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STATUTORY INSTRUMENTS

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**2004 No. 1777**

**COUNTRYSIDE, ENGLAND**

**The Cotswolds Area of Outstanding Natural Beauty  
(Establishment of Conservation Board) Order 2004**

*Made - - - - 8th July 2004*

*Coming into force 22nd July 2004*

**THE COTSWOLDS AREA OF OUTSTANDING NATURAL BEAUTY  
(ESTABLISHMENT OF CONSERVATION BOARD) ORDER 2004**

**PART I**

*Introductory*

1. Citation and commencement
2. Interpretation

**PART II**

**Establishment, constitution and administration of the Board**

3. Establishment of the Board
4. Specified number of Board members
5. Appointment of local authority members
6. Appointment of parish members
7. First appointment of members
8. Resignation of office
9. Vacancies
10. Notice of appointment, etc.
11. Removal of members appointed by the Secretary of State
12. Disqualification of members
13. Vacation of office for failure to attend meetings
14. Conduct of members and staff
15. Allowances and time off for members
16. Meetings and proceedings of the Board
17. Discharge of functions, committees and sub-committees, and staff
18. Chief officer
19. Personal liability of members and staff
20. Liaison with parish councils and parish meetings

**Changes to legislation:** There are currently no known outstanding effects for the The Cotswolds Area of Outstanding Natural Beauty (Establishment of Conservation Board) Order 2004. (See end of Document for details)

- 21. Records, access to meetings and documents, notices and documents
- 22. Reports and returns
- 23. Financial administration and accounts, etc.
- 23A Retirement Benefits
- 24. Maladministration

### PART III

#### *Concurrent functions of the Board*

- 25. Concurrent functions

### PART IV

#### *Incidental, supplemental, consequential and transitional provisions*

- 26. Land, enforceability of covenants
- 27. Agreements as to incidental matters
- 28. Borrowing
- 29. Miscellaneous transactions and powers
- 30. Supply of goods and services
- 31. Power to execute works outside the Cotswolds Area of Outstanding Natural Beauty
- 32. Power to promote Bills
- 33. Restrictions on publicity
- 34. Contracting out
- 35. Continuity of exercise of functions
- 36. Transfer of staff
- Signature

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## SCHEDULE 1 — SPECIFIED LOCAL AUTHORITIES

Bath and North East Somerset Council  
Cheltenham Borough Council  
Cherwell District Council  
Cotswold District Council  
Gloucestershire County Council  
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Oxfordshire County Council  
South Gloucestershire Council  
Stratford on Avon District Council  
Stroud District Council  
Tewkesbury Borough Council  
Warwickshire County Council  
West Oxfordshire District Council  
West Wiltshire District Council  
Wiltshire County Council  
Worcestershire County Council  
Wychavon District Council

## SCHEDULE 2 — PROVISIONS FOR APPOINTMENT OF PARISH MEMBERS OF THE BOARD

### PART I — APPOINTMENT OF FIRST PARISH MEMBERS

*General*

1. In this Schedule— “a completed nomination form” means a form...
2. The first parish members of the Board shall be appointed...
3. Each of the 8 groups of parishes specified in Part...

*Notice of election and nomination of candidates*

4. (1) The Countryside Agency shall, not later than 15 days...
5. A completed nomination form shall— (a) state the full name...

*Decisions as to validity of nomination papers*

6. (1) Where a completed nomination form is delivered to the...

*Notification of persons nominated*

7. (1) Not later than 79 days from the start date...

*Withdrawal of candidates*

8. A candidate may withdraw his candidature by notice of withdrawal—...

*Method of election, and notification where election uncontested*

9. Where in respect of any group of parishes specified in...

*Contested elections: the ballot*

10. (1) Where under paragraph 9(b) a poll is to be...

*Contested elections: counting of votes, equality of votes and recording the result*

11. The Countryside Agency shall as soon as possible count the...
12. Where after the counting of the votes is completed, an...
13. As soon as the result of the poll has been...

*Contested elections: notification of the result*

14. As soon as the Countryside Agency have recorded a candidate...

*Retention of election papers*

15. The Countryside Agency shall retain all documents relating to an...  
PART II — APPOINTMENT OF PARISH MEMBERS OF THE BOARD TO FILL A  
VACANCY

*Notice of election and nomination of candidates*

16. Where a vacancy in the membership of the Board is...
17. The notice of election referred to in paragraph 16 shall—...
18. Paragraph 5 (completed nomination form) shall apply to an appointment...

*Decisions as to validity of nomination papers*

19. Paragraph 6 (decisions as to validity of nomination papers) shall...

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*Notification of persons nominated*

20. The Board shall, as soon as practicable, give to each...

*Withdrawal of candidates*

21. A candidate may withdraw his candidature by notice of withdrawal—...

*Method of election, and notification where election is uncontested*

22. (1) Where one candidate remains validly nominated, that person shall...

*Contested elections: the ballot*

23. (1) Where under paragraph 22(2) a poll is to be...

*Contested elections: counting of votes, equality of votes and recording the result*

24. (1) Paragraphs 11 to 13 (counting of votes, equality of...

*Contested elections: notification of the result*

25. As soon as the Board have recorded a candidate as...

*Retention of election papers*

26. The Board shall retain all documents relating to an election...

PART III — ELECTION FAILING TO PROVIDE A CANDIDATE FOR THE POSITION  
OF A PARISH MEMBER OF THE BOARD

27. Where an election held in accordance with—

28. (1) Where an election held in accordance with Part I...

29. (1) Where an election held in accordance with Part II...

30. (1) Where an election in accordance with paragraphs 28, 29...

PART IV — PARISHES

Group 1

*Parish Councils*

Admington Parish Council  
Avon Dassett Parish Council  
Barton-On-The-Heath Parish Council  
Bourton-On-The-Hill Parish Council  
Brailes Parish Council  
Broadway Parish Council  
Cherington and Stourton Parish Council  
Chipping Campden Town Council  
Ebrington Parish Council  
Epwell Parish Council  
Evenlode Parish Council  
Great Wolford Parish Council  
Ilmington Parish Council  
Little Compton Parish Council  
Long Compton Parish Council  
Mickleton Parish Council  
Quinton Parish Council  
Radway Parish Council

Ratley And Upton Parish Council  
Rollright Parish Council  
Shenington With Alkerton Parish Council  
Sibford Gower Parish Council  
Snowhill Parish Council  
Stourton Parish Council  
Tysoe Parish Council  
Warmington Parish Council  
Weston Subedge Parish Council  
Whichford Parish Council  
Willersey Parish Council

*Parish Meetings*

Aston Subedge Parish Meeting  
Barcheston & Willington Parish Meeting  
Batsford Parish Meeting  
Chastleton Parish Meeting  
Compton Wynyates Parish Meeting  
Honington Parish Meeting  
Little Wolford Parish Meeting  
Saintbury Parish Meeting  
Sutton-Under-Brailes Parish Meeting

Group 2

*Parish Councils*

Ascott-Under-Wychwood Parish Council  
Asthal Parish Council  
Barrington Parish Council  
Bledington Parish Council  
Chadlington Parish Council  
Charlbury Town Council  
Chipping Norton Town Council  
Churchill & Sarsden Parish Council  
Combe Parish Council  
Crawley Parish Council  
Finstock Parish Council  
Fulbrook Parish Council  
Great Rissington Parish Council  
Hailey Parish Council  
Hanborough Parish Council  
Kingham Parish Council  
Leafield Parish Council  
Milton-Under-Wychwood Parish Council  
Minster Lovell Parish Council  
North Leigh Parish Council  
Over Norton Parish Council  
Ramsden Parish Council  
Salford Parish Council  
Shipton-Under-Wychwood Parish Council  
Spelsbury Parish Council  
Stonesfield Parish Council

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Swinbrook And Widford Parish Council  
Wootton Parish Council

*Parish Meetings*

Blenheim Parish Meeting  
Bruern Parish Meeting  
Chilson Parish meeting  
Cornbury And Wychwood Parish Meeting  
Cornwell Parish Meeting  
Fawler Parish Meeting  
Fifield Parish Meeting  
Lyneham Parish Meeting  
Taynton Parish Meeting

Group 3

*Parish Councils*

Aldsworth Parish Council  
Blockley Parish Council  
Bourton-On-The-Water Parish Council  
Burford Town Council  
Cold Aston Parish Council  
Condicote Parish Council  
Cutsdean Parish Council  
Guiting Power Parish Council  
Hawling Parish Council  
Little Rissington Parish Council  
Longborough Parish Council  
Lower Slaughter Parish Council  
Lower Swell Parish Council  
Maugersbury Parish Council  
Moreton-In-MarshTown Council  
Naunton Parish Council  
Northleach With Eastington Town Council  
Oddington Parish Council  
Sherborne Parish Council  
Stanway Parish Council  
Stow-On-The-Wold Town Council  
Temple Guiting Parish Council  
Upper Rissington Parish Council  
Upper Slaughter Parish Council  
Wyck Rissington Parish Council

*Parish Meetings*

Adlestrop Parish Meeting  
Broadwell Parish Meeting  
Clapton on the Hill Parish Meeting  
Compton Abdale Parish Meeting  
Donnington Parish Meeting  
Farmington Parish Meeting  
Hazleton Parish Meeting

Icomb Parish Meeting  
Idbury Parish Meeting  
Notgrove Parish Meeting  
Sezincote Parish Meeting  
Turkdean Parish Meeting  
Westcote Parish Meeting  
Windrush Parish Meeting

Group 4

*Parish Councils*

Ampney Crucis Parish Council  
Andoversford Parish Council  
Bagendon Parish Council  
Baunton Parish Council  
Bibury Parish Council  
Chedworth Parish Council  
Coln St Aldwyns Parish Council  
Coln St Dennis Parish Council  
Cranham Parish Council  
Daglingworth Parish Council  
The Duntisbournes Parish Council  
Eastleach Parish Council  
Elkstone Parish Council  
Hatherop Parish Council  
Langford Parish Council  
Miserden Parish Council  
North Cerney Parish Council  
Preston Parish Council  
Quenington Parish Council  
Rendcomb Parish Council  
Shipton Parish Council  
Southrop Parish Council  
Winstone Parish Council  
Withington Parish Council

*Parish Meetings*

Ampney St Mary Parish Meeting  
Barnsley Parish Meeting  
Colesbourne Parish Meeting  
Edgeworth Parish Meeting  
Hampnett Parish Meeting  
Winson Parish Meeting  
Syde Parish Meeting  
Yanworth Parish Meeting

Group 5

*Parish Councils*

Acton Turville Parish Council  
Avening Parish Council  
Badminton Parish Council

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Beverstone Parish Council  
Biddestone Parish Council  
Box Parish Council  
Boxwell With Leighterton Parish Council  
Brokenborough Parish Council  
Castle Combe Parish Council  
Cherington Parish Council  
Cirencester Town Council  
Coates Parish Council  
Colerne Parish Council  
Corsham Parish Council  
Crudwell Parish Council  
Easton Grey Parish Council  
Grittleton Parish Council  
Hullavington Parish Council  
Long Newton Parish Council  
Malmesbury Parish Council  
Minchinhampton Parish Council  
Norton Parish Council  
Rodmarton Parish Council  
Sapperton Parish Council  
Sherston Parish Council  
Shipton Moyne Parish Council  
Sopworth Parish Council  
St Paul Malmesbury Without Parish Council  
Tetbury Town Council  
Tetbury Upton Parish Council  
Westonbirt With Lasborough Parish Council  
Wotton-Under-Edge Parish Council  
Yatton Keynell Parish Council

*Parish Meetings*

Ashley Parish Meeting  
Owlpen Parish Meeting  
Ozleworth Parish Meeting

Group 6

*Parish Councils*

Bathampton Parish Council  
Batheaston Parish Council  
Bathford Parish Council  
Bitton Parish Council  
Bradford-On-Avon Town Council  
Charlcombe Parish Council  
Claverton Parish Council  
Cold Ashton Parish Council  
Combe Hay Parish Council  
Dodington Parish Council  
Doynton Parish Council  
Dyrham And Hinton Parish Council  
Freshford Parish Council



Hawkesbury Parish Council  
Hillesley And Tresham Parish Council  
Hinton Charterhouse Parish Council  
Horton Parish Council  
Limpley Stoke Parish Council  
Little Sodbury Parish Council  
Luckington Parish Council  
Marshfield Parish Council  
Monkton Combe Parish Council  
Monkton Farleigh Parish Council  
Nettleton Parish Council  
North Stoke Parish Council  
North Wraxall Parish Council  
Norton St Philip Parish Council  
St Catherine Parish Council  
Sodbury Town Council  
South Stoke Parish Council  
Swainswick Parish Council  
Tormarton Parish Council  
Wellow Parish Council  
Westwood Parish Council  
Wick And Abson Parish Council  
Winsley Parish Council

*Parish Meeting*

Kelston Parish Meeting

Group 7

*Parish Councils*

Alderley Parish Council  
Bisley-With-Lypiatt Parish Council  
Brimpsfield Parish Council  
Brookthorpe-With-Whaddon Parish Council  
Cainscross Parish Council  
Cam Parish Council  
Chalford Parish Council  
Coaley Parish Council  
Didmarton Parish Council  
Dursley Parish Council  
Frocester Parish Council  
Harescombe Parish Council  
Haresfield Parish Council  
Horsley Parish Council  
Kingscote Parish Council  
King's Stanley Parish Council  
Leonard Stanley Parish Council  
Nailsworth Parish Council  
North Nibley Parish Council  
Nympsfield Parish Council  
Painswick Parish Council  
Pitchcombe Parish Council

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Randwick Parish Council  
Rodborough Parish Council  
Standish Parish Council  
Stinchcombe Parish Council  
Stonehouse Parish Council  
Stroud Parish Council  
Thrupp Parish Council  
Uley Parish Council  
Upton St Leonards Parish Council  
Whiteshill And Ruscombe Parish Council  
Woodchester Parish Council

Group 8

*Parish Councils*

Alderton Parish Council  
Ashton Under Hill Parish Council  
Badgeworth Parish Council  
Beckford Parish Council  
Birlingham Parish Council  
Bredon Parish Council  
Bredon's Norton Parish Council  
Bricklehampton Parish Council  
Brockworth Parish Council  
Buckland Parish Council  
Charlton Kings Parish Council  
Coberley Parish Council  
Conderton Parish Council  
Cowley Parish Council  
Dowdeswell Parish Council  
Dumbleton Parish Council  
Eckington Parish Council  
Elmley Castle Parish Council  
Gotherington Parish Council  
Great Comberton Parish Council  
Great Witcombe Parish Council  
Gretton Parish Council  
Hinton On The Green Parish Council  
Kemerton Parish Council  
Leckhampton Parish Council  
Little Comberton Parish Council  
Overbury Parish Council  
Oxenton Parish Council  
Prescott Parish Council  
Prestbury Parish Council  
Sedgeberrow Parish Council  
Sevenhampton Parish Council  
Shurdington Parish Council  
Southam Parish Council  
Stanton Parish Council  
Sudeley Parish Council  
Teddington Parish Council

Toddington Parish Council  
Winchcombe Parish Council  
Woodmancote Parish Council

*Parish Meeting*

Whittington Parish Meeting

SCHEDULE 3 — MEETINGS AND PROCEEDINGS OF THE BOARD

— *First meeting of the Board*

1. (1) The first meeting of the Board shall be convened...  
— *Annual general meetings and other meetings of the Board*
2. (1) The first meeting of the Board, as provided for...
3. (1) In 2005 and in each succeeding year the Board...
4. (1) The chairman of the Board or, if the office...  
— *Chairman and deputy chairman*
5. (1) The first chairman and deputy chairman of the Board...  
— *Calling of meetings*
6. (1) Meetings of the Board shall be held at such...  
— *Conduct of meetings*
7. (1) At a meeting of the Board the chairman, if...  
— *Minutes of proceedings of meetings*
8. A copy of the minutes of the proceedings at each...

SCHEDULE 4 — TRANSFER OF STAFF

1. In this Schedule— “contract of employment” means any agreement between...
2. (1) This paragraph applies to any person—

Explanatory Note

**Changes to legislation:**

There are currently no known outstanding effects for the The Cotswolds Area of Outstanding Natural Beauty (Establishment of Conservation Board) Order 2004.