address nal)								

DETAILS OF SECOND INDIVIDUAL NOTICE GIVER (IF APPLICABLE)						
Mr	Mrs	Miss	Ms	Other title (for example, Rev)		
Surname			First names			
				,		
				Please tick 🕶 yes		
I am 18 years old o	or over					
Current postal address if different from premises address						
Post Town			Postcode			
Daytime contact t	elephone num	ber				
E-mail address (optional)						
(B) NON-INDIVID Please provide nar any registered nur corporate), please	ne and registe nber. In the ca	ered address of app use of a partnershi	p or other joint ve	ere appropriate please give enture (other than a body ed		
Address						
Address						
				•		
Registered number	er (where appli	cable)				
Description of ap	plicant (for exa	ample partnership,	company, unincorp	oorated association etc)		
Telephone numbe	er (if any)					
E-mail address (o	ptional)	1 45541				

PART 3	Yes (please tick 🗸)				
Has an interim authority notice previously been given relating to this premises and the former premises licence holder?	Day Month Year				
f yes please give the date	Day Month real				
Has there been an application to transfer the premises licence under section 50 of the Licensing Act 2003?					
 I have made or enclosed payment of the fee I have sent a copy of this form to the chief officer of police for which the premises is situated I have notified the designated premises supervisor (if different licence holder), if any I understand that if I do not comply with the above requirem be rejected 	at from the premises				
THIS NOTICE WILL LAPSE AT THE END OF THE SEVEN DAY PERIOD AFTER THE LAPSING OF THE PREMISES LICENCE UNLESS A COPY OF THE NOTICE HAS BEEN GIVEN TO THE CHIEF OFFICER OF POLICE FOR THE POLICE AREA OR EACH POLICE AREA IN WHICH THE PREMISES IS SITUATED IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION					
Part 4 – Signatures (please read guidance note1)					
Signature of notice giver or notice giver's solicitor or other duly au guidance note 2). If signing on behalf of the notice giver please state	thorised agent (please read te in what capacity.				
Signature					
Date					
Capacity					
For joint notices signature of 2 nd notice giver or 2 nd notice giver's s agent (please read guidance note 3). If signing on behalf of the app capacity.	olicitor or other authorised licant please state in what				
Signature					
Date					
Capacity					

Changes to legislation: There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details) View outstanding changes

Contact name (where not previously given) and addre this notice (please read guidance note 4)	ss for correspondence associated with
Post town	Post code
Telephone number (if any)	
If you would prefer us to correspond with you by e-ma	ail your e-mail address (optional)

Notes for Guidance

1.The notice must be signed.

Sch. 8 in force at 7.2.2005, see reg. 1

- 2. A notice giver's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
- 3. Where there is more than one notice giver, both notice givers or their respective agents must sign the application form.
- 4. This is the address which we shall use to correspond with you about this application.

Schedule 8 regulation 16

Commencement Information

[Insert name and address of relevant licensing authority and its reference number (optional)]

Application for the review of a premises licence or club premises certificate under the Licensing Act 2003

	PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST								
lf y you	Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.								
sec of	I								
Pai	rt 1	 Premises or club premises details 							
		address of premises or club premises, or if non- ption	e, ordnance survey map reference or						
Po	st to	own	Post code (if known)						
Nai	me c	f premises licence holder or club holding club p	remises certificate (if known)						
Nu	mbe	r of premises licence or club premises certificat	e (if known)						
Pa il		- Applicant details	Please tick ♥ yes						
1)	an i	interested party (please complete (A) or (B) below) 🗆						
	a)	a person living in the vicinity of the premises							
	b)	a body representing persons living in the vicinity the premises	of						
	c)	a person involved in business in the vicinity of the premises							
	d)	a body representing persons involved in business in the vicinity of the premises							

2) a responsible authority (please complete (C) below)			
a member of the club to which this application relates (please complete (A) below)			
(A) DETAILS OF INDIVIDUAL APPLICANT (fill in as appli	cable)		
Mr Mrs Miss Fi	Ms	Other title (for example, Rev)	
		Please tick *	 yes
I am 18 years old or over		. [
Current address	-		
Post Town	Postcode		
Daytime contact telephone number			
E-mail address (optional)			
(B) DETAILS OF OTHER APPLICANT			
Name and address			
Telephone number (if any)			\dashv
E-mail (optional)			\dashv

(C) DETAILS OF RESPONSIBLE AUTHORITY	APPLICANT		
Name and address			
			,
Telephone number (if any)			
E-mail (optional)	-		
E-mail (optional)			
This application to review relates to the foll		objective(s) lease tick one or more	hoves ¥
the prevention of crime and disorder while cofety.	,	A Horse	DOXES
public safety the prevention of public nuisance		Ħ	
4) the protection of children from harm			
Please state the ground(s) for review (please	e read guidance no	ote1)	

Please provide as much note 2)	information a	s possible to su	ipport the appli	cation (please r	ead guidance
					- '

			ease tick * yes	•	
Have you made an application for review relating to this premis	ses before				
If yes please state the date of that application	Day	Month	Year		
If you have made representations before relating to this prer and when you made them	mises plea	se state	what they	were	
and when you made them					

	Please tick * yes	
and the premises licence holder or clu appropriate	closures to the responsible authorities ub holding the club premises certificate, as with the above requirements my application will	
•		
	ICTION TO A FINE UP TO LEVEL 5 ON THE 158 OF THE LICENSING ACT 2003 TO MAI RECTION WITH THIS APPLICATION	
Part 3 – Signatures (please read guidance	note 3)	
Signature of applicant or applicant's soliciton note 4). If signing on behalf of the applicant	r or other duly authorised agent (please read guida please state in what capacity.	nce
Signature		
DateCapacity		
		••••
Contact name (where not previously given) this application (please read guidance note 5) and address for correspondence associated with 5)	
Post town	Post code	
Telephone number (if any)		\exists
If you would prefer us to correspond with y (optional)	you using an e-mail address your e-mail address	\exists

Notes for Guidance

- 1. The ground(s) for review must be based on one of the licensing objectives.
- Please list any additional information or details for example dates of problems which are included in the grounds for review if available.
- 3. The application form must be signed.
- An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
- 5. This is the address which we shall use to correspond with you about this application.

Schedule 9

regulations 17, 18

Commencement Information

I51 Sch. 9 in force at 7.2.2005, see **reg. 1**

Changes to legislation: There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details) View outstanding changes

PART A

[Insert name and address of relevant licensing authority and its reference number (optional)]

Declaration for a club premises certificate to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE COMPLETING DECLARATION

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

Club Premises details

Name of club	
Postal address of club, if any, or, if none, ordnance surve	ey map reference or description
Post Town	Postcode
Telephone number (if any)	
E-mail (optional)	
CLUB DECLARATION AS TO QUALIFYING CLUB	STATUS
clu	ıb makes the following
(Insert name of club) declarations	
 Where the club to which this application relates is: a registered society within the meaning of the Industa registered society within the meaning of the Friend a registered friendly society within the meaning of the club declares that the club satisfies: 	dly Societies Act 1974; or
Condition 1 in section 62(2) of the Licensing Act 2003 Please give relevant club rule number(s)	
rease give recevant class rate name ((s)	
Condition 2 in section 62(3) of the Licensing Act 2003	
Please give relevant club rule number(s)	

Condition 4 in section 62(5) of the Licensing Act 2003	
Does the club wish to supply alcohol to members and guests? If yes the club declares that -	
The purchase of alcohol for the club and the supply of alcohol by the club is under the control of the members or of a committee appointed by the members	
Please give relevant club rule number(s), if any	
2) Where the club to which this application relates is: an association organised for the social well-being and recreation of persons employed in about coal mines, the club declares that the club satisfies:	or
Please tick ♥ Ye	S
Condition 1 in section 62(2) of the Licensing Act 2003	
Please give relevant club rule number(s)	
Condition 2 in section 62(3) of the Licensing Act 2003	
Please give relevant club rule number(s)	
Does the club wish to supply alcohol to members and guests? If yes the club declares that it satisfies -	
First condition in section 66(4) of the Licensing Act 2003 Please give relevant club rule number(s), if any	
Second condition in section 66(5) of the Licensing Act 2003 Please give relevant club rule number(s), if any	
3) Where the club to which this application relates does not fall into the categories in 1 or 2 above, the club declares that the club satisfies:	
Please tick ✓ Ye	s
Condition 1 in section 62(2) of the Licensing Act 2003	
Please give relevant club rule number(s)	

Condition 2 in section 62(3) of the Licensing Act 2003	
Please give relevant club rule number(s)	
.,	
Condition 3 in section 62(4) of the Licensing Act 2003	
The club's arrangements for restricting the club's freedom of purchase of alcohol are:	
(a) contained in club rule number(s),	
(b) or, as follows	
(Please provide a short description)	
The club's provisions by which money or property of the club or any gain arising from the of the club is or may be applied for charitable benevolent or political purposes are:	arrying on
(a) contained in club rule number(s),	
(b) or, as follows	
(Please provide a short description)	
	- 1
	- 1
The arrangements for giving members information about the finances of the club are:	
(a) contained in club rule number(s),	

b) or, as follows	
(Please provide a short description)	
Please describe details of the books of account and other records kep of the information about finances given to members of the club or g number(s)	ot to ensure the accuracy ive the relevant rule
•	
	Please tick 🗸 Yes
Condition 4 in section 62(5) of the Licensing Act 2003	
Condition 5 in section 62(6) of the Licensing Act 2003	
The club proposes to supply alcohol to members and guests and declares that the club satisfies:	
additional condition 1 in section 64(2) of the Licensing Act 2003	П
Please give relevant club rule number(s), if any	
additional condition 2 in section 64/2) of the Licensing Act 2002	
additional condition 2 in section 64(3) of the Licensing Act 2003	
Please give relevant rule number(s), if any	
additional condition 3 in section 64(4) of the Licensing Act 2003	
Please give relevant club rule number(s), if any	

Changes to legislation: There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details) View outstanding changes

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

I, make this declaration on behalf of the club and have authority to bind the club
Signature
Date
Capacity

Part B

Application for a club premises certificate to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE COMPLETING APPLICATION

If you are completing this form by hand please write le your answers are inside the boxes and written in black You may wish to keep a copy of the completed form for	gibly in block capitals. In all cases ensure that nk. Use additional sheets if necessary.
club applies for a club p (Insert name of club) of the Licensing Act 2003 for the premises of premises)	
The club is making this application to you as accordance with section 68 of the Licensing Part 1 – Club premises details	
Name of club	
Postal address of premises or, if none, ordnance sur	vey map reference or description
Post Town	Postcode
Telephone number (if any)	
E-mail address (optional)	
Name of person performing duties of a secretary to	the club
Address of person performing duties of a secretary	to the club
Post Town	Postcode
Daytime contact telephone number (if any)	
E-mail address (optional)	
E-mail address (optional)	
Non-domestic rateable value of club premises.	£
Are the club premises occupied and habitually used by	the club Yes No

	Day	Month	Year	
en do you want the club premises certificate to start?				
you wish the certificate to be valid only for a limited period,		Month	Year	
en do you want it to end?				
eneral description of club (please read guidance note 1)				
		-		

What o	qualifying club activities do you intend to conduct on the club premises? Please tick	yes
Provis	on of regulated entertainment:	
a)	plays (if ticking yes, fill in box A)	П
ь)	films (if ticking yes, fill in box B)	
c)	indoor sporting events (if ticking yes, fill in box C)	
d)	boxing or wrestling entertainments (if ticking yes, fill in box D)	
e)	live music (if ticking yes, fill in box E)	
f)	recorded music (if ticking yes, fill in box F)	
g)	performances of dance (if ticking yes, fill in box G)	
h)	anything of a similar description to that falling within (e), (f) or (g)	
	(if ticking yes, fill in box H)	
Provis	ion of entertainment facilities for:	
i)	making music (if ticking yes, fill in box I)	
j)	dancing (if ticking yes, fill in box J)	
k)		
	(if ticking yes, fill in box K)	
	pply of alcohol by or on behalf of a club to, or to the order of, a member of the club ing yes, fill in box L)	
consu	le by retail of alcohol by or on behalf of a club to a guest of a member of the club for appropriate mption on the premises where the sale takes place ing yes, fill in box L)	

In all cases complete boxes M, N, and O

Α

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place	Indoors
			indoors or outdoors or both – please tick [] (please read guidance note 2)	Outdoors
Day	Start	Finish	1	Both
Mon			Please give further details here (please read	guidance note 3).
Tue				
Wed			State any seasonal variations for performing guidance note 4)	g plays (please read
Thur				
Fri			Non standard timings. Where the club interpremises for the performance of a play at d those listed in the column on the left, pleas	ifferent times from
Sat	,		guidance note 5)	
Sun				

R

	s ard days and e read guida		Will the exhibition of films take place indoors or outdoors or both – please tick [▼] (please read guidance note 2)	Outdoors	
Day	Start	Finish	'	Both	
Mon			Please give further details here (please read	guidance note 3)	
Tue					
Wed			State any seasonal variations for the exhibition of film (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where the club inten- premises for the exhibition of film at different those listed in the column on the left, pleas	ent times from	
Sat			guidance note 5)		
Sun					

		ė	•
4	ı	۲	7
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Indoor sporting events Standard days and timings (please read guidance note 6)			Please give further details here (please read guidance note 3)
Day	Start	Finish	
Mon			
Tue			State any seasonal variations for indoor sporting events (please read guidance note 4)
Wed			-
Thur			Non-standard timings. Where the club intends to use the premises for indoor sporting events at different times from those listed in the column on the left, please list (please read
Fri			guidance note 5)
Sat			
Sun			

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Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)		s timings	Will the boxing or wrestling entertainment take place indoors or outdoors or both − please tick [✓] (please read guidance note 2)	Indoors Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read	guidance note 3)	
Tue					
Wed			State any seasonal variations for boxing and wrestling entertainment (please read guidance note 4)		
Thur					
Fri			Non-standard timings. Where the club inter premises for the boxing or wrestling enterts different times from those listed in the colu	ainment at	
Sat			please list (please read guidance note 5)		
Sun					

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	Live music Standard days and		Will the performance of live music take place indoors or outdoors or both – please	Indoors
	Standard days and timings(please read guidance		tick [] (please read guidance note 2)	Outdoors
note 6		o garouriee		
Day	Start	Finish		Both
Mon			Please give further details here (please read	guidance note 3)
Tue				
Wed			State any seasonal variations for the performance of live music (please read guidance note 4)	
Thur				
Fri			Non-standard timings. Where the club intends to use the premises for the performance of live music at different times from those listed in the column on the left, please list (please	
Sat			read guidance note 5)	
Sun				

F

Standa	Recorded music Standard days and timings (please read guidance note 6)		Will the playing of recorded music take place indoors or outdoors or both – please tick [♥] (please read guidance note	Indoors Outdoors
Day	Start	Finish	2)	Both
Mon			Please give further details here (please read	guidance note 3)
Tue				
Wed			State any seasonal variations for the playing of recorded music (please read guidance note 4)	
Thur				
Fri			Non-standard timings. Where the club intends to use the premises for the playing of recorded music at different times from those listed in the column on the left, please list (please	
Sat			read guidance note 5)	
Sun				

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			•		
	Performances of dance		Will the performance of dance take place	Indoors	
	Standard days and timings (please read guidance note 6)		indoors or outdoors or both – please tick [✓] (please read guidance note 2)	Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guidance note 3)		
Tue					
Wed			State any seasonal variations for the performance of dance (please read guidance note 4)		
Thur					
Fri			Non-standard timings. Where the club intends to use the premises for the performance of dance at different times from those listed in the column on the left, please list (please read		
Sat			guidance note 5)		
Sun					
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Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment that the club will be providing		
Day	Start	Finish	Will this entertainment take place indoors or	Indoor	
			outdoors or both – please tick [✓](please read guidance note 2)	Outdoor	
Mon				Both	
Tue			Please give further details here (please read guidance	e note 3)	
Wed					
Thur			State any seasonal variations for this entertainment read guidance note 4)	nt (please	
Fri					

Cat			Non-standard timings Where the slub into	- d- 4 4b-			
Sat			Non-standard timings. Where the club intends to use the premises for this entertainment at different times from those				
			listed in the column on the left, please list (please read guidance				
			note 5)				
Sun							
<u> </u>							
Provi	Provision of facilities Please give a description of the type of facilities for making						
	naking mu		music that the club will be providing				
	ard days and						
(pleas	e read guida	nce note 6)					
l			Will the facilities for making music be	Indoors			
l			indoors or outdoors or both – please tick	Outdoors			
Day	Start	Finish	[] (please read guidance note 2)	Both			
Mon			Please give further details here (please read	guidance note 3)			
-			1				
_			1				
Tue							
			1				
Wed			State and a second contact and for the second	-1			
wed			State any seasonal variations for the provise making music (please read guidance note 4)				
			making music (please read guidance note 4)				
Thur			1				
''''							
Fri			Non-standard timings. Where the club inte	nds to use the			
			premises for the provision of facilities for r				
			different times from those listed in the col	umn on the left,			
Sat			please list (please read guidance note 5)				
			-				
Sun							
J							
Provi	sion of fa	cilities	Please give a description of the type of faci	lities for dancing			
	ancing		that the club will be providing				
Standa	ard days and	timings					
(pleas	e read guida	nce note 6)					
			1				
			New A Company	1			
			Will the facilities for dancing be indoors	Indoors			
			or outdoors or both – please tick [*] (please read guidance note 2)	Outdoors			
Day	Start	Finish	(presse read gardance flote 2)	Both			
Mon			Please give further details here (please read	guidance note 3)			
			, , , , , , , , , , , , , , , , , , , ,	,			
]				
Tue]				
			1				
1	l	1	I				

Wed		State any seasonal variations for the provision of dancing facilities (please read guidance note 4)
Thur		
Fri		Non-standard timings. Where the club intends to use the premises for the provision of dancing facilities at different times from those listed in the column on the left, please list
Sat		(please read guidance note 5)
Sun	,	

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Provi	Provision of facilities				
for entertainment of a similar description to that falling within i or j Standard days and timings (please read guidance note 6)			of a the club will be providing i to i or j		
Day	Start	Finish	Will the entertainment facility be indoors or outdoors	Indoor	
			or both – please tick [✓](please read	Outdoor	
Mon ·			guidance note 2)	Both	
Tue	,		Please give further details here (please read guidance note 3)		
Wed				-	
Thur			State any seasonal variations for the provision of this entertainment facility (please read guidance note 4)		
Fri					
Sat			Non-standard timings. Where the club intends to use the premises for the provision of facilities for this entertainment at different times from those listed in the column on the left, please list (please read guidance note 5)		
Sun					

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	•					
Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption (Please tick box) (please read guidance note 7)	On the premises Off the premises		
Day	Start	Finish		Both		
Mon			State any seasonal variations (please	read guidance note 4)		
Tue						
Wed						
Thur			Non-standard timings. Where the club intends to use the premises for the supply of alcohol at different times from those listed in the column on the left, please list (please read			
Fri			guidance note 5)			
Sat						
Sun						

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open and g Stand	rs club pre to the mo guests ard days and e read guida	l timings	State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			
Wed			Non standard timings. Where you intend the premises to be
Thur			open to the members and guests at different times from those listed in the column on the left, please list (please read guidance note 5)
Fri			
Sat			

Sun									
N									
Please highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the club premises that may give rise to concern in respect of children (please read guidance note 8)									

O Describe the steps you intend to take to promote the four licensing objectives:					
a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)					
b) The prevention of crime and disorder					
) The prevention of diffic and disorder					
c) Public safety					
	•				
d) The prevention of public nuisance					
-,,					
e) The protection of children from harm	,				

	Please tick 🗡 yes
 I have made or enclosed payment of the fee I have enclosed the plan of the premises I have sent copies of this application and plan to the premise of the premise	the responsible authorities
 I have completed and enclosed the club declaratio I understand that I must now advertise my application I understand that if I do not comply with the above 	ntion
be rejected	e requirements my application with
IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE L UNDER SECTION 158 OF THE LICENSING ACT 2003 TO N CONNECTION WITH THIS APPLICATION	
Part 3 – Signatures (please read guidance note 10)	
I (Insert full name)make this applic authority to bind the club	ation on behalf of the club and have
Signature	
Date	
Capacity	
Address for correspondence associated with this applic	ation (please read guidance note 11)
,	
Post town	Post code
	Fost code
Telephone number (if any)	
If you would prefer us to correspond with you by e-ma	il your e-mail address (optional)

Changes to legislation: There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details) View outstanding changes

Notes for Guidance

- Describe the premises. For example the type of premises, its general situation and layout and any
 other information which could be relevant to the licensing objectives. Where your application
 includes off-supplies of alcohol and you intend to provide a place for consumption of these offsupplies you must include a description of where the place will be and its proximity to the
 premises.
- Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
- Please state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
- For example (but not exclusively) where the activity will occur on additional days during the summer months.
- For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
- Please give timings in 24 hour clock. (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
- 7. If the club wishes members and their guests to be able to consume alcohol on the premises please tick on, if the club wishes people to be able to purchase alcohol to consume away from the premises please tick off. If the club wishes people to be able to do both please tick both.
- Please give information about anything intended to occur at the premises or ancillary to the use
 of the premises which may give rise to concern in respect of children, regardless of whether you
 intend children to have access to the premises, for example (but not exclusively) nudity or seminudity, films for restricted age groups etc gambling machines etc
- 9. Please list here steps you will take to promote all four licensing objectives together.
- 10. The application form must be signed.
- 11. This is the address which we will use to correspond with the club about this application.

Schedule 10 regulation 19

Commencement Information

I52 Sch. 10 in force at 7.2.2005, see **reg. 1**

[Insert name and address of relevant licensing authority and its reference number (optional)]

Application to vary a club premises certificate to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE COMPLETING APPLICATION Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.club applies for a club premises certificate under section 84 (Insert name of club) of the Licensing Act 2003 for the premises named in Part 1 below Club premises certificate number Part 1 – Club premises details Name of club Postal address of premises, if any, or if none ordnance survey map reference or description Post Town Postcode Telephone number (if any) E-mail address (optional) Name of person performing duties of a secretary to the club Address of person performing duties of a secretary to the club Post Town Postcode Daytime contact telephone number (if any) E-mail address (optional)

Part 2 – Applica	nt details	
Daytime contact te	lephone number (if any)	
E-mail address (optional)		
Current postal address if different from premises address		
Post Town		Postcode
Part 3 - Variatio	on	
Do you want the pr	oposed variation to have effect as soon	Please tick ♥ yes n as possible?
If not do you want	the variation to take effect from	Day Month Year
Please describe b	riefly the nature of the proposed varia	ation (Please see guidance note 1)
If the club's propose to attend the prem	ed variation would mean that 5,000 or n ises at any one time, please state the nu	more people are expected umber expected to attend

Part 4 - Club Operating Schedule

In all cases complete boxes M, N, O and P

	complete those parts of the Club Operating Schedule which would be subject to change tion to vary is successful.	if this
	ualifying club activities do you intend to conduct on the club premises which will be aff	ected
by your	application? Please tic	k 🗸 yes
Provision	on of regulated entertainment:	
a)	plays (if ticking yes, fill in box A)	
b)	films (if ticking yes, fill in box B)	
c)	indoor sporting events (if ticking yes, fill in box C)	
d)	boxing or wrestling entertainments (if ticking yes, fill in box D)	
e)	live music (if ticking yes, fill in box E)	
f)	recorded music (if ticking yes, fill in box F)	
g)	performances of dance (if ticking yes, fill in box G)	
h)	anything of a similar description to that falling within (e), (f) or (g)	
	(if ticking yes, fill in box H)	
Provisi	on of entertainment facilities for:	
i)	making music (if ticking yes, fill in box I)	
j)	dancing (if ticking yes, fill in box J)	
k)	entertainment of a similar description to that falling within (i) or (j)	
	(if ticking yes, fill in box K)	
	pply of alcohol by or on behalf of a club to, or to the order of, a member of the club ng yes, fill in box L)	
consun	e by retail of alcohol by or on behalf of a club to a guest of a member of the club for nption on the premises where the sale takes place ng yes, fill in box L)	' □

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Plays			Will the performance of a play take place indoors or outdoors or both – please tick	Indoors
(pleas	Standard days and timings (please read guidance note 6)		[v] (please read guidance note 2)	Outdoors
Day	Start	Finish		Both
Mon			Please give further details here (please read guidance note 3)	
Tue				
Wed		,	State any seasonal variations for performing plays (please read guidance note 4)	
Thur			,	
Fri			Non standard timings. Where the club intends to use the premises for the performance of a play at different times from those listed in the column on the left, please list (please read	
Sat			guidance note 5)	
Sun				

В

Standa	Films Standard days and timings (please read guidance note 6)		Will the exhibition of films take place indoors or outdoors or both – please tick ['] (please read guidance note 2)	Outdoors Outdoors
Day	Start	Finish		Both
Mon			Please give further details here (please read	guidance note 3)
Tue				
Wed			State any seasonal variations for the exhibited read guidance note 4)	tion of film (please
Thur				
Fri			Non standard timings. Where the club inter premises for the exhibition of film at different those listed in the column on the left, pleas	ent times from
Sat			guidance note 5)	
Sun				

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_			*
Standa	Indoor sporting events Standard days and timings (please read guidance note 6)		Please give further details here (please read guidance note 3)
Day	Start	Finish	
Mon			•
Tue			State any seasonal variations for indoor sporting events (please read guidance note 4)
Wed			
Thur			Non-standard timings. Where the club intends to use the premises for indoor sporting events at different times from those listed in the column on the left, please list (please read
Fri			guidance note 5)
Sat			
Sun			

$\overline{\mathsf{D}}$

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)		s timings nce note 6)	Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick ['] (please read guidance note 2)	Outdoors Both
Day	Start	Finish		
Mon			Please give further details here (please read	guidance note 3)
Tue				
Wed			State any seasonal variations for boxing and wrestling entertainment (please read guidance note 4)	
Thur				
Fri			Non-standard timings. Where the club into premises for the boxing or wrestling enter different times from those listed in the col	tainment at
Sat			please list (please read guidance note 5)	
Sun				

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	Live music		Will the performance of live music take place indoors or outdoors or both –		
Standard days and timings (please read guidance note 6)			please tick [] (please read guidance note	Outdoors	
Day	Start	Finish	2)	Both	
Mon	,		Please give further details here (please read guidance note 3)		
Tue					
Wed			State any seasonal variations for the performance of live music (please read guidance note 4)		
Thur			-		
Fri			Non-standard timings. Where the club into premises for the performance of live music from those listed in the column on the left	at different times	
Sat			read guidance note 5)		
Sun					

F

Recorded music Standard days and timings (please read guidance note 6)		timings	Will the playing of recorded music take place indoors or outdoors or both – please tick ['] (please read guidance note	Indoors Outdoors	
Day	Start	Finish	2)	Both	
Mon			Please give further details here (please read guidance note 3)		
Tue					
Wed			State any seasonal variations for the playing of recorded music (please read guidance note 4)		
Thur					
Fri			Non-standard timings. Where the club inte premises for the playing of recorded music from those listed in the column on the left	at different times	
Sat			read guidance note 5)		
Sun					

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Performances of dance			Will the performance of dance take place	Indoors
Standard days and timings (please read guidance note 6)			indoors or outdoors or both – please tick [] (please read guidance note 2)	Outdoors
Day	Start	Finish		Both
Mon			Please give further details here (please read guidance note 3)	
Tue				
Wed			State any seasonal variations for the performance of dance (please read guidance note 4)	
Thur				
Fri			Non-standard timings. Where the club intends to use the premises for the performance of dance at different times from those listed in the column on the left, please list (please read	
Sat			guidance note 5)	
Sun				

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desci fallin (g) Standa	hing of a s ription to g within (ard days and e read guida	that (e), (f) or	Please give a description of the type of entertai club will be providing	nment that the
Day	Start	Finish	Will this entertainment take place indoors or outdoors	Indoor
			or both – please tick [](please read guidance note 2)	Outdoor
Mon				Both
Tue			Please give further details here (please read guid	dance note 3)
Wed				
Thur			State any seasonal variations for this entertainment (please read guidance note 4)	
Fri				

Sat			Non-standard timings. Where the club intends to use the premises for this entertainment at different times from those listed in the column on the left, please list (please read guidance note 5)		
Juli				·	
I					
for m	sion of fa aking mu ird days and read guida	sic	Please give a description of the type of faci music that the club will be providing	lities for making	
			Will the facilities for making music be	Indoors	
Day	Start	Finish	indoors or outdoors or both – please tick [▼] (please read guidance note 2)	Outdoors Both	
Day	Start	Finish	[](please read guidance note 2)	Both	
Mon			Please give further details here (please read	guidance note 3)	
Tue					
Wed			State any seasonal variations for the provision of facilities for making music (please read guidance note 4)		
Thur					
Fri			Non-standard timings. Where the club intends to use the premises for the provision of facilities for making music at different times from those listed in the column on the left,		
Sat			please list (please read guidance note 5)		
Sun					
J					
for d	sion of fa ancing ard days and e read guida		Please give a description of the type of faci that the club will be providing	ilities for dancing	
			Will the facilities for dancing be indoors	Indoors	
			or outdoors or both – please tick [*] (please read guidance note 2)	Outdoors	
Day	Start	Finish	,	Both	
Mon			Please give further details here (please read	guidance note 3)	
Tue					

Wed		State any seasonal variations for the provision of dancing facilities (please read guidance note 4)
Thur		
Fri		Non-standard timings. Where the club intends to use the premises for the provision of dancing facilities at different times from those listed in the column on the left, please list
Sat		(please read guidance note 5)
Sun		

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Provision of facilities for entertainment of a similar description to that falling within i or j Standard days and timings (please read guidance note 6)			Please give a description of the type of entertain the club will be providing	inment facility
Day	Start	Finish	Will the entertainment facility be indoors or outdoors or both – please tick [*](please read guidance note 2)	Indoor Outdoor
Mon			ince 2)	Both
Tue			Please give further details here (please read guidance note 3)	
Wed				
Thur			State any seasonal variations for the provision entertainment facility (please read guidance not	
Fri				
Sat			Non-standard timings. Where the club intends to use the premises for the provision of facilities for this entertainment at different times from those listed in the column on the left, please list (please read guidance note 5)	
Sun		-		

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Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption (Please tick box ') (please read guidance note 7)	On the premises Off the premises
Day	Start	Finish		Both
Mon			State any seasonal variations (please re	ead guidance note 4)
Tue				
Wed				
Thur			Non-standard timings. Where the club premises for the supply of alcohol at d those listed in the column on the left,	ifferent times from
Fri			guidance note 5)	
Sat				
Sun				

М

Hours club premises are open to the members and guests Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			
Wed			Non standard timings. Where you intend the premises to be open to the members and guests at different times from those
Thur			listed in the column on the left, please list (please read guidance note 5)
Fri			
Sat			

Sun							
<u>. </u>							
N							
matt	ers ancillary	ny adult ente to the use of ad guidance r	the club pre	r services, ac mises that n	ctivities, or nay give ris	other enter e to concerr	tainment or n in respect of
0							
remo	e identify tho	se conditions equence of th	e proposed v	posed on the	are seeking	which you b	elieve could be
I have	enclosed the	club premises	certificate	Please tic	k 🕶 yes		
I have club pr	enclosed the remises certif	relevant part icate	of the				
	have not tick cate, or part	red one of the of it below	ese boxes ple	ease fill in re	easons for r	not including	ţ the
Reas	ons why the	club has failed	to enclose t	he club pren	nises certific	ate or releva	int part of it
l l							

P
Describe the steps you intend to take to promote the four licensing objectives:
a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)
b) The prevention of crime and disorder
-
c) Public safety
d) The prevention of public nuisance
of the prevention of public hardance
e) The protection of children from harm

	Please tick yes
 I have made or enclosed payment of the fee I have sent copies of this application and the plan to I understand that I must now advertise my applicati I have enclosed the club premises certificate or relevent in the latest of the l	ion want part of it or explanation
IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MA CONNECTION WITH THIS APPLICATION	TO LEVEL 5 ON THE STANDARD SCALE, AKE A FALSE STATEMENT IN OR IN
Part 5 – Signatures (please read guidance note 10)	
I (Insert full name)make this application authority to bind the club	on on behalf of the club and have
Signature	
Date	
Capacity	
Address for correspondence associated with this applicate	tion (please read guidance note 11)
Post town F	Post code
	rost code
Telephone number (if any)	
If you would prefer us to correspond with you by e mail	your e mail address (optional)

Changes to legislation: There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details) View outstanding changes

Notes for Guidance

- Describe the premises. For example the type of premises it is, its general situation and layout and
 any other information which would be relevant to the licensing objectives. Where your
 application includes off-supplies of alcohol and you intend to provide a place for people to
 consume these off-supplies please include a description of where this will be and its proximity to
 the premises.
- Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
- Please state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
- For example (but not exclusively) where the activity will go on for an extra hour during summer months.
- For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
- Please give timings in 24 hour clock. (eg 16:00)
- 7. If the club wishes members and their guests to be able to consume alcohol on the premises please tick on. If the club wishes people to be able to purchase alcohol to consume away from the premises please tick off. If the club wishes people to be able to do both please tick both.
- Please give information about anything to occur at the premises or ancillary to the use of the
 premises which may give rise to concern in respect of children, for example (but not exclusively)
 nudity or semi-nudity, films for restricted age groups etc gambling machines etc
- 9. Please list here steps you will take to promote all four licensing objectives together.
- 10. The application form must be signed by someone with the authority to bind the club.
- 11. This is the address which we will use to correspond with the club about this application.

Schedule 11 regulation 24

Commencement Information

I53 Sch. 11 in force at 7.2.2005, see **reg. 1**

Part A

Consent of individual to being specified as premises supervisor

I [full name of prospective premises supervisor] of [home address of prospective premises supervisor] hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for [type of application] by [name of applicant] relating to a premises licence [number of existing licence, if any] for [name and address of premises to which the application relates] and any premises licence to be granted or varied in respect of this application made by [name of applicant] concerning the supply of alcohol at [name and address of premises to which application relates]. I also confirm that I am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

which application relates]. I also confirm that I am applying for, into currently hold a personal licence, details of which I set out below.	end to apply for or
Personal licence number [insert personal licence number, if any] Personal licence issuing authority [insert name and address and tel personal licence issuing authority, if any]	lephone number of
name (please print)dated	
PART B	
Consent of premises licence holder to transfer	÷,
I/we [full name of premises licence holder(s)] the premises licence licence number [insert premises licence number] relating to [nampremises to which the application relates] hereby give my consent premises licence number [insert premises licence number] to [full name of premises number] to [full name of	me and address of for the transfer of
signedname (please print)dated	
Schedule 12	Regulation 33, 34
Commencement Information 154 Sch. 12 in force at 7.2.2005, see reg. 1	

Part A

Format of premises licence [Insert licensing authority details]

Premises licence number	
Part 1 - Premises details	
Postal address of premises, or if none, ordnance surve	y map reference or description
Post town	Post code
Telephone number	
Where the licence is time limited the dates	
Licensable activities authorised by the licence	,
The times the licence authorises the carrying out of l	icensable activities
The opening hours of the premises	
Where the licence authorises supplies of alcohol whe	ther these are on and/or off supplies
	••

Part 2
Name, (registered) address, telephone number and e-mail (where relevant) of holder of premises licence
Registered number of holder, for example company number, charity number (where applicable)
Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol
B
Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises the supply of alcohol
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Changes to legislation: There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details) View outstanding changes

Annex 1 - Mandatory conditions

Annex 2 - Conditions consistent with the Operating Schedule

Changes to legislation: There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details) View outstanding changes

Annex 3 - Conditions attached after a hearing by the licensing authority

Annex 4 - Plans

Part B

Premises licence summary

_				
Premises licence number				
Premises details				
Postal address of premises, or if none, ordnance sur	vey map reference or description			
	,			
Post town	Post code			
Telephone number				
Where the licence is time limited the dates				
Licensable activities authorised by the licence				
The times the licence authorises the carrying out of licensable activities				
The opening hours of the premises				

Where the licence authorises supplies of alcohol whether these are on and/or off sup	plies
Name, (registered) address of holder of premises licence	
Registered number of holder, for example company number, charity number (where	
pplicable)	
lame of designated premises supervisor where the premises licence authorises the si lcohol	apply of
	.
state whether access to the premises by children is restricted or prohibited	
	.
	,
Schedule 13	regulation 35
mmencement Information	
5 Sch. 13 in force at 7.2.2005, see reg. 1	

Part A

Club premises certificate [Insert licensing authority details]

lusercucensing	authority details)
Club premises certificate number	
Club details	
Name of club in whose name this certificate is	granted and relevant postal address of club
Address	
Post town	Post code
Telephone number	
If different from above the postal address of clu any, or if none, ordnance survey map reference	ab premises to which this certificate relates, if or description
Post town	Post code
Telephone number	
Where the club premises certificate is time lim	ited the dates
Qualifying club activities authorised by the cer	tificate

The times the certificate authorises the carrying out of qualifying club activities	
The opening hours of the club	
The opening hours of the case	
Where the certificate authorises supplies of alcohol whether these are on and/or off supplies	

Changes to legislation: There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details) View outstanding changes

Annex 1 - Mandatory conditions

Changes to legislation: There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details) View outstanding changes

Annex 2 - Conditions consistent with the Club Operating Schedule

Changes to legislation: There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details) View outstanding changes

Annex 3 - Conditions attached after a hearing by the licensing authority

Annex 4 - Plans

Part B

Club premises certificate summary [Insert Licensing authority details]

Club premises certificate number	
Club details	
Name of club in whose name the certificate is granted of club	and relevant registered postal address
Address	·
Post town	Post code
Telephone number	
If different from above the postal address of club premif none, ordnance survey map reference or description Post town Telephone number	Post code
Where the club premises certificate is time limited the	e dates
Qualifying club activities authorised by the certificate	

The times the certificate authorises the carrying out of qualifying club activities
The opening hours of the club
Where the certificate authorises supplies of alcohol whether these are on and/or off supplies
State whether access to the club premises by children is restricted or prohibited
State whether access to the club premises by children is restricted or prohibited

EXPLANATORY NOTE

(This note is not part of the Regulations)

The Licensing Act 2003 (c. 17) (the Act) provides for the licensing of premises for the sale by retail of alcohol, the supply of alcohol by or on behalf of a club to, or to the order of a member of the club, the provision of regulated entertainment and the provision of late night refreshment. These Regulations set out the detailed requirements relating to applications, notices and representations given or made under Parts 3 and 4 of the Act and reviews made under those Parts and Part 8 of the Act.

In particular, these Regulations, provide that weights and measures authorities are responsible authorities (regulation 7). Also, that persons with a prescribed interest in a premises include those with a legal interest as freeholder or leaseholder (regulation 8) and Schedule 1 sets out the form of the notice to be given by a person to notify a relevant licensing authority of his, her or its interest in a licensed premises (regulation 9).

Regulations 10 to 16 and Schedules 2 to 8 set out the form of applications and notices for the grant of a premises licence, the issue of a provisional statement, an application for variation of a premises licence, an application to vary a premises licence to specify the premises supervisor, an application to transfer a premises licence, the giving of an interim authority notice and an application for the review of a premises licence.

Regulations 17 to 20 and Schedules 9 and 10 set out the form of applications and declarations given by qualifying clubs. These include the form of the club declaration in which a club shows that it is a qualifying club, an application for a club premises certificate, and an application to vary a club premises certificate. Schedule 8 also sets out the form for an application to review a club premises certificate.

The Regulations provide that applications, notices and representations must be given or made in writing but includes a discretion for this requirement to be fulfilled by electronic means (regulation 21).

Regulation 22 sets out the time limits during which representations must be made. Regulation 23 sets out the detailed requirements for plans of premises and club premises to be submitted with applications.

Regulation 24 and Schedule 11 set out the form of consents to be given by the premises supervisor of a premises and the holder of the premises licence in certain circumstances.

Regulations 25, 26, 38 and 39 set out the requirements for the advertisement of applications and reviews by applicants and by relevant licensing authorities.

Regulation 27 requires that persons or clubs applying for a premises licence, club premises certificate, provisional statement, variation of a premises licence or club premises certificate, review of a premises licence or club premises certificate give notice of the application by giving each responsible authority a copy of the application together with its accompanying documents on the same day as the day on which that application is given to the relevant licensing authority. Further, regulations 28 and 29 set out the requirements for giving of notices to the chief officer of police, the premises supervisor, the responsible authorities, the holder of the premises licence and the club holding the club premises certificate in a number of circumstances where this is required by the Act.

Regulations 33 to 36 provide for the form of a premises licence and club premises certificate and regulation 30 states that they may not be granted to have effect until the second appointed day.

Regulations 31 and 32 provide that the notification from a licensing authority that any representations or a ground for review is frivolous, vexatious or repetitious must be given in writing and as soon as reasonably practicable.

Regulation 37 sets out the requirements for the notice given by the relevant licensing authority to the holder of the premises licence and responsible authorities in respect of the review of a premises licence following a closure order under Part 8 of the Act.

Regulations 40 and 41 provide that the relevant licensing authority must provide the forms listed in the Schedules to these Regulations on request and that a licensing authority cannot reject any application or notice by reason only that it is given on a form provided from another source other than that relevant licensing authority. Finally, regulation 42 requires the relevant licensing authority to acknowledge a notice received by it under section 178 of the Act.

A Regulatory Impact Assessment in relation to these Regulations has been placed in the libraries of both Houses of Parliament and copies may be obtained from the Alcohol and Entertainment Licensing Branch of the Department for Culture, Media and Sport, 3rd Floor, 2-4 Cockspur Street, London SW1Y 5DH or viewed on the Department's website, www.culture.gov.uk.

Changes to legislation:

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View outstanding changes

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Changes and effects yet to be applied to:
      sch 2 subst by S.I. 2010/2851 regs 23sch 1
      Sch. 2 form substituted by S.I. 2021/689 Sch. 2
      Sch. 2 Form substituted by S.I. 2022/242 Sch. 2
      sch 3 subst by S.I. 2010/2851 regs 24sch 2
      sch 6 subst by S.I. 2010/2851 regs 25sch 3
      Sch. 6 form substituted by S.I. 2021/689 Sch. 3
      Sch. 6 Form substituted by S.I. 2022/242 Sch. 3
      sch 7 subst by S.I. 2010/2851 regs 26sch 4
      Sch. 7 form substituted by S.I. 2021/689 Sch. 4
      Sch. 7 Form substituted by S.I. 2022/242 Sch. 4
      Regulations applied (with modifications) by 2003 c. 17, s. 172K(1)-(3) (as inserted)
      (temp.) by 2020 c. 16 s. 11(2)
      reg 2 am by S.I. 2009/1809 reg 2
      reg. 2(1) full stop substituted for word by S.I. 2009/3159 reg. 3(c)
      reg. 2(1) words inserted by S.I. 2009/3159 reg. 3(a)
      reg. 2(1) words inserted by S.I. 2009/3159 reg. 3(b)
      reg. 2(1) words omitted by S.I. 2009/3159 reg. 3(d)
      reg. 2(1) words substituted by S.I. 2012/955 reg. 3
      reg 10 subst by S.I. 2009/1809 reg 2
      reg 12 subst by S.I. 2009/1809 reg 2
      reg 13 rev in pt by S.I. 2009/1809 reg 2
      reg 19 rev in pt by S.I. 2009/1809 reg 2
      regs 2122 am by S.I. 2009/1809 reg 2
      reg. 21 substituted by S.I. 2009/3159 reg. 4
      reg. 22(1) words substituted by S.I. 2012/955 reg. 4
      reg. 23(2) substituted by S.I. 2009/3159 reg. 6
      reg 25 am by S.I. 2009/1809 reg 2
      reg. 26(4)(d) words substituted by S.I. 2012/955 reg. 6
      reg 27 am by S.I. 2009/1809 reg 2
      reg. 27 substituted by S.I. 2009/3159 reg. 8(1)
      reg 28 subst by S.I. 2009/1809 reg 2
      reg. 37(b) words substituted by S.I. 2012/955 reg. 9
      regs 38 - 39 am by S.I. 2007/2502 reg 2
      reg. 39(b) words substituted by S.I. 2012/955 reg. 9
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Changes and effects yet to be applied to the whole Instrument associated Parts and Chapters:

Whole provisions yet to be inserted into this Instrument (including any effects on those provisions):

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Sch. 1 form substituted by S.I. 2017/411 Sch. 3
Sch. 2 Form substituted by S.I. 2012/2290 reg. 3Sch. 1
Sch. 2 form substituted by S.I. 2017/411 Sch. 4
Sch. 2 form substituted by S.I. 2018/1381 Sch. 2
Sch. 3 Form substituted by S.I. 2012/2290 reg. 4Sch. 2
Sch. 3 form substituted by S.I. 2017/411 Sch. 5
Sch. 4 Form substituted by S.I. 2012/2290 reg. 5Sch. 3
Sch. 4 form substituted by S.I. 2013/432 reg. 3Sch. 1
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Sch. 4 form substituted by S.I. 2017/411 Sch. 6
schs 4A4B added by S.I. 2009/1809 reg 2 schedule
Sch. 4A form substituted by S.I. 2017/411 Sch. 7
Sch. 4B Form substituted by S.I. 2012/2290 reg. 6Sch. 4
Sch. 4B form substituted by S.I. 2013/432 reg. 4Sch. 2
Sch. 4B form substituted by S.I. 2017/411 Sch. 8
Sch. 5 form substituted by S.I. 2017/411 Sch. 9
Sch. 5 form substituted by S.I. 2018/232 Sch.
Sch. 6 Form substituted by S.I. 2012/955 reg. 10Sch. 1
Sch. 6 form substituted by S.I. 2017/411 Sch. 10
Sch. 6 form substituted by S.I. 2018/1381 Sch. 3
Sch. 7 form substituted by S.I. 2017/411 Sch. 11
Sch. 7 form substituted by S.I. 2018/1381 Sch. 4
Sch. 8 Form substituted by S.I. 2012/955 reg. 11Sch. 2
Sch. 8 form substituted by S.I. 2017/411 Sch. 12
sch 8A added by S.I. 2007/2502 reg 2 schedule
Sch. 9 Pt. B Form substituted by S.I. 2012/2290 reg. 7Sch. 5
Sch. 9 form substituted by S.I. 2017/411 Sch. 13
Sch. 10 Form substituted by S.I. 2012/2290 reg. 8Sch. 6
Sch. 10 form substituted by S.I. 2013/432 reg. 5Sch. 3
Sch. 10 form substituted by S.I. 2017/411 Sch. 14
Sch. 11 form substituted by S.I. 2017/411 Sch. 15
regs 13A13B added by S.I. 2009/1809 reg 2
reg 16A added by S.I. 2007/2502 reg 2
reg 19A added by S.I. 2009/1809 reg 2
reg. 21A21B inserted by S.I. 2009/3159 reg. 5
reg. 25 heading substituted by S.I. 2012/955 reg. 5
reg 26A added by S.I. 2009/1809 reg 2
reg. 26A(2)(b)(vii) reg. 26A(2)(b)(v) renumbered as reg. 26A(2)(b)(vii) by S.I.
2009/3159 reg. 7(a)
reg. 26A(2)(b)(vii) words substituted by S.I. 2012/955 reg. 7
reg. 26A(2)(b)(viii) reg. 26A(2)(b)(vi) renumbered as reg. 26A(2)(b)(viii) by S.I.
2009/3159 reg. 7(b)
reg. 26A(3) words omitted by S.I. 2009/3159 reg. 7(c)
reg. 26B26C inserted by S.I. 2012/955 reg. 8
reg. 27A inserted by S.I. 2009/3159 reg. 8(2)
reg. 28(1) words substituted by S.I. 2009/3159 reg. 9(a)
reg. 28(1A) inserted by S.I. 2009/3159 reg. 9(b)
reg. 28(3) substituted by S.I. 2009/3159 reg. 9(c)
reg 36A added by S.S.I. 2007/2502 reg 2
reg 39A added by S.I. 2007/2502 reg 2
reg. 39B inserted by S.I. 2009/3159 reg. 10
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