
STATUTORY INSTRUMENTS

1998 No. 1702

COMPANIES

The Companies (Forms) (Amendment) Regulations 1998

Made - - - - - *9th July 1998*

Coming into force - - - - - *3rd August 1998*

The Secretary of State, in exercise of the powers conferred on her by sections 287(3), 288(2) and 744 of the Companies Act 1985(1), hereby makes the following Regulations:

1. These Regulations may be cited as the Companies (Forms) (Amendment) Regulations 1998, and shall come into force on 3rd August 1998.

2. Forms 287(I), 288ab(I) and 288c(I) in the Schedule to these Regulations, with such variation as circumstances require, are additional forms prescribed for the purposes of sections 287(3) and 288(2) of the Companies Act 1985(2).

9th July 1998

John Holden
for Secretary of State
Department of Trade and Industry

(1) 1985 c. 6. Section 287 of the Companies Act 1985 was substituted by section 136 of the Companies Act 1989 (1989 c. 40). Section 288 was amended by sections 143(6) and 212 of, and Schedule 24 to, the Companies Act 1989. See the definition of “prescribed” in section 744 of the Companies Act 1985.

(2) Forms 287 and 287 CYM are already prescribed for the purposes of section 287(3) by SIs [1995/736](#) and [1995/734](#). Forms 288a, 288b, 288c, 288a CYM, 288b CYM and 288c CYM are already prescribed for the purposes of section 288(2) by SIs [1995/736](#) and [1995/734](#).

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SCHEDULE

Regulation 2

Please fill in using BLOCK CAPITALS.

287(I)

1 Company details

Company number [grid]
Company name (in full) [grid]

2 New address of Registered Office

PO Box numbers only are not acceptable.
Care of name (eg solicitor, accountant etc) (if applicable) [grid]
Property name / flat number (if applicable) [grid]
Property number [grid]
Street name [grid]
Remainder of address [grid]
Postcode (Always complete) [grid]

3 Contact address

Please give the name and address of the person we should contact if there are any queries about this form.
Contact name [grid]
(inc area code) [grid]
Property number [grid]
Street name [grid]
Remainder of address [grid]
Postcode (Always complete) [grid]
DX number (if applicable) [grid] DX exchange [grid]

4 Signature

A serving director or secretary etc must sign below.

Signed [grid] Date Day [grid] Month [grid] Year [grid]

(*Director / secretary / administrator / administrative receiver / liquidator / receiver manager / receiver)

* Delete as appropriate.

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1 Change details

Please put an 'X' in the appropriate box.

288ab(I)

What is the change?

- Resignation (fill in parts 2, 4, 5 and 6). Appointment (fill in parts 2, 3, 5 and 6). Resignation and Appointment (fill in parts 2, 3, 4, 5 and 6).

2 Company details

Please fill in the following details using BLOCK CAPITALS.

Company number

Company name (in full)

3 New appointment details

Please put an 'X' in the appropriate box(es), and fill in the following details using BLOCK CAPITALS.

Date of appointment Day Month Year

Position Director Secretary

Title Mr Mrs Miss Ms Dr
 Other Corporate (please put an 'X' in this box if the appointment relates to a company acting as a director/secretary).

Surname or company name

First forename (in full)

Other forename(s) (in full)

I consent to be a Director and/or Secretary of the above company shown at part 2 of this form.

Signed

For official use only

Please see opposite page ➔

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3 New appointment details (continued)



Usual residential address:

Property name / flat number (if applicable)

Property number

Street name

Remainder of address

Postcode (Always complete)

Previous names (if any):

Surname(s)

Forename(s)

The following details are only required for Directors:

Date of birth Day Month Year

Nationality British Other

Business occupation

Please provide details of other directorships on a separate sheet of paper marked with the company number and attach to this form.

4 Resignation details

Please put an 'X' in the appropriate box(es), and fill in the following details using **BLOCK CAPITALS**.

Date of resignation Day Month Year

Position Director Secretary

Surname or company name

First forename (in full)

Date of birth (directors only) Day Month Year

Please turn over ➡

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5 Contact address

Please complete using **BLOCK CAPITALS** the name and address of the person we should contact if there are any queries about this form.

Contact name

☎ (inc area code)

Property number

Street name

Remainder of address

Postcode (Always complete)

DX number (if applicable) DX exchange

6 Signature

A serving director or secretary etc must sign below.

Signed Date

Day Month Year

(*Director / secretary / administrator / administrative receiver / receiver manager / receiver)

* Delete as appropriate.

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288c(I)

1 Company details

Please fill in using BLOCK CAPITALS.

Company number

Company name (in full)

2 Personal details prior to change

Please put an 'X' in the appropriate box(es), and fill in the following details using BLOCK CAPITALS.

Position Director Secretary

Title Mr Mrs Miss Ms Dr

Other Corporate (please put an 'X' in this box if the change relates to a company acting as a director/secretary).

Surname or company name

First forename (in full)

Other forename(s) (in full)

Date of birth Day Month Year

3 Changes

Please put an 'X' in the appropriate box(es), and fill in the following details using BLOCK CAPITALS.

What is the change? Name Address Other (eg, business occupation)

Date of change(s) to details Day Month Year

Change of name (if applicable):

Surname or company name

First forename (in full)

Other forename(s) (in full)

Please see opposite page ➡

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3 Changes (continued)

Change of address (if applicable):

Property name / Flat number (if applicable)

Property number

Street name

Remainder of address

Postcode (Always complete)

Other change:

(for example: nationality or business occupation)

4 Contact address

Please complete using **BLOCK CAPITALS** the name and address of the person we should contact if there are any queries about this form.

Contact name

☎ (inc area code)

Property number

Street name

Remainder of address

Postcode (Always complete)

DX number (if applicable) DX exchange

5 Signature

A serving director or secretary etc must sign below.

Signed Date

(*Director / secretary / administrator / administrative receiver / receiver manager / receiver)

* Delete as appropriate.

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EXPLANATORY NOTE

(This note is not part of the Regulations)

These Regulations prescribe additional forms for the purposes of sections 287 and 288 of the Companies Act 1985. The forms will take effect on 3rd August 1998. The forms are form 287(1) (change of registered office), form 288ab(1) (resignation/appointment of director or secretary) and form 288c(1) (change in the details of a director or secretary).

These additional forms enable use by the registrar of companies of Intelligent Character Recognition (ICR) technology. The existing forms 287, 288a, 288b, 288c, 287 CYM, 288a CYM, 288b CYM and 288c CYM will remain prescribed for the delivery to the registrar of information pursuant to sections 287 and 288 of the Companies Act 1985.