
STATUTORY INSTRUMENTS

1994 No. 2110 (L. 11)

COUNTY COURTS

PROCEDURE

The County Court (Forms) (Amendment No. 2) Rules 1994

Made - - - - 6th August 1994

Coming into force

Rule 2 1st September 1994

Remainder 1st October 1994

- 1.—(1) These Rules may be cited as the County Court (Forms) (Amendment No. 2) Rules 1994.
(2) In these Rules, a form referred to by number means the form so numbered in the Schedule to the County Court (Forms) Rules 1982(1) and “the main Schedule” means that Schedule.
2. There shall be inserted in the main Schedule, after Forms N.30 and N.30(1) respectively, the forms N.30(CCBC) (Judgment for plaintiff (in default)) and N.30(1)(CCBC) (Judgment for plaintiff (acceptance of offer)) contained in Schedule 1 to these Rules.
3. There shall be substituted in the main Schedule, for Forms N.24, N.36, N.58, N.59, N.60, N.63, N.64A, N.65, N.67 and N.118, the forms contained in Schedule 2 to these Rules.
4. In Forms N.22, N.23, N.25, N.30, N.30(1)-(3), N.32, N.32(1)-(5), N.33 and N.34, for the words from “You will have” down to “will be removed” where those words appear in the Take Notice section of each of the said Forms, there shall be substituted the following—
“If you pay in full within one month of judgment the entry will be removed. You must ask the court to do this. You will need to give the court proof of payment and pay a fee.”
5. In Form N.1(SPC), for the words “You have 22 days from the date of this postmark to reply.” there shall be substituted “You have 22 days from the date of issue of this summons to reply.”
6. In Form N.20, for the figure “£400” there shall be substituted “£1,000”.
7. The ALTERNATIVE DISPOSAL section in Form N.79 shall be amended as follows—
 - (a) for the words from “The order is suspended” to “so long as”, there shall be substituted “The order is suspended until 19 and will not be put into effect if during that time”;
 - (b) after the words “proved be adjourned”, there shall be inserted “until 19”; and
 - (c) after the words “decision if”, there shall be inserted “during that time”.

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

The undersigned members of the Rule Committee, appointed by the Lord Chancellor under section 75 of the County Courts Act 1984⁽²⁾, having made these Rules, certify them and submit them to the Lord Chancellor.

*Hugh Jones
Neil Butter
Helen Paling
J. H. Wroath
Margaret Wilby
W. A . Vincent
Peter Birts
Henrietta Manners
E. C. Gee*

I allow these Rules, which shall come into force on 1st October 1994, except rule 2, which shall come into force on 1st September 1994.

Dated 6th August 1994

Mackay of Clashfern , C.

(2) 1984 c. 28; section 75 was amended by the Courts and Legal Services Act 1990 (c. 41), sections 2(4), 16, and Schedule 18, paragraph 47.

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

SCHEDULE 1

Rule 2

Judgment for Plaintiff
(in default)

Plaintiff

Name and address for payment
(if different from above)

Ref / Tel No.

Defendant

Case No. <i>(Always quote this)</i>	<input type="text"/>
In the NORTHAMPTON County Court	
The court office is open from 10 am to 4 pm Monday to Friday	
ST. KATHARINE'S HOUSE, 21-27 ST. KATHARINE'S STREET, NORTHAMPTON NN1 2LH.	
Telephone: 0604 601636	



The defendant has failed to reply to the summons.

It is therefore adjudged that the plaintiff recover against the defendant the sum of and mounting together to the sum of (And the defendant having paid the sum of)

It is ordered that the defendant pay the sum of

by instalments of

Dated

<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

for debt (and interest to date of judgment) for costs

to the plaintiff

for every calendar month,

the first payment to reach the plaintiff by

** If no sum is shown in this box, payment is due in full by the date shown*

N30 (CCBC) Judgment for plaintiff in default (Order 23 rule 1(1))

Information for payment slip

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

Take Notice

Keep this document. You may need to refer to it.

To the defendant

If you replied to the summons and judgment has been entered wrongly against you, you should write to the court office shown on the front of this form giving your reasons why the judgment should be set aside. A hearing will be arranged and you will be told when to come to court. If this judgment is not from your local county court, it will automatically be transferred to that court for hearing.

If you do not pay in accordance with this order your goods may be removed and sold or other enforcement proceedings may be taken against you. If your circumstances change and you cannot pay, ask at the court office about what you can do.

This judgment has been registered in the Register of County Court Judgments. This may make it difficult for you to get credit.

When the money is paid in full (including any interest) you can ask the court to mark the entry in the register as satisfied and for a certificate proving payment. If you pay in full within one month of judgment the entry will be removed. You must ask the court to do this. You will need to give the court proof of payment and pay a fee.

* If judgment is for £5000 or more, the plaintiff may be entitled to interest.

How To Pay

- Payments must be made payable to:
 - Payee Name
 - quoting their reference number and the court case number. If you need further information you should contact the plaintiff or their representative on telephone number: Telephone number
- DO NOT send payments to the court. THEY WILL NOT BE ACCEPTED.
- You should allow at least 4 days for your payment to reach the plaintiff or their representative.
- Make sure that you keep records and can account for all payments made. Proof may be required if there is any disagreement.
- Please DO NOT send cash through the post.
- A leaflet giving further advice about payment is enclosed with this form.

Methods Of Payment

- **Payment at a bank (A - GIRO)**
By BANK GIRO CREDIT over the counter of any branch of any bank using the payment slip attached. If you pay by cheque, write the reference number and case number on the back of the cheque and make the cheque payable to Payee Name
Some banks may charge a small handling fee
- **Payment in any local store (F)**
If you have previously made payments to the plaintiff at a local store you may continue to use this method. Just quote your account number when making any payments at the accounts department.
- **Payment direct (B - GIRO)**
Make your cheque or postal order payable to:
Payee Name
and write the reference number and case number on the back of your cheque or on the front of any postal order. Then send it with the payment slip to:
Payee Name
Payee address 1
Payee address 2
Payee address 3
Payee address 4
Payee address 5
Payee postcode
- **Payment at a bank (G)**
By BANK GIRO CREDIT at any branch of any bank. If you pay by cheque, write the reference number and case number on the back of the cheque and make the cheque payable to:
Payee Name
Some banks may charge a small handling fee.
Important (H)
If you wish to pay by this method please contact the plaintiff or their representative. They will send you a book of bank giro credit slips.
- **Payment by National Girobank account (C)**
Girobank account holders should complete the Giro Bank Credit on the front of this form, detach it and post it to the National Girobank, Boothle, Merseyside, GIR 0AA. If you have a special Girobank envelope please use it.
- **Payment direct (I)**
Make your cheque or postal order payable to:
Payee Name
and write the reference number and case number on the back of your cheque or on the front of any postal order, then send it to:
Payee Name
Payee address 1
Payee address 2
Payee address 3
Payee address 4
Payee address 5
Payee postcode
- **Payment at a Post Office (D)**
Enter the amount to be paid on the payment slip, date and sign it, then take it with your payment to any POST OFFICE. A fee may be charged.
- **Payment by standing order (E)**
You should complete the following details:
Bank: Bank name
Branch: Bank branch
Sort Code: Bank sort code
Payee:
Payee Name
Account no: Bank account number
Please ensure you quote reference: Reference number

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

Judgment for Plaintiff

(acceptance of offer)

Plaintiff

Name and address for payment
(if different from above)

Ref/Tel No.

Defendant

Case No.
Always quote this

In the **NORTHAMPTON**
County Court

The court office is open from 10 am to 4 pm Monday to Friday

ST. KATHARINE'S HOUSE,
21-27 ST. KATHARINE'S STREET,
NORTHAMPTON NN1 2LH.

Telephone: 0604 601636



The defendant has made an offer of (see (3) below) and the plaintiff accepted it

It is therefore adjudged that

the plaintiff recover against the defendant the sum of
and
amounting together to the sum of
(And the defendant having paid the sum of)

for debt (and interest to date of judgment)
for costs

It is ordered that the defendant pay the sum of

*(by instalments of)

to the plaintiff

for every calendar month

if no sum is shown in this box, payment is due in full by the date shown

Dated

the first payment to reach the plaintiff) by

N30 (1) (CCBC) Judgment for plaintiff on acceptance of offer(Order 22, rule 1(1))

Provision for payment slip

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

Take Notice

Keep this document. You may need to refer to it.

To the defendant

If you made an offer and the instalments shown on the judgment are not what you offered, you should write to the court office shown on the front of this form giving your reasons why the judgment should be set aside. A hearing will be arranged and you will be told when to come to court. If this judgment is not from your local county court, it will automatically be transferred to that court for hearing. If you do not pay in accordance with this order your goods may be removed and sold or other enforcement proceedings may be taken against you. If your circumstances change and you cannot pay, ask at the court office about what you can do. This judgment has been registered in the Register of County Court Judgments. This may make it difficult for you to get credit. When the money is paid in full (including any interest*) you can ask the court to mark the entry in the register as satisfied and for a certificate proving payment. If you pay in full within one month of judgment the entry will be removed. You must ask the court to do this. You will need to give the court proof of payment and pay a fee.

* If judgment is for £5000 or more, the plaintiff may be entitled to interest.

How To Pay

- Payments must be made payable to: Payee Name. Including their reference number and the court case number. If you need further information you should contact the plaintiff or their representative. Telephone number: Telephone number. DO NOT send payments to the court. THEY WILL NOT BE ACCEPTED. You should allow at least 4 days for your payment to reach the plaintiff or their representative. Make sure that you keep records and can account for all payments made. Proof may be required if there is any disagreement. Please DO NOT send cash through the post. A leaflet giving further advice about payment is enclosed with this form.

Methods Of Payment

- Payment at a bank (A - GIRO) By BANK GIRO CREDIT over the counter of any branch of any bank using the payment slip attached. If you pay by cheque, write the reference number and case number on the back of the cheque and make the cheque payable to: Payee Name. Some banks may charge a small handling fee. Payment in any local store (F) If you have previously made payments to the plaintiff at a local store you may continue to use this method. Just quote your account number when making any payments at the accounts department. Payment at a bank (G) By BANK GIRO CREDIT at any branch of any bank. If you pay by cheque, write the reference number and case number on the back of the cheque and make the cheque payable to: Payee Name. Some banks may charge a small handling fee. Important (H) If you wish to pay by this method please contact the plaintiff or their representative. They will send you a book of bank giro credit slips. Payment direct (B - GIRO) Make your cheque or postal order payable to: Payee Name and write the reference number and case number on the back of your cheque or on the front of any postal order. Then send it with the payment slip to: Payee Name. Payee address 1, Payee address 2, Payee address 3, Payee address 4, Payee address 5, Payee postcode. Payment by National Girobank account (C) Girobank account holders should complete the Giro Bank Credit on the front of this form, detach it and post it to the National Girobank, Bootle, Merseyside, G1R 0AA. If you have a special Girobank envelope please use it. Payment at a Post Office (D) Enter the amount to be paid on the payment slip, date and sign it, then take it with your payment to any POST OFFICE. A fee may be charged. Payment by standing order (E) You should complete the following details: Bank: Bank name, Branch: Bank branch, Sort Code: Bank sort code, Payee: Payee Name, Account no: Bank account number. Please ensure you quote reference: Reference number.

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

SCHEDULE 2

Rule 3

General form of judgment or order

Plaintiff's address

[]

In the	
County Court	
Case no.	Amount in controversy
Plaintiff	
Defendant	
Plaintiff's ret.	
Defendant's ret.	

If in a matter, please reading



Defendant's address

[]

Dated

¹ Court Office at

open from 10 am to 4 pm Monday to Friday. When corresponding with the courts please address forms or letters to the Chief Clerk and quote the form number.

⁴ General form of judgment or order

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Order for Possession (under Order 24)

Applicant

Respondent

In the		County Court
Case No.	Always quote this	
Applicant's Ref.		



On hearing

(and on reading the affidavit of)
of

It is ordered that the applicant do recover possession of the land mentioned in the originating application in this matter, namely: *(description of the land)*

(Where the respondent is named and the court exercises its power to postpone the order add
And it is ordered that the respondent do give possession of the said land on the)

And that the applicant do recover against the respondent the sum of £ for costs
(or his costs of this action to be taxed on scale)

And further that the respondent do pay the applicant the sum mentioned above by
(or do pay the amount of costs when taxed by that day or, if the costs have not been taxed, within 14 days of taxation)

Dated

Take Notice

To the respondent

If you do not pay the money owed when it is due and the applicant takes steps to enforce payment, the order will be registered in the Register of County Court Judgments. **This may make it difficult to get credit.** Further information about registration is available in a leaflet which you can get from any county court office.

If judgment is entered for more than £5000, the applicant may be entitled to interest

Address for Payment

How to Pay

- PAYMENT(S) MUST BE MADE to the person named at the address for payment quoting their reference and the court case number.
- DO NOT bring or send payments to the court. THEY WILL NOT BE ACCEPTED.
- You should allow at least 4 days for your payment to reach the applicant or his representative.
- Make sure that you keep records and can account for all payments made. Proof may be required if there is any disagreement. It is not safe to send cash unless you use registered post.
- A leaflet giving further advice about payment can be obtained from the court.
- If you need more information you should contact the applicant or his representative.

The court office at

is open between 10 am and 4 pm Monday to Friday. When corresponding with the court, please address forms or letters to the Chief Clerk and quote the case number.
N36 Order for possession under Order 24 (Order 24, rule 5(3))

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

Order for Attendance at an Adjourned Hearing of Attachment of Earnings Application (maintenance)

To the defendant

In the	
	County Court
Case No.	<small>Always quote this</small>
Application No.	
Plaintiff	
Defendant	
Plaintiff's Ref.	

(Seal)

You failed to attend the court on the day and time fixed for the hearing of an application for an attachment of earnings order, after being served with the notice of application

The application has been adjourned to

the _____ at _____ clock
at _____

You are ordered to attend at that time on that day

You must also complete the enclosed form of reply and statement of means and send it to reach the court office **within 8 days** after you receive this order

IF YOU DO NOT ATTEND YOU MAY BE SENT TO PRISON FOR UP TO 14 DAYS OR ARRESTED AND BROUGHT BEFORE THE COURT

Dated

Notes to help you complete the form of reply

- If you are unemployed or self employed, you should say so on the form of reply and answer as many questions as you can.
 - Read the notes on the form of reply before giving the details asked for.
- If you want an opportunity to pay voluntarily without your employer being ordered to make deductions from your pay, you should ask for a suspended order on the form of reply. You should also enclose a copy of your most recent pay slip.
 - You can obtain help in completing the form of reply at any county court office or citizens' advice bureau.

The court office at _____

open between 10 am and 4 pm Monday to Friday. When corresponding with the court, please address forms or letters to the Chief Clerk and quote the case number

N58 Order for defendant's attendance at adjourned attachment of earnings application (maintenance) (Order 27, rule 8(1))

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

Certificate of Service (to be completed by the court)

certify that the order of which this is a true copy was served by me on the defendant personally at the address stated in the order, or at

on the

day of

19

Bailiff / Officer of the Court

Date

certify that the order has not been served for the following reason:

Bailiff / Officer of the Court

Date

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

Warrant of Committal to prison
(Section 23 Attachment of Earnings Act 1971)

In the		County Court
Case no.		
A/E No.		
Committal Warrant No.		

Plaintiff _____

Defendant _____

- To
- the District Judge and Bailiffs of the court
 - and every constable within his jurisdiction
 - the Governor of Her Majesty's Prison at⁽¹⁾

(1) Name of Prison



The defendant is

(2) Name and (3) address of person to be committed and if known place of employment.

of

- * having failed to complete and return a statement of his earnings, resources and needs in accordance with section 14 of the Attachment of Earnings Act 1971, has failed to attend an appointment to show cause why he should not be committed to prison for up to 14 days (or, having attended such a hearing, has refused to be sworn (or to give evidence))

* delete whichever does not apply

OR

- * having been ordered to attend at a specified day for the adjourned hearing of an application for an attachment of earnings order, has failed to do so (or, having attended such a hearing, has refused to be sworn (or to give evidence))

(4) State term of imprisonment

it is ordered that the defendant be committed to prison for ⁽⁴⁾ days

you the District Judge, Bailiffs and others are therefore required to arrest the defendant and to deliver him to the prison and you the Governor to receive the defendant and safely keep him in prison for ⁽⁴⁾ days from the arrest under this order or until he shall be sooner discharged by due course of law

Dated

The court office at _____

is open between 10 am and 4 pm Monday to Friday. When corresponding with the court, please address forms or letters to the Chief Clerk and quote the case number.

N59 Warrant of committal under Section 23 of the Attachment of Earnings Act 1971 (Order 27, rule 7A(2), 7B and 8(1))

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

Attachment of Earnings Order

To the defendant's employer

In the		County Court
Case No.	Always quote this	
Application No.		
Plaintiff		
Defendant		
Plaintiff's Ref.		



The defendant who is employed by you at

as a _____ (works no/pay ref _____)
 is in arrears under a judgment of this court (_____)
 and earnings are payable by you to the defendant.

You are therefore ordered to make periodical deductions out of the defendant's earnings in accordance with the Attachment of Earnings Act 1971 until £ _____, the amount payable under the judgment has been paid

For the purpose of calculating the deductions

- The normal deduction rate is £ _____ per week / month
- The protected earnings rate is £ _____ per week / month

And you are ordered to pay the sums deducted into the office of this court at monthly intervals.

Dated

<p>Plaintiff's address</p> <div style="border: 1px solid black; height: 100px; margin-bottom: 20px;"></div> <p>Defendant's address</p> <div style="border: 1px solid black; height: 100px;"></div>	<p>Take Notice</p> <p>If you (either the plaintiff or defendant) object to the terms for payment contained in this order, you must write to the court with your reasons. You have 16 days from the date of the postmark to do this. A hearing will be arranged and you will both be told when to come to court</p> <p>To the defendant</p> <p>This is a copy of an attachment of earnings order sent to your employer</p> <p>If you change your employer, you must notify the court in writing within 7 days, giving the following details:</p> <ul style="list-style-type: none"> • the name and address of your new employer (and the pay office if different) • your new rate of pay • your works number and / or pay reference • the court case number <p>If you do not do what this notice tells you, you may be fined or imprisoned or both</p> <p>When corresponding with the court, please address forms or letters to the Chief Clerk and quote the case number. The court office at _____</p> <p>is open between 10 am and 4 pm Monday to Friday</p>
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Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

Failure to provide Statement of Means

To the defendant

In the	
County Court	
Case no.	<small>must quote this</small>
Application No.	
Plaintiff	
Defendant	
Plaintiff's Ref.	



You have failed to give the court within the time specified a statement of your earnings, resources and means in accordance with section 14 of the Attachment of Earnings Act 1971.

You are therefore ordered to attend court in person

at

on the

at

o'clock

to give good reasons why you should not be sent to prison for up to 14 days or fined up to £250 under Section 23 of the Attachment of Earnings Act 1971.

Dated

If you immediately return the completed and signed form of reply and statement of means to the court or pay into the court office (£*) the sum remaining due, you may not have to attend.

below

<p>Instructions - please read these carefully</p> <ul style="list-style-type: none"> • If you wish to pay the amount see Payments into Court. Where judgment was entered on or after 1 July 1991, this amount may include interest. If so, the plaintiff may claim further interest until final payment. • If you complete and return the form of reply, including the statement of means, within 8 days and the court is satisfied with the information you give, it will send you a copy of the order. • If you are unemployed or self employed, you should say so on the form of reply and answer as many questions as you can. • If you want an opportunity to pay voluntarily without your employer being ordered to make deductions from your pay, you should ask for a suspended order on the form of reply. You should also include a copy of your most recent pay slip. • Read the notes on the form of reply before giving the details asked for. • You can obtain help in completing the enclosed form of reply at any county court office or citizens' advice bureau. 	<p style="text-align: center;">Payments into Court</p> <p style="text-align: center;"><small>please bring or enclose this form</small></p> <p>You can pay the court by calling at the court office which is open from 10 am to 4 pm Monday to Friday.</p> <p>You may only pay by:</p> <ul style="list-style-type: none"> ☐ cash ☐ banker's or giro draft cheque supported by a cheque card ☐ cheque (unsupported cheques may be accepted, subject to clearance, if the Chief Clerk agrees) <p>Cheques/drafts must be made out to HM Paymaster General and crossed</p> <p>The court cannot accept stamps or payments by bank and giro credit transfers.</p> <p>Note: You should carefully check any future forms from the courts to see if payments should be made directly to the plaintiff</p> <p>By post You may only pay by:</p> <ul style="list-style-type: none"> ● postal order ☐ banker's or giro draft ● cheque (cheques may be accepted, subject to clearance, if the Chief Clerk agrees) <p>The payment must be made out to HM Paymaster General and uncrossed. This method of payment is at your own risk.</p> <p>And you must:</p> <ul style="list-style-type: none"> ● pay the postage ● enclose a self addressed envelope so that the court can return the form and a receipt.
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The court office at

is open between 10 am and 4 pm Monday to Friday. When corresponding with the court, please address forms or letters to the Chief Clerk and quote the case number.

Notice to show cause under Section 23 of the Attachment of Earnings Act 1971 (Order 27, rule 7A(2))

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

Certificate of Service (to be completed by the court)

I certify that the order of which this is a true copy was served by me on the defendant personally at the address stated in the order, or at

on the

day of

19

Bailiff/Officer of the Court
Date

I certify that the order has **not been served** for the following reason:

Bailiff/Officer of the Court
Date

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

Attachment of Earnings Order (Priority Maintenance)

To the defendant's employer

In the	
County Court	
Case No.	<small>Always quote this</small>
Application No.	
Plaintiff	
Defendant	
Plaintiff's Ref.	



The defendant who is employed by you at

as a _____ (works no/pay ret _____)
is required to make payments of £ _____ a week/month under a court maintenance order.

The court has made an attachment of earnings order and earnings are payable by you to the defendant.

You are therefore ordered to make periodical deductions out of the defendant's earnings in accordance with Schedule 3 to the Attachment of Earnings Act 1971.

For the purpose of calculating the deductions

- The normal deduction rate is £ _____ per week / month
- The protected earnings rate is £ _____ per week / month

And you are ordered to pay the sums deducted into the office of this court as and when the deductions are made (or at monthly intervals) until further notice.

Dated

Take Notice

To the defendant

This is a copy of an attachment of earnings order sent to your employer

If you change your employer, you must notify the court in writing within 7 days, giving the following details:

- the name and address of your new employer
- your new rate of pay
- (the pay office if different)
- the court case number
- your works number and / or pay reference

If you do not do what this notice tells you, you may be fined or imprisoned or both

Defendant's address

When corresponding with the court, please address forms or letters to the Chief Clerk and quote the case number.
The court office at _____

open between 10 am and 4 pm Monday to Friday

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

Judgment Summons

Plaintiff

Defendant

In the		County Court
Case No.	<i>Always quote this</i>	
J/S No.		
Plaintiff's Ref.		



(1) If the summons is issued against some or one only of several defendants name them or him

To the defendant ⁽¹⁾

On the
against you

the plaintiff obtained a court judgment or order

And as you have failed to pay as ordered the plaintiff has requested this judgment summons to be issued against you

You are therefore summoned to appear personally in this court at

on at o'clock

to be examined on oath as to the means you have had since the date of the judgment or order to comply with the terms of the judgment or order and also to give good reasons why you should not be committed to prison for failing to comply.

Dated

Amount for which judgment summons is to issue	£	
Fee on issue of summons	£	
(Travelling expenses to be paid or offered to the defendant)	£	
AMOUNT NOW DUE	£	

Amount, if any, which will remain outstanding when the above sum has been paid £

Where judgment was entered for more than £5000 on or after 1 July 1991, the plaintiff may be entitled to interest. If you pay the amount due, together with any further amount outstanding within 8 days of service of this summons on you, the plaintiff will not be entitled to further interest. (The date of postal service will be 7 days after the date of posting as shown by the postmark.)

If payment is made too late to prevent the plaintiff's attendance on the day of hearing, you may be liable for further costs

Name and address of plaintiff ('s solicitor)

Important - for instructions on how to pay, turn over

When corresponding with the court, please address forms and letters to the Chief Clerk and quote the case number
The court office at

is open between 10 am and 4pm

N67 Judgment summons under the Debtors Act 1869 (Order 28, rule 1)

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

Suspended Committal Order (attachment of earnings)

Plaintiff

Defendant

In the		County Court
Case No.	<i>Always quote this</i>	
A/E No.		
Plaintiff's Ref.		



Take notice that today the judge made a committal order for your imprisonment for _____ days

This order will not be put into force so long as you attend this court

on _____

at _____

at _____ o'clock

You must also complete the enclosed form of reply and statement of means and send it to reach the court office within 8 days after you receive this order

Dated _____

Take Notice

<p>To the defendant If you do not comply with this order, a warrant for your committal may be issued without further notice and you may be imprisoned for the period shown above.</p>	<p>If you cannot attend on the specified date, you should write or go to the court office immediately, stating the reasons why you cannot attend. The court will send you notice of a day and time to attend before the judge.</p>
--	--

Notes to help you complete the form of reply

- If you are unemployed or self employed, you should say so on the form of reply and answer as many questions as you can.
- Read the notes on the form of reply before giving the details asked for.
- If you want an opportunity to pay voluntarily without your employer being ordered to make deductions from your pay, you should ask for a suspended order on the form of reply. You should also enclose a copy of your most recent pay slip.
- You can obtain help in completing the form of reply at any county court office or citizens' advice bureau

The court office at _____ is open between 10 am and 4 pm Monday to Friday. When corresponding with the court, please address forms or letters to the Chief Clerk and quote the case number.

N118 Notice to defendant where committal order made but directed to be suspended under Attachment of Earnings Act 1971 (Order 27, rule 7 and 7B)

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

EXPLANATORY NOTE

(This note is not part of the Rules)

These Rules amend the County Court (Forms) Rules 1982 so as to—

(1) introduce new forms of judgment for cases in the County Court Bulk Centre at Northampton County Court (which processes money claims brought by frequent users of the county courts) and amend the default summons used in the Summons Production Centre (*rules 2 and 5*);

(2) substitute new forms for a number of the attachment of earnings forms and new Forms N.24 (general form of judgment or order), N.36 (order for possession) and N.67 (judgment summons) (*rule 3*);

(3) amend the notice contained in a number of forms concerning the registration of judgments (*rule 4*); and

(4) amend Forms N.20 (witness summons) and N.79 (committal order) (*rules 6 and 7*).