
STATUTORY INSTRUMENTS

1992 No. 2985

HIGHWAYS, ENGLAND AND WALES

**The Street Works (Registers, Notices,
Directions and Designations) Regulations 1992**

<i>Made</i>	- - - -	<i>30th November 1992</i>
<i>Laid before Parliament</i>		<i>30th November 1992</i>
<i>Coming into force</i>		
<i>Regulations 11, 12 and 13 and Schedule 1</i>		<i>1st December 1992</i>
<i>Regulation 2 for the purposes of regulations 11, 12 and 13 and Schedule 1</i>		<i>1st December 1992</i>
<i>Remainder</i>		<i>1st January 1993</i>

The Secretary of State for Transport and the Secretary of State for Wales in exercise of their powers under sections 48(2), 49(5), 53(1), (2), (3) and (6), 54(1), (2), (3) and (4), 55(1), (2), (3) and (7), 56(2), 57(2) and (3), 58(1), (2) and (5), 62(1), 63(2), 64(1) and (2), and 97 and 104(1) of the New Roads and Street Works Act 1991(1) and of all other enabling powers, hereby make the following regulations:—

Citation and commencement

1.—(1) These Regulations may be cited as the Street Works (Registers, Notices, Directions and Designations) Regulations 1992.

(2) Regulations 11, 12 and 13 of these Regulations and Schedule 1 thereto shall come into force on 1st December 1992 and all the other regulations and Schedule 2 shall come into force on 1st January 1993.

(3) Regulation 2 shall come into force for the purposes of regulations 11, 12, 13 and Schedule 1 on 1st December 1992 and for all other purposes on 1st January 1993.

Interpretation

2. In these Regulations:—

(1) 1991 c. 22.

a reference to a section is a reference to the appropriate section in the Act, a reference to a regulation is a reference to the appropriate regulation in these Regulations, a reference to a paragraph is a reference to the appropriate paragraph in the regulation in which the reference appears and a reference to a Schedule is a reference to one of the Schedules to these Regulations;

“the Act” means the New Roads and Street Works Act 1991;

“day” means a working day;

“major projects” means projects which have been identified specifically in the annual operating programme of the undertaker or highway authority, or which, though not specifically identified in such programme, would normally be planned at least six months in advance of works commencing;

“minor works” means works (not being emergency works or urgent works) whether in the footway, verge or carriageway, which are of a planned duration of not more than 3 days, do not form part of a rolling programme and do not involve at any one time more than 30 metres of works or leave less than 3 metres width of carriageway available for traffic or less than 2.5 metres width of carriageway where the traffic is expected to consist only of motor cars and light locomotives within the meaning of section 185(1) of the Road Traffic Act 1988(2);

“month” means a calendar month;

“person responsible for securing registration” means, in relation to any information, the person responsible for conveying such information to the street authority for registration in the street works register;

“statutory undertaker” means a person entitled by virtue of a statutory right to carry out street works;

“standard works” means all works which are not emergency works, urgent works or minor works;

“the street works register” means a register required to be kept by virtue of section 53;

“traffic-sensitive street” means a street designated by a street authority as traffic-sensitive pursuant to section 64 and in a case where a limited designation is made pursuant to section 64(3) any reference to works in a traffic-sensitive street shall be construed as a reference to works to be executed at the times and dates specified in such a designation;

“urgent works” means street works (not being emergency works) whose execution at the time they are executed is required (or which the person responsible for the works believes on reasonable grounds to be required)—

- to prevent or put an end to an unplanned interruption of any supply or service provided by the undertaker,
- to avoid substantial loss to the undertaker in relation to an existing service, or
- to reconnect supplies or services where the undertaker would be under a civil or criminal liability if the reconnection is delayed until after the expiration of the appropriate notice period,

and includes works which cannot reasonably be severed from such works.

Street works registers

3.—(1) Registers may be kept in any form and shall be so indexed as to enable the information referred to in paragraphs (2) and (3) relating to a particular street to be traced.

(2) The information with respect to street works to be shown on the register and, in each case, the person responsible for securing its registration are specified in column (1) and (2) respectively of the table below.

TABLE

Information (1)	Person responsible for Information securing its registration (2)
1 Copies of all notices pursuant to sections 54, 55 and 57 served upon the highway authority relating to street works in any street which is a maintainable highway	The highway authority
2 Copies of all notices pursuant to sections 54, 55 and 57 served upon street managers relating to street works in any street which is not a maintainable highway	The undertaker concerned
3 Description and location of street works involving breaking up the street not requiring prior notice in any street in the local highway authority's area	The undertaker concerned
4 Description and location of works for which plans and sections have been submitted under Schedule 4 to the Act	The undertaker concerned
5 Particulars of notices given by any relevant authority under Schedule 4 to the Act	The relevant authority

(3) The information with respect to other descriptions of works and other matters to be shown on the register and, in each case, the person responsible for securing its registration are specified in column 1 and 2 respectively of the table below.

TABLE

Information (1)	Person responsible for securing its registration (2)
1 Every street, for which the local highway authority are the street authority	The local highway authority
2 Every street, which is a prospectively maintainable highway	The local highway authority
3 Every street, of which the local highway authority are aware, which is a highway but for which they are not the street authority	The local highway authority
4 Every street, which is— (a) a protected street (b) a street with special engineering difficulties	The street authority concerned

Information (1)	Person responsible for securing its registration (2)
(c) a traffic sensitive street including details of any limited designation	
and including in each case, where appropriate, details of the parts of the street designated	
5 Description and location of street authority works for road purposes	The street authority concerned
6 Copies of all notices published under section 58 of the Act and of consents under that section	The street authority concerned
7 Particulars of street works licences, including details of conditions, and of changes of ownership	The street authority concerned
8 Information under section 70(3) as to completion of reinstatements	The undertaker concerned
9 Particulars of apparatus notified to the street authority under section 80(2)	The street authority concerned
10 Every notice of works pursuant to section 85(2)	The authority concerned
11 The classification of the street as a type of road for the purposes of regulation 3 of the Street Works (Reinstatement) Regulations 1992(3)	The street authority concerned

- (4) Information of the following types is restricted information for the purpose of section 53(3):
- (a) information certified by or with the authorisation of the Secretary of State as being restricted information in the interests of national security;
 - (b) information certified by, or with the authorisation of, an undertaker as being restricted information in accordance with the commercial interests of the undertaking.

Prescribed notice

4.—(1) Any notice for the purposes of sections 54, 55 and 57 shall be in the form, or to the like effect as the form, contained in Schedule 2 to these Regulations.

(2) Any such notice shall include such information as may be required to complete the parts of the form referred to in paragraph (1) which are indicated in that form as being relevant to the notice.

(3) Any notice required or authorised to be given for the purposes of any other provision of Part III of the Act shall be in writing, shall refer to the provision of the Act pursuant to which it is given and, subject to the foregoing, may be in any form.

Prescribed manner of service of notices

5.—(1) Where under the Act or these Regulations an undertaker is under an obligation to give notice within a specified period of works beginning, such notice, at the option of the person giving it, shall be given by delivering it to the person to whom it is addressed at his proper address, or

by sending it to such address by telefacsimile or electronic means, or by any other means agreed between the person giving it and the person to whom it is to be sent. Provided that, for the purposes of this paragraph, where the person to whom notice has to be given does not have arrangements for receiving and responding to notices for any period between 4.30 pm and 8.00 am the following day, the undertaker shall have complied with his obligation if he serves a notice by 10.00 am on that day.

(2) In any other case under the Act, or these Regulations, where any person is required or authorised to give a notice, such notice, at the option of the person giving it, shall be given by delivering it to the person to whom it is addressed, or by leaving it at his proper address, or by telefacsimile or electronic means, or by sending it by first class post to him at that address, or by any other means agreed between the person giving it and the person to whom it is to be sent.

(3) Where a notice may be served by telefacsimile or other electronic means, then, unless the contrary is proved, service is deemed to be effected at the time when the transmitting apparatus records satisfactory completion of the transmission, provided that where, after three attempts (duly recorded by the person serving the notice) to effect service by such means, service cannot be effected, the notice may be given by telephone and a copy thereof served upon the person to whom it is addressed by any of the means referred to in paragraph (2) as soon as practicable.

(4) For the purposes of this regulation, the proper address of any person to whom notice is to be given shall be, where such person has furnished to the person giving the notice an address for service of notices under the Act, that address, and otherwise, in the case of a corporation, the registered or principal office of the corporation, or, in any other case, the last known address of such person, provided that a person may furnish different addresses for different notices or different classes of notice.

Advance notice of works

6.—(1) For the purposes of section 54, an undertaker, in addition to giving notice in accordance with regulation 7, shall give one month's advance notice of street works to which this regulation applies.

(2) This regulation applies to:

- (i) major projects;
- (ii) in traffic-sensitive streets, standard works and minor works involving breaking up the street.

Notice of starting date of works

7.—(1) Subject to the proviso in regulation 5(1) and paragraphs (2) and (4), for the purposes of section 55, an undertaker proposing to execute street works in a traffic-sensitive street, shall for each of the categories of work specified in column (1) of the table in this paragraph, give a period of notice in relation to that category not less than that shown in column (2) of the table.

TABLE

Category of works (1)	Notice period (2)
Urgent works	2 hours
Minor works not involving breaking up the street and the replacement of poles, lamps, columns and signs, pole testing and similar works involving minimal breaking up the street	3 days
Standard works	7 days

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Category of works (1)	Notice period (2)
Minor works involving breaking up the street	7 days
Remedial works by an undertaker to a reinstatement not causing danger to users of the street	3 days

(2) Subject to the proviso in regulation 5(1), in a case where urgent works to which this paragraph applies are to be carried out in a traffic-sensitive street, which are works of a kind of which notice is required under section 55, the undertaker shall give notice as soon as reasonably practicable, and in any event within 2 hours of beginning the works. This paragraph applies to works—

- (a) for the purpose of restoring a supply or service where the supply or service is to premises to which it has been agreed in advance between the undertaker and the street authority that this paragraph applies, and
- (b) where, without knowing or having reasonable grounds for believing in the existence of circumstances justifying the execution of emergency works, the undertaker fears that, in the circumstances, persons or property might be endangered unless the works are carried out immediately,

and to such other works as cannot reasonably be severed from such works.

(3) Subject to the proviso in regulation 5(1) and paragraph (4), for the purposes of section 55, an undertaker proposing to execute street works in a street which is not a traffic-sensitive street shall, for each of the categories of work specified in column (1) of the table in this paragraph, give a period of notice in relation to that category not less than that shown in column (2) of the table.

TABLE

Category of works (1)	Notice period (2)
Standard works	7 days
Urgent works	As soon as reasonably practicable and in any event within 2 hours of the being begun

Provided, however, that in relation to streets to which this paragraph applies no notice is required in the case of minor works or remedial works by an undertaker to a reinstatement not causing danger to users of the street.

- (a) (4) (a) No notice pursuant to section 55 is required to be given by a statutory undertaker to any person to whom this paragraph applies, unless such person has requested such a notice.
- (b) This paragraph applies—
 - (i) to any statutory undertaker having apparatus in the street which is likely to be affected by the works, and
 - (ii) to any person who would otherwise be entitled to such notice solely by virtue of his having in the street part of a service pipe lying between the boundary of the street and the stopcock on such pipe in that street, or his having a drain in that street.

(c) In this paragraph “drain”, “service pipe” and “stopcock” have the same meaning as in the Water Industry Act 1991⁽⁴⁾.

(5) For the purposes of section 55(7) the period at the end of which a notice shall cease to have effect in relation to any street works shall be the same as the period of notice specified for that category of works in the appropriate table in paragraph (1) or paragraph (3) as the case may be.

Procedure for giving directions

8.—(1) Every direction under section 56(1) shall be given by the street authority serving upon the undertaker a copy of the notice relating to the works given by the undertaker in accordance with these Regulations. The notice shall be endorsed with the terms of the direction.

(2) The provisions of regulation 5(2), (3) and (4) shall apply to the service of such directions.

(3) In relation to a notice pursuant to regulation 6 a direction shall be of no effect if given more than 10 days after its receipt by the street authority, and in relation to a notice pursuant to regulation 7 a direction shall be of no effect if given later than one hour after its receipt by the authority where the period of notice prescribed in either of the tables in that regulation is 2 hours, later than one day after receipt where the period is 3 days and later than 3 days after receipt where the period of notice is 7 days.

Substantial road works

9.—(1) For the purposes of section 58(1) substantial road works means works for road purposes which:

- (a) comprise a reconstruction, widening, alteration in the level, resurfacing or specialist non-skid surface dressing of the part of the highway concerned; and
- (b) if executed in a footpath, footway, bridleway or cycle track (as defined in section 329(1) of the Highways Act 1980⁽⁵⁾), extend for more than 30 metres of continuous length and result in the width of the footpath or cycle track available for pedestrians or cyclists, as the case may be, being reduced by more than two-thirds; and
- (c) if carried out in the carriageway, extend for more than 30 metres of continuous length and result in the use by vehicles of the carriageway being prohibited or the width of the carriageway available for vehicular traffic being reduced by more than one-third.

(2) A notice under section 58 in relation to a restriction on works following substantial road works shall be published on two consecutive weeks in at least one newspaper circulating in the locality likely to be affected by the proposed restriction, and in addition in an edition of the London Gazette published no later than the date of the publication of the last of the said newspaper notices.

(3) For the purposes of section 58(5), in addition to the works specified in that subsection, the following works may be executed by an undertaker:

- (a) urgent works;
- (b) works required to respond to a request for a new service or supply to a customer which was not received at a time when it was practicable for the works to be done before the period of restriction began; and
- (c) the following—
 - (i) works not involving breaking up the street,
 - (ii) repairing, resetting and replacing manhole or chamber covers and frames,

⁽⁴⁾ 1991 c. 56.

⁽⁵⁾ 1980 c. 66; section 329(1) was amended by the Cycle Tracks Act 1984 (c. 38), section 1 and by the Road Traffic (Consequential Provisions) Act 1988 (c. 54), Schedule 3.

- (iii) resurfacing up to 20 square metres,
- (iv) pole, lamp, column or sign replacement in the same location,
- (v) pole testing, and
- (vi) works of a similar nature.

Exemptions and adaptations

- 10.**—(1) Street managers are exempted from the provisions of section 53(1).
- (2) In its application to a street which is not a maintainable highway:
- (a) sections 53 and 80 and regulation 3 shall be adapted so that, for the purposes of those provisions, the local highway authority shall be the street authority; and
 - (b) section 61 shall not apply to any street which is a non-maintainable highway in respect of which consent to the breaking up or opening of the street is required under any other enactment.

Designation of protected streets

- 11.**—(1) A street authority shall not designate a street as a protected street pursuant to section 61 unless:
- (a) the street fulfils a specific strategic traffic need; and
 - (b) the street is subject to such high and constant traffic flows that designation as a traffic-sensitive street would not be sufficient to avoid serious disruption to traffic caused by street works; and
 - (c) there exists a reasonable alternative for placing undertakers' apparatus which could lawfully be placed in the street.
- (2) The procedure for making or withdrawing such a designation is specified in Schedule 1.
- (3) The information to be made available by the street authority in respect of streets for the time being designated by them under section 61 shall include the date of designation, details of the street the subject of designation in sufficient detail to enable it to be identified, and particulars of all consents to the placing of apparatus in the street.

Designation of streets with special engineering difficulties

- 12.**—(1) The criteria for designating a street as having special engineering difficulties pursuant to section 63 are:
- (a) in the case of a street, that there is a specific engineering feature identified as fundamental to the structure and integrity of the street as a whole requiring special measures to be taken in the planning and execution of street works in order to avoid serious failure of the street as a whole; or
 - (b) in the case of an engineering structure associated with a street, that its fundamental integrity and safety is dependent upon special measures being taken in the planning and execution of street works in the relevant part of the street in order to avoid serious failure of the structure concerned.
- (2) The procedure for making or withdrawing such a designation is specified in Schedule 1.
- (3) The information to be made available by the street authority in respect of each street for the time being designated by them under section 63 shall include the date of designation, particulars of the street in sufficient detail to enable it to be identified, the features which justify the designation and particulars of the authority or undertaker with an interest in the street.

Designation of streets as traffic-sensitive

13.—(1) In any case where the street authority have not by agreement with a majority of statutory undertakers having apparatus in the street or a reasonable likelihood of having apparatus in the street designated a street as traffic-sensitive, the street authority shall not designate a street as traffic-sensitive pursuant to section 64 unless one or more of the following criteria apply:

- (a) The street is one on which at any time the street authority estimate the traffic flow to be greater than that shown in the Table below and on both sides of which the parking of vehicles is prohibited or restricted on the relevant day by an order under section 1 or 9 of the Road Traffic Regulation Act 1984⁽⁶⁾ between 7.30 am and 9.30 am and between 3.30 pm and 7.00 pm (whether or not the parking of vehicles is prohibited or restricted on the street at any other hours) or on which parking does not normally take place on either side during these hours.

TABLE

Width of carriageway	Traffic flows (vehicles per hour) <10.25m 10.25—13.25m >13.25m
Single carriageway	1,050 (2-way) 1,320 (1-way) 3,330 (2-way)
Dual carriageway/one-way street	1,390 (1-way) 2,770 (1-way) 4,090 (1-way)

The traffic flow figures used in this Table assume a traffic mix containing up to 12 per cent buses or heavy goods vehicles or both. If, in the case of any street, the number of buses or heavy goods vehicles or both counted exceeds that percentage of the total number of vehicles counted, a conversion factor of 2 may be applied to the number of buses or heavy goods vehicles or both in excess of such percentage.

- (b) The street is—
- (i) within the area of a critical signalised junction or 100 metres of the major arm, or 50 metres of the minor arm, of such junction, measured in each case from the junction, or
 - (ii) within the area of a critical gyratory or roundabout system or 40 metres of the major arm, or 20 metres of the minor arm of the approach to or exit from such system, measured in each case from the junction of that arm with the system.
- (c) The street is—
- (i) a street in respect of which there is in force an order made under section 1, 6⁽⁷⁾ or 9 of the Road Traffic Regulation Act 1984 prohibiting (with or without exemptions) the use of the street by vehicular traffic for more than 8 hours in any period of 24 hours, or an order made under section 249 of the Town and Country Planning Act 1990⁽⁸⁾, and
 - (ii) the two-way pedestrian traffic flow is at least 22 persons per minute per metre width during the busiest hour on the relevant day.

(6) 1984 c. 27; section 1 was amended by the New Roads and Street Works Act 1991 (c. 22), section 168 and Schedule 8, paragraph 17 and Schedule 9; section 9 was amended by the Local Government Act 1985 (c. 51), section 8 and Schedule 5 and by the New Roads and Street Works Act 1991, section 168(1) and Schedule 8, paragraph 23.

(7) Section 6 was amended by the Local Government Act 1985, section 8 and Schedule and by the New Roads and Street Works Act 1991, section 168 and Schedule 8, paragraph 21 and Schedule 9.

(8) 1990 c. 8.

- (d) The street is one which the Traffic Director for London (within the meaning of section 52 of the Road Traffic Act 1991⁽⁹⁾) has, having regard to the criteria in sub-paragraph (a) to (c) and to his statutory powers and duties, asked the street authority to designate as traffic-sensitive under the provisions of section 64(4) of the Act.
- (e) The street is a single carriageway two-way road less than 6.5 metres wide having a traffic flow of not less than 600 vehicles per hour which is a trunk road or a principal road within the meaning of the Highways Act 1980.

Provided that a street authority may only designate a street as traffic-sensitive for the times and on the dates when one or more of the criteria set out in sub-paragraphs (a) to (e) apply.

(2) The procedure for making or withdrawing such a designation is specified in Schedule 1.

(3) The information to be made available by the street authority in respect of each street for the time being designated under section 64 shall include the date of designation, particulars of the street in sufficient detail to enable it to be identified and, in the case of a limited designation, the times of day, days, periods or occasions to which the designation applies.

(4) In this regulation:

“critical signalised junction” means a traffic signal junction at which, in the absence of street works or works for road purposes and at times when the exit is not blocked, no less than 5 per cent of peak hour vehicles on average fail to clear the junction on the first green signal;

“critical gyratory or roundabout system” means a gyratory or roundabout system where, in the absence of street works or works for road purposes, no less than 5 per cent of peak hour vehicles on average are delayed by more than 20 seconds;

“major arm” of a critical signalised junction means the arm which receives more than 10 seconds of green time per cycle or which is the exit for at least 10 per cent of traffic passing through the junction in the peak hour and “minor arm” of such a junction shall be construed accordingly;

“major arm” of a critical gyratory or roundabout system means an arm which is used by no less than 20 per cent of the vehicles using that system and “minor arm” of such a system shall be construed accordingly;

“peak hour” means between 7.30 am and 9.30 am and between 3.30 pm and 7.00 pm on the relevant day.

Signed by authority of the Secretary for Transport

30th November 1992

Kenneth Carlisle
Parliamentary Under Secretary of State,
Department of Transport

30th November 1992

David Hunt
Secretary of State for Wales

(9) 1991 c. 40.

SCHEDULE 1

Regulations 11, 12 and 13

PROCEDURES FOR DESIGNATIONS AND WITHDRAWAL OF DESIGNATIONS

PART I

Designations of protected streets

1. Before making a designation of a protected street the street authority shall publish a notice of their intention to make the designation and specifying a time, not less than one month, within which objections may be made, in one or more newspapers circulating in the locality in which the street to which the proposed designation relates is situated.

2. The street authority shall not later than the date on which the publication required by paragraph 1 above is made serve a copy of that notice on:

- (a) every undertaker who the authority know to have apparatus in any street to which the proposed designation refers or who has given notice under section 54 of his intention to execute street works in any such street;
- (b) every local authority (other than the street authority) in whose area any street to which the proposed designation relates is situated;
- (c) the owners or reputed owners, and the occupiers or reputed occupiers of any land which is adjacent to the street;
- (d) where the street is in Greater London, the Traffic Director for London;
- (e) any person who has requested the street authority in writing to be given notice of a proposed designation.

3. If within the specified period no objection is received by the street authority, or if all objections have been withdrawn, that authority may make the designation.

4. If within that period an objection is received by the street authority from any person on whom a copy of a notice is required to be served under paragraph 2 above or from any other person appearing to the street authority to be affected by the proposed designation and the objection is not withdrawn the street authority shall before making the designation cause a local inquiry to be held.

5. Where a local inquiry has been held the street authority shall consider the objections and the report of the person who held the inquiry and may make the designation with or without modifications, or may decide not to make the designation, as they think fit.

PART II

Designation of streets with special engineering difficulties and traffic-sensitive streets

6. Before making a designation of a street either as a street with special engineering difficulties or as a traffic-sensitive street the street authority shall give notice of its proposal specifying a time, not less than one month, within which objections may be made, to:

- (a) every undertaker who the authority know to have apparatus in any street to which the proposed designation refers or who has given notice under section 54 of his intention to execute street works in any such street;
- (b) every local authority (other than the street authority) in whose area any street to which the proposed designation relates is situated;

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- (c) where the street is in Greater London, the Traffic Director for London;
- (d) any person who has requested the street authority in writing to be given notice of a proposed designation.

7. If within the specified period no objection is received by the street authority, or if all objections have been withdrawn, that authority may make the designation.

8. If within that period an objection is received by the street authority from any person on whom notice is required to be served under paragraph 6 or from any other person appearing to the street authority to be affected by the proposed designation and the objection is not withdrawn the street authority shall before making the designation consider the objection and may make the designation with or without modifications or may decide not to make the designation as they think fit.

PART III

9. A street authority may at any time withdraw:

- (a) the designation of a street as a protected street;
- (b) the designation of a street as traffic-sensitive.

10. Subject to the provisions of paragraph 11 below, a street authority may at any time withdraw the designation of a street as a street with special engineering difficulties.

11. No withdrawal as mentioned in paragraph 10 above shall occur without prior consultation with the transport authority or undertaker at whose request the designation was made, or without the consent of the Secretary of State where the designation was made in pursuance of a direction by him.

12. If a street authority withdraws such a designation they shall publish a notice in one or more newspapers circulating in the locality in which the street to which the withdrawn designation related.

13. The street authority shall ensure that the street works register records the making or withdrawal of a designation within 7 days of the making or withdrawal.

PART IV

14. In this Schedule:

“designation” means a designation of a street as a protected street within section 61, as a street having special engineering difficulties within section 63, or as traffic-sensitive within section 64.

SCHEDULE 2

Regulation 4

PRESCRIBED FORM OF NOTICE

The notice prescribed by regulation 4 shall be in the following form:

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

Regulation 4

SCHEDULE 2

PRESCRIBED FORM OF NOTICE

The notice prescribed by regulation 4 shall be in the following form:

PART N	NEW ROADS & STREET WORKS ACT 1991 NOTIFICATION & RESPONSES																						
TO	PURPOSE												Notice		Follow up Notice								
													Street Authority Response		Other Response								
	REFERENCE No.												Part		of								
	RECIPIENT'S CROSS REF. No.												Part		of								
	REFERENCE No.												Part		of								
	ORIGINATOR'S CROSS REF. No.												Part		of								
FROM	DATE OF ISSUE												d		m		y						
	TIME OF ISSUE (Emergency & Urgent Only)																						
	EXPECTED START DATE																						
	EXPECTED COMPLETION DATE																						
	TYPE OF WORKS																						
	NOTICE PERIOD		EMERGENCY		URGENT (SPECIAL CASES)		URGENT		MINOR NO EXCAV.		MINOR (WITH EXCAV.)		STANDARD		MAJOR		REINSTATEMENT						
									NOTICE		CONFIRM START DATE		NOTICES REQUIRED		REMEDIAL DANGEROUS		REMEDIAL (OTHER)						
SS TT RA ET EU TS		NON TRAFFIC SENSITIVE		WITHIN 2 HOURS OF WORK STARTING		WITHIN 2 HOURS OF WORK STARTING		WITHIN 2 HOURS OF WORK STARTING		-		NOTIFY BY DAILY WHEREABOUTS		7 DAYS		1 MONTH		7 DAYS		WITHIN 2 HOURS OF WORK STARTING		BY DAILY WHEREABOUTS	
		TRAFFIC SENSITIVE SITUATION		STARTING		STARTING		2 HRS IN ADV.		3 DAYS		1 MONTH		7 DAYS		1 MONTH		7 DAYS		1 MONTH		7 DAYS	
		IS SPECIAL ENGINEERING INVOLVED?		YES/NO		IF YES		HAS THE RELEVANT AUTHORITY APPROVED THE WORKS?		YES/NO													
LOCATION DESCRIPTION OR HOUSE NAME OR NUMBER STREET NAME LOCAL AREA NAME DISTRICT POST CODE <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> NATIONAL GRID REF. <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>																							
DESCRIPTION OF WORKS (INCL. CONSTRUCTION METHODS - IF KNOWN) COMMENTS (TRAFFIC MANAGEMENT OR OTHER)																							
																						ESTIMATED INSPECTION UNITS <input type="text"/> <input type="text"/> <input type="text"/>	

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PART R1	NEW ROADS & STREET WORKS ACT 1991 WHOLE LIFE OF WORKS										
TO	Has part N been sent?(Y/N)										
	PART R2 Give number of R2 continuation sheets										
	REFERENCE No.					Part		of			
	RECIPIENT'S CROSS REF. No.					Part		of			
	REFERENCE No.					Part		of			
	ORIGINATOR'S CROSS REF. No.					Part		of			
FROM	ALL WORKS ON THIS NOTICE COMPLETE? (Y/N)										
	IF Y, ACTUAL INSPECTION UNITS										
	No of barholes/core drills plugged										
	date d m y										
LOCATION DESCRIPTION OR HOUSE NAME OR NUMBER STREET NAME LOCAL AREA NAME DISTRICT POST CODE NATIONAL GRID REF. 											
DESCRIPTION OF WORKS COMMENTS (TRAFFIC MANAGEMENT OR OTHER) 											
REINSTATEMENT CLOSING DIMENSIONS LOCATION GUARANTEE START DATE											
Item	Location	Length	Width	C.F or V	Deep Ex	Interim			Permanent		
1						d	m	y	d	m	y
2											
3											
4											
5											

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PART R2	NEW ROADS & STREET WORKS ACT 1991 WHOLE LIFE OF WORKS										
CONTINUATION SHEET No 					REFERENCE No. RECIPIENT'S CROSS REF. No.		Part Part Part		of of of		
ADD ITEM NUMBERS AS NEEDED TO CONTINUE FROM PREVIOUS SHEET(S)					REFERENCE No. ORIGINATOR'S CROSS REF. No.		Part Part Part		of of of		
REINSTATEMENT CLOSING DIMENSIONS LOCATION GUARANTEE START DATE											
Item	Location				Length	Width	C.F or V	Deep Ex	Interim	Permanent	

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EXPLANATORY NOTE

(This note is not part of the Regulations)

Regulation 2 includes definitions of “major projects”, “minor works”, “standard works” and “urgent works”.

Regulation 3 prescribes the information with respect to street works which is to be held in the register a street authority is required to keep pursuant to section 53(1) of the New Roads and Street Works Act 1991 (“the Act”), together with information about certain categories of streets, other works, notices, licences, apparatus and reinstatements which is also to be held in the register. Provision is made for information certified by the Secretary of State in the interests of national security and for information which is commercially sensitive to an undertaker to be restricted for the purposes of section 53(3) of the Act (regulation 3(4)).

Regulation 4 and Schedule 2 prescribe the form of notice to be given for the purposes of sections 54, 55 and 57 of the Act (advance notice of certain works, notice of starting date of works and notice of emergency works). Regulation 5 prescribes the manner in which service of notices under the Act or the Regulations is to be effected. Regulation 6 prescribes the instances in which an advance notice of works (section 54 of the Act) is required and provides that the period of such notice shall be one month. Regulation 7 prescribes the period of notice of starting date of street works (required to be given under section 55 of the Act) for urgent and standard works and, in the case of traffic-sensitive streets, for urgent, standard, minor and remedial works.

Regulation 8 sets out the procedure to be followed where a street authority gives a direction under section 56(1) of the Act as to the timing of street works. Regulation 9 defines “substantial road works” for the purposes of section 58(1) of the Act, prescribes the manner in which a notice under this section shall be published and prescribes exceptions (additional to those set out in section 58(5) of the Act) to the restriction on the execution of street works for a period of 12 months following substantial road works imposed by section 58(1).

Regulation 10 exempts street managers (the street authority for a street which is a non-maintainable highway) from the requirement to keep a register, provides that the local highway authority shall be the street authority for such a street for the purposes of keeping the register and receiving information from an undertaker as to the location and description of apparatus he has found (section 80(2) of the Act) and provides that section 61 of the Act (provision as to protected streets) shall not apply to a street which is a non-maintainable highway where consent to breaking up or opening is required under another enactment.

Regulations 11(1), 12(1) and 13(1) prescribe the criteria which a street authority shall use when designating a street as a protected street pursuant to section 61 of the Act, as a street having special engineering difficulties pursuant to section 63 or (except where a designation is by agreement between the street authority and the majority of the relevant undertakers) as traffic-sensitive pursuant to section 64.

Regulations 11(3), 12(3) and 13(3) set out the information which a street authority shall make available when designating a street as a protected street, as having special engineering difficulties or as traffic-sensitive.

Regulation 11(2) and Part I of Schedule 1 prescribe the procedure for designating protected streets. Provision is made for the publication of a notice, its service upon specified bodies and persons and for the holding of a public inquiry before a designation is made if there are objections.

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Regulations 12(2), 13(2) and Part II of Schedule 1 prescribe the procedure for designating streets as having special engineering difficulties or as traffic-sensitive. Provision is made for the giving of a notice of the proposal to specified bodies and persons and for the consideration of objections before a designation is made.

Regulations 11(2), 12(2) and 13(2) and Part III of Schedule 1 make provision for the withdrawal by the street authority of a designation of a street as a protected street, as having special engineering difficulties or as traffic-sensitive.