
STATUTORY INSTRUMENTS

2001 No. 3967

**SOCIAL CARE, ENGLAND
CHILDREN AND YOUNG PERSONS, ENGLAND**

The Children's Homes Regulations 2001

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THE CHILDREN'S HOMES REGULATIONS 2001

PART I

GENERAL

1. Citation, commencement and extent
2. Interpretation
3. Excepted establishments
4. Statement of purpose and children's guide
5. Review of the statement of purpose and children's guide

PART II

REGISTERED PERSONS

6. Fitness of registered provider
7. Appointment of manager
8. Fitness of manager
9. Registered person—general requirements
10. Notification of offences

PART III

CONDUCT OF CHILDREN'S HOMES

CHAPTER 1

Welfare of Children

11. Promotion of welfare

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12. Child's placement plan
13. Food provided for children
14. Provision of clothing, pocket money and personal necessities
15. Contact and access to communications
16. Arrangements for the protection of children
17. Behaviour management, discipline and restraint
18. Education, employment and leisure activity
19. Religious observance
20. Health needs of children
21. Medicines
22. Use of surveillance
23. Hazards and safety
24. Complaints and representations

CHAPTER 2

Staffing

25. Staffing of children's homes
26. Fitness of workers
27. Employment of staff

CHAPTER 3

Records

28. Children's case records
29. Other records
30. Notifiable events

PART IV

PREMISES

31. Fitness of premises
32. Fire precautions

PART V

MANAGEMENT OF HOMES

33. Visits by registered provider
34. Review of quality of care
35. Regulations and guidance
36. Financial position

PART VI

MISCELLANEOUS

37. Notice of absence
38. Notice of changes
39. Appointment of liquidators etc.
40. Death of registered person
41. Offences
42. Compliance with regulations

43. Revocation
Signature

SCHEDULE 1 — MATTERS TO BE INCLUDED IN THE STATEMENT OF PURPOSE

1. A statement of the overall aims of the children's home,...
2. A statement of the facilities and services to be provided...
3. The name and address of the registered provider, and of...
4. The relevant qualifications and experience of the registered provider and,...
5. The number, relevant qualifications and experience of persons working at...
6. The arrangements for the supervision, training and development of employees....
7. The organisational structure of the children's home.
8. The following particulars— (a) the age-range, sex and numbers of...
9. Any criteria used for admission to the home, including the...
10. If the children's home provides or is intended to provide...
11. A description of the children's home's underlying ethos and philosophy,...
12. The arrangements made to protect and promote the health of...
13. The arrangements for the promotion of the education of the...
14. The arrangements to promote children's participation in recreational, sporting and...
15. The arrangements made for consultation with the children accommodated about...
16. The arrangements made for the control, restraint and discipline of...
17. The arrangements made for child protection and to counter bullying...
18. The procedure for dealing with any unauthorised absence of a...
19. A description of any electronic or mechanical means of surveillance...
20. The fire precautions and associated emergency procedures in the children's...
21. The arrangements for the children's religious instruction and observance.
22. The arrangements for contact between a child and his parents,...
23. The arrangements for dealing with complaints.
24. The arrangements for dealing with reviews of placement plans.
25. The type of accommodation, including the sleeping accommodation, provided, and,...
26. Details of any specific therapeutic techniques used in the home,...
27. A description of the children's home's policy in relation to...

SCHEDULE 2 — INFORMATION REQUIRED IN RESPECT OF PERSONS SEEKING TO CARRY ON, MANAGE OR WORK AT A CHILDREN'S HOME

1. Proof of identity including a recent photograph.
2. Either— (a) where the certificate is required for a purpose...
3. Two written references, including a reference from the person's most...
4. Where a person has previously worked in a position whose...
5. Documentary evidence of any relevant qualifications.
6. A full employment history, together with a satisfactory written explanation...
7. Details of any criminal offences— (a) of which the person...

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SCHEDULE 3 — INFORMATION TO BE INCLUDED IN THE CASE RECORDS
OF CHILDREN ACCOMMODATED IN CHILDREN'S HOMES

1. The child's name and any name by which the child...
2. The child's date of birth and sex.
3. The child's religious persuasion, if any.
4. A description of the child's racial origin, cultural and linguistic...
5. The child's address immediately prior to entering the home.
6. The name, address and telephone number of the child's placing...
7. The statutory provision (if any) under which he is provided...
8. The name, address, telephone number and the religious persuasion, if...
9. The name, address and telephone number of any social worker...
10. The date and circumstances of all absences of the child...
11. The date of, and reason for, any visit to the...
12. A copy of any statement of special educational needs maintained...
13. The date and circumstances of any measures of control, restraint...
14. Any special dietary or health needs of the child.
15. The name, address and telephone number of any school or...
16. Every school report received in respect of the child while...
17. Arrangements for, including any restrictions on, contact between the child,...
18. A copy of any plan for the care of the...
19. The date and result of any review of the placing...
20. The name and address of the general practitioner with whom...
21. Details of any accident or serious illness involving the child...
22. Details of any immunisation, allergy, or medical examination of the...
23. Details of any health examination or developmental test conducted with...
24. Details of any medicines kept for the child in the...
25. The dates on which any money or valuables are deposited...
26. The address, and type of establishment or accommodation, to which...

SCHEDULE 4 — OTHER RECORDS WITH RESPECT TO CHILDREN'S HOMES

1. A record in the form of a register showing in...
2. A record showing in respect of each person working at...
3. A record of any persons who reside or work at...
4. A record of all accidents occurring in the children's home,...
5. A record of the receipt, disposal and administration of any...
6. A record of every fire drill or fire alarm test...
7. A record of all money deposited by a child for...
8. A record of all valuables deposited by a child and...
9. Records of all accounts kept in the children's home.
10. A record of menus served.
11. A copy of the staff duty roster of persons working...
12. A daily log of events occurring in the home.
13. A record of all visitors to the home and to...

SCHEDULE 5 — EVENTS AND NOTIFICATIONS

SCHEDULE 6 — MATTERS TO BE MONITORED BY THE REGISTERED
PERSON

1. In respect of each child accommodated in the children's home,...
2. The deposit and issue of money and other valuables handed...
3. Daily menus.
4. All accidents and injuries sustained in the home or by...

5. Any illnesses of children accommodated in the home.
6. Complaints in relation to children accommodated in the home and...
7. Any allegations or suspicions of abuse in respect of children...
8. Staff recruitment records and conduct of required checks for new...
9. Visitors to the home and to children in the home....
10. Notifications of the events listed in Schedule 5.
11. Any unauthorised absence from the home of a child accommodated...
12. The use of measures of control, restraint and discipline in...
13. Risk assessments for health and safety purposes and subsequent action...
14. Medicines, medical treatment and first aid administered to any child...
15. In the case of a qualifying school, the standards of...
16. Duty rosters of persons working at the home, and the...
17. The home's daily log of events.
18. Fire drills and tests of alarms and of fire equipment....
19. Records of appraisals of employees.
20. Minutes of staff meetings.

Explanatory Note