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STATUTORY INSTRUMENTS

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**2004 No. 2204**

**The Town and Country Planning (Local  
Development) (England) Regulations 2004**

**PART 5**

**SUPPLEMENTARY PLANNING DOCUMENTS**

**Public participation**

- 17.—**(1) Before a local planning authority adopt an SPD they must—
- (a) make copies of the SPD documents and a statement of the SPD matters available for inspection during normal office hours—
    - (i) at their principal office, and
    - (ii) at such other places within their area as the authority consider appropriate; and
  - (b) prepare a statement setting out—
    - (i) the names of any persons whom the authority consulted in connection with the preparation of the SPD,
    - (ii) how those persons were consulted,
    - (iii) a summary of the main issues raised in those consultations,
    - (iv) how those issues have been addressed in the SPD.
- (2) At the time the authority comply with paragraph (1)(a) they must—
- (a) publish on their website—
    - (i) the SPD documents,
    - (ii) the SPD matters, and
    - (iii) a statement of the fact that the SPD documents are available for inspection and of the places and times at which they can be inspected;
  - (b) send to the bodies specified in paragraph (3)—
    - (i) the SPD,
    - (ii) the sustainability appraisal report,
    - (iii) the consultation statement,
    - (iv) such of the supporting documents as are relevant to the body to which the documents are being sent,
    - (v) notice of the SPD matters, and
    - (vi) the statement referred to in paragraph (a)(iii);
  - (c) give notice by local advertisement of—
    - (i) the SPD matters,
    - (ii) the fact that the SPD documents are available for inspection and the places and times at which they can be inspected; and

- (d) make a request under section 24(2)(b) or (4)(b) (conformity with regional strategy).
- (3) The bodies referred to in paragraph (2)(b) are—
  - (a) each of the specific consultation bodies to the extent that the local planning authority thinks that the SPD affects the body; and
  - (b) such of the general consultation bodies as the local planning authority consider appropriate.