

SCHEDULE 5

Regulation 3(2) Schedule 1, paragraph
12(1)

INFORMATION TO BE INCLUDED IN PRACTICE LEAFLETS

Personal and Professional Details of Doctor

1. Full name.
2. Sex.
3. Medical qualifications registered by the General Medical Council.
4. Date and place of first registration as medical practitioner.

Practice Information

5. The times approved by the Board during which the doctor is normally personally available for consultation by his patients at his practice premises.

6. Whether an appointment system is operated by the doctor for surgery consultations at his practice premises.

7. If there is an appointment system, the method of obtaining a non-urgent appointment and the method of obtaining an urgent appointment.

8. The method of obtaining a non-urgent domiciliary visit and the method of obtaining an urgent domiciliary visit.

9. The doctor's arrangements for providing personal medical services when he is not personally available.

10. The address of any premises approved under paragraph 23 of Schedule 1 at which patients may be invited to attend for treatment outside the hours for which the doctor is normally available pursuant to paragraph 24 of that Schedule.

11. The method by which patients may obtain repeat prescriptions from the doctor.

12. Whether the doctor's practice is a dispensing practice, and if so, the arrangements for dispensing prescriptions.

13. Whether the doctor provides clinics for his patients, and if so, their frequency, duration and purpose.

14. The numbers of staff, other than doctors, assisting the doctor in his practice, and a description of their roles.

15. Whether the doctor provides (1) maternity medical services, (2) contraceptive services, (3) child health surveillance services, or (4) minor surgery services.

16. Whether the doctor works single-handed, in partnership, part-time or on a job share basis, or within a group practice.

17. Details of any arrangements whereby the doctor or his staff receive comments by patients on the provision by him of general medical services.

18. The geographical boundary of his practice area by reference to a sketch, diagram or plan of an appropriate scale.

19. Whether the doctor's practice premises have suitable access for all disabled patients and, if not, the limitations on access for particular types of disability.

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

20. Personal and professional details as in paragraphs 1 to 4 in relation to any assistant or associate general practitioner who is employed.

21. If the practice either—

- (a) is a general practitioner training practice for the purposes of the National Health Service (Vocational Training) (Scotland) Regulations 1980⁽¹⁾, or
- (b) undertakes the teaching of undergraduate medical students,

details of any arrangements for drawing this to the attention of patients.

⁽¹⁾ S.I. 1980/30, amended by S.I. 1981/55, 1982/770, 1983/948, 1984/1258, 1986/1657, 1991/576 and 1994/3130.