SCHEDULE 3

Regulation 4(c)

FORM OF PART 3 OF A BUDGET STATEMENT

Part 3 of a budget statement (information about the allocation formula) shall be in the following form (including the notes). TAKE IN CRC

LEA _____ YEAR (1) Section 52 Budget Statement Table 3: Formula Factors (2) 3a PRIMARY AND SECONDARY SCHOOLS (3) A Pupil-led funding (4)

Factor Name (5)	Year Group (6)	Pupil (7)	Funding (8)	Funds (9)	% of primary (10)
Age weighted funding		Numbers	per Pupil	Allocated	and secondary
			£	£000	schools budgets
Weighting Ratios (11)					
Age		1		1	
Nursery Education		1			
Sixth Form Subject					
Totals (12) Primary					
Secondary					
Total					
Method (13)		_		_	
Narrative to include method of pupil co	ount and count da	te(s).			

Analysis of the totals (note 12) of Funds Allocated (note 9)

Classes or Descriptions of Expenditure (14)	Funds
	Allocated £000
Primary	
Secondary	
Total	

Pupil-led SEN funding (15)

Pupils without statements

Factor Name (16)		Pupil (17)	Funding (18)	Funds (19)	% of primary (20)
		Numbers	per Pupil	Allocated	and secondary
			£	£000	schools budgets
Totals (21)	Primary				
	Secondary				
	Total				
Method (22)					
Narrative defining factor	rs.				

Pupils with Statements

Factor Name (23)		Pupil (24)	Funding (25)	Funds (26)	% of primary (27)
		Numbers	per Pupil	Allocated	and secondary
			£	£000	schools budgets
(A.)				-	
Totals (28)	Primary				
	Secondary				
	Total				
Method (29)					
Narrative defining facto	ws.				
v 0.,					

Primary and secondary pupil-led SEN funding totals.

Γ	Totals (30)	Primary			
		Secondary			
		Total			

B SEN funding treated as pupil-led (31)

Place-led SEN funding

Factor Name (32)		Place (33)	Funding (34)	Funds (35)	% of primary (36)			
		Numbers	per place	Allocated	and secondary			
			£	£000	schools budgets			
Totals (37)	Primary							
	Secondary							
	Total							
Method (38)								
Narrative defining factors.								

Other SEN funding treated as pupil-led

Factor Name (39)		Type (40)	Units (41)	Funding (42)		% of primary (44)
				per unit	Allocated	and secondary
				£	£000	schools budgets
Totals (45)	Primary					
	Secondary					
	Total			1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -		
Method (46)						
Narrative defining facto	nrs.					
l						

Total primary and secondary (47)	Primary		
funds allocated according to pupil	Secondary		
numbers or treated as pupil-led	Total		

C Other funding (48)

Additional Educational Needs Factors

Factor Name (49)	Type (50)	Number (51)	Rate (52)	Funds (53) Allocated
			£	£000
Totals (54)			Primary Secondary	
			Total	
Method (55)				
Narrative defining factors				
Total funds (56)			Primary	
allocated on AEN factors			Secondary	
			Total	

Site specific factors

Factor Name (57)	Туре	Number	Rate	Funds Allocated
			£	£000
Totals			Primary Secondary Total	
Method			, in the second se	
Narrative defining factors Total primary & secondary funds			Primary	
allocated on site specific factors			Secondary	
• • • • • • • • • • • • • • • • • • • •			Total	

School specific factors

Factor Name (58)	Туре	Number	Rate	Funds Allocated
			£	£000
Totals		Primary Secondary Total		
Method Narrative defining factors			Total	
Total primary and secondary funds allocated for school specific factors			Primary Secondary Total	

Budget adjustments

Factor Name (59)	Туре	Number	Rate	Funds
				Allocated
			£	£000
Redetermination in -year including				
contingency				
Prior Year adjustments				
Excluded Pupils				
Totals	1		Primary	
			Secondary	
			Total	
Method				
Narrative defining factors				
Total primary and secondary funds			Primary	
allocated for budget adjustment factors			Secondary	
			Total	
Total primary and secondary funds (60)			Primary	
allocated for other factors			-	
allocated for other factors			Secondary	
			Total	
Transitional Funding to schools which (61)			Primary	
were Grant-Maintained at 31 March 1999			Secondary	
			Total	
D Total amount allocated to primary and			Primary	
secondary schools (62)			Secondary	
			Total	

3b SPECIAL SCHOOLS (s3)

AA. Place-led funding (s4)

Factor Name (s5)	Place (s6)	Funding (s7)	Funds(s8)
	Numbers	per Place	Allocated
		£	£000
Totals (s9)			
Method (s10)			

BB Pupil-led funding (s11)

Factor Name (s12)	Year/Age	Pupil (s14)	Funding	Funds (s16)
	Group		(s15)	
	(s13)	Numbers	per Pupil	Allocated
Age weighted funding			£	£000
Weighting Ratios (s17)				
Totals (s18)				
Method (s19)				
Narrative to include method of pupi	l count and count date.			

Analysis of the totals (note s20) of Funds Allocated (note s9 and s18)

Classes or Descriptions of Expenditure		£000 (s23)
Place-led (s21)		
	Total	
Pupil-led (s22)		
	Tetel	
	Total	

Total special school funds allocated according to pupil numbers or counted as pupil-led (s24)

CC OTHER FACTORS (s25) Additional Educational Needs Factors

Factor Name (s26)	Number (s27)	Rate (s28)	Funds (s29) Allocated
		£	£000
Method (s30)			
Narrative defining factors.			
Total funds allocated on AEN factors (s31)			

Site specific factors

Factor Name (s32)	Number	Rate	Funds Allocated
		£	£000
Method			
Narrative defining factors			
Total funds allocated on site specific fact	tors		

School specific factors

Factor Name (s33)	Number	Rate	Funds
			Allocated
		£	£000
Method			
Narrative defining factors			
Total funds allocated for school specific	factors		

Budget adjustments (s34)

Factor Name (s35)	Funds (s36) Allocated
	£000
Redetermination in-year including contingency	
Prior Year adjustments	
Excluded Pupils	
_	
Method (s37)	
Narrative defining factors	
Total funds allocated for budget adjustment factors	
(\$38)	

Total special school funds (s39) allocated for non pupil-led factors

Transitional Funding to special schools (s40) which were Grant Maintained at 31 March 1999

DD Total funds allocated to special schools (s41)

3c. TOTAL FUNDS ALLOCATED TO ALL SCHOOLS

NOTES TO PART 3

The numbered notes below refer to the items on the tabular form bearing the corresponding number or letter and number. Where an authority do not intend to make any financial provision for any matter listed on the form a zero should be entered at the appropriate place.

1. The name of the authority and the financial year to which the budget statement relates must appear at the top of the form.

2. A general heading for the factors to be used to allocate the ISB.

3a

PRIMARY AND SECONDARY SCHOOLS

3. A general heading for the schools to which this section of the table relates.

A

PUPIL-LED FUNDING

4. A sub-heading for the factors which allocate the ISB by reference to the numbers of registered pupils at primary and secondary schools and their ages (or age group or year group to which they belong), their attendance at a nursery class, their subjects of study or any special educational needs they may have or are to be treated as having for the purposes of the application of the allocation formula, so that each pupil within a given category attracts equal amounts regardless of the school which he attends.

5. Enter in this column (5) each factor in accordance with which amounts are allocated to primary and secondary schools by reference to age, age group, year group or subject taught.

6. Enter in this column (6), opposite each factor in column (5), and in ascending order each relevant year, age group or year group applicable in accordance with the allocation formula for primary and secondary schools, specifying separately any specific separate categories for pupils in nursery classes or for those funded according to the subject being studied. Where the number of pupils in nursery classes is weighted then the weightings must be shown and a note provided to explain whether numbers are the actual numbers or based on full-time equivalents. Where full-time equivalents are used in the calculation, the actual numbers must also be provided in a separate note.

7. Enter in this column (7), opposite each entry in column (6), the total number of registered pupils in that year, age group or year group at primary and secondary schools taken into account in the allocation formula pursuant to regulation 11 of the 1999 Regulations but ignoring any weighting in accordance with paragraph (7) of that regulation or any adjustment under paragraph (8) of that regulation.

8. Enter in this column (8), opposite each entry in column (6), the amount attributed to each pupil in that year, age group or year group.

9. Enter in this column (9), opposite each entry in column (6), the amounts produced by multiplying the amount in column (8) by the number in column (7).

10. Enter in this column (10) the aggregates of the amounts in column (9) separately for primary and secondary schools and then combined, expressed as percentages of the amount referred to in Section D (total amount of funding allocated to primary and secondary schools).

11. Enter in this column (11) the amounts which represent the weighting given to pupil numbers according to age (including key stage or year group), whether a pupil is provided with nursery education, or the subject or course of study in the case of pupils in a sixth form.

12. Enter here the aggregate of the numbers in column (7), the aggregate of the amounts in column (9) and the aggregate of the percentages in column (10), separately for primary and secondary schools and give a total.

13. Enter in this line (13) the description of each factor in column (5). The narrative must include the full methodology of the factor including the method of counting pupils and the relevant dates used.

14. Enter here any items from the following list, funding for which is included in column (9), separately for primary and secondary schools, giving the amounts allocated in respect of each, and then give a total in respect of each item for both primary schools and secondary schools:

- (i) Insurance
- (ii) Library/Museum Services
- (iii) Licence fees/subscriptions
- (iv) Joint Use arrangements

- (v) School meals
- (vi) Repairs and maintenance
- (vii) Advisory and Inspection Services.

Pupil-led SEN funding.

15. A sub-heading for the factors which allocate the ISB by reference to the numbers of registered pupils at primary and secondary schools and any special educational needs they may have or are to be treated as having for the purposes of applying the allocation formula, (but excluding any factors where expenditure may be allocated otherwise than on the basis of an equal amount for each pupil to whom the factor applies).

Pupils without statements

16. Enter in this column (16) each factor in accordance with which equal amounts are attributed to registered pupils without statements at primary and secondary schools who have special educational needs, or who are treated as having such needs.

17. Enter in this column (17), opposite each factor in column (16), the total number of registered pupils at primary and secondary schools to which the factor applies taken into account in the allocation formula pursuant to regulation 11 of the 1999 Regulations but ignoring any weighting in accordance with paragraph (7) of that regulation or any adjustment under paragraph (8) of that regulation.

18. Enter in this column (18), opposite each factor in column (16), the amount attributed to each pupil to whom the factor applies.

19. Enter in this column (19), opposite each factor in column (16), the amounts produced by multiplying the amount for that factor in column (18) by the number for that factor in column (17).

20. Enter in this column (20) the aggregate of the amounts in column (19), separately for primary and secondary schools and then combined, expressed as percentages of the amount referred to in Section D (total amount of funding allocated to primary and secondary schools).

21. For the factors in column (16), enter the aggregate of the numbers in column (17), the aggregate of the amounts in column (19), and the aggregate of the percentages in column (20), separately for primary and secondary schools and give a total. The funding entered here must not exceed 5% of the total funding allocated to primary and secondary schools (as recorded in Section D). Any special educational needs funding for pupils without statements in excess of this percentage must be entered in Section C even if it is pupil-led.

22. Enter in this line (22) the description of each factor in column (16). The narrative must include the full methodology of the factor.

Pupils with statements

23. Enter in this column (23) each factor in accordance with which equal amounts are attributed to registered pupils with statements at primary and secondary schools.

24. Enter in this column (24), opposite each factor in column (23), the total number of registered pupils at primary and secondary schools to which the factor applies taken into account in the allocation formula pursuant to regulation 11 of the 1999 Regulations but ignoring any weighting in accordance with paragraph (7) of that regulation or any adjustment under paragraph (8) of that regulation.

25. Enter in this column (25), opposite each factor in column (23), the amount attributed to each pupil to whom the factor applies.

26. Enter in this column (26), opposite each factor in column (23), the amounts produced by multiplying the amount for that factor in column (25) by the number in column (24).

27. Enter in this column (27) the aggregate of the amounts in column (26) separately for primary and secondary schools and then combined, expressed as percentages of the amounts referred to in Section D (total amount of funding allocated to primary and secondary schools).

28. Enter here the aggregate of the numbers in column (24), the aggregate of the amounts in column (26) and the aggregate of the percentages in column (27), separately for primary and secondary schools and give a total.

29. Enter in this line (29) the description of each factor in column (23). The narrative must include the full methodology of the factor.

Primary and secondary pupil-led SEN funding totals

30. Enter here the aggregate of the entries in lines (21) and (28) separately for primary and secondary schools and in total.

B

SEN FUNDING TREATED AS PUPIL-LED

31. A sub-heading for the factors (other than those referred to in Section A) which allocate the ISB on the basis of the relative needs of individual primary and secondary schools to incur expenditure in making special education provision for pupils with statements: Provided that the 1999 Regulations permit this expenditure to be counted towards any minimum proportion of the primary and secondary school share of the ISB which the authority are required under those Regulations to allocate in accordance with any specified factor or combination of factors.

Place-led SEN funding

32. Enter in this column (32) each factor in accordance with which amounts are allocated to primary and secondary schools by reference to the numbers and kinds of places they provide for pupils with statements.

33. Enter in this column (33), opposite each factor in column (32), the total number of places at primary and secondary schools to which the factor applies.

34. Enter in this column (34), opposite each factor in column (32), the amount attributed to each place to which the factor applies.

35. Enter in this column (35), opposite each factor in column (32), the amounts produced by multiplying the amount for each place in column (34) by the number of places in column (33).

36. Enter in this column (36) the aggregate of the amounts in column (35), expressed as percentages of the amount referred to in Section D (total amount of funding allocated to primary and secondary schools).

37. Enter here the aggregate of the numbers in column (33), the aggregate of the amounts in column (35) and the aggregate of the percentages in column (36), separately for primary and secondary schools and give a total.

38. Enter in this line (38) the description of each factor in column (32). The narrative must include the full methodology of the factor.

Other SEN funding treated as pupil-led

39. Enter in this column (39) each factor in accordance with which amounts are allocated to primary and secondary schools other than by reference to the numbers and kinds of places they provide for pupils with statements.

40. Enter in this column (40), opposite each factor in column (39), a description of the unit of measurement, formula or method by which amounts are allocated by that factor.

41. Enter in this column (41), opposite each unit of measurement described in column (40), the number of units in question.

42. Enter in this column (42), opposite each unit of measurement described in column (40), the amount attributable to each unit.

43. Enter in this column (43), opposite each unit of measurement described in column (40), the amount produced by multiplying the amount in column (42) attributable to each unit of measurement by the number of such units in column (41) or, where the allocation formula does not provide for units of measurement, the amount allocated by the formula or method, for the purposes of all primary and secondary schools.

44. Enter in this column (44) the aggregate of the amounts in column (43), expressed as percentages of the amount referred to in Section D (total amount of funding allocated to primary and secondary schools).

45. Enter here the aggregate of the numbers in column (41), the aggregate of the amounts in column (43) and the aggregate of the percentages in column (44), separately for primary and secondary schools and give a total.

46. Enter in this line (46) the description of each factor in column (39). The narrative must include the full methodology of the factor.

Total primary and secondary funds allocated according to pupil numbers or treated as pupil-led

47. Enter here the aggregate of the entries in lines 30 and 37 separately for primary and secondary schools and in total.

С

OTHER FUNDING

48. A sub-heading for the factors which allocate the ISB by reference to factors other than those referred to in Sections A and B. All factors in this section must be allocated to one of the following groups:

Additional educational needs, Site specific, School specific, or

Budget adjustment

Additional educational needs factors

49. Enter in this column (49) each factor in accordance with which amounts are allocated to primary and secondary schools for additional educational needs.

50. Enter in this column (50), opposite each factor in column (49), a description of the unit of measurement, formula or method by which amounts are allocated by that factor.

51. Enter in this column (51), opposite each unit of measurement described in column (50), the number of units in question.

52. Enter in this column (52), opposite each unit of measurement described in column (50), the amount attributable to that unit.

53. Enter in this column (53), opposite each unit of measurement in column (50), the amount produced by multiplying the amount in column (52) attributable to each unit of measurement by the number of such units in column (51) or, where the allocation formula does not provide for units of measurement, the amount allocated by the formula or method, for the purposes of all primary and secondary schools.

54. Enter here the aggregate of the amounts in column (53), separately for primary and secondary schools and give a total.

55. Enter in this line the description of each factor. The narrative must include the full methodology of the factor.

56. Enter here the aggregate of the amounts in column (53) for primary and secondary schools and give a total.

Site specific factors

57. Enter in this column (57) each factor in accordance with which amounts are allocated to primary and secondary schools by reference to a school's buildings or grounds. Repeat the format specified in notes 50 to 56 for these site specific factors.

School specific factors

58. Enter in this column (58) each factor in accordance with which amounts are allocated to primary and secondary schools by reference to a school's characteristics. Repeat the format specified in notes 50 to 56 for these school specific factors.

Budget adjustments

59. Enter in this column (59) each factor in accordance with which amounts are allocated to primary and secondary schools pursuant to regulation 16, 19 or 20 of the 1999 Regulations. Include any adjustments to reflect retrospective pupil number adjustment including excluded pupils. Repeat the format specified in notes 50 to 56 for these budget adjustments.

60. Enter in this column (60) the aggregate of the amounts for additional educational needs, site specific, school specific and budget adjustment factors entered in each case in accordance with note 56 separately for primary and secondary schools and give a total.

61. Enter here the transitional funding paid to schools which were grant-maintained schools immediately before 1st April 1999 in accordance with regulation 18 of the 1999 Regulations separately for primary and secondary schools and give a total.

D

TOTAL AMOUNT ALLOCATED TO PRIMARY AND SECONDARY SCHOOLS

62. Enter here in Section D the aggregate of the amounts entered in accordance with notes 47, 60 and 61 separately for primary and secondary schools and in total.

3b

SPECIAL SCHOOLS

s3 A general heading for the schools to which this section of the table relates.

AA

Place-led funding

s4 A sub-heading for the factors which allocate the ISB by reference to the numbers and kinds of places special schools provide.

s5 Enter in this column (s5) each factor in the allocation formula in accordance with which amounts are allocated to special schools by reference to the numbers and kinds of places they provide.

s6 Enter in this column (s6), opposite each factor in column (s5), the total number of places to which that factor applies.

s7 Enter in this column (s7), opposite each factor in column (s5), the amount attributed to each place.

s8 Enter in this column (s8), opposite each factor in column (s5), the amounts produced by multiplying the amount in column (s7) by the number in column (s6).

s9 Enter in this line the aggregate of the numbers in column (s6) and the aggregate of the amounts in column (s8).

s10 Enter in this line the description of each factor in column (s5). The narrative must include the full methodology of the factor.

BB

Pupil-led funding

s11 A sub-heading for the factors which allocate the ISB by reference to the numbers of registered pupils at special schools and their ages (or age group or year group to which they belong), or any special educational needs they may have or are to be treated as having for the purposes of the application of the allocation formula.

s12 Enter in this column (s12) each factor in accordance with which amounts are allocated to special schools by reference to the numbers and kinds of pupils at the school.

s13 Enter in this column (s13) in ascending order each relevant age, age group or year group applicable in accordance with the allocation formula for the authority's special schools.

s14 Enter in this column (s14), opposite each entry in column (s13), the total number of registered pupils at special schools to whom the factor in column (s12) applies.

s15 Enter in this column (s15), opposite each entry in column (s13), the amount attributed to each pupil to whom the factor in column (s12) applies.

s16 Enter in this column (s16), opposite each entry in column (s13), the amounts produced by multiplying the amount in column (s15) by the number in column (s14).

s17 Enter in this column (s17) the amounts which represent the weighting given to pupil numbers according to age (including key stage or year group).

s18 Enter the aggregate of the numbers in column (s14) and the aggregate of the amounts in column (s16).

s19 Enter in this line the description of each factor in column (s12). The narrative must include the full methodology of the factor including the method of counting pupils and the relevant dates used where appropriate. Worked examples must be provided, either in this line or as part of the Annex.

s20 A heading for funding delegated to special schools for the items referred to in notes s21 and s22 which is included in place-led or pupil-led funding above.

s21 Enter here any items from the following list, funding for which is allocated to schools as part of place-led funding:

- (i) Insurance
- (ii) Library/Museum Services
- (iii) Licence fees/subscriptions
- (iv) Joint Use arrangements
- (v) Schools meals
- (vi) Repairs and maintenance
- (vii) Advisory and Inspection Services

s22 Enter here any items from the above list, funding for which is allocated to schools as part of pupil-led funding.

s23 Enter in this column (s23) opposite each item listed as place-led and pupil-led in columns (s21) and (s22) the amounts for that item included in the aggregate amounts for columns (s8) and (s16) respectively, and give totals for place-led and pupil-led funding.

s24 Enter here the aggregate of the amounts in columns (s8) and (s16).

CC

Other factors

s25 A sub-heading for the factors which allocate the ISB to special schools otherwise than by reference to the numbers of places provided, or registered pupils at such schools. All factors in this Section must be allocated to one of the following groups:

Additional educational needs,

Site specific,

School specific, or

Budget adjustment.

Additional educational needs factors

s26 Enter in this column (s26) each factor in accordance with which amounts are allocated for additional educational needs.

s27 Enter in this column (s27), where appropriate, opposite each factor in column (s26) the number of units of measurement in respect of the factor.

s28 Enter in this column (s28), opposite each factor in column (s26), the amount attributable to each unit of measurement in column (s27).

s29 Enter in this column (s29), opposite each factor in column (s26), the amount produced by multiplying the amount for that factor in column (s28) by the number of units for that factor in column (s27) or, where the allocation formula does not provide for units of measurement, the amount for that factor for the purposes of all special schools.

s30 Enter in this line the description of each factor in column (s26). The narrative must include the full methodology of the factor.

s31 Enter here the aggregate of the amounts in column (s29).

Site specific factors

s32 Enter in this column (s32) each factor in accordance with which amounts are allocated by reference to a special school's buildings or grounds. Repeat the format specified in notes s27 to s31 for these site specific factors.

School specific factors

s33 Enter in this column (s33) each factor in accordance with which amounts are allocated by reference to a school's characteristics. Repeat the format specified in notes s27 to s31 for these school specific factors.

Budget adjustments

s34 A heading for the budget adjustment type factors appearing below.

s35 Enter in this column (s35) each factor in accordance with which amounts are allocated to special schools pursuant to regulation 16, 19 or 20 of the 1999 Regulations (budget adjustments).

s36 Enter in this column (s36), opposite each factor in column (s35), the total amount for that factor for the purposes of all special schools.

s37 Enter in this line the description of each factor in column (s35). The narrative must include the full methodology of the factor.

s38 Enter here the aggregate of the amounts in column (s36).

s39 Enter here the aggregate of the amounts for additional educational needs, site specific, school specific and budget adjustment factors entered in accordance with notes s29 and s36.

s40 Enter here the transitional funding paid to schools which were grant-maintained special schools immediately before 1st April 1999 in accordance with regulation 18 of the 1999 Regulations.

DD

TOTAL FUNDS ALLOCATED TO SPECIAL SCHOOLS

s41 Enter here the aggregate of the amounts entered in accordance with notes s24, s39 and s40.

3c

TOTAL FUNDS ALLOCATED TO ALL SCHOOLS.

Enter here the aggregate of the amounts entered in accordance with notes 62 and s41.

ANNEX TO PART 3

No form is prescribed for the Annex to Part 3. An authority may include in this Annex any relevant information in addition to that required by these Regulations to be included in the table in Part 3 or where there is insufficient space in that table.

Any discrepancy between the amounts allocated to schools shown in Part 3 and the amount of the ISB shown in Part 1 must be explained fully in this Annex.