
STATUTORY INSTRUMENTS

2003 No. 370

**The Local Authority Adoption
Service (England) Regulations 2003**

**PART II
MANAGERS**

Appointment of manager

5.—(1) Each local authority shall appoint one of its officers to manage the adoption service, and shall forthwith notify the Commission of—

- (a) the name of any person appointed in accordance with this regulation; and
- (b) the date on which the appointment is to take effect.

(2) The authority shall forthwith notify the Commission if the person appointed under paragraph (1) ceases to manage the adoption service.

Fitness of manager

6.—(1) A person shall not manage an adoption service unless he is fit to do so.

(2) A person is not fit to manage an adoption service unless—

- (a) he is of integrity and good character;
- (b) having regard to the size of the local authority and its statement of purpose—
 - (i) he has the qualifications, skills and experience necessary for managing the adoption service; and
 - (ii) he is physically and mentally fit to manage an adoption service; and
- (c) full and satisfactory information is available in relation to him in respect of each of the matters listed in Schedule 3.

General requirements

7.—(1) The manager shall, having regard to—

- (a) the size of the local authority and its statement of purpose; and
- (b) the need to safeguard and promote the welfare of children who may be, or have been, placed for adoption by the authority,

manage the adoption service with sufficient care, competence and skill.

(2) The manager shall undertake from time to time such training as is appropriate to ensure that he has the experience and skills necessary to manage the adoption service.

Notification of offences

8. Where the manager is convicted of any criminal offence, whether in England and Wales or elsewhere, he shall forthwith give notice in writing to the Commission of—

- (a) the date and place of the conviction;
- (b) the offence of which he was convicted; and
- (c) the penalty imposed on him in respect of the offence.